

**A. EVENT INFORMATION**

EVENT NAME		RENTAL #	ATTENDANCE
LOCATION	EVENT DATE MM / DD / YY	LIABILITY INSURANCE POLICY #	
SPECIAL OCCASION PERMIT #	EVENT START TIME	ALCOHOL END TIME	EVENT END TIME

EVENT ORGANIZER'S NAME (PERSON AND/OR GROUP SPONSORING EVENT)	PHONE NUMBER	ALT NUMBER
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NAME OF DESIGNATE (IF APPLICABLE)	PHONE NUMBER	ALT NUMBER
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NAME OF DESIGNATE (IF APPLICABLE)	PHONE NUMBER	ALT NUMBER
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Will any persons under nineteen (19) years of age be in attendance?  Yes  No

**B. EVENT WORKERS** (proof of Smart Serve® certification must be available upon request)

TYPE OF IDENTIFICATION TO BE USED FOR EVENT WORKERS:

#	EVENT WORKER'S NAME	SMART SERVE® CERTIFICATION #
1.	EVENT ORGANIZER	
2.	DESIGNATE	
3.	DESIGNATE	
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

***If additional space is required to identify more Event Workers and/or Security Workers, please attach a complete list of names and certification numbers.***

**ADDITIONAL TERMS AND CONDITIONS**

I have read the Municipal Alcohol Policy (herein referred to as M.A.P.) and understand the information and requirements contained within. I understand that it is my responsibility to contact the City of Brampton to seek clarification should it be required and, I acknowledge the following terms as conditions of my rental.

As the Event Organizer, I will:

1. Supply the City of Brampton with a copy of the Special Occasion Permit (herein referred to as S.O.P.) or Liquor Licence (if using a Caterer's Endorsement).
2. Obtain commercial general liability insurance with an inclusive limit of not less than five million dollars (\$5,000,000) per occurrence for the event, which names the City of Brampton as an additional insured and supply proof of the insurance to the City of Brampton.
3. Adhere to the conditions of the M.A.P. and the *Liquor Licence Act*, R.S.O. 1990 c. L. 19 (the "*Liquor Licence Act*").
4. Refrain from consuming alcohol prior to, during and immediately after the event.
5. Ensure that all Event Workers refrain from consuming alcohol prior to, during and immediately after the event.
6. Ensure that there is food in the form of a light meal, setup within the licenced area and available throughout the event.
7. Require persons who appear to be under twenty-five (25) years of age to provide valid photo identification in a form specified under the *Liquor Licence Act*.
8. Abide by the Guest to Event Worker ratios as stipulated in the M.A.P., and/or upon mutual agreement with the City, applicable to the number of guests expected to attend.
9. Ensure that the appropriate signage is posted throughout the event, in accordance to this M.A.P.
10. Ensure that a safe transportation strategy is in place and communicated to all guests.
11. Abide by the Standard Drink Measure of alcohol content for all alcoholic drinks served (12 oz. or 341 ml. of beer with 5% alcohol, 5 oz. or 142 ml. of wine with 12% alcohol, & 1.5 oz. or 43 ml. of spirits with 40% alcohol) and understand that the serving of extra-strength or fortified drinks is not permitted.
12. Adhere to the requirement that the serving of pre-made alcoholic drinks, energy drinks, oversize drinks, pitchers and double shots is not permitted.
13. Adhere to the requirement that immoderate consumption activities such as drinking contests and free-pouring is not permitted.
14. Not hold the City of Brampton responsible for any costs or losses incurred if it is deemed necessary to close down the event due to an infraction of the M.A.P. or Special Occasion Permit.
15. Be held liable for injuries and damages arising from failing to adhere to the *Liquor Licence Act* or from otherwise failing to take action that will prevent foreseeable harm from occurring to the participants, goods (equipment/facilities/etc.), or members of the general public.
16. Be responsible for any charges against me for infractions under the *Liquor Licence Act* or other relevant legislation as levied by Peel Regional Police or an Alcohol and Gaming Commission of Ontario Inspector.
17. Confirm that if an infraction of the M.A.P. occurs, the City of Brampton, Peel Regional Police and/or the Alcohol and Gaming Commission of Ontario may take the following steps:
  - Close the event at the time of the infraction; and/or
  - Suspend my group or organization from further use of City of Brampton facilities.
18. Provide sufficient notification to the City of Brampton of any changes, amendments, or adjustments to my event and/or the details of.

<i>Event Organizer/Designate's Name</i>	<i>Event Organizer/Designate's Signature</i>	<i>Date (mm/dd/yy)</i>
<i>City of Brampton Representative's Name</i>	<i>City of Brampton Representative's Signature</i>	<i>Date (mm/dd/yy)</i>
<i>Supervisor's Name</i>	<i>Supervisor's Signature</i>	<i>Date (mm/dd/yy)</i>