Thursday, February 02, 2017
7:00 PM. – Regular Meeting

Closed Session (See Item 12) – Following Regular Business (Under Section 239 of the Municipal Act, SO, 2001)

Council Committee Room
4th Floor, City Hall

Members:  Dean McLeod (Chair)
Stephen Clarke (Vice-Chair)
Carmen Araujo (Treasurer)
Ron Noonan, Curator
Norman Da Costa
Don Doan
Ken Giles
Elizabeth Harris-Solomon
Sindy Maguire
Glenn McClelland
Harnek Singh Rai
Mario Russo
Gurmit Singh
City Councillor Doug Whillans – Wards 2 and 6
City Councillor Jeff Bowman – Wards 3 and 4

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:

Chandra Urquhart, Legislative Coordinator
Telephone (905) 874-2114, TTY (905) 874-2130, cityclerksoffice@brampton.ca

Note: Some meeting information may also be available in alternate formats, upon request
Please ensure all cell phones, personal digital assistants (PDAs) and other electronic devices are turned off or placed on non-audible mode during the meeting.

1. **Approval of Agenda**

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Previous Minutes**
   3.1. Minutes - Brampton Sports Hall of Fame - January 19, 2017
       The minutes were approved by Council on January 25, 2017 and provided for Committee’s information.

4. **Delegation/Presentations**

5. **Reports**

6. **Sub-Committees**

7. **Other/New Business**
   7.1. Report from Don Doan, Chair, Constitution Sub-Committee, re: Proposed Changes to the Brampton Sports Hall of Fame Constitution - Draft #4.
   7.2. Discussion at the request of Dean McLeod, Chair, re: Brampton Beast Night.
   7.3. Discussion re: Sub-Committee Membership - Participation by Non-Members.

8. **Correspondence**

9. **Information Items**
   9.1. News Items – Future / Potential Inductees – Ken Giles
10. **Question Period**

11. **Public Question Period**

12. **Closed Session**

12.1. Personal matters about an individual, including municipal or local board employees – *Minutes - Closed Session - Sports Hall of Fame Committee - January 19, 2017*

The minutes were approved by Council on January 25, 2017 and will be provided at the meeting for Committee’s information.

13. **Adjournment**

Next Meeting: March 2, 2017
Thursday, January 19, 2017

Members Present:  Dean McLeod, Chair
                      Stephen Clarke, Vice-Chair
                      Carmen Araujo, Treasurer
                      Ron Noonan, Curator
                      Norman Da Costa
                      Don Doan
                      Ken Giles
                      Elizabeth Harris-Solomon
                      Glenn McClelland
                      Harnek Singh Rai
                      Mario Russo
                      Gurmit Singh
                      City Councillor D. Whillans – Wards 2 and 6
                      City Councillor J. Bowman – Wards 3 and 4

Members Absent:  Sindy Maguire (regrets)

Staff Present:  Community Services Department
                      Derek Boyce, Director, Recreation
                      Garry Hardy, Supervisor, Sports Brampton, Recreation
                      Heidi Calder, Coordinator, Sport and Community Partnerships
                      City Clerk’s Office
                      Peter Fay, City Clerk
                      Chandra Urquhart, Legislative Coordinator
The meeting was called to order at 7:01 p.m., moved into Closed Session at 7:10 p.m., returned to Open Session at 9:43 p.m., and adjourned at 9:45 p.m.

1. **Approval of Agenda**

   SHF001-2017 That the agenda for the Brampton Sports Hall of Fame Committee Meeting of January 19, 2017 be approved, as printed and circulated.

   Carried

   Garry Hardy, Supervisor, Sports Brampton, introduced Derek Boyce, Director of Recreation.

   Mr. Boyce provided background information on his previous work experience and expressed enthusiasm in his new position with the City of Brampton.

   Committee welcomed Mr. Boyce to the City of Brampton.

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

   1. Harnek Singh Rai declared a conflict of interest with respect to Closed Session Item 12.1, as a result of his nomination in the Builder Category for the Brampton Sports Hall of Fame.

   2. Dean McLeod, Chair, declared a conflict of interest with respect to Closed Session Item 12.1, as a result of his nomination in the Team Category for the Brampton Sports Hall of Fame.

3. **Previous Minutes**

   3.1. Minutes - Brampton Sports Hall of Fame - December 1, 2016

   The minutes were approved by Council on December 14, 2016 and provided for Committee’s information

4. **Delegation/Presentations**

5. **Reports**
6. **Sub-Committees**

7. **Other/New Business**

8. **Correspondence**

9. **Information Items**

9.1. **News Items – Future / Potential Inductees – Ken Giles**

10. **Question Period**

11. **Public Question Period**

12. **Closed Session**

12.1. Personal matters about an identifiable individual, including municipal or local board employees – **Review of Nominations for Brampton Sports Hall of Fame 2017 Inductees**.

SHF002-2017 That Committee proceed into Closed Session to discuss matters pertaining to the following:

   12.1. Personal matters about an identifiable individual, including municipal or local board employees – **Review of Nominations for Brampton Sports Hall of Fame 2017 Inductees**.

   Carried

The following motions were considered with respect to Item 12.1.

SHF003-2017 That the direction agreed upon within Closed Session, regarding the election of the 2017 Brampton Sports Hall of Fame inductees, be approved, with the official results to be released by media release within 10 days of the election meeting (January 19, 2017).
3.1-4
Minutes
Brampton Sports Hall of Fame Committee

SHF004-2017 That all ballots used in this election be destroyed, as required by Section 8.13 and 8.14 of the Brampton Sports Hall of Fame Constitution.

Carried

13. **Adjournment**

The following motion was considered.

SHF005-2017 That the Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, February 2, 2017 at 7:00 p.m.

Carried

__________________________________
Dean McLeod, Chair
<table>
<thead>
<tr>
<th>CONSTITUTION SECTION</th>
<th>COMMITTEE REFERENCE</th>
<th>EXPLANATION OF PROPOSED CHANGES TO CONSTITUTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cover Page</td>
<td>Dean – Feb. 5/15</td>
<td>The title “The Corporation of the City of Brampton Sports Hall of Fame” now reads “Brampton Sports Hall of Fame”.</td>
</tr>
<tr>
<td>1.2 (new line)</td>
<td>Erica – Feb. 5/15</td>
<td>Inclusion of Vision Statement: Add a new 1.2 “The Sports Hall of Fame is committed to become Canada’s most diversified Sports Hall of Fame”. (re-number the original #’s 1.2-1.5 to 1.3-1.6 after changes below)</td>
</tr>
<tr>
<td>1.4</td>
<td>Housekeeping: Clerks Binder – Sept. 10/15</td>
<td>Add (the Committee) after “The Hall of Fame Committee”; add to the end of this sentence: “As such, the Sports Hall of Fame will follow City Council Procedure By-law 160-2004, as amended regarding the procedures to be followed for all meetings”.</td>
</tr>
<tr>
<td>1.4 (continued)</td>
<td>Shirley Gannon verbal update: April 16/15</td>
<td>Add to the end of the new sentence in 1.4: “Furthermore, the Sports Hall of Fame must abide by all procurement rules and protocols pertaining to the City’s Purchasing By-laws”.</td>
</tr>
<tr>
<td>1.7 (new line)</td>
<td>Housekeeping: Clerks Binder – Sept. 10/15</td>
<td>The Sports Hall of Fame operates as a non-profit organization.</td>
</tr>
<tr>
<td>2.1</td>
<td>Repetition of 1.4</td>
<td>Delete existing sentence and re-number 2.2-2.10 to 2.1-2.9 after changes below.</td>
</tr>
<tr>
<td>2.2</td>
<td>Clerks Binder – Sept. 10/15 (Composition)</td>
<td>Change sentence to read: “Committee composition is as outlined in the Council-approved Terms of Reference”: 1st bullet: Change to read “minimum of one Member of Council”; add new 2nd bullet: “one Curator of the Sports Hall of Fame”; amend next bullet “up to 12 Members at Large.”</td>
</tr>
<tr>
<td>2.3</td>
<td>Clerks Binder – Sept. 10/15 (Term/ office)</td>
<td>Grammar – remove “their”. It now reads “or until successors are appointed”.</td>
</tr>
<tr>
<td>2.4</td>
<td>Clerks Binder – Sept. 10/15 (Established by)</td>
<td>Change the opening sentence to read: “The citizen appointments shall be in accordance with the “Citizen-Based Advisory Committee Guidelines and Appointment Procedures”, as established by Council Resolution, Council By-law and Governing Constitution, with a view to recommending applicants who will provide:</td>
</tr>
<tr>
<td>2.5</td>
<td>Clerks Binder – Sept. 10/15 (Meetings)</td>
<td>Delete existing sentence and bullets and replace with: Applicants shall meet all requirements as outlined in the “Citizen-Based Advisory Committee Guidelines and Appointment Procedure”.</td>
</tr>
<tr>
<td>2.6</td>
<td>Clerks Binder – Sept. 10/15 (Expand “Reports to”); suggested wording from Clerk in Nov 2015</td>
<td>Amend to read: “The Committee shall report to the “Community and Public Services Committee, a Committee of Council, through staff report”.”</td>
</tr>
<tr>
<td>CONSTITUTION SECTION</td>
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<td>2.7</td>
<td>Clerks  Binder – Sept. 10/15 (Supported by)</td>
<td>Add a period after assigned; then the next sentence to read “Subject matter expertise shall be provided by the Public Services Department”. Delete reference to Secretary from remaining text.</td>
</tr>
<tr>
<td>2.8</td>
<td>Clerks  Binder – Sept. 10/15 (Supported by)</td>
<td>Delete sentence and bullet and replace with: “Meeting Management support will be provided by the City Clerk’s Office”.</td>
</tr>
<tr>
<td>2.9</td>
<td>Clerk’s List of Sub-Committees</td>
<td>Amend to read: “The Committee shall appoint a Chair, Vice-Chair, Treasurer and Curator. Sub-Committees and Chairs will be appointed as follows: Event Chair, Marketing Chair, Nomination Chair, Constitution Chair, Financial Chair, Building Chair and any additional Sub-Committees and Chairs (i.e. Community Outreach) as deemed necessary by the Committee from amongst its Members”.</td>
</tr>
<tr>
<td>3.1</td>
<td>Clerks</td>
<td>In the 1st sentence capitalize “Members” and change participation from one to two Sub-Committees; Add a second sentence to read “All Members are responsible to attend at least 80% of all scheduled Sub-Committee meetings and to come prepared to actively participate and contribute towards the completion of the objectives and tasks as outlined in the action plan”. Add a third sentence to read “Members must be available to take on extra duties as requested by the Chair or designate Member appointee”. In the second paragraph delete the word “successful”. Add a third paragraph to read “It is the responsibility of the Chair or designate Member appointee to schedule and book all Sub-Committee meetings and to notify all Members (including Council Members), City Clerk’s Office and Public Services Department representatives of all Sub-Committee meetings. Chairs or designate Member appointees are responsible to chair all meetings and ensure that all Members are actively participating and contributing towards a collaborative effort. Chairs shall appoint a designate Member appointee to take notes and attendance. If unable to attend a meeting, a Chair must appoint a designate Member appointee to chair the meeting in the Chair’s absence. Chairs are responsible for championing the completion of all objectives as identified in the Sub-Committee’s action plan.</td>
</tr>
<tr>
<td>3.2</td>
<td>Chair Duties: Dean email/Don tweaks</td>
<td>Amend second bullet to read ”indicate when quorum has been achieved at a meeting;” Amend 3rd bullet to read “...as outlined in City Council Procedure By-law 160-2004 as amended;” Add a new third bullet to read “attend any Sub-Committee meetings as the Chair deems necessary;”</td>
</tr>
<tr>
<td>CONSTITUTION SECTION</td>
<td>COMMITTEE REFERENCE</td>
<td>EXPLANATION OF PROPOSED CHANGES TO CONSTITUTION</td>
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<tr>
<td>3.3 Vice-Chair: Stephen</td>
<td>Amend 1&lt;sup&gt;st&lt;/sup&gt; bullet to read: “fulfill all duties of the Chair in the absence of the Chair”; 2&lt;sup&gt;nd&lt;/sup&gt; bullet: amend order after Vice-Chair to read “Treasurer, Curator, Event Chair or the Marketing Chair”.</td>
<td>Add a new fourth bullet to read “be one of the signing officers for: all cheque requisitions or purchase orders being submitted to the Treasurer”; all Committee bank accounts;”</td>
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**3.4**

**April 16/15; June 4/15 Minutes**

Re-write all duties of the Treasurer to read as follows: 1<sup>st</sup> bullet: “work in conjunction with designated City Treasury staff to monitor all Sports Hall of Fame funds and submit timely revenue and expenditure requests; Treasury staff will summarize monthly revenues and expenses and provide an accurate and up-to-date statement of account of the Sports Hall of Fame dedicated City bank (trust) account to the Treasurer”; 2<sup>nd</sup> bullet: “provide this statement of account at all Committee meetings”; 3<sup>rd</sup> bullet: “work in conjunction with the designated City Treasury staff, to initiate all bill payments; ensuring that the signature of the Treasurer and that of the Chair is secured on all cheque requisitions or purchase orders being submitted to the Treasurer”; 4<sup>th</sup> bullet: “be responsible for submitting all revenues received by the Sports Hall of Fame to the Treasury staff to facilitate an accurate and up-to-date statement of account”; 5<sup>th</sup> bullet: “provide to the Committee an up-to-date statement of investment account at intervals to be determined by the Committee relative to investment strategies performed by the City’s Director of Investments, Risk Management and Service Planning, Financial and Information Services”. 6<sup>th</sup> bullet: “work in conjunction with the City’s Director of Investments, Risk Management and Service Planning, Financial and Information Services Department, who is authorized to invest the Sports Hall of Fame funds in accordance with the Eligible Investments, Sector Allocation, Credit Rating and Duration criteria permitted by the City’s Investment Policy, with the overall goals of minimizing investment risk and maximizing investment returns. The City’s Director is also authorized to re-invest any accumulated funds within the investment portfolio;” 7<sup>th</sup> bullet: “work with the Financial Chair to determine an annual budget request.”

**3.5 & 3.6**

**Housekeeping**

The Curator position moves to 3.5 and the Event Chair moves to 3.6.

**3.5**

**Ron - Curator**

Existing 3<sup>rd</sup> bullet: amend to read “provide a written report at all Committee meetings.” Add a new 1<sup>st</sup> bullet to read “establish a Curator’s Committee to assist in overseeing all aspects of the planning and operation of the actual Hall of Fame;” Add a new 2<sup>nd</sup> bullet to read “recruit members from the Committee and any other residents or
| 3.6 | Liz/Cindy-Event Chair | **2nd** bullet: amend typo to read the City of Brampton;  
**3rd** bullet: delete event fundraising  
Add new **4th** bullet: liaise with all Chairs and other appointees in 2.9 above to promote the Event and **to initiate a plan** to obtain support for any sponsorship initiatives of the Event Chair;  
Amend last bullet by deleting “to” and amend “report” to read “written report”;  
Add a new last bullet to read “provide a written post-event evaluation report at the first Committee meeting following the Event;”  
Add a new bullet to read “work with the Financial Chair to determine an annual budget request;” |
| 3.7 | Mario/Norm- Marketing Chair | Add: The Marketing Chair shall:  
- establish a Marketing Committee to assist in overseeing all aspects of planning and implementation of the marketing plan to increase community profile, encourage nominations and promote the Annual Induction Awards Ceremony (the Event);  
- recruit members from the Committee and any other residents or ratepayers of the City of Brampton;  
- coordinate and attend community events to promote the Sports Hall of Fame;  
- initiate and engage with designated support staff to define general roles and responsibilities, including, but not limited to the establishment of various timelines for critical planning items (i.e. print ads, media releases, announcements, promotional opportunities, etc);  
- create an annual marketing budget request and submit same to the Financial Chair for inclusion in the annual budget request to the Public Services Department;  
- liaise with media outlets to increase community news coverage and interest;  
- appoint a primary public relations person from the sub-committee who shall serve in assisting where appropriate to handle all media inquiries;  
- provide a written report at all Committee meetings (where applicable);  
- provide a post-evaluation report at the Committee meeting following the Event. |
| 3.8 | Stephen- Nomination Chair | Amend title: “Nomination Chair”  
Amend only bullet to read “establish an annual Nomination Review Committee comprised of a minimum of three Members and the Public Services Department representative to assist...;”  
Add 2nd bullet: “recruit members from the Committee and any other residents or ratepayers of the
| 3.9 | Don-Constiution Chair | The Constitution Chair shall:  
- establish a Constitution Committee to assist in all aspects of soliciting, researching, tracking, coordinating and documenting all potential changes to the current constitution;  
- recruit members from the Committee and any other residents or ratepayers of the City of Brampton;  
- oversee the preparation of a written annual report (and all follow-up reports) to the Committee that brings forward all proposed changes to the current constitution as discussed at Committee meetings throughout the year;  
- liaise with the “Public Services Department” representative to assist in providing written content for all constitution reports to Council through “Community and Public Services Committee”. |
| 3.10 | Mario/Glenn-Financial Chair | The Financial Chair shall:  
- establish a Financial Committee to assist with all financial aspects of the Committee;  
  such the Financial Committee is responsible for preparing an annual budget request through input received from various Committee Chairs and the Treasurer;  
  such budget request will be based upon the previous years’ budget and modified to reflect the newly |
identified priorities of the Committee; Such request will be submitted at the first Committee meeting following the Event for general discussion and endorsement of the Committee. The final Committee-approved budget request will be submitted to the Public Services Department representative no later than the last business day in June for consideration in the City’s annual budget process.
- recruit members from the Committee and any other residents or ratepayers of the City of Brampton
- work with the Committee to examine financial requirements to meet all short and long term goals;
- meet regularly to be current and provide Members with details relative to the Committee’s financial mandate through the provision of a written report at all Committee meetings (where applicable).

| 3.11   | Ron-Building Chair | The Building Chair shall:
|        |                  | - establish a Building Committee to assist with all aspects pertaining to the various options relative to the expansion of the existing Sports Hall of Fame and/or the construction of a new Sports Hall of Fame to meet the identified short term and long term needs;
|        |                  | - recruit members from the Committee and any other residents or ratepayers of the City of Brampton;
|        |                  | - explore, discuss, strategize and prioritize the various options regarding the expansion of the existing building and/or construction of a new building which would fulfill the mandate of the Brampton Sports Hall of Fame;
|        |                  | - examine and prioritize both the long term and short term building needs of the Brampton Sports Hall of Fame;
|        |                  | - present various written proposals to the Committee regarding the expansion of the existing building and/or construction of a new building;
|        |                  | - be a member of the Financial Committee and prepare and submit to the Financial Chair in a timely manner both a Capital and Operating Budget relative to any projects identified by the Building Committee. |

| 3.12   | Don-Additional Chairs | The Additional Chairs shall:
|        |                   | - establish a Committee pertaining to the specific chair appointment;
|        |                   | - recruit members from the Committee and any other residents or ratepayers of the City of Brampton
|        |                   | - oversee and lead the tasks relating to the specific chair appointment and subsequent
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|   | Objectives as identified in the sub-committee’s action plan;  
- provide a written report to the Committee specific to the defined task in a timely manner;  
- add a new bullet to read “work with the Financial Chair to determine an annual budget request if applicable;” |   |
| 4.1 | 3.4 above | Delete 4.1 and re-number 4.2-4.3 to 4.1-4.2 |
| 5.1 | Grammar | Change 2nd sentence to read: “Any recommendation for an amendment to this constitution requires approval by a majority of the Committee Members present.” |
| 5.2 | Clerks | Change sentence to read “Any decision of the Committee requires approval by a majority of the Committee Members present.” |
| 5.3 | Clerks, Binder – Sept. | Change sentence to read “A quorum representing a majority of the Committee must be present at a Committee meeting.” |
| 6.1 | Various meetings | TBC: Nomination Sub-Committee to review eligibility criteria to ensure consistency. (Review other Cities’ constitutions if required)  
5th line: change “he or she” to read “that person”. |
| 6.2 | Housekeeping | Update 2nd sentence to read: “In the year 2015, eligibility has been advanced to 1975 and, thereafter, will be advanced in five year increments every fifth year (i.e. in 2020, 2025, etc.)” |
| 6.4-6.8 | Feb.5/15 | TBC: Nomination Sub-Committee to review eligibility criteria to ensure consistency (review other Cities’ constitutions)  
6.4 1st bullet: change “he or she” to read “that athlete or builder”;  
6.4 last bullet: replace “with the approval of” to read “by”;  
6.5 3rd bullet: change “his or her” to read “his/her”. |
| 6.4-6.8 | (Continued from 6.4 - 6.8 above) | TBC: Consideration to add a provision to include a nominee’s pre-Brampton successes and achievements) |
| 7.1 | December 3 meeting | Delete balance of sentence after the brackets. |
| 7.2 | March 3 meeting | Add a new second paragraph to read “To assist a nominator in properly completing a nomination form, the Nomination Committee will provide a “sample” nomination form.” |
| 7.3 | September 8 meeting | First sentence revise wording: “a Nomination Form must be received by the City Clerk’s Office, 1st floor City Hall, by 4:30 pm on June 15;  
Second sentence: change date to read June 15. |
<table>
<thead>
<tr>
<th>7.4</th>
<th>Housekeeping; October 1/15: Clerk’s</th>
<th>Delete 7.4 and re-number 7.5-7.7 to read 7.4-7.6</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.6</td>
<td>Clerk’s</td>
<td>Change “Secretary” to “Chair”.</td>
</tr>
<tr>
<td>7.7</td>
<td>Clerk’s</td>
<td>First sentence change “Nominations” to “Nomination”; Amend 3rd sentence to read “Prior to the public announcement of successful nominees in 10.1 below, the Chair shall advise the nominators in writing of those nominees who were not elected for Induction after five consecutive years of consideration; such written notification to be limited to indicate that the nominee did not receive the required number of votes, or did not meet the technical criteria, as outlined in the constitution, and to remind the nominator to consider re-submitting a new Nomination form in a future year.”</td>
</tr>
<tr>
<td>8.1-8.2</td>
<td>Clerk’s</td>
<td>8.1 The second sentence becomes 8.2; change “Secretary” to “City Clerk’s Office, through the annual distribution of the Schedule of Meetings document”; delete balance of existing sentence after “Election Meeting”. 8.2 now becomes 8.3: change “three” months to “six” months.</td>
</tr>
<tr>
<td>8.3</td>
<td>October 1/15: Clerk’s</td>
<td>Delete the first sentence; The second sentence was amended and moved to become a fourth bullet in 3.8. Note: the old 8.3 was deleted and/or moved, and the old 8.2 became the new 8.3</td>
</tr>
<tr>
<td>8.6</td>
<td>Housekeeping</td>
<td>2nd line: Change “athletes” to “nominees” for consistency.</td>
</tr>
<tr>
<td>8.7</td>
<td>Housekeeping</td>
<td>Change “candidates” to “nominees” and “candidate” to “nominee” for consistency.</td>
</tr>
<tr>
<td>8.8</td>
<td>Housekeeping</td>
<td>Change “candidates” to “nominees” for consistency.</td>
</tr>
<tr>
<td>8.10</td>
<td>Housekeeping</td>
<td>3rd bullet: Change “inductees” to “nominees” for consistency.</td>
</tr>
<tr>
<td>8.10</td>
<td>October 1/15 meeting</td>
<td>All bullets: Change “Secretary” to read “Public Services Department representative”; 3rd bullet: Capitalize “Members”</td>
</tr>
<tr>
<td>8.12</td>
<td>October 1/15 meeting</td>
<td>Most bullets and 1st sentence: Change “Secretary” to read “Public Services Department representative”; In first sentence; Change “Nominations” to read “Nomination” and add “designate” before “Member appointee”; 3rd bullet: change “his or her” to read “his/her”; 8th bullet: 2nd sentence; Change “The Nominations Chair or his/her designate” to read “The Nomination Chair or designate Member appointee”.</td>
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<td>Section</td>
<td>Type</td>
<td>Notes</td>
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<td>8.12</td>
<td>Housekeeping</td>
<td>5th bullet: the first two sub-bullets to begin in small case.</td>
</tr>
<tr>
<td>8.12</td>
<td>Housekeeping</td>
<td>8th bullet: change “Nominations” to read “Nomination” and “(or his/her designate)” to read “or a designate Member appointee” for consistency.</td>
</tr>
<tr>
<td>8.12</td>
<td>Housekeeping</td>
<td>Last bullet: Change “candidate” to “nominee” for consistency.</td>
</tr>
<tr>
<td>8.13</td>
<td>Housekeeping</td>
<td>Change “;” to “,”</td>
</tr>
<tr>
<td>8.14</td>
<td>October 1/15 meeting</td>
<td>Change “Secretary” to read “Public Services Department representative”</td>
</tr>
<tr>
<td>8.15</td>
<td>Housekeeping</td>
<td>After the comma change to read “nor shall a Member discuss the vote of any other Member(s) at any time.”</td>
</tr>
<tr>
<td>10.1</td>
<td>October 1/15 meeting</td>
<td>Amend existing wording to read: “The election results will be publicly announced in advance of the Event by the Public Services Department representative and Marketing Chair.”</td>
</tr>
<tr>
<td>11.1</td>
<td>Housekeeping</td>
<td>At the end of the title add (the Event); Replace the first seven words with “The Event”</td>
</tr>
<tr>
<td>11.2</td>
<td>Clerk’s</td>
<td>Change sentence to read “The Event will be organized in a manner appropriate for presenting such prestigious awards.”</td>
</tr>
<tr>
<td>11.3</td>
<td>Event Funding</td>
<td>Amend first sentence to read: “The Event will be funded through an annual grant provided from the City of Brampton Public Services Department, and such grant will be requested as per 3.10 above.” Delete all bullets and text.</td>
</tr>
</tbody>
</table>