



MOBILE SIGN BULLETIN #2020-01

(May 15, 2020)

IMPORTANT NOTICE TO MOBILE SIGN CONTRACTORS

CIVIC, CHARITABLE AND NON-PROFIT MOBILE SIGN APPROVALS ON REGIONAL ROAD SUBMISSION PROCESS

The requirements for submission of the Charity / Not-for-profit mobile sign requests located on Regional road right-of-ways have been updated as outlined below;

Effective immediately, the locations identified in the attached table are pre-approved by the Region of Peel.

Charity / Not-for-profit sign requests on the road right-of-way

1. Each submission shall consist of the following:
 - The body of the e-mail submission shall clearly identify:
 - The charity or not-for-profit organization name and registration number;
 - The duration of the request; and,
 - All proposed sign locations including the Region's location ID (from the attached table)
 - The message to be displayed (either in the e-mail body or attachment)
 - The site plan of each location (attachment)
2. Each location requested shall be submitted with a separate site plan with the Region's location ID identified in the file name. Please select from the maps provided.
3. The site plan shall include the following information:
 - Aerial Image of the site including 2 streets, if necessary provide an additional plan at a larger scale to provide all required details
 - All streets shall be clearly labeled and identified on the plan
 - Location and orientation of the proposed sign, including two dimensions from fixed points (i.e. stop bars, crosswalks, transformer boxes, etc.).
4. The information above shall be clearly identified in a contrasting colour to the plan or image.
5. Processing of the permit will not be initiated until all information is provided and the submission is complete.

Please note: all requests for locations other than those identified in the table shall continue to be reviewed on a case-by-case basis.

For any questions, clarification or to obtain general information regarding the above please contact – Ross Campbell, Supervisor, Zoning and Sign By-law Services, City of Brampton, Building Division 905-874-2442