

2026 Affiliated Neighbourhood Association Program

Program Guidelines & Tips

Instructions: Check the [2025 Affiliated Neighbourhood Association map](#) to determine if your neighbourhood has an association.

- Find helpful Affiliated Neighbourhood Association program tips in this document!
- If you have any questions, please contact the Community Safety & Well-Being Office (CSWO) by email at CSWO@brampton.ca, or connect directly with your [Quadrant Coordinator](#).

1. **NEW! Banking Guidelines: Setting up a Community Account**

- As the program and each Neighbourhood Association continues to mature, Neighbourhood Associations are now required to open a bank account specific to the Association. This can be any bank you choose, however below you will find two banks with community banking programs and dedicated staff familiar with the Affiliated Neighbourhood Association program. If you need help, please reach out to your [Quadrant Coordinator](#) to discuss other options and support.

	BMO	TD
Type of Account	Community Account	TD Community / Not-for-Profit Account
Branch Location	10035 Hurontario Street	1 Queen Street East
Amount of Time to Open Bank Account	60 minutes	30 to 45 minutes
Requirements to Open Account	1) Government issued photo ID 2) Letter of direction from Neighbourhood Association on NA letterhead	1) Government issued photo ID 2) Letter confirming Neighbourhood Association affiliation
Direct Contact for Support	Contact cswo@brampton.ca to be connected with the banking advisor. They're excited to work with you!	

2. NEW! Tips of Annual General Meeting (AGMs)

- Affiliated Neighbourhood Associations **must** hold at least one Annual General Meeting during their affiliation year.
- CSWO **must** be invited to this AGM at least 30 days prior to the date.
- The AGM can be held virtually or in a place accessible by all members. Reach out to CSWO to book a meeting room at City Hall for you.
- A template can be found on [CSWO's website](#). Where goals, growth, overall performance, finances and next steps of the Neighbourhood Association may be discussed.

3. Guidelines during the 2026 Municipal Elections

- Affiliated Neighbourhood Associations are responsible for ensuring that all projects and events remain free from any form of campaigning.
- Affiliated Neighbourhood Associations shall not support or be affiliated with any political party, candidate, registered third party, person or entity, whether they be Municipal, Provincial, Federal or otherwise in any manner.
- Affiliated Neighbourhood Associations shall not make any public comment or statement on social media or otherwise regarding any political party, candidate, registered third party, person, or entity, whether they be Municipal, Provincial, Federal or otherwise in any manner.
- Should the Main Point of Contact or Treasurer of the Neighbourhood Association submit their candidacy for the 2026 Municipal Elections, they are required to step down from their position in the Affiliated Neighbourhood Association and support finding a replacement.

4. NEW! If approved for affiliated, returning Neighbourhood Associations can complete intake meetings virtually

- Submissions that are received as “Returning Applicants” will have the option of letting us know if their preference is a virtual intake meeting, when filling out the application. From that selection, CSWO will make arrangements according to preference.

5. Tips for starting a Neighbourhood Association

Connect with your neighbours using these helpful tips:

- Start a neighbourhood group chat on a social media or chat platform, such as WhatsApp.
- Visit your neighbours, and their neighbours! Introduce yourself and share more about why you want to start a neighbourhood group.
- Meet in public outdoor spaces, such as a local park or trail, and talk about what you love, and what you would like to see improved in your neighbourhood.
- Map out your neighbourhood boundaries with the following guidance. Boundaries should be:
 - Walkable within 15 minutes or under 2 km in parameter; or,
 - Include up to 5 streets; or,
 - May include a landmark within the neighbourhood as a common space for gathering or to bring neighbours together, such as a park or interesting neighbourhood feature.

6. Tips for neighbourhood projects

Come together with your neighbours to plan a project that has benefits for everyone!

- Find a list of potential projects on pages 20 - 25 of the [Neighbourhood Association Guide](#) and talk about one that works best for your neighbourhood. (See project application for additional project ideas).
- Think about the impact the project will have in your neighbourhood. Positive impacts include neighbours getting to know each other, becoming more familiar with accessing city resources, adding a physical resource to your neighbourhood.
- Complete a before and after survey with your members to learn more about their thoughts and feedback about the project.
- Keep a record of different age ranges who participate in your project as volunteers, and/or attendees.

7. Tips for how to get organized

To prepare for starting your project, here are some helpful tips:

- Review the resources available on the [CSWO webpage](#), such as:
 - Affiliated Neighbourhood Association Application Checklist
 - Affiliated Neighbourhood Association Ineligible Expenses Checklist
 - Affiliated Neighbourhood Association Annual General Meeting Template
- Involve your members! Let them help with spreading the word, planning, preparing, and during your project or event.
- Select a date, time and location for your project. Create a list of all the tasks to be completed. Make sure to include all permits, approvals, and reserve the location of your project will need in your list! Please ask CSWO about permits, additional forms and timelines required to ensure your event can take place.
- **NEW!** Review [SEAT Application](#) information to complete and submit the [SEAT application](#). Please note that some permits may require up to a 90-day notice period.
- Create a budget! Follow the Budget Worksheet in the application to keep you on track with spending. Be sure to keep all receipts and invoices so you can report back about your project in the Close-Out Report.

8. Tips for filling out forms

What forms are required to apply:

- New applicants will fill out the 2026 Affiliated Neighbourhood Association Application for New Applicants.
- Returning applicants (affiliated in 2024 or 2025) will fill out the 2026 Affiliated Neighbourhood Association Application for Returning Applicants.
- Remember to download and save the application form to your computer, so you can email it to the CSWO team once all fields have been completed!

9. Tips for how to document spending

What do you need to document:

- All Affiliated Neighbourhood Associations will report back on their project and spending using the 2026 Affiliated Neighbourhood Association Close-Out Report.

- **NEW!** Set up a Neighbourhood Association bank account for all NA related transactions.
- Keep your receipts in good condition and ensure they are clear and easy to read (for example, no fading).
- Do not combine personal purchases with purchases through the Nurtured Neighbourhood Grant.
- All receipts should include vendor details, amount spent, an itemized list and the date of transaction.