

CCET

Advisory Task Force

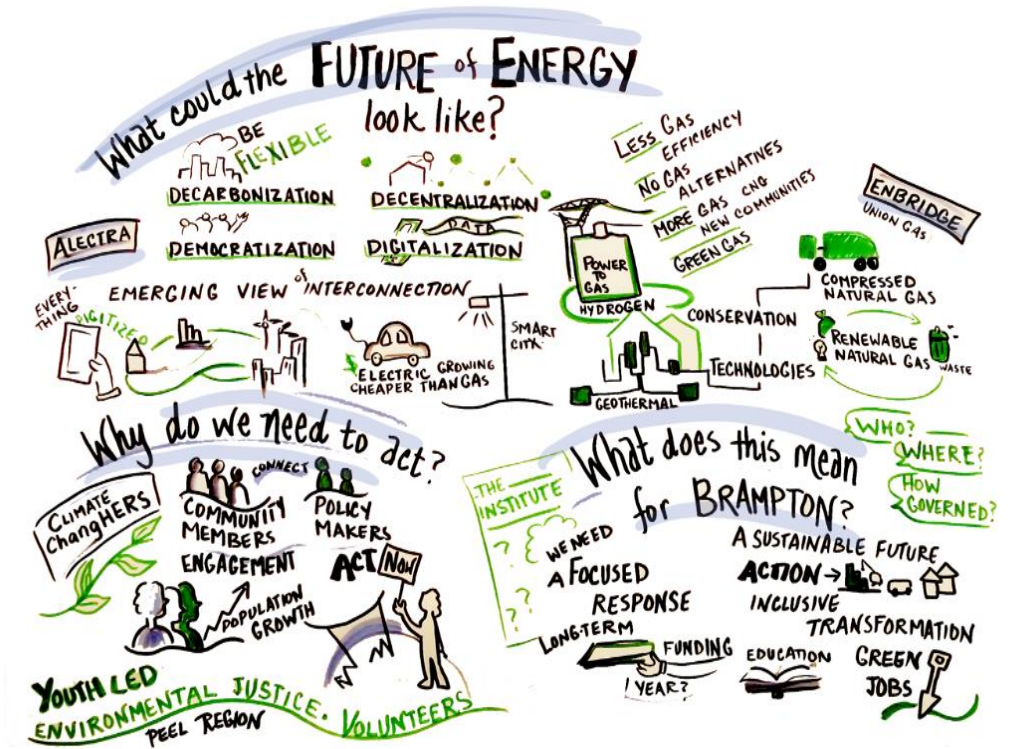
Meeting #9

November 17, 2021



Objectives of Today's Meeting

- Learn about Altitude Accelerator
- Approval of ATF CCET Report
- Finalize Next Steps towards Council approval



Agenda

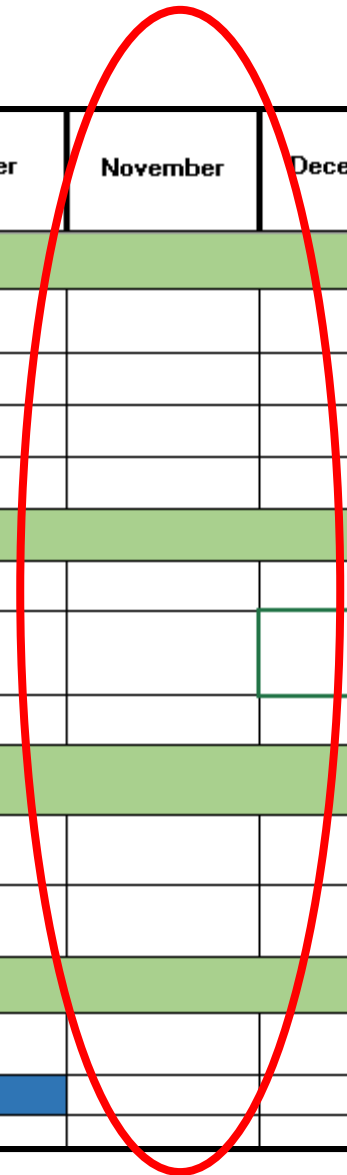
We ask that you please mute your mic during the presentation

1. Pam Banks – Altitude Accelerator
2. CCET ATF report
3. ATF Nominations Committee – Transitional Board
4. Next Steps
5. Discussion



CCET ATF Work Plan

Committee	May	June	July	August	September	October	November	December
Governance Subcommittee								
Draft Corporate Bylaws	█	█						
Board Structure		█	█					
Board Recruitment Strategy			█	█				
Executive Director Job Description				█	█			
Funding Subcommittee								
Funding Strategy	█	█	█					
Review Draft Service Agreement				█	█			
Partnership Strategy		█	█	█				
Communication and Engagement Subcommittee								
Communication Plan - Short Term Actions	█	█						
Communication Plan - Long Term Actions			█	█	█			
Project Team								
Draft Service Level Agreement	█	█	█	█	█			
Write Council Report					█	█		



Review July ATF Minutes

CENTRE FOR COMMUNITY ENERGY TRANSFORMATION (CCET) SUBCOMMITTEE MEETING MINUTES

Meeting # 8 – Centre for Community Energy Transformation

Date/Time: October 20, 2021 (10:30-12:00pm)
Place: Virtual, Via Teams
Attendees: Hassaan Khan, Chris Hamilton, David Laing, Lea Nacua, Shahid Naeem, Joan Berger, Michael Frisina, Trevor Boston, David MacGillivray, Simran Munde, Indra Maharjan
 Project Team: Amanda Kennedy (Consultant), Christine Tu (Region of Peel), Jeremy Schembri (Region of Peel), Pam Cooper (City of Brampton – Environmental Planning), Michael Hoy (City of Brampton - Supervisor, Environmental Planning), Kristina Dokoska (City of Brampton – Environmental Planning), Mika'il Dhanani (City of Brampton – Environmental Planning), Daryl Van Moorsel (COB – Economic Development)
Regrets: Councillor Whillans, Lauren Mulkerns, Divya Arora, Karly-Anna O'Brien, Davika Misir, Shannon Goulden, Sumit Sood, Herb Sinnock, Kanika Choudhary, Nathaniel Magder, Peter Basso
Objective: Approve the draft ATF CCET Report and establish an ATF Nominations Committee for the CCET's Transitional Board

Items distributed in advance: [Agenda](#)

Notes:

Notes	Action
Meeting started at 10:35 am	
Introduction	
Review Workplan <ul style="list-style-type: none"> ATF subcommittees have achieved a lot over the last month Project Team is in the process of finalizing the CCET report and preparing Council Report 	
Meeting Logistics <ul style="list-style-type: none"> Review of September ATF Minutes and Action Items 	

- Action item #1: Project Team to further distinguish between the Primary and Secondary priorities in the CCET ATF report
- Action Item #2: Project Team to consider making the goals of the CEERP more prominent in the CCET report
- Action item #3: Project Team to consider highlighting the highly skilled jobs CCET will bring within the CCET report more prominently
- Action item #4: Project Team will send out a request for volunteers for the Nominations Committee. ATF members asked to indicate their interest as a Nominations Committee Volunteer by October 29th
- Action item #5: ATF members to submit comments on the CCET report by October 22
- Action item #6: Nominations committee to present on the process and evaluation criteria for selecting the Transitional Board at the next ATF meeting



Presentation: Altitude Accelerator

- Pam Banks, Executive Director, [Altitude Accelerator](#)
- Altitude Accelerator came into existence under the visionary guidance of Pam Banks.
- Pam has over 20 years of economic and business development experience in Ontario, Pam's expertise is in developing and implementing entrepreneurial support programs by rallying collaboration from industry, educational institutions and government stakeholders.
- Pam strategically works to develop and grow the innovation capacity of emerging companies, assisting the innovation ecosystem in Peel Region to meet its full potential.



CCET ATF report

1. Overview of the Centre for Community Energy Transformation
2. What was our purpose?
3. Who has been involved?
4. What have we accomplished?
5. What do we recommend?

Recommendation #1: Focus on Priorities

Recommendation #2: Establish a Strong Governance Framework

Recommendation #3: Secure Consistent Funding by Working with Local Partners

6. Why is this so important?



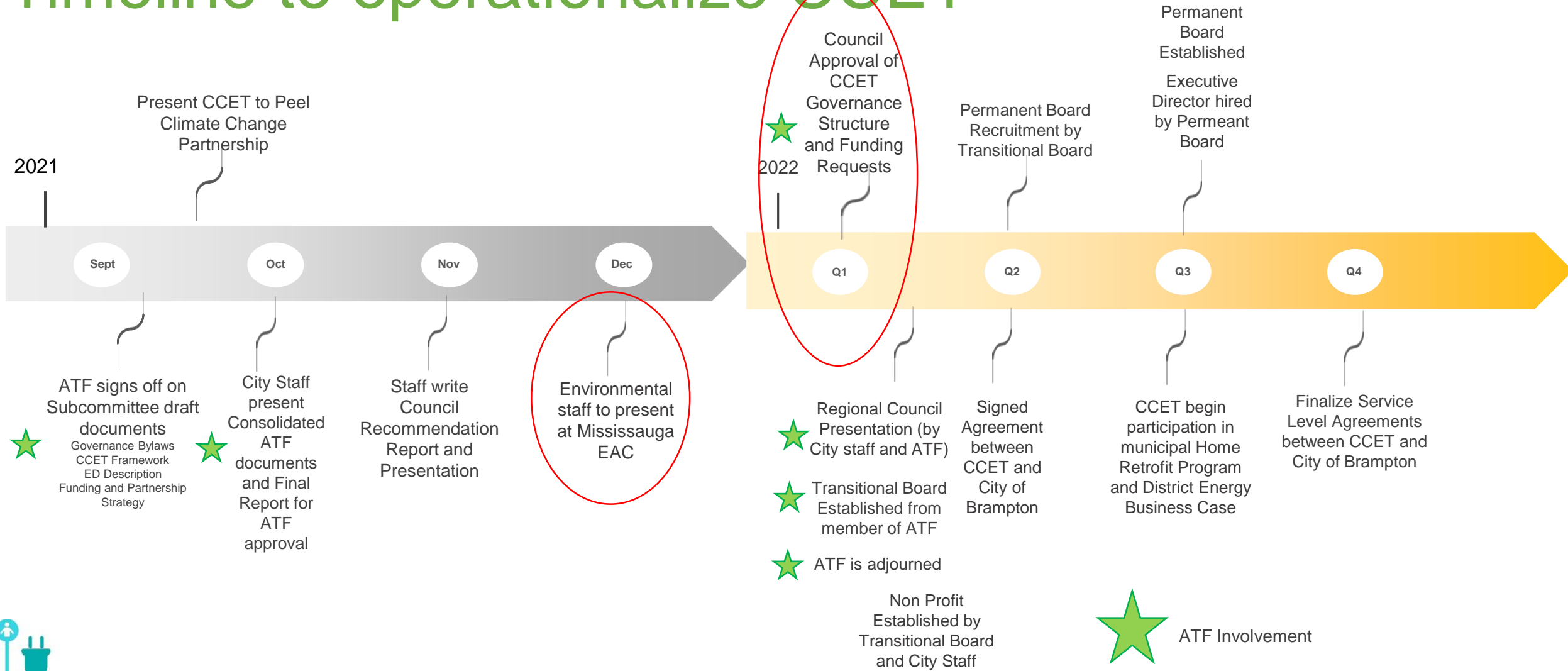
ATF Nomination Committee

- 3 ATF members have volunteered to sit on the Nominating Committee to establish the CCET Transitional Board
 - David Laing
 - Michael Frisina
 - Karly-Anna O'Brien
- Nominating Committee will report back to the ATF in December on the process and evaluation criteria for selecting the Transitional Board

Transitional CCET Board

- Bylaws outline a phased approach to the Board establishment
 - Transitional Board (3 to 5 members)
 - Permanent Board (9 members)
- Transitional Board will be responsible for:
 - Filing Letters Patent, etc.
 - Recruiting Permanent Board Members
 - Develop Membership criteria
- Transitional Board will function for 6 months or when ½ of the Permanent Board is established
- Members of Transitional Board will be eligible to sit on the Permanent Board
- City staff will continue to support the CCET formation in 2022

Timeline to operationalize CCET



Tentative Schedule for Next Steps

- Late November Nomination Committee meeting
- December 7th CCET Presentation to Mississauga EAC
- December 15th, Final CCET ATF meeting ATF Meeting – Presentation of Transitional Board Nomination Process and Criteria
- Early January initiate Application Process for Transitional Board
- January 19th CCET Presentation to Committee of Council
- Late January CCET Presentation to Caledon Council
- Early February Interviews for Transitional Board
- Mid February Transitional Board Established
- February 10th/24th CCET Presentation to Regional Council
- March Transitional Board to file Letters Patent for CCET
- Mid-March Advertise for Permanent Board Members
- Late April interviews for Permanent Board Members



Discussion

- Written Comments on draft ATF CCET Report by October 25th
- Approval of the Draft ATF CCET Report
 - Does it adequately summarize the ATF's recommendations?
 - Is the ATF comfortable moving forward with the finalizing the ATF CCET Report?
- Nomination Committee Volunteers by October 29th
- Recommended CCET Transitional Board at either the November or December ATF meeting
- Next ATF Meeting November 17th



Contacts

For any questions or inquiries, please contact:

CCET

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