November 5, 2015

**Members Present:**  
Dean McLeod, Chair  
Stephen Clarke, Vice-Chair  
Ron Noonan, Curator  
Norman Da Costa  
Don Doan  
Ken Giles  
Elizabeth Harris-Solomon  
Sindy Maguire  
Mario Russo  
Gurmit Singh  
City Councillor D. Whillans – Wards 2 and 6  
City Councillor J. Bowman – Wards 3 and 4  
City Councillor G. Dhillon – Wards 9 and 10

**Members Absent:**  
Carmen Araujo, Treasurer (regrets)  
Glenn McClelland (regrets)  
Harnek Singh Rai

**Staff Present:**  
Supa D.A. Meikle, Recreation Coordinator, Sports Services, Public Services  
Earl Evans, Deputy City Clerk, Corporate Services  
Sonya Pacheco, Legislative Coordinator, Corporate Services
The meeting was called to order at 7:07 p.m. and adjourned at 8:49 p.m.

1. **Approval of Agenda**

   SHF054-2015 That the agenda for the Brampton Sports Hall of Fame Committee Meeting of October 1, 2015 be approved, as amended, as follows:

   To **defer** the following item to the next meeting:

   7.1. Discussion at the request of Erica McDonald, Manager, Sport Brampton, Public Services, re: **Brampton Sports Hall of Fame Committee – Staff Roles/Functions**.

   To **add** the following item:

   7.6. Discussion at the request of Ken Giles, Committee Member, re: **Brampton Sports Hall of Fame Archives**.

   **Carried**

   Note: Later in the meeting on a two-thirds majority vote to re-open the question, Item 7.6 was added to the agenda.

2. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

3. **Previous Minutes**

3.1. **Minutes – Sports Hall of Fame Committee – October 1, 2015**

   The minutes were approved by Community and Public Services Committee on November 4, 2015 and the recommendations were pending approval by Council on November 10, 2015. The minutes were provided for Committee’s information.

4. **Delegations/Presentations** – nil

5. **Reports** – nil

6. **Sub-Committees**
6.1. **Minutes – Events Sub-Committee – October 15, 2015**  
(Elizabeth Harris-Solomon and Sindy Maguire, Co-Chairs, Events Sub-Committee)

Elizabeth Harris-Solomon and Sindy Maguire, Co-Chairs, Events Sub-Committee, provided an overview of the Events Sub-Committee minutes for the meeting held on October 15, 2015, and presented the following recommendations for Committee’s consideration:

1. That the contract for the Master of Ceremonies services for the 2016 Brampton Sports Hall of Fame Induction Ceremony be awarded to Pat Bolland, in an amount that is within the approved budget.

2. That a maximum budget in the amount of $5000, plus up to $400 in expenses excluding taxes be established for the keynote speaker for the 2016 Sports Hall of Fame Induction Ceremony.

3. That complimentary tickets be offered to a maximum of 17 Parapan Am/Pan Am athletes from Brampton or athletes who have had a portion of their sporting career tied to Brampton for the 2016 Brampton Sports Hall of Fame Induction Ceremony.

4. That the ticket prices for the 2016 Brampton Sports Hall of Fame Induction Ceremony remain at the 2015 rate, as follows:
   - $45.00 (early bird ticket purchase)
   - $55.00 (regular rate)

5. That the Finance Sub-Committee be requested to investigate and identify sponsorship opportunities for the 2016 Sports Hall of Fame Induction Ceremony.

Committee discussion took place with respect to the following:

- Suggestion that Jasvir Rakkar, Team Canada Baseball, be added to the list of Pan Am athletes from Brampton
- Budget for the Master of Ceremonies and Keynote Speaker
- Sponsorship opportunities for complimentary tickets and the need to exercise caution as it relates to potential impacts on athletic scholarships
- Indication that the Events Sub-Committee will:
  - establish criteria for the distribution of complimentary tickets
  - determine a timeframe for ticket sales
  - review the feasibility of establishing a child ticket price

The above recommendations were voted on separately and carried, as amended in recommendation #3, to change the number “17” to “18”.

The motion, in its entirety, was considered as follows:

SHF055-2015 1. That the Minutes from the Events Sub-Committee Meeting of October 15, 2015, to the Brampton Sports Hall of Fame Committee Meeting of November 5, 2015, be received; and,

2. That the recommendations outlined in the subject minutes be approved, as amended, as follows:

   1. That the contract for the Master of Ceremonies services for the 2016 Brampton Sports Hall of Fame Induction Ceremony be awarded to Pat Bolland, in an amount that is within the approved budget.

   2. That a maximum budget in the amount of $5000, plus up to $400 in expenses excluding taxes be established for the keynote speaker for the 2016 Sports Hall of Fame Induction Ceremony.

   3. That complimentary tickets be offered to a maximum of 18 Parapan Am/Pan Am athletes from Brampton or athletes who have had a portion of their sporting career tied to Brampton for the 2016 Brampton Sports Hall of Fame Induction Ceremony.

   4. That the ticket prices for the 2016 Brampton Sports Hall of Fame Induction Ceremony remain at the 2015 rate, as follows:
      • $45.00 (early bird ticket purchase)
      • $55.00 (regular rate)

   5. That the Finance Sub-Committee be requested to investigate and identify sponsorship opportunities for the 2016 Sports Hall of Fame Induction Ceremony.

Carried

6.2. Interim Report – Constitution Sub-Committee
     (Don Doan, Chair, Constitution Sub-Committee)

Don Doan, Chair, Constitution Sub-Committee, provided an overview of the proposed changes to the Brampton Sports Hall of Fame Constitution, and requested that all sub-committee Chairs/Co-Chairs review the duties of Chair outlined in the Constitution and advise Mr. Doan directly of any suggested changes.
Earl Evans, Deputy Clerk, Corporate Services, clarified the role of the City Clerk’s Office in providing meeting management support to Committees established by Council, and questioned whether information that is already referenced in a Council approved document (e.g. Committee Terms of Reference, membership, quorum, etc.) should be included in the Constitution.

The following motion was considered.

SHF056-2015  1. That the report from Doan Doan, Chair, Constitution Subcommittee, dated November 2015, to the Brampton Sports Hall of Fame Committee Meeting of November 5, 2015, re: *Brampton Sports Hall of Fame Proposed Changes to Constitution: Draft #1*, be received; and,

2. That additional changes be incorporated into the Brampton Sports Hall of Fame Proposed Changes to Constitution document, as required, and that a second draft be presented at a future Committee meeting for consideration.

Carried

6.3. Discussion at the request of Elizabeth Harris-Solomon and Sindy Maguire, Committee Members, re: Sub-Committees Development:
- Sub-Committee Roles and Responsibilities Document
- Template for Sub-Committee Report

Elizabeth Harris-Solomon and Sindy Maguire, Committee Members, provided an overview of the Sub-Committee Roles and Responsibilities Document, and presented a draft template for sub-committee minutes.

Committee discussion took place with respect to the following:
- Expectation for each committee member to participate on a minimum of two (2) sub-committees
- Details on current member participation on each sub-committee
- Recommended minimum number of participants on each sub-committee
- Opportunity for non-committee members to participate on sub-committees, provided the majority of participants are committee members

The following motion was considered.

SHF057-2015  1. That the *Sub-Committee Roles and Responsibilities* document submitted by Elizabeth Harris-Solomon and Sindy Maguire, Committee Members, to the Brampton Sports Hall of Fame Committee Meeting of November 5, 2015, be received; and,
2. That this document be used as a guideline for the Brampton Sports Hall of Fame Sub-Committees; and,

3. That non-committee members be permitted to participate on the Brampton Sports Hall of Fame Sub-Committees, provided the majority of participants are Committee members.

Carried

7. **Other/New Business**

7.1. Discussion at the request of Erica McDonald, Manager, Sport Brampton, Public Services, re: **Brampton Sports Hall of Fame Committee – Staff Roles/Functions.**

Deferral under Approval of Agenda – Recommendation SHF054-2015

7.2. Discussion at the request of Dean McLeod, Chair, re: **Brampton Beast Introduction Night – April 1, 2016 – Invitees and Brampton Suite.**

Dean McLeod, Chair, provided an update on the Brampton Beast Introduction Night for the Class of 2016, scheduled to take place on April 1, 2016 at the Powerade Centre.

Discussion on this matter included:
- Possibility of a synchronized skating performance during this event
- Potential number of Powerade Boxes being used for this event
- Number of attendees that can be accommodated in the Powerade Boxes and the need to establish an invitation list for this event
- Intent of this event to promote the 2016 Induction Ceremony

The following motion was considered.

SHF058-2015 That the matter of an invitation list for the Brampton Beast Introduction Night for the Class of 2016, scheduled to take place on April 1, 2016 at the Powerade Centre, be referred to the Marketing Sub-Committee for further consideration.

Carried

7.3. Discussion at the request of Dean McLeod, Chair, re: **Committee Member Golf Shirt Purchase.**
Dean McLeod, Chair, advised Committee of the need to order more Brampton Sports Hall of Fame golf shirts for new Committee Members.

The following motion was considered.

SHF059-2015 That six (6) additional Brampton Sports Hall of Fame golf shirts be purchased for Committee members.

Carried

7.4. Discussion at the request of Dean McLeod, Chair, re: Brampton Sports Hall of Fame Site Expansion Strategy.

Committee discussion on this matter included the following:
- The need to develop a vision for the Brampton Sports Hall of Fame
- Suggestion that a meeting be scheduled with appropriate staff regarding the expansion of the Sports Hall of Fame
- Progress to date on a site expansion strategy

The following motion was considered.

SHF060-2015 That the matter of the Brampton Sports Hall of Fame Site Expansion Strategy be referred to the Building Sub-Committee for further consideration.

Carried

7.5. Discussion, re: RBC Sports Day in Canada Event – Saturday, November 21, 2015:
- Participation/Volunteer Availability
- Brampton Sports Hall of Fame Promotional Material for Distribution During the Event

Supa Meikle, Recreation Coordinator, Sports Services, Public Services, provided details regarding the Committee’s participation in the RBC Sports Day in Canada Event taking place on Saturday, November 21, 2015.

Committee discussion took place with respect to the following:
- Committee member participation
- Request that Committee members encourage high-profile athletes and/or other individuals with professional accomplishments in sport, to attend this event
- Promotional material to be provided at the event
• Suggestion that 1000 pens at an approximate cost of $450.00 be purchased for promotional purposes
  o Possible sponsorship opportunities to cover the cost of these pens
• Questions regarding the process and budget for purchases by the Committee and the need to be cognizant of the provisions in the City’s Purchasing By-law

The following motion was considered.

SHF061-2015 1. That 1000 promotional pens for the Brampton Sports Hall of Fame Committee be purchased (at an approximate cost of $450.00) and that sponsorship opportunities be explored to cover the cost of these pens; and,

2. That the Chair of the Brampton Sports Hall of Fame Committee be requested to meet with the City’s Deputy Treasurer to review the process for “day-to-day” purchases by the Committee.

Carried

7.6. Discussion at the request of Ken Giles, Committee Member, re: Brampton Sports Hall of Fame Archives.

Note: On a two-thirds majority vote to re-open the question, Item 7.6 was added to the agenda.

Ken Giles, Committee Member, advised Committee of the extensive information that he has collected over several years, relating to Brampton’s athletes and sport achievements. He indicated that this information has been provided to Supa Meikle, Recreation Coordinator, Sports Services, Public Services, for the Brampton Sports Hall of Fame.

In addition, Mr. Giles provided details regarding the achievements of various Brampton athletes, and it was suggested that the names of these individuals be provided to the Nomination Sub-Committee for consideration.

Committee discussion included the following:
• Lack of nominations coming from sports organizations
• Biography inventory
• Suggestion that a “historian” position be incorporated into the Brampton Sports Hall of Fame Constitution

8. Correspondence – nil
9. **Information Items** – nil

10. **Question Period**

   1. In response to a question from Ron Noonan, Committee Member, Earl Evans, Deputy Clerk, Corporate Services, explained the importance of submitting written reports for inclusion in the Brampton Sports Hall of Fame Committee agenda, noting that it improves meeting efficiency, it is more transparent to the public and it provides documentation for the City’s official record.

11. **Public Question Period** – nil

12. **Closed Session** – nil

13. **Adjournment**

   The following motion was considered.

   **SHF062-2015** That the Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, December 3, 2015 at 7:00 p.m.

   Carried

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   Dean McLeod, Chair