May 21, 2015

Members Present:  Kevin Montgomery *(Co-Chair)*  
                      Anthony Simone *(Co-Chair)*  
                      Alina Grzejszczak  
                      Stephen Laidlaw  
                      Dayle Laing  
                      Gaspard Ndayishimiye  
                      Julius Pokol  
                      George Shepperdley  
                      Lisa Stokes  
                      Pauline Thornham  
                      City Councillor Jeff Bowman

Members Absent:  Patrick McLeavey (regrets)

Staff Present:  Planning and Infrastructure Services Department:  
                      Henrik Zbogar, Manager, Long Range Transportation,  
                      Development Engineering Services  
                      Nelson Cadete, Supervisor, Traffic Operations, Maintenance and Operations  
                      Public Services Department:  
                      Michele Robinson, Recreation Supervisor, Community Development  
                      Corporate Services Department:  
                      Peter Fay, City Clerk  
                      Earl Evans, Deputy City Clerk  
                      Shauna Danton, Legislative Coordinator
The meeting was called to order at 7:02 p.m. and adjourned at 8:57 p.m.

After due consideration of the matters placed before this Committee, the members beg leave to present its report as follows:

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Kevin Montgomery, Co-Chair
Anthony Simone, Co-Chair
A. **Approval of Agenda**

The following motion was considered.

CYC001-2015 That the agenda for the Cycling Advisory Committee Meeting of May 21, 2015 be approved as printed and circulated.

Carried

B. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

C. **Previous Minutes** - nil

D. **Delegations/Presentations**

D 1. Earl Evans, Deputy City Clerk, Corporate Services, re: *Committee Orientation*

Earl Evans, Deputy City Clerk, Corporate Services, presented a committee orientation that included the following:

- Committee membership overview
- City of Brampton structure and departments
- Responsibilities of an advisory committee
- City By-laws and provincial legislation
- Quorum and meeting attendance
- Agendas and minutes
- Meeting procedures
- City staff roles and responsibilities
- Role of Committee members

The following motion was considered:

CYC002-2015 That the presentation by Earl Evans, Deputy City Clerk, Corporate Services, to the Cycling Advisory Committee Meeting of May 21, 2015, re: *Committee Orientation* be received.

Carried
D 2. Henrik Zbogar, Manager, Long Range Transportation Planning, Planning and Infrastructure Services, re: Committee Background and Mandate

Henrik Zbogar, Manager, Long Range Transportation Planning, and Nelson Cadete, Supervisor, Traffic Operations, presented details on the Committee background and mandate which included the following:

- Timeline of City transportation initiatives and creation of the Committee
- Committee background and mandate
- Staff and departmental support
- Municipal construction and maintenance of cycling infrastructure
- Status of cycling-supportive provincial and municipal initiatives, including:
  - Ontario Traffic Manual Book 15 and Book 18
  - Transportation Master Plan
  - Pathways Master Plan
  - Neighbourhood Traffic Management
  - Pedestrian Safety Plan
  - Bicycle Facilities Implementation Program

Committee consideration of the matter included:

- Regional and municipal funding for cycling infrastructure
- Public education initiatives
- Consideration for cycling paths on resurfaced roads

Michele Robinson, Recreation Supervisor, Community Development, noted that June is Bike Month in Brampton and advised of upcoming bike events.

The following motion was considered:

CYC003-2015 That the presentations by Henrik Zbogar, Manager, Long Range Transportation Planning, and Nelson Cadete, Supervisor, Traffic Operations, to the Cycling Advisory Committee Meeting of May 21, 2015, re: Committee Background and Mandate be received.

Carried

E. Reports/Updates - nil
G 1. Committee discussion re: Election of Chair / Co-Chairs

Earl Evans, Deputy City Clerk, Corporate Services outlined the responsibilities and expectations of a Chair and Co-Chairs. Mr. Evans requested feedback from Committee Members on their current preference, and acknowledged the consensus that the Committee will elect two Co-Chairs.

Mr. Evans called for interested Committee Members for the position of Co-Chair. Kevin Montgomery and Anthony Simone put forward their names. No other Members expressed interest for the position of Co-Chair.

The following motion was considered.

CYC004-2015 That Kevin Montgomery and Anthony Simone be appointed Co-Chairs of the Cycling Advisory Committee for the term ending November 30, 2018, or until successors are named.

Carried

G 2. Committee discussion re: Meeting Schedule

Staff noted that Agenda items and content are provided by Committee Members, City staff, Council, and the public. Committee is scheduled to meet quarterly, but may increase the frequency of meetings if it is deemed necessary.

Committee consideration of the matter included:

- Suggestions to schedule meetings on Monday evenings, excluding July and August
- Consensus to have meetings every month, on the third Thursday, for the remainder of 2015
- Suggestions to re-evaluate the frequency of meetings after the first year of the term

The following motion was considered:
Minutes
Cycling Advisory Committee

CYC005-2015  That the Cycling Advisory Committee meet on the third Thursday of every month, at 7:00 p.m., for the remainder of 2015.

     Carried

H.  Correspondence  - nil

I.  Question Period

     In response to questions from Committee, staff stated that the Membership composition of all Brampton Citizen Advisory Committees is a Council decision.

J.  Public Question Period

K.  Adjournment

     The following motion was considered:

CYC006-2015  That the Cycling Advisory Committee do now adjourn to meet again on Thursday, June 18, 2015, at 7:00 p.m.

     Carried