Youth Hub Expression of Interest Application Form

Provided below is a checklist to ensure all components of the EOI are submitted. Please refer to this list throughout your application process and review it before submission.

1.	**Organization/Individual History including (please fill below):** **-** Brief history of the organization, including years in operation **-** A description of the current programming, services, or community out reach activities **-** Information on any awards, successes, and relevant statistics	Yes	No
2.	**Supporting documents (please attach a copy):** **-** Biographies of key staff/personnel **-** List of staff that would be on-site at the Youth Hub	Yes	No
3.	Statement of Interest **(please attach a copy):**	Yes	No
4.	Program Plan **(please attach a copy):**	Yes	No
5.	Program Impact **(please fill below):**	Yes	No
6.	Process **(please fill below):**	Yes	No
7.	Review EOI Assessment Criteria	Yes	No
8.	Submitting a Proposal	Yes	No

TYPES OF PROGRAMMING

Below is an overview of the types of programming that can be offerred in the youth hub:

For this round of applications, we encourage submissions from organizations and groups involved in the following areas:
- Arts & Culture: Creative arts, music, digital media, and projects led by local artists
- Youth & Community Programs: Youth-focused initiatives and culturally responsive programming
- Employment & Economic Development: Skills-based training, certification programs, and employment support initiatives
Groups working in these areas are strongly encouraged to apply.

A. Leadership & Skills: structured programs to empower youth with leadership qualities and a diverse set of practical skills. Participants learn (but not limited to) teamwork, communication, problem solving, and decision making, preparing them for leadership roles in various aspects of their life.
B. Structured & Non-Structured Programming (Scheduled/Drop-In): Structured follows a predefined curriculum and schedule, offering a systemic learning experience. Non-structured programs which provide more flexibility, allowing youth to explore and learn in a less regimented environment, fostering creativity and self-direction.
C. Education & Professional Development (Resume building, interview coaching, etc.): offering a combination of educational content and skills developed tailored to enhance a young person's academic knowledge and career readiness. They may include tutoring, career counseling, and workshops on resume building and interview skills.
D. Life Skills Programming (Financial Literacy, Cooking, etc.): teaching vital skills such as effective communication, financial literacy, time management, and problem solving, equipping youth with the tools needed for personal growth and independence.
E. Inclusive Programming: focusing on creating a safe and welcoming environment for all youth, regardless of their abilities, background, or identities. They promote diversity and aim to remove barriers to participation.
F. Health & Wellness: promoting physical and mental well-being among youth. These may include exercise, nutrition, stress management, and mental health awareness, fostering a holistic approach to health.
G. Mental Health: programming focusing on addressing the emotional and psychological needs for youth. They provide support, guidance, and coping strategies for dealing with stress, anxiety, depression, and other mental health challenges.
H. Business/Entrepreneur Programming: programming to cultivate an entrepreneurial mindset among young individuals, teach them about business concepts, planning, marketing, and finance, with the goal of fostering future business leaders and innovators.
I. Arts/Music Programming: programming to encourage creative expression and cultural enrichment. Youth learn various artistic forms and musical instruments, fostering their talents and creativity.
J. Newcomer Service Programming: offering programming for comprehensive support and resources to assist newly arrived young immigrants and refugees in their transition to a new environment, encompassing language training, cultural integration, and access to essential services.

ELIGIBILITY

The City of Brampton will offer an up to 6-month rental agreement to non-profit community organizations who:

- Satisfies the criteria of a not-for-profit organization (be incorporated as a not-for-profit organization and may not be a subsidiary of a for-profit corporation).
- Provides free youth services/programs which can include social, recreational, health and wellness, employment and training, cultural or environmental, and are in alignment with council priorities and Recreation Division's goals.
- Is a non-for-profit community organization that resides in the City of Brampton/ Peel. Priority will be given to those organizations that are operating out of the City of Brampton.
- Satisfies the City criteria of good financial standing and is not in default under any rental/ lease/ service agreements with the City.
- Shares the vision of the City of Brampton and the Youth Hubs.
- Demonstrates a commitment to serving diverse communities.

Organization Name and Contact Information

Enter your organization's details:

Name:

Address:

Phone Number:

Email:

Enter the contact information for your primary contact:

Contact Name:

Contact Phone No. :

Contact Email :

Enter the contact information for your secondary contact:

Contact Name:

Contact Phone No. :

Contact Email :

Is the primary contact for the organization and writer of this Expression of Interest between the ages of 14-29 years? (optional)   Yes   No

Online Presence

If your organization is active on social media, provide the handles you operate under.

1. Facebook

2. Twitter

3. Instagram

4. LinkedIn

This includes assessing for these ineligible activities:
- The applicant has a history of engaging in political activity supporting or opposing any political party, elected represent ative, or candidate for public office, and/or
- The applicant has a main purpose and/or uses major resou rces to bring about change in law or government policy.

Group Structure

Select the organization type that best describes your organization/group. (Check only one)

Grassroots group that is not registered as a charity or as an incorporated not-for-profit

A charitable organization or foundation registered with the Canada Revenue Agency

An organization incorporated as a not-for-profit corporation without share capital in a Canadian jurisdiction (this includes a Chartered Community Council, operating under the Métis Nation of Ontario, or Inuit communities that are registered as not-for-profit corporations without share capital in Canada)

A First Nation group or organization

SECTION 2: SUPPORTING DOCUMENTS

Provide information about the core group member and/or Board of Directors including the following:
1. Biographies of key staff/personnel
2. List of staff that would be on-site at the Youth Hub
3. List of staff training requirements and certifications

Your core group members are or have experience with:
TIP: Check only those identities and lived experiences that apply to your core group members. If you are a registered not-for-profit, this also includes your board members. When selecting Indigenous (First Nations, Métis or Inuit), members can be from urban, rural and on reserve communities.

Indigenous/ First Nations/ Métis/ Inuit

Black

Racialized

Newcomer

Francophone

Two-spirit, lesbian, gay, bisexual, transgender, queer and/or questioning, intersex, asexual (2SLGBTQIA+)

Living in rural or remote communities

None of the above

Living with disabilities and/or special needs

Living with mental health needs and/or addictions

The justice system (have been in conflict with the law or are vulnerable to being in conflict with the law)

Child welfare (in care, leaving care, or transitioned out)

Not having enough money to meet basic needs (low-income)

The education system (dropped out of school or vulnerable to dropping out)

Not engaged with education, employment and training programs (NEET)

SECTION 3: STATEMENT OF INTEREST

Describing the program idea

Provide a brief overview of your organization's program idea. (350 words max.)
TIP: Describe what you will do, who it will benefit and where your work will happen in the Susan Fennell Youth Hub. Share the purpose of your project.

TIP: In answering this question, consider:
- What are the systemic barriers and issues your group is trying to address?
- What needs or gaps are you trying to address?
- Are there things in your community you are interested in enhancing or protecting?

Upload Supporting Documents (optional)
TIP: You may upload as many as five (5) pictures or diagrams, or provide a link to pictures, that will provide a greater explanation of your program.
Files must be uploaded in one of the following formats: pdf, jpg, jpeg, gif, doc, docx, txt, odt, ods, png, bmp, tif, tiff, xls, or xlsx.

Please provide a program plan that outlines all major activities and key milestones (maximum one page).

This must reflect the actual program you intend to deliver at the Youth Hub. If your application is approved and the program plan is later changed without prior approval, the Youth Hub reserves the right to cancel your participation.

SECTION 5: PROGRAM IMPACT

Describing the Outcome

Select the outcome that most aligns with the change you want to make through this program. **(Check only one)** :

Empowering youth with leadership qualities, demonstrating improved teamwork, communication, problem solving, and decision-making abilities.

Building capacity and essential life skills in an increased number of participants demonstrating proficiency in effective communication, financial literacy, culinary, and problem solving.

Cultivate creative expression and cultural enrichment with an increased number of youths showcasing their talents or contributions to the community.

Enhance the overall health and well-being of youth through demonstrated increase physical health and healthy lifestyle choices and improved mental health outcomes and strategies for youth.

Equip youth with skills and knowledge to prepare them for careers in STEM (Science, Technology, Engineering, and Mathematics), or entering tech-related professions.

Creating safe spaces and promoting diversity and inclusion for youth and reducing barrier.

SECTION 6: PROCESS

Request Term

What is the request for the program? (complete each section)

Time

1 hour program   2 hour program   3 hour program

We are open 3:00-9:00pm seven days a week. During school breaks (march break, holiday break), we are open 12-9pm.
Please indicate the time you would like to conduct programs (i.e. 4-6pm)

Day

Monday   Tuesday   Wednesday   Thursday   Friday   Saturday   Sunday

Occurence

Once a week   Twice a week   Thrice a week   4 days a week   5 days a week

Length

1 month   2 months   3 months

SECTION 7: ASSESSMENT CRITERIA

Assessment Area #1 : Eligibility (10 points)
Proposal articulates a Youth Hub vision that is well aligned with the purpose and description in the Expression of Interest.
- Core group members (including board members, where applicable) reflect the identities and experiences of the youth participants they are working with and for.
- The application is complete and contains clear and detailed responses.
- The group is based in Brampton and the work will benefit youth residing in Brampton
- The group has at least three core group members.
- More than 50% of core group members are at arm's length relationship to each other.
- The project complies with City of Brampton policies.

Assessment Area #2 : People/Organization (5 points)
- Proposal is submitted by an organization, partnership or team of organizations with the experience, capacity and community relationships to service the Youth Hub.

Assessment Area 3: Strategy (20 points)
- The group has fully and clearly described the idea they want to run and conduct, or the strategic work they will lead.
- The need, issue or opportunity connects to systemic barriers, social services needs and/or recreational programming that youth face.
- The idea is an effective response to the need, issue or opportunity the group is addressing.
- The program has a clear plan to apply principles of access, equity, and inclusion and articulates an approach for ensuring equitable access to culturally appropriate services for diverse youth.
- The proposed idea is culturally anchored and has been designed to respond to the experiences, needs and assets of youth.

SECTION 8: SUBMITTING A PROPOSAL

Submitting a Proposal
Steps to submitting a proposal are as follows:
1. If you would like to learn more about the youth hub space and rental opportunities, you can attend a drop-in information session (not mandatory but beneficial).
2. Prepare and submit EOI application package. Include the application form and the checklist information in this section.
3. Applications and documents will be sent via email **youthhub@brampton.ca**