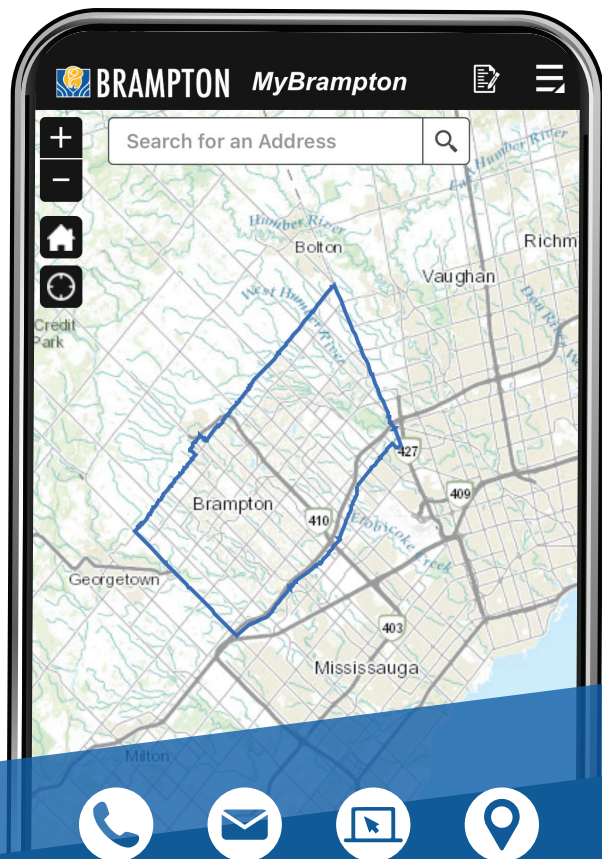




## Inspection Recall Fees

- Inspection Recall Fees apply to Additional Residential Unit (ARU) permits. ARU permits include Two-Unit Dwellings, Three-Unit Dwellings, and Garden Suites.
- Ensure construction is ready before booking an inspection.
- If an inspection does not pass on two separate occasions, a fee will be charged for any following inspections.
- The fees are intended to encourage inspection readiness and reduce repeat visits.
- Learn more at [brampton.ca/inspections](https://brampton.ca/inspections)



## Check Your Permit & Inspections Status

Search your address and track your permits and inspections on Brampton Maps at [maps1.brampton.ca/mybrampton/](https://maps1.brampton.ca/mybrampton/)

## Register as a Licensed Building Renovator

For more details and application requirements, visit [brampton.ca/licensing](https://brampton.ca/licensing)



For more information about building permits, visit: [brampton.ca/building](https://brampton.ca/building)

To book an appointment at our offices, visit: [brampton.ca/skiptheline](https://brampton.ca/skiptheline)

Flower City Community Campus  
8850 McLaughlin Road, Unit 1  
Brampton, ON L6Y 5T1

**(3-1-1)** 905-874-2401

For inquiries, email:  
[building.inquiries@brampton.ca](mailto:building.inquiries@brampton.ca)

To apply for permits, visit:  
[brampton.ca/bbportal](https://brampton.ca/bbportal)



# BUILDING SMART:

**Your Path to  
Safe Construction!**

**Building Division**





## When is a Building Permit Required?

- **New Buildings:** Any new structure larger than 10 square metres (108 square feet).
- **Additions:** Expanding an existing structure (such as adding a room), another story, or an attached garage.
- **Alterations or Structural Changes:** Modifications (including renovations) affecting load-bearing walls, foundations, beams, or altering floor plans.
- **Demolitions:** Removing all or part of a building larger than 10 square metres or any structure that could impact adjacent buildings.
- **Plumbing & HVAC:** Installing or modifying plumbing, septic systems, or mechanical systems including heating, ventilation and air conditioning.
- **Change of Use:** Changing the use of a building or unit (ex: from residential to commercial or adding an additional dwelling unit to your home), even without construction requires a permit.



## Pre-Construction: Plan for Success

- Be a good neighbour: notify neighbours in advance to help minimize disruptions and build goodwill.
- You are responsible for your project: ensure compliance with the Building Code and all permit conditions, even if you hire a contractor.
- Hire a reputable contractor: do your research and check credentials.
- Sign a contract.
- Obtain a building permit: apply online at **[brampton.ca/bbportal](http://brampton.ca/bbportal)**

## Click Before You Dig - Ontario One Call

- Before any excavation work, you must contact Ontario One Call to request public utility locates to dig safely.
- It's free, it's easy and it's the law.
- Post the locates card on site.
- Be safe – know what's below. Visit **[ontariononecall.ca](http://ontariononecall.ca)**



## During Construction: Safety First

- Secure open excavations with perimeter fencing to prevent unauthorized access.
- Ensure workers wear proper safety gear, such as hard hats and safety boots.
- Install proper lighting to maintain a safe work environment.

## Building Inspections: What You Need to Know

- Notify the City at each mandatory inspection stage, as required by the Ontario Building Code. Check your permit card for the required inspections for your project.
- Post the building permit card in a conspicuous place.
- Keep approved permit drawings printed and on-site at all times.
- Electrical permits and inspections must be coordinated directly with the Electrical Safety Authority at **[esasafe.com](http://esasafe.com)**
- Remember to close your permit by booking a final inspection.
- Book inspections online at **[brampton.ca/bbportal](http://brampton.ca/bbportal)**