February 5, 2015

**Council Members:**  
City Councillor J. Bowman – Wards 3 and 4 (left 8:22 p.m.)  
City Councillor G. Dhillon – Wards 9 and 10 (left at 8:43 p.m.)

**Citizen Members:**  
Dean McLeod, Chair  
Carmen Araujo, Treasurer  
Ron Noonan, Curator  
Norman Da Costa  
Don Doan  
Ken Giles  
Harnek Singh Rai  
Elizabeth Harris-Solomon

**Members Absent:**  
Stephen Clarke, Vice-Chair (regrets)  
David Carruthers (regrets)  
Nathan John (regrets)  
Sindy Maguire (regrets)

**Staff:**  
Earl Evans, Deputy City Clerk, Corporate Services Department  
Erica McDonald, Manager, Sports Brampton, Public Services  
Supa D.A. Meikle, Recreation Coordinator, Sports Services, Public Services
The meeting was called to order at 7:07 p.m. and adjourned at 9:27 p.m.

After due consideration of the matters placed before this Committee, the members beg leave to present its report as follows:

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G 5. SHF017-2015 A Review of Roles and Responsibilities of the Committee
G 6. SHF018-2015 Revised Cover Page for the Sports Hall of Fame Constitution

H. Correspondence

I 1. 2015 Schedule of Meetings for Sports Hall of Fame

J. Question Period

K. Public Question Period

L. Closed Session

M. SHF019-2015 Adjournment

__________________________
Dean McLeod, Chair
A. Approval of Agenda

SHF001-2015 That the agenda for the Brampton Sports Hall of Fame Committee Meeting of February 5, 2015 be approved, as amended to add the following:

G 6. Discussion at the request of Dean McLeod, Chair, re: Revised Cover Page for the Sports Hall of Fame Constitution

Carried

Note: Later in the meeting on a two-thirds majority vote to re-open the question, Item G 6 was added to the agenda.

B. Declarations of Interest under the Municipal Conflict of Interest Act

C. Previous Minutes

Supa Meikle, Recreation Coordinator, Sport Services, Public Services, advised Committee that closed session minutes are normally distributed in closed session.

Earl Evans, Deputy City Clerk, Corporate Services, explained the process for closed session minutes. He also mentioned that previous minutes were not included on the agenda for this meeting as the Committee is starting fresh with the addition of a Legislative Coordinator. Therefore, the Sports Hall of Fame minutes will be posted on the web starting with this meeting. Mr. Evans suggested acknowledging the previous minutes from the last meeting, to be documented in the current minutes.

Committee acknowledged the minutes of the Sports Hall of Fame meetings held in November 2014 and January 2015.

D. Delegations/Presentation - nil

E. Reports

E 1. Report from Ron Noonan, Curator, re:
- Lighting requirements in the Sports Hall of Fame.
- Suggestion for Committee Member business cards
- Recommendation to become a member of the Peel Art Gallery Museum (PAMA)
Ron Noonan, Curator, Citizen Member, expressed his concern regarding the lack of lighting at the venue. He advised the Committee that it has been a struggle for approximately one year trying to have the lights replaced. One of the main lights that used to shine on the brass sign has been removed.

Mr. Noonan suggested the possibility of having business cards made for Sports Hall of Fame citizen members to assist with networking when at functions.

Mr. Noonan also suggested approaching the Peel Art Gallery Museum (PAMA) regarding the possibility of displaying several artifacts. He advised the Committee that he is waiting to hear back from PAMA to arrange an appointment.

The following motion was considered.

SHF002-2015 That the verbal advisory from Ron Noonan, Curator, to the Sports Hall of Fame Committee meeting of February 5, 2015, re:
• Lighting requirements in the Sports Hall of Fame
• Suggestion for Committee Member business cards
• Recommendation to become a member of the Peel Art Gallery Museum (PAMA)
be received.

Carried


Erica McDonald, Manager, Sport Brampton, Public Services, advised the Committee that a meeting was held with the interior designer. The interior designer offered to help with the PowerAde Centre location and was advised of the concepts and ideas the members were seeking for the new expansion. Ms. McDonald advised that the interior designer will work on a few ideas and present the scope and costs associated.

Committee discussion included the following:
• Noted professional sketches will be draft first, followed by a discussion
• Suggestion to include the word “Museum” in the Sports Hall of Fame title.
• Staff was asked for clarification of the reasons.

Ms. McDonald indicated that staff would look into the advantages of adding Museum to the name and report at a future meeting.
The following motion was considered.

**SHF003-2015** That the verbal advisory from Erica McDonald, Manager, Sport Brampton, Public Services to the Sports Hall of Fame Committee meeting of February 5, 2015, re: **Update Regarding Preliminary Sports Hall of Fame Expansion**, be received.

Carried

E 3. Report from Carmen Araujo, Treasurer, re: **Treasurer’s Report**.

Carmen Araujo, Treasurer, provided a brief overview of the report.

The following motion was considered.

**SHF004-2015** That the verbal advisory from Carmen Araujo, Treasurer, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: **Treasurer’s Report**, be received.

Carried

E 4. Report from Supa Meikle, Recreation Coordinator, Sport Services, Public Services, re: **Appointment of New 2015 Sports Hall of Fame Nominees**.

Supa Meikle, Recreation Coordinator, Sport Services, Public Services, provided an overview and answered questions regarding the Appointment of New 2015 Sports Hall of Fame Nominees.

The following motion was considered.

**SHF005-2015** That the verbal advisory from Supa Meikle, Recreation Coordinator, Sport Services, Public Services, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: **Appointment of New 2015 Sports Hall of Fame Nominees**, be received.

Carried

E 5. Correspondence from Sonya Pacheco, Legislative Coordinator, Corporate Services, dated January 29, 2015, re: **Member of Council Appointments**.
Committee acknowledged the correspondence.

The following motion was considered.

**SHF006-2015** That the correspondence from Sonya Pacheco, Legislative Coordinator, Corporate Services, dated January 29, 2015, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: **Member of Council Appointments** be received.

Carried

F. Discussion Items

F 1. Discussion at the request of Dean McLeod, Chair, re: **Proposed Nomination Procurement Committee.**

Dean McLeod, Chair, proposed establishing a Procurement Committee with the purpose of seeking information on selected inductees and writing their biography.

Committee discussion included the following:
- Noted some inductees have refused in the past when asked to give a biography.
- Clarification was made indicating the Procurement Committee would research information of a selected inductee and write the biography.
- Staff advised one of the committee’s top six priorities is to create an inclusive plan that inspires. The suggestion described is one of the steps in the outline.

The following motion was considered.

**SHF007-2015** That the verbal advisory from Dean McLeod, Chair, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: **Proposed Nomination Procurement Committee,** be received.

Carried

F 2. Discussion at the request of Dean McLeod, Chair, re: **Appointment of Sports Hall of Fame Event Chair.**

Dean McLeod, Chair, advised the Committee that Nathan John would no longer be the Sports Hall of Fame Event Chair. Mr. McLeod asked Committee members for a volunteer to assume this role.
Elizabeth Harris-Solomon, advised the Committee that she would take on the responsibility.

Supa Meikle, Recreation Coordinator, Public Services, Ron Noonan, Don Doan, and Norman Da Costa, volunteered to work with Ms. Harris-Solomon.

The following motion was considered.

SHF008-2015 1. That the following verbal advisory from Dean McLeod, Chair, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: Appointment of Sports Hall of Fame Event Chair, be received; and,

2. That an Event sub-committee be established with the following members:
   - Supa Meikle – Staff Support
   - Ron Noonan, Curator
   - Don Doan
   - Norman Da Costa.

   Carried

F 3. Discussion at the request of Erica McDonald, Manager, Sport Brampton, Public Services, re: Sports Hall of Fame Strategic Plan and Next Steps

Erica McDonald, Manager, Sports Brampton, Public Services distributed two documents: The Values Document and Brampton Sports Hall of Fame Document. Ms. McDonald also provided a brief overview of the Committee’s strategic plan and advised that a third meeting is required.

Committee discussion included the following:
- Review of the material outlined in the documents
- Noted the difference between vision and mission statements.
- Noted once the report is finished, the report will be presented to Council for consideration
- Suggestion to hold a third meeting on Thursday, February 26, 2015 at 6:30 p.m. at the Flower City Community Campus

The following motion was considered.

SHF009-2015 That the verbal advisory from Erica McDonald, Recreation Manager, Central Services, Recreation & Culture, Public Services Department, to the Sports Hall of Fame Committee meeting of

Dean McLeod, Chair, provided an overview of the letter prepared for the class of 2015. Mr. McLeod asked for feedback and suggestions regarding ticket prices.

Committee discussion included the following:
- Noted the ticket price last year was $40.00 per person
- Understanding that the events committee would meet first to discuss the cost of the event and then determine ticket price
- Clarification that a ticket price would assist the events team. The events team will inquire what costs the Committee is considering
- Suggestion to consider ticket pricing is $40.00 per person, subject to recommendations from the events team
- Clarified the price of tickets is to cover the cost of the reception
- The events team will provide options for the menu with pricing. Recommendation to have the events sub-committee present menu suggestions

The following motion was considered.

SHF010-2015 That the verbal advisory from Dean McLeod, Chair, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: Ticket Price and Ticket Protocol for 2015 Sports Hall of Fame Event, be received.

Carried

F 5. Discussion at the request of Dean McLeod, Chair, re: Announcement of Sports Hall of Fame Class of 2015:
  - Council Announcement
  - Brampton Beast
  - Brampton A’s

Dean McLeod, Chair, provided an overview and suggested the Committee make an announcement at a future Council meeting as well as introducing inductees at a future Brampton Beast game.
Supa Meikle, Recreation Coordinator, Sports Services, Public Services, explained that an announcement at Council and attending a Brampton Beasts game may bring more recognition to the annual event through a sponsor. The Committee would host the inductees and their guests in a suite belonging to Kotak Law Firm.

Committee discussion included the following:
- Identified two possible dates to see the Brampton Beast, March 6 and March 20, 2015
- Noted possibility of increasing awareness regarding the annual event through the sponsor
- Noted a meeting has been scheduled with the Brampton A's. The Sports Hall of Fame will be introduced
- Questions relating to basketball inductees
- Indication that there have been no basketball inductees
- Suggestion to acknowledge Brampton’s youth, to invigorate and inspire youth. Acknowledgement could be in the form of an individual or an entire school team. This would increase awareness of the Sports Hall of Fame to another generation
- Comment that creating recognition at different levels be seriously considered
- Indicated the Committee should give direction as to how they would proceed with the acknowledging Brampton’s youth.
- Explained that recognition of a team will increase the numbers and expenses

The following motion was considered.

**SHF011-2015**

That the verbal advisory from Dean McLeod, Chair, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: Announcement of Sports Hall of Fame Class of 2015:
- Council Announcement
- Brampton Beast
- Brampton A’s

be received.

Carried

F 6. Discussion at the request of Dean McLeod, Chair, re: Dates For Regular Meetings of The Sports Hall of Fame Committee and Critical Dates.

Supa Meikle, Recreation Coordinator, Sports Services, Public Services, advised the committee of two critical dates:
- May 12, 2015 – Inductee Ceremony
- February 4, 2016 – Election Meeting
The Committee acknowledged scheduled 2015 meeting dates approved by Council.

Earl Evans, Deputy City Clerk, Corporate Services, explained the process when the Chair is unable to attend a future meeting.

The following motion was considered.

SHF012-2015 That the verbal advisory from Dean McLeod, Chair, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: Dates For Regular Meetings of The Sports Hall of Fame Committee and Critical Dates, be received.

Carried

G. Other/New Business

G 1. Brampton Sports Hall of Fame Committee - Terms of Reference

Earl Evans, Deputy City Clerk, Corporate Services, provided an overview of the Brampton Sports Hall of Fame Committee Terms of Reference and answered questions from the Committee.

Committee discussion included the following:
- Questions relating to Section 2.2 of the Sports Hall of Fame Constitution (membership)
- Questions regarding the process to increase membership numbers.
- Concerns regarding the Citizen Appointment Process
- Clarification regarding the Citizen Appointment Process.
- Explanation that staff would propose constitutional changes which would require Council approval
- Subject specialist(s) for the Committee will be invited to sit in on the Citizen Appointment Interviews
- Clarified the difference between membership positions: Chair, Vice Chair, Curator, and Treasurer. Each citizen member, regardless of title, was appointed in 2011 by Council as a citizen member.

The following motion was considered.

SHF013-2015 That the verbal advisory from Earl Evans, Deputy City Clerk, Corporate Services, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: Brampton Sports Hall of Fame Committee - Terms of Reference, be received.

Carried
G 2. Verbal update from Earl Evans, Deputy City Clerk, re: Citizen Appointments Process.

Earl Evans, Deputy City Clerk, Corporate Services, provided an overview that included the following:
- Subject specialist for the Committee will be invited to sit in on the Citizen Appointment Interviews
- There were 441 applications for all 14 Committees.
- Current members are asked to stay on the Committee until the new citizens are appointed – new Committee effective after May event
- Everyone who applied will be interviewed
- An individual does not necessarily have to live in Brampton to be a part of a Committee – may be business representative

The following motion was considered.

SHF014-2015 That the verbal advisory from Earl Evans, Deputy City Clerk, Corporate Services, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: Citizen Appointments Process, be received. Carried

G 3. Verbal update from Don Doan, Sub-Committee Chair, re: Feedback Received Regarding Nomination Form.

Don Doan, Sub-Committee Chair, advised the Committee that the changes to the nomination form have been made and are ready for distribution.

Committee discussion included the following:
- Concerns raised regarding the inconsistency of selection criteria
- Noted some sports do not have a professional league, therefore, athletes move outside Brampton to further their career
- Suggestion to establish a sub-committee to look into the constitutional criteria

The following motion was considered.

SHF015-2015 That the verbal advisory from Don Doan, Sub-Committee Chair, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: Feedback Received Regarding Nomination Form, be received. Carried
G 4. Verbal update from Elizabeth Harris-Solomon, Marketing Sub-Committee Chair, re: Inductee Films and Sports Hall of Fame Promotional Film.

Elizabeth Harris-Solomon, Marketing Sub-Committee Chair, provided a review of the cost associated with the previous year’s promotional films. In 2014, five videos cost approximately $4000. This year there are five videos to be filmed, and suggested lowering the cost. Inductees will receive a copy of the video, to be aired on Rogers Television.

Committee discussion included the following:
- Noted selection of the film company has not been determined
- Noted the budget has not been approved for this year
- Clarification that the Committee must abide by the purchasing policy. A budget amount must be provided to individuals who wish to participate in the procurement process
- Explained that a budget over $5000.00 would go through the City’s purchasing department
- The Committee to decide the successful vendor for the inductee films by the March 5, 2015 meeting

The following motion was considered.

SHF016-2015 1. That the verbal advisory from Elizabeth Harris-Solomon, Marketing Sub-Committee Chair, to the Sports Hall of Fame Committee meeting of February 5, 2015, re: Inductee Films and Sports Hall of Fame Promotional Film, be received; and,

2. That it is the position of the Sports Hall of Fame Committee that a budget of $6000.00 be allocated for the inductee Films and Sports Hall of Fame Promotional Film.

Carried

G 5. Verbal update from Stephen Clarke, Nomination Review Sub-Committee Chair, re: A Review of Roles and Responsibilities of the Committee

Dean McLeod, Chair, advised the Committee that Stephen Clarke, Chair of the Nomination Review Sub-Committee was unable to attend the meeting and requested the matter be deferred to the March 5, 2015 meeting.

The following motion was considered.

SHF017-2015 1. That the verbal advisory from Dean McLeod, Chair, to the Sports Hall of Fame Committee meeting of February 5, 2015,
Minutes
Brampton Sports Hall of Fame Committee

re: A Review of Roles and Responsibilities of the Committee, be received; and,

2. That the matter be deferred to the March 5, 2015 Sports Hall of Fame Committee meeting.

Carried

G 6. Discussion at the request of Dean McLeod, Chair, re: Revised Cover Page for the Sports Hall of Fame Constitution

Note: On a two-thirds majority vote to re-open the question, Item G 6 was added to the agenda.

Dean McLeod, Chair, proposed a revised cover page for the Sports Hall of Fame Constitution and circulated the proposed revision for Committee review.

The following motion was considered.

SHF018-2015 That the revised cover page for the Sports Hall of Fame Constitution be implemented.

Carried

H. Correspondence - nil

I. Information

I 1. 2015 Schedule of Meetings for Sports Hall of Fame

This matter was dealt with under Item F 6.

J. Question Period

J 1. Dean McLeod, Chair, asked about the on line availability of the constitution. Supa Meikle, Recreation Coordinator, Sports Services, Public Services, advised that the constitution is not available on line at this time.

K. Public Question Period - nil

L. Closed Session - nil
M. **Adjournment**

SHF019-2015 That the Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, March 5, 2015 at 7:00 p.m.

Carried