Clerical Correction: In accordance with Section 2.11 (7) (a) of Procedure By-law 160-2004, as amended, clerical corrections were made by the City Clerk's Office to correct the recommendation numbers to reflect CS077-2015 to CS084-2015.

May 27, 2015

Members Present:  
Regional Councillor M. Medeiros – Wards 3 and 4 (Chair)  
Regional Councillor G. Gibson – Wards 1 and 5  
Regional Councillor E. Moore – Wards 1 and 5  
Regional Councillor M. Palleschi – Wards 2 and 6  
Regional Councillor G. Miles – Wards 7 and 8  
(Vice-Chair, Corporate and Financial Affairs)  
Regional Councillor J. Sprovieri – Wards 9 and 10  
(Vice-Chair, By-law Enforcement)  
City Councillor D. Whillans – Wards 2 and 6  
City Councillor J. Bowman – Wards 3 and 4

Members Absent:  
City Councillor P. Fortini – Wards 7 and 8 (other municipal business)  
City Councillor G. Dhillon – Wards 9 and 10 (vacation)

Staff Present:  
M. Ball, Acting Chief Administrative Officer  
Corporate Services Department:  
R. Zuech, Acting City Solicitor and Acting Chief Corporate Services Officer  
P. Honeyborne, Executive Director, Finance and Treasurer  
P. Fay, City Clerk  
E. Evans, Deputy Clerk  
T. Jackson, Legislative Coordinator
The meeting was called to order at 3:17 p.m., recessed to move into Closed Session at 4:36 p.m., moved back into Open Session at 5:24 p.m., and adjourned at 5:25 p.m.

After due consideration of the matters placed before this Committee, the members beg leave to present its report as follows:

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R. CS083-2015 Closed Session
S. CS084-2015 Adjournment

_________________________
Regional Councillor M. Medeiros, Chair
A. **Approval of Agenda**

CS077-2015  That the agenda for the Corporate Services Committee Meeting of May 27, 2015 be approved, as amended to add the following item:

J 1. Discussion at the request of Regional Councillor John Sprovieri, re: **Council Support Staff.**

Carried

The following was received by the City Clerk’s Office after the agenda was printed and related to published items on the agenda (approval was not required for the addition of this item in accordance with Procedure By-law 160-2004, as amended):

Re: Item H 1. – Report from D. Sutton, Director, Financial Planning and Budgets, Corporate Services, dated May 4, 2015, re: **Tax Adjustments, Cancellations and Reductions Pursuant to the Municipal Act, 2001**

E 1. Delegation request from Mr. Bill Kanellopoulos, Brampton resident

B. **Declarations of Interest under the Municipal Conflict of Interest Act** - nil

C. **Consent**

The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Committee and were approved at one time.

(H2, I1)

(Item H1 was removed from consent)

D. **Announcements** - nil

E. **Delegations**

E 1. Delegation by Mr. Bill Kanellopoulos, Brampton Resident, re: **Tax Adjustments**

Mr. Bill Kanellopoulos, Brampton Resident, presented information regarding Item H1: Tax Adjustments, Cancellations and Reductions
Pursuant to the Municipal Act, 2001, and provided details with respect to the following:

- Between two properties 33 assessments are received, 10 of which are assessments for signs.
- Concerns regarding the number of assessments for six units.
- Advised that 111 John Street does not have any signage on the property for which assessments are being received.
- Question relating to why the assessments cannot be amalgamated into one roll number per unit owned. Example provided of a unit that receives numerous assessments. 111 Queen Street, unit 207 receives eleven assessments for the unit, signs and parking spots.
- Advised $4000 has been spent to appeal the assessments to the Assessment Review Board due to the number of assessment roll numbers. This will result in numerous receipts with the addition of a letter of compliance to be provided to his insurance company.
- Advised the property owned at 5256 Queen Street has one unit, one parking spot, one locker, resulting in one assessment.
- Questioned why there was a lack of consistency between the properties when issuing assessments.
- He feels that the City of Brampton is a party to the review board. His understanding is that if the City of Brampton does not agree with his concerns, no solution will be found at the review board.

Committee discussion took place with respect to the following:

- Noted that Mr. Kanellopoulos had been in touch with staff only with regard to the properties listed in the report under item H1. The properties mentioned in the delegation are new.
- Staff advised that the City of Brampton is an observer in the review board process and is not able to advocate for Mr. Kanellopoulos. All decisions pertaining to the properties are now determined by the review board. If adjustments are required after a decision has been made, the City of Brampton will make the necessary adjustments.
- Clarification sought by the committee as to what Mr. Kanellopoulos is seeking from City staff.
- Mr. Kanellopoulos advised he was requesting a meeting with City staff to review the assessments. The appeals were a last resort as time had run out.
- Staff clarified that regardless of whether or not the City agrees with Mr. Kanellopoulos, the roll cannot be changed and it must be done by MPAC. The appeals are in the appropriate process right now to resolve any issues/concerns Mr. Kanellopoulos has with his property assessment rolls.
- Residents have the ability to file a tax appeal through the City of Brampton for factual errors. Such tax appeals can go back to 2013 only.
Minutes  
Corporate Services Committee

- Mr. Kanellopoulos has filed his appeal with MPAC, therefore any decision the City may make will be overruled by MPAC if the decision is different.
- The number of roll numbers assigned to a property depends on how a property is registered. If a property is registered separately from the parking spaces, locker and signs, then multiple assessment roll numbers will be issued.
- A property with multiple roll numbers is not unusual.
- Tax roll numbers are issued by the registry office and then provided to MPAC.
- Staff will review information provided by Mr. Kanellopoulos.

The following motion was considered.

CS078-2015 1. That the delegation from Mr. Bill Kanellopoulos, Brampton Resident, to the Corporate Services Committee Meeting of May 27, 2015, re: *Tax Adjustments* be received.  
Carried

F. **Staff Presentations** - nil

G. **By-law Enforcement** - nil  
*(Vice-Chair, Regional Councillor J. Sprovieri)*

H. **Corporate and Financial Affairs**  
*(Vice-Chair, Regional Councillor G. Miles)*


The following motion was considered.

CS079-2015 1. That the report from D. Sutton, Director, Financial Planning and Budgets, Corporate Services, dated May 4, 2015, to the Corporate Services Committee Meeting of May 27, 2015, re: *Tax Adjustments, Cancellations and Reductions Pursuant to the Municipal Act, 2001* (File EA.a) be received; and,

2. That the tax account adjustments as listed on Schedule One of this report be approved.  
Carried
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* H 2. Report from J. Fera, Manager, Purchasing and Purchasing Agent, Corporate Services, dated May 1, 2015, re: Purchasing Activity Quarterly Report – 1st Quarter 2015 (File EG.x).

CS080-2015 That the report from J. Fera, Manager, Purchasing and Purchasing Agent, Corporate Services, dated May 1, 2015, to the Corporate Services Committee Meeting of May 27, 2015, re: Purchasing Activity Quarterly Report – 1st Quarter 2015 (File EG.x) be received.

Carried

I. Minutes

* I 1. Minutes – Accessibility Advisory Committee – May 12, 2015

CS081-2015 That the Minutes of the Accessibility Advisory Committee Meeting of May 12, 2014, to the Corporate Services Committee Meeting of May 27, 2015, Recommendations AAC005-2015 to AAC007-2015 be approved.

Carried

The recommendations were approved as follows:

AAC005-2015 That the agenda for the Accessibility Advisory Committee Meeting of May 12, 2015 be approved as amended,

To add:

F 2. Moment of silence requested by Mary Pettingill, Citizen Member, re: The passing of Barbara Turnbull, Disability Rights Champion.

AAC006-2014 That the presentation from Bob Goyesche, Managing Partner and Architect, Rounthwaite Dick and Hadley Architects Inc., to the Accessibility Advisory Committee Meeting of May 12, 2015, re: Springdale Library and Neighbourhood Park Project (G25AAC) be received.

AAC007-2013 That the presentation from Doug Rieger, Manager, Service Development, Transit, Public Services, to the Accessibility Advisory Committee Meeting of May 12, 2015, re: Brampton Transit 2015 (File G25AAC) be received.
AAC008-2015  That the **Accessible Parking Enforcement Update – Q1 2015** (File G25AAC), to the Accessibility Advisory Committee Meeting of May 12, 2015, be received.

AAC009-2015  That the Accessibility Advisory Committee do now adjourn to meet on June 9, 2015 at 6:30 p.m. or at the call of the Chair.

J. **Other/New Business**

J 1. Discussion at the request of Regional Councillor John Sprovieri, re: **Council Support Staff**.

Regional Councillor John Sprovieri asked the Committee to consider keeping the support staff presently in the Council Office under contract until the realignment occurs and new staff is added.

The following motion was introduced.

**Whereas** Council has agreed on a Council Office staffing model to retain five new administrative assistants and,

**Whereas** Council has approved a recruitment plan in accordance with city-approved procedures and,

**Whereas** the recruitment process is expected to begin in early June of this year and,

**Whereas** it is anticipated the recruitment and hiring could be completed by mid to late August depending on council member availability and providing temporary office accommodation and technology and,

**Whereas** it is reasonable to assume there will be a transitional period as new staff learns their duties and responsibilities and,

**Whereas** as the existing positions are funded within the approved budget and the five new positions will not exceed the amount allocated in the approved budget ($300,000) since they will be full time employees for fewer than five months and assuming each is paid at full job rate the total commitment would be less than half of the $300,000 approved having no budget impact,

**Therefore be it resolved that** in order to minimize service disruption to the Council members and Brampton residents during this hiring/transition period, the current staffing model and complement (two Council Office Assistants and an Advisor, Council Communications) be
retained and, where necessary, existing contracts be extended to September 30, 2015.

Regional Councillor G. Miles suggested an amendment to the motion to delete the September 30, 2015 date and replace it with the words “until staffing is resolved.”

In response to questions from Committee members, Peter Fay, City Clerk, Corporate Services, provided clarification regarding the current transition plan that was agreed upon at the last Council meeting and the recruitment process. Mr. Fay advised that the Council Office front reception will be active throughout the summer. One of the premises of the new model was to have ten assistants to provide adequate service. If additional communication assistance is needed, Communications staff, the Mayor’s Office and the Mayor’s communication staff will provide assistance. Mr. Fay outlined the three positions currently in the Council Office and noted that one contract would be expiring soon.

Committee discussion took place with respect to the following:

- Opinion that the motion presented is of value as it has no budgetary implications
- The constituency assistant recruitment process is a “one-to-one” model – 10 assistants with all the same job descriptions. Job duties and division of responsibilities will be decided by the pairings of Councillors
- The motion approved at the Council meeting reflects the needs that Councillors identified to staff
- Questions relating to the financial implications of extending the contract for the communication position until the Council Office is at full complement
- Concerns that the discussion pertaining to individual contracts should be in closed session

The following motion was introduced.

That Committee proceed into Closed Session in order to address matters pertaining to:

Personal matters about an identifiable individual, including municipal or local board employees.

Regional Councillor G. Miles questioned whether the discussion is a closed session matter and sought the advice from the Acting City Solicitor, Roberto Zuech.

Roberto Zuech, Acting City Solicitor, advised the Committee that although the draft motion does not speak about a specific individual, it does mention existing contracts, including one that will expire in a few days. Therefore, the discussion could continue in closed session if the discussion will focus specifically around one individual contract, and therefore a specific individual.
A procedural motion was introduced to call the question and was voted on and carried.

The Clerk advised the Committee Chair that Committee must proceed with the vote on the motions before the Committee.

In response to questions from the Committee, the City Clerk clarified that there were two motions before Committee:
   a) a procedural motion to move into closed session, and
   b) the main motion as introduced and accepted.

Peter Fay, City Clerk, Corporate Services, outlined that there was a proper motion moved to go into closed session before the motion to call the question was introduced, voted on and carried. Mr. Fay provided advice and advised it is the Chair’s decision to accept the procedural motion to move into closed session or the main motion, given the motion to call the question carried.

The Chair ruled to accept the motion to move into closed session. There was no challenge to the Chair’s ruling.

The following motion was considered.

CS082-2015 That Committee proceed into Closed Session to consider matters pertaining to the following:
   Personal matters about an identifiable individual, including municipal or local board employees.

Carried

K. Referred Matters - nil

L. Deferred Matters - nil

M. Notices of Motion - nil

N. Correspondence - nil

O. Regional Council Business - nil

P. Councillors Question Period - nil
CS083-2015  Whereas Council has agreed on a Council Office staffing model to retain five new administrative assistants and,

Whereas Council has approved a recruitment plan in accordance with city-approved procedures and,

Whereas the recruitment process is expected to begin in early June of this year and,

Whereas it is anticipated the recruitment and hiring could be completed by mid to late August depending on council member availability and providing temporary office accommodation and technology and,

Whereas it is reasonable to assume there will be a transitional period as new staff learns their duties and responsibilities and,

Whereas as the existing positions are funded within the approved budget and the five new positions will not exceed the amount allocated in the approved budget ($300,000) since they will be full time employees for fewer than five months and assuming each is paid at full job rate the total commitment would be less than half of the $300,000 approved having no budget impact,

Therefore be it resolved, that in order to minimize service disruption to the Council members and Brampton residents during this hiring/transition period, the current staffing model and complement (two Council Office Assistants and an Advisor, Council Communications) be retained and, where necessary, existing contracts be extended.

Carried

CS084-2015  That the Corporate Services Committee do now adjourn to meet again on Wednesday, June 10, 2015 at 3:00 p.m.

Carried