



Conditional Building Permit Request

Pursuant to 8.(3) of the Building Code Act

Project Information				
Address	Site Plan Number			
Permit Application Number(s)				
This request is for: New conditional building permit. <i>Complete Sections 1,2,4 and 5</i> Extension to an existing conditional permit agreement. <i>Complete Sections 3,4 and 5</i>				
Section 1: Request for Conditional Permit				
Indicate which part(s) of the building you are requesting to construct under a conditional permit:				
Shoring & Excavation	Underground Plumbing	Footings/ Foundations	Shell Building	Other _____
Projected completion date for the scope of work requested:				
Section 2: Mandatory Approvals				
A conditional permit cannot be issued if any of the following approvals are required and incomplete				
Not Applicable	Complete	Mandatory Approvals for Conditional Permit Issuance		
		Zoning compliance (including Rezoning & removal of Hold Provisions)		
		Subdivision Registration		
		Heritage Permit		
		Conservation Authority Permits		
		Environmental Assessment & Protection		
		Encroachment agreements on adjacent public or private property		
Section 3: Request to extend a conditional permit agreement				
Scope of work approved under the issued conditional permit:				
Shoring & Excavation	Underground Plumbing	Footings/ Foundations	Shell Building	Other _____
Section 4: Outstanding Approvals				
Indicate the nature of the outstanding approval, the application date and anticipated approval date				
Approval	Application Date	Anticipated Approval Date		
Site Plan				
Holding Provisions				
Other				
Section 5: Declaration of Applicant				
I hereby declare that:				
1. I am the owner or authorized to act as an agent of the owner 2. The information contained in this request is true to the best of my knowledge				
Applicant Name	Signature			
Email	Phone Number			

This is a form prescribed by the Chief Building Official. Personal information contained in this form is collected under the authority of Subsection 8(1.1) of the Building Code Act, 1992, and will be used in the administration and enforcement of the Building Code Act, 1992.

For Office Use Only	
Manager of Plans & Permits Recommendation:	
Date:	Signature:
Chief Building Official Authorization:	
Date:	Signature:
Comments:	