

## 2026 Affiliated Neighbourhood Association Program Application Checklist

**Please review this checklist to ensure your application is complete.**

### Instructions:

- Please review this Checklist to ensure your application is completed in full.
- New applicants will fill out the 6 Affiliated Neighbourhood Association Application for New Applicants.
- Returning applicants (affiliated in 2024 or 2025) will fill out the 6 Affiliated Neighbourhood Association Application for Returning Applicants.
- If you need support in completing this document, please contact the CSWO by email at [CSWO@brampton.ca](mailto:CSWO@brampton.ca), or connect directly with your [Quadrant Coordinator](#).

### 1. Application Checklist

**Please check all boxes to ensure your application is completed in full. Please note incomplete applications will cause delays to affiliation approval and funding distribution.**

a)	A Main Point of Contact and Treasurer have been identified (please ensure that they are <b>two</b> different individuals from different households). Please note CSWO will <b>only</b> be communicating with those identified on this application.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b)	The Neighbourhood Association is located within the City of Brampton.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
c)	All members reside within the defined geographic boundary, established by the Neighbourhood Association.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d)	The Neighbourhood Association boundaries follow the guidance provided by CSWO to be: <ul style="list-style-type: none"> <li>• Walkable within 15 minutes or under 2 km in parameter; or,</li> <li>• Include up to 5 streets; or,</li> <li>• May include a landmark within the neighbourhood as a common space for gathering or to bring neighbours together, such as a park or interesting neighbourhood feature.</li> </ul>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

e)	There is a minimum of twenty (20) Brampton residents from the same neighbourhood, each from different households, in the Association.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
f)	Name, address, and phone number <i>or</i> email of each of the twenty (20) Brampton residents from the Association are included.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
g)	A minimum of 50% of members are over the age of 18.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
h)	The Neighbourhood Association has opened a bank account under the Neighbourhood Association's name, this can be any bank you choose. If you need help, we have identified two banks that have community banking programs. Contact <a href="mailto:cswo@brampton.ca">cswo@brampton.ca</a> to be connected with the banking advisors or if you would like to discuss other options.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
i)	The Neighbourhood Association is a volunteer-based group.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
j)	A project budget worksheet is submitted with this application if the project requires funding. Please note each project should have its own budget sheet.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
k)	All questions on the application form are answered and completed.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
l)	Neighbourhood Association has finalized the date, time and location of their Annual General Meeting (AGM).  Please note that the AGM is a requirement. Please share details and invite CSWO.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Congratulations! You have completed your review of the Affiliated Neighbourhood Association Application Checklist. The CSWO will contact you with the results of your Affiliated Neighbourhood Association Application. If you have any questions, please email [CSWO@brampton.ca](mailto:CSWO@brampton.ca).**