December 3, 2015

Regular Meeting – 7:00 p.m.

Boardroom 2F (CH-2F)
2nd Floor – City Hall

(Note change to meeting location)

Members:  Dean McLeod, Chair
           Stephen Clarke, Vice-Chair
           Carmen Araujo, Treasurer
           Ron Noonan, Curator
           Norman Da Costa
           Don Doan
           Ken Giles
           Elizabeth Harris-Solomon
           Sindy Maguire
           Glenn McClelland
           Harnek Singh Rai
           Mario Russo
           Gurmit Singh
           City Councillor D. Whillans – Wards 2 and 6
           City Councillor J. Bowman – Wards 3 and 4
           City Councillor G. Dhillon – Wards 9 and 10

For inquiries about this Agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:

Sonya Pacheco, Legislative Coordinator
Phone (905) 874-2178, TTY (905) 874-2130, cityclerksoffice@brampton.ca

Note: Some meeting information may also be available in alternate formats, upon request
Agenda
Brampton Sports Hall of Fame Committee

Please ensure all cell phones, personal digital assistants (PDAs) and other electronic devices are turned off or placed on non-audible mode during the meeting.

1. **Approval of Agenda**

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Previous Minutes**

3.1. **Minutes – Brampton Sports Hall of Fame Committee – November 5, 2015**

   The minutes were approved by Council on November 25, 2015. The minutes are provided for Committee’s information.

4. **Delegation/Presentations**

5. **Reports**

5.1. **Report from Ron Noonan, Curator, dated December 3, 2015, re: Curator’s Report.**

   *To be received*

6. **Sub-Committees**

6.1. **Minutes – Marketing Sub-Committee – October 29, 2015**
   
   (Norman Da Costa and Mario Russo, Co-Chairs)

   *To be received*

6.2. **Minutes – Marketing Sub-Committee – November 12, 2015**

   (Norman Da Costa and Mario Russo, Co-Chairs)

   *To be received*

6.3. **Minutes – Events Sub-Committee – November 19, 2015**

   (Elizabeth Harris-Solomon and Sindy Maguire, Co-Chairs)

   *To be received*
7. **Other/New Business**

7.1. Discussion at the request of Erica McDonald, Manager, Sport Brampton, Public Services, re: *Brampton Sports Hall of Fame Committee – Staff Roles/Functions*.

   Note: This item was deferred to this meeting by the Brampton Sports Hall of Fame Committee on November 5, 2015.

7.2. Verbal Update from Mario Russo, Committee Member, re: *Success of the RBC Sports Day in Canada Event – November 21, 2015*.

7.3. Verbal Update from Ken Giles, Committee Member, re: *Monthly Athlete Update*.

8. **Correspondence**

9. **Information Items**

9.1. *Brampton Sports Hall of Fame Committee – 2016 Schedule of Meetings*

10. **Question Period**

11. **Public Question Period**

   15 Minute Limit (regarding any decision made at this meeting)

12. **Closed Session**

13. **Adjournment**

   Next Regular Meeting: January 7, 2016
Minutes

Brampton Sports Hall of Fame Committee
Committee of the Council of
The Corporation of the City of Brampton

November 5, 2015

Members Present:
Dean McLeod, Chair
Stephen Clarke, Vice-Chair
Ron Noonan, Curator
Norman Da Costa
Don Doan
Ken Giles
Elizabeth Harris-Solomon
Sindy Maguire
Mario Russo
Gurmit Singh
City Councillor D. Whillans – Wards 2 and 6
City Councillor J. Bowman – Wards 3 and 4
City Councillor G. Dhillon – Wards 9 and 10

Members Absent:
Carmen Araujo, Treasurer (regrets)
Glenn McClelland (regrets)
Harnek Singh Rai

Staff Present:
Supa D.A. Meikle, Recreation Coordinator, Sports Services, Public Services
Earl Evans, Deputy City Clerk, Corporate Services
Sonya Pacheco, Legislative Coordinator, Corporate Services
The meeting was called to order at 7:07 p.m. and adjourned at 8:49 p.m.

1. **Approval of Agenda**

   SHF054-2015 That the agenda for the Brampton Sports Hall of Fame Committee Meeting of October 1, 2015 be approved, as amended, as follows:

   To **defer** the following item to the next meeting:

   7.1. Discussion at the request of Erica McDonald, Manager, Sport Brampton, Public Services, re: **Brampton Sports Hall of Fame Committee – Staff Roles/Functions**.

   To **add** the following item:

   7.6. Discussion at the request of Ken Giles, Committee Member, re: **Brampton Sports Hall of Fame Archives**.

       Carried

   Note: Later in the meeting on a two-thirds majority vote to re-open the question, Item 7.6 was added to the agenda.

2. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

3. **Previous Minutes**

3.1. **Minutes – Sports Hall of Fame Committee – October 1, 2015**

   The minutes were approved by Community and Public Services Committee on November 4, 2015 and the recommendations were pending approval by Council on November 10, 2015. The minutes were provided for Committee’s information.

4. **Delegations/Presentations** – nil

5. **Reports** – nil

6. **Sub-Committees**

(Elizabeth Harris-Solomon and Sindy Maguire, Co-Chairs, Events Sub-Committee)

Elizabeth Harris-Solomon and Sindy Maguire, Co-Chairs, Events Sub-Committee, provided an overview of the Events Sub-Committee minutes for the meeting held on October 15, 2015, and presented the following recommendations for Committee’s consideration:

1. That the contract for the Master of Ceremonies services for the 2016 Brampton Sports Hall of Fame Induction Ceremony be awarded to Pat Bolland, in an amount that is within the approved budget.

2. That a maximum budget in the amount of $5000, plus up to $400 in expenses excluding taxes be established for the keynote speaker for the 2016 Sports Hall of Fame Induction Ceremony.

3. That complimentary tickets be offered to a maximum of 17 Parapan Am/Pan Am athletes from Brampton or athletes who have had a portion of their sporting career tied to Brampton for the 2016 Brampton Sports Hall of Fame Induction Ceremony.

4. That the ticket prices for the 2016 Brampton Sports Hall of Fame Induction Ceremony remain at the 2015 rate, as follows:
   - $45.00 (early bird ticket purchase)
   - $55.00 (regular rate)

5. That the Finance Sub-Committee be requested to investigate and identify sponsorship opportunities for the 2016 Sports Hall of Fame Induction Ceremony.

Committee discussion took place with respect to the following:
- Suggestion that Jasvir Rakkar, Team Canada Baseball, be added to the list of Pan Am athletes from Brampton
- Budget for the Master of Ceremonies and Keynote Speaker
- Sponsorship opportunities for complimentary tickets and the need to exercise caution as it relates to potential impacts on athletic scholarships
- Indication that the Events Sub-Committee will:
  - establish criteria for the distribution of complimentary tickets
  - determine a timeframe for ticket sales
  - review the feasibility of establishing a child ticket price

The above recommendations were voted on separately and carried, as amended in recommendation #3, to change the number “17” to “18”.

The motion, in its entirety, was considered as follows:

SHF055-2015

1. That the Minutes from the Events Sub-Committee Meeting of October 15, 2015, to the Brampton Sports Hall of Fame Committee Meeting of November 5, 2015, be received; and,

2. That the recommendations outlined in the subject minutes be approved, as amended, as follows:

   1. That the contract for the Master of Ceremonies services for the 2016 Brampton Sports Hall of Fame Induction Ceremony be awarded to Pat Bolland, in an amount that is within the approved budget.

   2. That a maximum budget in the amount of $5000, plus up to $400 in expenses excluding taxes be established for the keynote speaker for the 2016 Sports Hall of Fame Induction Ceremony.

   3. That complimentary tickets be offered to a maximum of 18 Parapan Am/Pan Am athletes from Brampton or athletes who have had a portion of their sporting career tied to Brampton for the 2016 Brampton Sports Hall of Fame Induction Ceremony.

   4. That the ticket prices for the 2016 Brampton Sports Hall of Fame Induction Ceremony remain at the 2015 rate, as follows:
      - $45.00 (early bird ticket purchase)
      - $55.00 (regular rate)

   5. That the Finance Sub-Committee be requested to investigate and identify sponsorship opportunities for the 2016 Sports Hall of Fame Induction Ceremony.

      Carried

6.2. Interim Report – Constitution Sub-Committee
(Don Doan, Chair, Constitution Sub-Committee)

Don Doan, Chair, Constitution Sub-Committee, provided an overview of the proposed changes to the Brampton Sports Hall of Fame Constitution, and requested that all sub-committee Chairs/Co-Chairs review the duties of Chair outlined in the Constitution and advise Mr. Doan directly of any suggested changes.
Earl Evans, Deputy Clerk, Corporate Services, clarified the role of the City Clerk’s Office in providing meeting management support to Committees established by Council, and questioned whether information that is already referenced in a Council approved document (e.g. Committee Terms of Reference, membership, quorum, etc.) should be included in the Constitution.

The following motion was considered.

SHF056-2015 1. That the report from Doan Doan, Chair, Constitution Sub-Committee, dated November 2015, to the Brampton Sports Hall of Fame Committee Meeting of November 5, 2015, re: Brampton Sports Hall of Fame Proposed Changes to Constitution: Draft #1, be received; and,

2. That additional changes be incorporated into the Brampton Sports Hall of Fame Proposed Changes to Constitution document, as required, and that a second draft be presented at a future Committee meeting for consideration.

Carried

6.3. Discussion at the request of Elizabeth Harris-Solomon and Sindy Maguire, Committee Members, re: Sub-Committees Development:

- Sub-Committee Roles and Responsibilities Document
- Template for Sub-Committee Report

Elizabeth Harris-Solomon and Sindy Maguire, Committee Members, provided an overview of the Sub-Committee Roles and Responsibilities Document, and presented a draft template for sub-committee minutes.

Committee discussion took place with respect to the following:

- Expectation for each committee member to participate on a minimum of two (2) sub-committees
- Details on current member participation on each sub-committee
- Recommended minimum number of participants on each sub-committee
- Opportunity for non-committee members to participate on sub-committees, provided the majority of participants are committee members

The following motion was considered.

SHF057-2015 1. That the Sub-Committee Roles and Responsibilities document submitted by Elizabeth Harris-Solomon and Sindy Maguire, Committee Members, to the Brampton Sports Hall of Fame Committee Meeting of November 5, 2015, be received; and,
2. That this document be used as a guideline for the Brampton Sports Hall of Fame Sub-Committees; and,

3. That non-committee members be permitted to participate on the Brampton Sports Hall of Fame Sub-Committees, provided the majority of participants are Committee members.

Carried

7. **Other/New Business**

7.1. Discussion at the request of Erica McDonald, Manager, Sport Brampton, Public Services, re: Brampton Sports Hall of Fame Committee – Staff Roles/Functions.

Deferred under Approval of Agenda – Recommendation SHF054-2015

7.2. Discussion at the request of Dean McLeod, Chair, re: Brampton Beast Introduction Night – April 1, 2016 – Invitees and Brampton Suite.

Dean McLeod, Chair, provided an update on the Brampton Beast Introduction Night for the Class of 2016, scheduled to take place on April 1, 2016 at the Powerade Centre.

Discussion on this matter included:
- Possibility of a synchronized skating performance during this event
- Potential number of Powerade Boxes being used for this event
- Number of attendees that can be accommodated in the Powerade Boxes and the need to establish an invitation list for this event
- Intent of this event to promote the 2016 Induction Ceremony

The following motion was considered.

SHF058-2015 That the matter of an invitation list for the Brampton Beast Introduction Night for the Class of 2016, scheduled to take place on April 1, 2016 at the Powerade Centre, be referred to the Marketing Sub-Committee for further consideration.

Carried

7.3. Discussion at the request of Dean McLeod, Chair, re: Committee Member Golf Shirt Purchase.
Dean McLeod, Chair, advised Committee of the need to order more Brampton Sports Hall of Fame golf shirts for new Committee Members.

The following motion was considered.

SHF059-2015  That six (6) additional Brampton Sports Hall of Fame golf shirts be purchased for Committee members.

Carried

7.4. Discussion at the request of Dean McLeod, Chair, re: Brampton Sports Hall of Fame Site Expansion Strategy.

Committee discussion on this matter included the following:

- The need to develop a vision for the Brampton Sports Hall of Fame
- Suggestion that a meeting be scheduled with appropriate staff regarding the expansion of the Sports Hall of Fame
- Progress to date on a site expansion strategy

The following motion was considered.

SHF060-2015  That the matter of the Brampton Sports Hall of Fame Site Expansion Strategy be referred to the Building Sub-Committee for further consideration.

Carried

7.5. Discussion, re: RBC Sports Day in Canada Event – Saturday, November 21, 2015:

- Participation/Volunteer Availability
- Brampton Sports Hall of Fame Promotional Material for Distribution During the Event

Supa Meikle, Recreation Coordinator, Sports Services, Public Services, provided details regarding the Committee’s participation in the RBC Sports Day in Canada Event taking place on Saturday, November 21, 2015.

Committee discussion took place with respect to the following:

- Committee member participation
- Request that Committee members encourage high-profile athletes and/or other individuals with professional accomplishments in sport, to attend this event
- Promotional material to be provided at the event
• Suggestion that 1000 pens at an approximate cost of $450.00 be purchased for promotional purposes
  o Possible sponsorship opportunities to cover the cost of these pens
• Questions regarding the process and budget for purchases by the Committee and the need to be cognizant of the provisions in the City’s Purchasing By-law

The following motion was considered.

SHF061-2015  1. That 1000 promotional pens for the Brampton Sports Hall of Fame Committee be purchased (at an approximate cost of $450.00) and that sponsorship opportunities be explored to cover the cost of these pens; and,

2. That the Chair of the Brampton Sports Hall of Fame Committee be requested to meet with the City’s Deputy Treasurer to review the process for “day-to-day” purchases by the Committee.

Carried

7.6. Discussion at the request of Ken Giles, Committee Member, re: Brampton Sports Hall of Fame Archives.

Note: On a two-thirds majority vote to re-open the question, Item 7.6 was added to the agenda.

Ken Giles, Committee Member, advised Committee of the extensive information that he has collected over several years, relating to Brampton’s athletes and sport achievements. He indicated that this information has been provided to Supa Meikle, Recreation Coordinator, Sports Services, Public Services, for the Brampton Sports Hall of Fame.

In addition, Mr. Giles provided details regarding the achievements of various Brampton athletes, and it was suggested that the names of these individuals be provided to the Nomination Sub-Committee for consideration.

Committee discussion included the following:
  • Lack of nominations coming from sports organizations
  • Biography inventory
  • Suggestion that a “historian” position be incorporated into the Brampton Sports Hall of Fame Constitution

8.  Correspondence – nil
9. **Information Items** – nil

10. **Question Period**

   1. In response to a question from Ron Noonan, Committee Member, Earl Evans, Deputy Clerk, Corporate Services, explained the importance of submitting written reports for inclusion in the Brampton Sports Hall of Fame Committee agenda, noting that it improves meeting efficiency, it is more transparent to the public and it provides documentation for the City's official record.

11. **Public Question Period** – nil

12. **Closed Session** – nil

13. **Adjournment**

   The following motion was considered.

   SHF062-2015 That the Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, December 3, 2015 at 7:00 p.m.

   Carried

   ____________________________________
   Dean McLeod, Chair
• Status of request for a BSHOF storage room for incoming artifacts.

• Status of artifacts donation form from City of Brampton legal Department.

• Status of printing and display materials for identifying artifacts.

• Is the Sports Hall of Fame and contents insured?

• Is there a notification procedure when adding items to the hall in regards to insurance coverage.

• All artifacts that the Hall has acquired are stored in the display cases.

• Status of the availability of City of Brampton staff and committee members to discuss a plan for the expansion of the Hall of Fame.

• There are approximately 20 spaces left to honor future inductees. Who is responsible to purchase the framework (sizing) for the inductee plaques.

Ron Noonan
Meeting Date: October 29, 2015

Attendees: Norman Dacosta (Co-Chair)  
           Mario Russo (Co-Chair)  
           Elizabeth Harris-Solomon

Absent: Sindy Maguire

Discussion Items

1. Inductee Promotional Boards

   The BSHOF committee approved the production of four new display boards for the purpose of promoting the organization at community events in a way to help showcase some of the members to encourage interaction with the public.

   Recommendation for improvements include: less inductees on the board, large font, summary of the biography, larger picture, less sports hall of fame logos, and better title.

   Recommendation to stay with the same size of poster board, change layout to only four inductees per board, one SHOF logo either at top or centre of board

   Review of inductee names provided by Norman for use on the boards. An additional 8 are required and suggestions provided. Norman to round out list of inductees to use by Mon. Nov. 2.

   Norman to complete a summary bio for the 16 sports hall of fame members by Nov. 6.

   Elizabeth to source options for printing boards and connect with Supa on internal print options with the city by Nov. 3.

2. Promotional Items

   A) Calendars

      Elizabeth met with Minuteman Press contact who provided a summary of social media discussion and promotional items such as a calendar or other small items.

      Discussion on the work involved with putting together a calendar and the cost per unit may be too high for a public information event such as Sports Day.

      Calendars have a short shelf life as they have a set start and end date of use which means unless you have a reasonable plan to execute in a specific timeframe they could be wasted.

      It was determined that calendars would be something we could use to engage current sponsors with and the Brampton Sport Alliance to remind them to submit nominations.

      Elizabeth to secure quotes for stand up coil monthly desk calendar and 8 ½ x 11 wall calendars.

      Further investigation and discussion to take place.
B) Pens

- The sub-committee felt that $2 per unit price for a quantity of 500 was more than they
  would like to spend at this time without having in place a specific marketing plan and
  for having only one event to promote at.
- Pros and cons of various promotional items discussed and a pen was selected as the
  best choice at this point.
- Pens have an extended shelf life, used at a variety of events, an item used by many at
  a very reasonable price point.
- Elizabeth to secure quotes for pens to determine a recommended budget for procuring
  pens for the Sports Day in Canada Event.
- Budget recommendation to be put forward at BSHOF Nov. 5 meeting.

Recommendation: That 500 promotional pens be purchased for the November 21,
2015 Sports Day in Canada Event.

Report submitted by: Norman Dacosta & Mario Russo, Co-Chairs
Meeting Date: November 12, 2015

Attendees: Norman Dacosta (Co-Chair)
Mario Russo (Co-Chair)
Elizabeth Harris-Solomon
Sindy Maguire

Discussion Items

1. Marketing Sub-Committee Strategic Plan Review

   - discussion on Strategic Direction #1 “Create a comprehensive marketing plan to increase awareness and promote involvements in and support of the BSHOF” and how due to timelines and City budgeting cycles there will likely have to be two variations of the Goals outline one for the 2016 inductee ceremony and a second for securing a marketing consultant
   - Elizabeth to clarify with Erica MacDonald the process in which dates and some wording to be updated for Goal #1, 2, 3
   - Elizabeth to update Goals 1-3
   - Sindy to contact Supa about promoting BSHOF on Rose Square jumbotron for advertising the nomination deadline and induction ceremony


   A) Items Required for Event

   - Mario to send Supa Meikle email requesting committee shirt and name badges
   - Norman to provide final summary write ups for inductee promo boards
   - Elizabeth to coordinate with designer and print shop for inductee promo boards
   - Elizabeth confirmed all materials were provided to Councillor Bowman for second banner production
   - Elizabeth confirmed pens were ordered and should be ready for pick up in time for the event
   - Norman to coordinate communication with Supa Meikle on items required for event currently in storage including: commemorative book, table cloth, stand up banner, easels, promo boards, nomination forms and tear away marketing pads

   B) Volunteer Reminder

   - Mario to send out email reminder to committee about volunteer shifts and instruction on wearing committee shirts and name badges

Report submitted by: Norman Dacosta & Mario Russo, Co-Chairs
Meeting Date: November 19, 2015

Attendees: Carmen Araujo
Elizabeth Harris-Solomon (Co-Chair)
Sindy Maguire (Co-Chair)
Dean McLeod

Regrets: Stephen Clarke
Gurmit Singh

Discussion Items

1. **Keynote Speaker Selection**

   - reviewed the availability of potential keynote speaker candidates; Darren Dutcheyshen, Kate Beirness, and Evanka Osmak
   - all candidates had tentative availability for May 10 and fall in the approved budget range
   - TSN veteran Darren Dutcheyshen is recommended to be the keynote speaker for the 2016 event

   Recommendation: That Darren Dutchyshen be awarded the contract for the keynote speaker for the 2016 Sports Hall of Fame Induction Ceremony.

2. **Budget for inductee videos for ceremony**

   - in 2015 the cost to create the inductee videos was $5,876 for 4 videos and in 2014 the cost was $4,959 for 5 videos
   - the number of inductees voted into the hall of fame will dictate the number of videos required
   - based on the range of quotes received for 2015 $4,700-$5,200 before tax for the creation of 4 videos so the sub-committee recommends that $1200 be allotted per video for 2016 budget
   - clarification is required by City Staff to better understand the purchasing order or bid processed

   Recommendation: That the budget be set at a maximum of $1200 (before tax) per inductee video for the 2016 Brampton Sports Hall of Fame Induction Ceremony.

3. **Tickets for Children**
• the induction ceremony is not intended to be a family event but the sub-committee recognizes inductees or hall of fame members may want to share the experience with children and therefore they will permitted to attend the event
• last year some children were permitted without an additional cost for family and friends of inductees the sub-committee wishes to continue this practice for 2016
• we will not advertise or sell a tickets for children but handle requests on an individual basis through the box office

Recommendation: That children 12 and under who are accompanied by an adult may attend the 2016 Brampton Sports Hall of Fame Induction Ceremony at no cost.

4. Ticket Sale Dates

• sub-committee is still awaiting staff further information of the Rose Theatre rental process and have yet to confirm if there is an additional cost to the duration of ticket sales by the rose
• if there is no additional cost to selling tickets earlier then the sub-committee would like to start sales at the early bird rate of $45 per ticket on February 16, 2016 and tickets would be sold at the full price of $55 on April 15
• Benefits to the dates recommended are marketing plan should be underway and can advertise the price and dates on posters an ads
• We can encourage more of the inductee families and friends to commit earlier for a discounted ticket
• At the Brampton Beast- Inductee Announcement Event on April 1 we can indicate there is only two more weeks to get the discounted ticket price

Recommendation: That early bird ticket rate of $45 be applied for the 2016 Brampton Sports Hall of Fame Induction Ceremony from February 16 until April 14, 2016 inclusive; and that on April 15, 2016 through to May 10, 2016 tickets will be offered at the regular rate of $55.

5. Significant Accomplishment Athletes

• correction to information previously discussed on how the 5 accomplished athletes were selected last year as it was Ken Giles who provided a list of recent world champions or athletes named to a national team and not award recipients from the Brampton Community Sports Award
• there is a concern on how to manage complimentary tickets for budget purposes but the sub-committee identified a process for a maximum with further consideration to individual basis as the need arises
• at this time the sub-committee wishes to invite 10 individuals without cost competing at the World Championship level, special award winners or athletes
named to a Canadian team; and further that any eligible candidates will be reviewed on an individual basis with final approval by the BSHOF committee.

**Recommendation:** That the Sports Hall of Fame will recognize and invite a maximum of 10 Brampton athletes or who have had a portion of their sporting career tied to Brampton at no cost the 2016 Brampton Sports Hall of Fame Induction Ceremony; and that individuals be approved on a case by case basis if more than 10 individuals are put forward for consideration.

**6. Collaboration with City Events Team**
- event sub-committee co-chairs and Supa Meikle have not yet met with the City Events Team to discuss roles and responsibilities for the 2016 Induction Ceremony
- a critical path will be created once responsibilities have been established and timelines
- sub-committee to provide recommendation to the Events Team about the type of options to be included in the catered meal such as; pasta bar, hearty meat station, similar dessert to last year with the addition of fruit and chocolate fountain, vegetarian option, no hors d’oeuvres service but offer some appetizer type foods at the food station
- sub-committee will inquire about the cost and options providing non-alcoholic drinks
- clarification is required by City Staff to better understand the purchasing order or bid process
- Next subcommittee meeting to take place after meeting with City Events Team

**7. Critical Path Update**
- Review of strategic priority document and updates to dates in Strategic Direction #6 Revitalize the BSHOF induction ceremony to become Brampton’s ‘Sport Event of the Year’
- Elizabeth to clarify the process for presenting the updated Goals to the committee through Erica MacDonald
- Elizabeth to update the dates on the critical path

Report submitted by: Elizabeth Harris-Solomon and Sindy Maguire, Co-Chairs
Brampton Sports Hall of Fame Committee

2016 Schedule of Meetings

<table>
<thead>
<tr>
<th>Meeting Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 7, 2016</td>
</tr>
<tr>
<td>February 4, 2016</td>
</tr>
<tr>
<td>March 3, 2016</td>
</tr>
<tr>
<td>April 7, 2016</td>
</tr>
<tr>
<td>May 5, 2016</td>
</tr>
<tr>
<td>June 2, 2016</td>
</tr>
<tr>
<td>September 8, 2016</td>
</tr>
<tr>
<td>October 6, 2016</td>
</tr>
<tr>
<td>November 3, 2016</td>
</tr>
<tr>
<td>December 1, 2016</td>
</tr>
</tbody>
</table>

All meetings commence at 7:00 p.m. and are held in the Council Committee Room (4th Floor, City Hall) unless otherwise noted on the agenda.

Members: If you are unable to attend a meeting, please contact Sonya Pacheco, Legislative Coordinator, at (905) 874-2178 or sonya.pacheco@brampton.ca at your earliest convenience.