

BUILDER BULLETIN #2024-03

(May 17, 2024)

IMPORTANT NOTICE TO BUILDERS
Launch of New Brampton Building and Business Portal

As of June 24, 2024, the Building Division will launch the new Brampton Building and Business Portal. This invitation is to an information session on **June 7, 2024 at 9:00am-12:30pm** to help you navigate the new portal. A calendar invitation to a Teams Townhall meeting will follow this bulletin.

This one-stop online service will enable our customers to complete tasks such as applying for permits and booking inspections. This collaborative workspace will streamline the interaction between applicants, homeowners, and Building Division staff.

Services available to the customer will include:

- Apply and pay for Building Permits
- Provide additional information requested during pre-screening and plans review
- Pay the application and permit fees using secured payment methods
- Schedule and cancel inspections
- Check the status of applications and inspections
- Download permits, approved drawings, and certificates up to six months from the date the permit is closed (for the permits applied for on the Brampton portal)
- Request copies of property records and surveys
- Pay for the building records online using secured payment methods
- Submit and receive responses to Compliance Requests

Home Builder Members will be able to apply for Certified Models and Repeat Residential homes, as well as book inspections for their permits.

To apply for permits, customers will have to register an account on the Brampton Building and Business Portal. For customers that already have existing permits with us, their permits will be displayed after they register.

A guest account log in option will be available to customers who only want to purchase property records and/or surveys.

We hope you take time to join us for this information session. If you cannot make it, the session will be recorded and circulated afterwards.

Thank you,

City of Brampton Building Division