

## Tips for Applying for Sign Permits on the Brampton Building and Business Portal

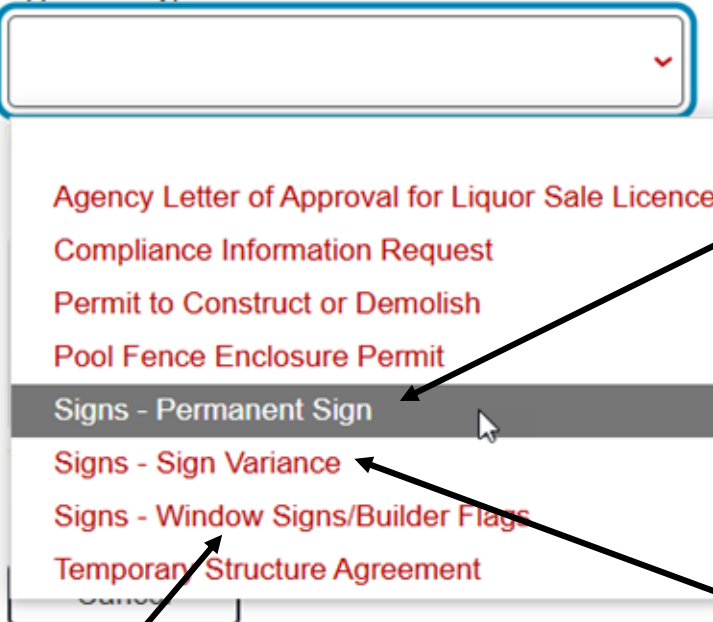
Log in to the Brampton Building and Business Portal [brampton.ca/bbportal](http://brampton.ca/bbportal).

If you need information on setting up a user account, see the Create a User Account FAQs, call 905-874-2401 for assistance or email [building.inquiries@brampton.ca](mailto:building.inquiries@brampton.ca) Click the **Add New Submission** button to make a new submission. Review the chart below for which application type to select depending on the type of application.

### New Application

Please select an application type from the list.

Application Type



The screenshot shows a dropdown menu for 'Application Type'. The menu is open, displaying a list of options. The option 'Signs - Permanent Sign' is highlighted with a mouse cursor. Other options include 'Agency Letter of Approval for Liquor Sale Licence', 'Compliance Information Request', 'Permit to Construct or Demolish', 'Pool Fence Enclosure Permit', 'Signs - Sign Variance', 'Signs - Window Signs/Builder Flags', and 'Temporary Structure Agreement'. A 'Cancel' button is visible at the bottom of the dropdown.

**Permanent Signs:** Select this application type. If you are applying for your wall sign and window signs together, you can select this type.

**Sales Office Sign:** Select this application type and identify this application as temporary sales office or ground sign in the Description field.

**Window Signs:** Select this application type if you are applying for **ONLY** additional Window Signs.

**Flag Signs:** Select this application type.

**Sign Variance Applications:** Select this application type if you are requesting approval for signs that do not comply with the Sign By-law.

NOTE: Applications for Portable Signs, Mobile Signs, and A-Frame Signs are not yet available on the Brampton Building and Business Portal.