

Building Permit Requirements

Demolition of Non-Residential Buildings

Building Permit Application

1. Completed building permit application consisting of:

- Application form “Permit to Construct or Demolish” (No longer required. Will be part of your Brampton Portal submission)
- Schedule 1: Designer Information
- Applicable Law Checklist
- For Buildings Classified as large or complex buildings under the OBC – See Supporting Documents Required on page 2

2. A copy of a site plan or plan of survey showing:

- Title of Plan
- North Arrow
- Street(s) abutting the property
- Location of all existing buildings
- Designating clearly building(s) to be demolished

3. Compliance with Div.C, Sentences 1.2.2.3. (1) and 1.3.1.1.(3) of the Building Code is required as noted:

- 1.2.2.3.(1) The applicant for a permit respecting the demolition of a building shall retain a professional engineer to undertake the general review of the project during demolition, where
- a) the building exceeds 3 storeys in building height or 600 m² (6460 ft²) in building area,
 - b) the building structure includes pre-tensioned or post tensioned members,
 - c) it is proposed that the demolition will extend below the level of the footings of an adjacent building and occur within the angle of response of the soil, drawn from the bottom of such footings, or
 - d) explosives or a laser are to be used during the course of demolition
- 1.3.1.1.(3) Where a permit is required for demolition of a building in Sentence 1.2.2.3.(1) descriptions of the structural design characteristics of the building and the method of demolition shall be included in the application for a permit to demolish the building.

4. Permit fee of \$648.58 or \$1945.73 for demolition by implosion.

Building Permit Issuance

1. Where a permit is to be issued to a party other than the owner, a form (Notice of Permission to Construct) signed by the owner shall be submitted for the authorization of work to be undertaken on the owner’s property.

[Supporting Documents for Permit Requirements for Demolition of Large and Complex Buildings Subject to the Ontario Building Code, Division C, Section 1.2](#)

The following technical information and details must be submitted in support of a building permit application for demolition of large or complex buildings requiring general review:

1. Site plan shall indicate:
 - all structures and site services to be demolished
 - construction access and fencing details
 - location of storage tanks, above and below ground.

2. Detailed report and drawings with the following information:
 - Method of demolition such as demolition procedures and sequence of actions required for safe demolition, structural characteristics of the building in accordance with building code requirements, work plan with description of measures required for health and safety of any person, effects on integrity of other structures, buried and above ground utilities and a description of the requirements for their protection before the commencement of demolition
 - Description of past and present uses on the premises
 - Hazardous or controlled products as defined in the Workplace Hazardous Materials Information System (WHMIS)
 - Identification of contaminated water resulting from a de-watering process, storm run-off or other discharge contrary to an applicable City of Brampton By-law respecting sewers
 - Identify whether a generator or a waste generator number exists or previously existed on the site
 - Identify compliance with Regulation 347 (Waste Management) made under the Environmental Protection Act, R.S.O. 1990, c. E.19 and detail the nature of waste generated by the demolition and method of disposal
 - Identify whether the method for air handling and on-site sources of dust emissions complies with the Environmental Protection Act, R.S.O. 1990, c. E. 19, Regulation 346, Section 6 and 11.

3. Designated Substance Survey as required under Section 30 of the Occupational Health and Safety Act, R.S.O. 1990, c. O.1 including abatement information.

4. Final grading plan.

5. Demolition project completion date and post closure plans.

6. General review commitment certificate completed and signed by the professional engineer.

Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

A. Project Information			
Building number, street name	Unit no.	Lot/con.	
Municipality	Postal code	Plan number/ other description	
B. Individual who reviews and takes responsibility for design activities			
Name	Firm		
Street address	Unit no.	Lot/con.	
Municipality	Postal code	Province	E-mail
Telephone number	Fax number	Cell number	
C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.5.2.1. of Division C]			
<input type="checkbox"/> House	<input type="checkbox"/> HVAC – House	<input type="checkbox"/> Building Structural	
<input type="checkbox"/> Small Buildings	<input type="checkbox"/> Building Services	<input type="checkbox"/> Plumbing – House	
<input type="checkbox"/> Large Buildings	<input type="checkbox"/> Detection, Lighting and Power	<input type="checkbox"/> Plumbing – All Buildings	
<input type="checkbox"/> Complex Buildings	<input type="checkbox"/> Fire Protection	<input type="checkbox"/> On-site Sewage Systems	
Description of designer's work			
D. Declaration of Designer			
I _____ declare that (choose one as appropriate):			
(print name)			
<input type="checkbox"/> I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4. of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories.			
Individual BCIN: _____			
Firm BCIN: _____			
<input type="checkbox"/> I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C, of the Building Code.			
Individual BCIN: _____			
Basis for exemption from registration: _____			
<input type="checkbox"/> The design work is exempt from the registration and qualification requirements of the Building Code.			
Basis for exemption from registration and qualification: _____			
I certify that:			
1. The information contained in this schedule is true to the best of my knowledge.			
2. I have submitted this application with the knowledge and consent of the firm.			
_____	_____		
Date	Signature of Designer		

NOTE:

1. For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) (c) of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4. and 3.2.5. of Division C.
2. Schedule 1 is not required to be completed by a holder of a license, temporary license, or a certificate of practice, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.

CITY OF BRAMPTON - BUILDING DIVISION

SECTION G. DOCUMENTS ESTABLISHING COMPLIANCE WITH APPLICABLE LAW (OBC Div. A - 1.4.1.3.)

Permit Application No. _____	Project Location _____ # _____ street _____ unit/suite
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Explanation:

Applicable Law - Applicable law is other regulations for which approval must be obtained before a building permit can issue. A complete list of Acts and Regulations that are "Applicable Law" is set out in Article 1.4.1.3 of Division A of the Ontario Building Code.

Instructions:

The most common Acts and Regulations are listed below with the documentation that must be provided before a building permit can issue. Check those that apply to your permit application and complete the declaration. The customer service plans examiner will assist you with any questions you may have about the regulations listed. The documents noted must be provided before a building permit can issue.

Details and Contact Information

A list of agencies and contact information is available at the Building Division or on the City of Brampton website

APPLICABLE LAWS (Note: This list provides only the most common approvals)

ACT	Description	REQUIRED DOCUMENTS (Provide copy)	Required Yes/No	Received
Planning Act s.41	(Site Plan Control)	Site plan approved drawings		
Planning Act s.34	(Zoning By-law)	Final & binding amendment		
Planning Act Pt. V1	(Division of Land)	Registered Plan or Deed		
Planning Act s.45	(Minor Variance)	Final Decision from City Clerk		
Planning Act s.33	(Demolition of Residential Property)	Council Approval		
Ontario Heritage Act ss.27 (3), 30(2), 33, ss.34.40.1 & 40.2		Heritage Permit		
Ontario Heritage Act s.34.5 and s. 34.7.(2)		Ministry of Culture approval		
Development Charges Act s.28 and s.53, Education Act s.257.83 & 257.93	(Financial Contribution)	Confirmation of payment from City of Brampton Finance Department		
Planning Act s.42(6)	(Cash in Lieu of Parkland)	Confirmation of payment from City of Brampton Finance Department		
Conservation Authorities Act	(Flood plain or fill regulated area)	Construction and Fill Permit		
Day Nurseries Act, Reg. 262 s.5	(Daycare centre with more than 5 children)	Approval from Ministry of Children and Youth Services		
Education Act s.194	(Demolition of all or part of a school)	Approval from Ministry of Education		
Environmental Protection Act s.168.3.1 & 168.6(1) change of use of land	(Industrial or commercial to agricultural, residential or park)	File Record of Site Condition (RSC) and/or provide Certification of Property use (CPU)		
Public Transportation Act s.34 and s. 38 10	(Construction within 45m of the road or within 395m of an intersection of Hwys, 410 or 407)	Building and Land Use Permit issued by MTO		
Other:				

APPLICANT'S DECLARATION

I, _____ (print name) certify that the applicable laws designated on the above noted chart are, to the best of my knowledge, all of the "applicable law" for which this application for a permit must comply before a permit is issued.

_____ Date

_____ Signature

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