



**BUILDER BULLETIN #2017-05**  
(November 21, 2017)  
**IMPORTANT NOTICE TO BUILDERS**  
**CHANGES TO THE INSPECTIONS PROCESS**  
**EFFECTIVE DECEMBER 1, 2017**

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Please ensure that your site personnel and your Consulting Engineers are made aware of the approval processes commencing immediately.

**Changes:**

1. **FOOTING INSPECTIONS** – For all lots with Engineered Fill (as noted on the permit card) the Field Review report must be provided at the time of the Footing Inspection and the Engineer’s (stamped) report must be provided before the Foundation Backfill Inspection will be passed.
2. **MISC. ENGINEERING REQUIREMENTS** – For all other inspections where the inspector is requesting verification of the construction by a professional engineer prior to passing the inspection – The Engineer’s stamped report must be provided to the Inspector before the work for which the inspection is required is passed and/or covered.
3. **REPORT SUBMISSION** – The report shall be emailed in a clear and legible format in ‘.pdf’ format to [inspection.services@brampton.ca](mailto:inspection.services@brampton.ca) at the Building Division. Submission requirements are as follows:
  - a. Each report may list multiple lots/blocks, but only one report shall be contained in each submitted ‘.pdf’ file.
  - b. The report shall clearly identify the subject permit number(s), lot/block number(s), M-Plan number and municipal address at the top of the first page.

**\*\*\*\*\*IMPORTANT NOTE – The structural framing inspection will not be scheduled until the report has been approved by the Building Inspector\*\*\*\*\***

**INSPECTION SERVICES ON NOVEMBER 29, 2017**

In an effort to provide industry leading service to our customers, the Building Division has scheduled in-house training on November 29, 2017 for technical staff.

As such, please be advised that Mechanical (HVAC/Plumbing) inspections will be limited for November 29, 2017.

This will affect inspections for all buildings. To ensure your inspection needs are met, please arrange to have your required inspections booked for the 28<sup>th</sup> or 30<sup>th</sup> of November.

***For any questions, clarification or to obtain general information regarding the above please contact –***

***Anthony Magnone, Regulatory Co-ordinator, City of Brampton, Building Division at 905-874-2415 or  
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