May 26, 2015

Members Present:  
Trevor Boston  
Douglas Foster  
Krista Kumar  
Shintu Cherian Manathara  
Davika Misir  
Filiz Ozmisir  
Roopinder Sandhu  
Joshua Teves  
Laila Zarrabi Yan  
Gurkirat Batth (Student Project Member)

Members Absent:  
Rosemary Keenan  
David Laing  
City Councillor Doug Whillans (other municipal business)

Staff Present:  
Planning and Infrastructure Services Department:  
Heather MacDonald, Director, Planning Policy & Growth Management  
Susan Jorgenson, Manager, Environmental Planning,  
Michael Hoy, Environmental Policy Planner  
Corporate Services Department:  
Earl Evans, Deputy City Clerk  
Shauna Danton, Legislative Coordinator
The meeting was called to order at 7:03 p.m. and adjourned at 9:20 p.m.

After due consideration of the matters placed before this Committee, the members beg leave to present its report as follows:

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A. **Approval of Agenda**

The following motion was considered.

EAC001-2015 That the agenda for the Environment Advisory Committee Meeting of May 26, 2015 be approved as amended as follows:

To add:

G 2. Committee discussion re: **Schedule of Meetings**

Carried

B. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

C. **Previous Minutes** - nil

D. **Delegations/Presentations**

D 1. Earl Evans, Deputy City Clerk, re: **Committee Orientation**

Earl Evans, Deputy City Clerk, Corporate Services, presented a committee orientation that included the following:

- Committee membership overview
- City of Brampton structure and departments
- Responsibilities of an advisory committee
- City By-laws and provincial legislation
- Quorum and meeting attendance
- Agendas and minutes
- Meeting procedures
- City staff roles and responsibilities
- Role of Committee members

The following motion was considered:

EAC002-2015 That the presentation by Earl Evans, Deputy City Clerk, Corporate Services, to the Environment Advisory Committee Meeting of May 26, 2015, re: **Committee Orientation** be received.

Carried
D 2. Planning & Infrastructure Services staff re: Committee Background, Terms of Reference, and Initiatives

- Heather MacDonald, Director, Planning Policy & Growth Management, re: Environment Advisory Committee and Planning & Infrastructure Services
- Michael Hoy, Environmental Policy Planner, re: Brampton Grow Green, Environmental Master Plan
- Susan Jorgenson, Manager, Environmental Planning, re:
  - Environment Advisory Committee Terms of Reference
  - Strategic Initiatives
  - Next Steps

Heather MacDonald, Director, Planning Policy & Growth Management, presented details on the Environment Advisory Committee and the Planning and Infrastructure Services Department, including the following:

- Planning and Infrastructure Services Committee structure
- Environment Advisory Committee structure
- The role of Committee Members as representatives of the City
- Committee funding and development opportunities

Susan Jorgenson, Manager, Environmental Planning, presented details on the Committee terms of reference, strategic initiatives, and next steps, which included the following:

- The four key roles of Committee Members
- Committee mandate and timelines, work plan and annual reporting to the Planning and Infrastructure Services Committee
- Community education and engagement program
- Collective impact and keys to success
- Examples of work plans, workshops, and initiatives
- Looking ahead and next steps

Michael Hoy, Environmental Policy Planner, presented details on the City of Brampton’s Environmental Master Plan (EMP) ‘Brampton Grow Green’, which included the following:

- Background report, Green Paper, and Implementation Action Plan
- Environmental Master Plan framework, and internal and external consultation
- Constituency and stakeholder support
- Tailored benchmarks and quantifiable targets, and corporate strategies and initiatives
- EMP principles and core components
Minutes
Environment Advisory Committee

- EMP metrics, current performance and target performance
- Achieving environmental performance and corporate actions
- Environment Advisory Committee’s role in implementing the EMP and possible actions
- Communication plans and next steps

Committee discussion of the matter included:

- Development of an annual and term work plan and establishment of committee priorities
- Increasing community engagement and public consultation
- Committee use of social media and expanding communication efforts

To conclude the discussions, Committee Members introduced themselves and provided a brief background of their work and volunteer experience with environmental initiatives.

The following motion was considered:

EAC003-2015  That the following presentations to the Environment Advisory Committee Meeting of May 26, 2015, re: Committee Background, Terms of Reference, and Initiatives be received:

1. Heather MacDonald, Director, Planning Policy & Growth Management, re: Environment Advisory Committee and Planning & Infrastructure Services
2. Michael Hoy, Environmental Policy Planner, re: Brampton Grow Green, Environmental Master Plan
3. Susan Jorgenson, Manager, Environmental Planning, re: Environment Advisory Committee Terms of Reference, Strategic Initiatives, and Next Steps

Carried

E. Reports/Updates - nil

F. Environmental Ideas - nil
G. **Other/New Business**

G 1. Committee discussion re: **Election of Chair / Co-Chairs**

   Since some members were not present at this meeting, staff suggested that the election of a Committee Chair / Co-Chairs be deferred to the next meeting to allow more members to participate in this important decision.

   The following motion was considered:

   **EAC004-2015** That the election of a Committee Chair / Co-Chairs be **deferred** to the next scheduled meeting of the Environment Advisory Committee.

   Carried

G 2. Committee discussion re: **Schedule of Meetings**

   Earl Evans, Deputy City Clerk, Corporate Services, noted that future meetings are scheduled to start at 3:30 p.m. If necessary, Committee may alter the meeting starting times to accommodate the schedules of members.

   Committee consideration of the matter included:

   - General consensus that evening meetings are preferable
   - Suggestion to hold meetings on Monday evenings
   - Suggestion to alternate meetings as opposed to meeting on a set day of the week
   - Suggestion to schedule future meetings on an on-going basis
   - Consensus that the next meeting, scheduled for June 16, 2015, start at 5:00 p.m.

   The following motion was considered:

   **EAC005-2015** That the next meeting of the Environment Advisory Committee be scheduled for Tuesday, June 16, 2015, at 5:00 p.m.

   Carried

H. **Correspondence** - nil
I. **Question Period**

   In response to questions from Committee, staff noted that the length of Committee meetings is a result of the number of agenda items and the amount of Committee discussion.

J. **Public Question Period** - nil

K. **Adjournment**

   The following motion was considered:

   EAC006-2015 That the Environment Advisory Committee do now adjourn to meet again on Tuesday, June 16, 2015, at 5:00 p.m.

   Carried