

# Corporate Policies

**SECTION: HEALTH AND SAFETY - Personal Protective Equipment**

**SUBJECT: Eye Protection/Prescription Safety Glasses**

POLICY NO.: 12.5.1

EFFECTIVE DATE: January 26, 2004

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SUPERCEDES POLICY DATED: June 30, 1991 | APPROVED BY: Council CW020 - 2004

## **POLICY STATEMENT:**

The Corporation will make available and ensure affected employees use appropriate eye or face protection when exposed to eye or face hazards from flying particles, molten metal, liquids, chemical gases or vapours, or potentially injurious light radiation.

## **PURPOSE:**

To protect employees from an eye injury and to ensure compliance with the *Occupational Health and Safety Act*, Industrial Establishment Regulations, and Construction Project Regulations respecting eye protection in the workplace.

## **SCOPE:**

All employees of the Corporation.

## **PROCEDURE:**

Eye protection must be worn under the following conditions:

1. Impact resistant safety eye glasses with side shields must be worn when performing any chipping, drilling, sawing, grinding, plastering, glass or wire handling operation, working under a vehicle, working with pressurized equipment, with pneumatic, hydraulic or compressed air operated tools, or any operation in which flying particles may be generated. Auto repair requires protective eyeglasses to be worn.
2. Goggles must be worn when performing any work that produces a dust or fume, involves the use of a liquid (mixing or pouring of liquids, painting, chemical spraying, etc.), or work involving the handling of any pressurized or liquid filled hose or piping.



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3. Face shields must be worn when handling corrosive materials, such as battery acid or alkali solutions or during chemical spraying in confined areas. Similarly, face shields should be worn when handling glass items.
4. Radiation type eye protection must be worn whenever welding is performed. Ensure the degree of radiation protection of the eye glass/goggles meets or exceeds the degree of radiation/glare produced by the operation performed.

## **Prescription Safety Glasses**

The Corporation will provide employees with prescription safety glasses, as required, subject to the approval of the employee's supervisor. The Corporation will pay for the cost of the safety frame and clear prescription lens, while any extra costs, including the cost of the fitting is the responsibility of the employee. Employees are also responsible for replacing their prescription safety glasses in the event that they are broken by causes other than preventing a direct injury to the employee's eye(s). These replacement lenses/glasses may be purchased through the Corporation, at the Corporation's cost price by contacting the Health, Safety & Wellness Services, Human Resources Division. Should the employee require replacement prescription safety glasses due to vision deterioration, the Corporation will contribute \$15.00 toward the cost of the new lens/glasses.

## **HOW TO OBTAIN PRESCRIPTION SAFETY GLASSES:**

1. Employee must obtain a current prescription from his eye doctor.
2. Employee must obtain the Prescription Safety Glass Order Form from his supervisor, who will complete the form with the employee.
3. The supervisor will arrange a convenient onsite visit for the employee and the designated optician to take the prescription safety glasses order.
4. Once the order is filled, the supervisor will again arrange a convenient onsite visit with the employee and the optician for pickup and fitting of the prescription safety glasses.



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## **ACCOUNTABILITY:**

All employees of the Corporation are accountable to adhere to this policy as outlined.

## **ADMINISTRATION:**

Health, Safety & Wellness Services, City of Brampton, 5<sup>th</sup> Fl-2 Wellington St. W., Brampton, Ontario L6Y 4R2

## **CONTACT:**

Health, Safety & Wellness Services, Human Resources Division 905-984-2166



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