September 17, 2015

Members Present: Kevin Montgomery (Co-Chair)
Anthony Simone (Co-Chair)
Alina Grzejszczak
Stephen Laidlaw
Dayle Laing
George Shepperdley
Lisa Stokes
Pauline Thornham
City Councillor Jeff Bowman

Members Absent: Patrick McLeavey
Gaspard Ndayishimiye (regrets)
Julius Pokol (regrets)

Staff Present: Planning and Infrastructure Services Department:
John Spencer, Manager, Parks and Facilities Planning
Nelson Cadete, Supervisor, Traffic Operations
Andria Oliveira, Policy Planner, Transportation and Infrastructure
Corporate Services Department:
Shauna Danton, Legislative Coordinator
The meeting was called to order at 7:10 p.m. and adjourned at 9:10 p.m.

A. Approval of Agenda

The following motion was considered.

CYC031-2015 That the agenda for the Cycling Advisory Committee Meeting of September 17, 2015 be approved as amended as follows:

To add:

H 1. Correspondence from Ranjana Mitra, Executive Director, Community Environment Alliance, dated September 16, 2015, re: Bike4Kids/Youth

Carried

B. Declarations of Interest under the Municipal Conflict of Interest Act – nil

C. Previous Minutes

C 1. Minutes – Cycling Advisory Committee – August 20, 2015

The minutes were considered by Planning and Infrastructure Services Committee on September 21, 2015 and the recommendations approved by Council on September 30, 2015. The minutes were included on this agenda for information only.

D. Delegations/Presentations - nil

E. Reports/Updates

E 1. Verbal update from Kevin Montgomery, Member, re: Work Plan Subcommittee Update

Committee consideration of the matter included:

- Work Plan subcommittee vision: achieving bronze status with the Share The Road Coalition in the City of Brampton
- Cycling events and educational programs
- Prioritizing work plan, goals, and next steps
- Suggestions for possible budget requirements
In response to questions from Committee, staff noted that a 2016 budget will be drafted and presented to Council for consideration during budget deliberations. Committee input is welcome and encouraged.

The following motion was considered:

**CYC032-2015**  
That the verbal update from Kevin Montgomery, Member, to the Cycling Advisory Committee Meeting of September 17, 2015, re: **Work Plan Subcommittee Update** be received.  
Carried

**E 2.** Verbal update from Andria Oliveira, Policy Planner, Transportation and Infrastructure, Planning and Infrastructure Services, re: **Ministry of Transportation Cycling Training Fund Application**

Andria Oliveira, Policy Planner, Transportation and Infrastructure, provided an update on the status of the cycling training fund application. Ms. Oliveira noted that the application was submitted on the Committee’s behalf and a response from the Ministry is anticipated by the end of September. Staff will provide Committee with an update when a response is received from the Ministry of Transportation.

The following motion was considered:

**CYC033-2015**  
That the verbal update from Andria Oliveira, Policy Planner, Transportation and Infrastructure, Planning and Infrastructure Services, to the Cycling Advisory Committee Meeting of September 17, 2015, re: **Ministry of Transportation Cycling Training Fund Application** be received.  
Carried

**F. Active Transportation Ideas**

1. **Infrastructure**

2. **Policy**

3. **Programs**
   a. Committee discussion at the request of Lisa Stokes, Member, re: **Bramalea Cycle-Fest**

   Committee consideration of the matter included:
• Supporting and hosting cycling events such as Bike the Creek and Bramalea Cyclefest
• Creating cycling events such as ward or community rides
• Recommending the City join Bike Challenge.ca (an online cycling challenge that anyone may join);
• The founder of Bike Challenge is willing to donate a Brampton specific website, and assist with administration of the event
• Inclusion of cycling events in the Committee Work Plan
• Possible sponsorship and budget requirements
• Applying for provincial funding to be used towards hosting events
• Member involvement and volunteering at community cycling events

Stephen Laidlaw, Member, volunteered to contact the founder of Bike Challenge and research the requirements for hosting the online event.

The following motion was considered:

CYC034-2015 That Stephen Laidlaw, Member, research the requirements for hosting Bike Challenge.ca, an online community cycling challenge, and report to Committee at a future meeting.

Carried

G. **Other/New Business/Information Items** - nil

H. **Correspondence**

H 1. Correspondence from Pauline Thornham, Member, re: **Motion for the Provincial Government re: Cycling Education**

Pauline Thornham, Member, requested that the motion be approved by Committee and forwarded to the Ministry of Education of Ontario.

Committee consideration of the matter included consensus to refer the matter to staff to report to Committee at a future meeting with further information and a recommendation.

The following motion was considered:

CYC035-2015 1. That the correspondence from Pauline Thornham, Member, to the Cycling Advisory Committee Meeting of September 17, 2015, re: **Motion for the Provincial Government re: Cycling Education** be received; and,
2. That the proposed motion outlined in the subject correspondence be referred to staff for review and report back to a future Committee meeting.

Carried

H 2. Correspondence from Nelson Cadete, Supervisor, Traffic Operations, Planning and Infrastructure Services, dated July 20, 2015, re: Bicycle Facilities Implementation Plan – McMurchy Avenue (File BC.x)

Committee requested that staff consider implementing parking restrictions on roads where surface parking may block cycling lanes.

The following motion was considered:

CYC036-2015 That the correspondence from Nelson Cadete, Supervisor, Traffic Operations, Planning and Infrastructure Services, dated July 20, 2015, to the Cycling Advisory Committee Meeting of September 17, 2015, re: Bicycle Facilities Implementation Plan – McMurchy Avenue (File BC.x) be received.

Carried

H 3. Correspondence from Ranjana Mitra, Executive Director, Community Environment Alliance, dated September 16, 2015, re: Bike4Kids/Youth

Chaya Chengappa, Community Environment Alliance, stated that the Community Bike Centre Brampton and the Bike4Kids program hosts events with the purpose of increase cycling awareness and education among children. Safety skills, nutrition lessons, and nature rides are offered by the Community Bike Centre, and donated and refurbished bicycles are given to children who are less fortunate. Ms. Chengappa requested that Committee consider donating to the centre or CanBike certified members volunteer at future events.

Committee noted that currently there are no members that are CanBike certified, and requested that the City offer the certification program through Parks and Recreation (Public Services Department).

Staff noted that the request will be forwarded to appropriate staff for consideration.

The following motion was considered:
That the correspondence from Ranjana Mitra, Executive Director, Community Environment Alliance, dated September 16, 2015, to the Cycling Advisory Committee Meeting of September 17, 2015, re: Bike4Kids/Youth be received.

Carried

I. Future Agenda Items

Items to be considered at future Committee meetings include:

- Staff update on City of Brampton Active Transportation Roles and Responsibilities
- Staff update on bicycle stands
- Member presentation on Kids on Bikes

J. Question Period

In response to questions from Committee, staff provided details on municipal and provincial cycling infrastructure requirements.

K. Public Question Period

In response to a question from a member of the public, staff stated that municipal path and trail signage is under review.

L. Adjournment

That the Cycling Advisory Committee do now adjourn to meet again on Thursday, October 15, 2015, at 7:00 p.m., or at the call of the Chair.

Carried

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Kevin Montgomery, Co-Chair    Anthony Simone, Co-Chair