November 4, 2015

**Members Present:**
- Regional Councillor G. Gibson – Wards 1 and 5 (Chair)
- Regional Councillor E. Moore – Wards 1 and 5 (Vice-Chair, Service Brampton and Facilities)
- Regional Councillor M. Palleschi – Wards 2 and 6 (Vice-Chair, Fire Services)
- Regional Councillor M. Medeiros – Wards 3 and 4
- Regional Councillor G. Miles – Wards 7 and 8
- Regional Councillor J. Sprovieri – Wards 9 and 10 (Vice-Chair, Transit Services)
- City Councillor D. Whillans – Wards 2 and 6
- City Councillor J. Bowman – Wards 3 and 4
- City Councillor P. Fortini – Wards 7 and 8 (arrived at 9:35 a.m.)
- City Councillor G. Dhillon – Wards 9 and 10 (Vice-Chair, Recreation and Culture) (arrived at 9:35 a.m.)

**Members Absent:**
nil

**Staff Present:**
- Ms. M. Ball, Acting Chief Administrative Officer
**Public Services Department:**
- Mr. J. Patteson, Chief Public Services Officer
- Mr. A. Meneses, Executive Director, Facility Services
- Ms. S. Connor, Executive Director, Transit
- Mr. M. Clark, Fire Chief, Fire and Emergency Services
- Mr. C. Booth, District Recreation Manager
- Ms. M. Solski, Manager, Operations, Call Centre

**Corporate Services Department:**
- Mr. P. Fay, City Clerk
- Mr. E. Evans, Deputy Clerk
- Ms. C. Urquhart, Legislative Coordinator
The meeting was called to order at 9:30 a.m.; moved into Closed Session at 11:05 a.m., recessed at 11:25 a.m., reconvened in Open Session at 11:29 a.m., and adjourned at 11:30 a.m.

Note: Please ensure all cell phones, personal digital assistants (PDAs) and other electronic devices are turned off or placed on non-audible mode during the meeting.

A. Approval of Agenda

CPS110-2015 That the agenda for the Community & Public Services Committee Meeting of November 4, 2015 be approved, as printed and circulated.

Carried

B. Declarations of Interest under the Municipal Conflict of Interest Act

C. Consent

* The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Committee and were approved at one time.

(Nil)

D. Announcements - nil

E. Delegations - nil

F. Staff Presentations

F 1. Presentation by Randy Rason, Director, Building Design and Construction, Public Services, re: Services Provided by Building Design and Construction Division (File DB.x).

Randy Rason, Director, Building Design and Construction, Public Services, provided a presentation entitled “Services Provided by Building Design and Construction Division” which included the following:

- Presentation outline
- Overview of where Building Design and Construction is in the Corporate Organization
Lines of Business

Diversity of Facility and Specialized Amenities

Centres of Expertise – 32 staff
- industry and professional memberships
- graduates and education
- accreditations and overall experience

Internal Governance and Compliance – approximately 35 steps that includes Purchasing, Permits, Legal and Clerks Services

External Governance and Compliance

Level of Service – since 2007

Level of Service – 2015 Capacity

Feedback received in Pursuit of Service Excellence and Continuous Improvement – 2012 to October 1, 2015

Initiatives – Projects Complete and Near Complete – projects recognized for LEED certification

Initiatives – Projects Ongoing

Initiatives – Projects Upcoming in Development

Closing Remarks

Committee complimented staff and expressed appreciation for the level of detail provided in the presentation regarding the completion of City’s buildings.

Committee comments, questions and staff responses are as follows:

- Reference to a brochure from the Region that provides details on major projects available at various locations and a comment that a similar brochure from the City would be informative to the public
- Number of interior designers required for projects; staff response that each designer possesses a different area of expertise
- Reference to the 35 steps of approval and whether costs are noted, reviewed and communicated to the appropriate agency; staff provided a breakdown of the costing process and the steps taken to address concerns
- Whether changes have been made to the feedback survey since 2012 and the reason for the difference in unsatisfied percentage for 2014 and 2015; staff response that the questions in the survey have remain unchanged and the difference in the percentages is the result of the move to the West Tower in 2015
- How is the gold and silver Leeds certification determined and the savings gained; an explanation of the process that is undertaken to achieve the various Leeds certification
- Health and safety of employees and legislative compliance with respect to accessibility; staff response that they work with the Accessibility Coordinator in the Clerk’s Office to ensure accessibility compliance is achieved
The following motion is considered:

CPS111-2015 That the presentation by Randy Rason, Director, Building Design and Construction, Public Services, to the Community & Public Services Committee Meeting of November 4, 2015, re: Services Provided by Building Design and Construction Division (File DB.x) be received.

Carried

G. Recreation and Culture
   (Vice-Chair – City Councillor Dhillon)

G 1. Report from Erica McDonald, Supervisor, Public Services, dated September 28, 2015, re: Ice Allocation and Scheduling Changes Overview (File JB.c).

Erica McDonald, Supervisor, Public Services, provided an overview of the subject report. She advised that an extensive review on ice time allocation was conducted and changes are being implemented with respect to ice allocation and scheduling as follows:

- Restricting weeknights prime time use between 6:00 p.m. to 9:00 p.m. for youth programming and rentals
- Defining consistent start times at all ice pads and arenas
- Standardizing the ice hour rental to be 50 minutes with 10 minutes resurfacing time
- Customization of youth groups ice usage time

In response to questions from Committee, staff provided details on the following:

- Allocation of ice time to various groups and how this is determined; staff explanation that allocation is based on needs and teams are encouraged to identify their true needs
- Request for ice time from teams outside Bampton; confirmation from staff that the needs of affiliated clients are first met
- Concern of a possible deficit of ice time in the future and whether measures are being considered to address this; confirmation that the equivalent of an ice pad is available weekly, that the rate of growth is not enough to create a deficit at this time
- Policy in the Parks and Recreation Master Plan will address the need for a future arena
Staff confirmed that a report will be presented on a comprehensive review of the affiliation and allocation policies. The report will also include feedback from the various groups that are impacted by the changes being implemented.

The following motion was considered:

CPS112-2015  

1. That the report from Erica McDonald, Supervisor, Public Services, dated September 28, 2015, to Community and Public Services Committee of Council meeting of November 4, 2015, re: **Ice Allocation and Scheduling Changes Overview** (File JB.c) be received; and,

2. That the operational and administrative changes being introduced by staff, aimed at increasing access to weeknight prime time ice time for youth-orientated community programming and youth organizations, and which will result in standardizing ice rental periods and the eventual elimination of customized ice rental permits, ensuring that all clients receive consistent, efficient and transparent service, be reviewed and endorsed by Council.

   Carried

H. **Fire Services**  

(Vice Chair – Regional Councillor Palleschi)

I. **Transit Services**  

(Vice Chair – Regional Councillor Sprovieri)

J. **Service Brampton and Facilities**  

(Vice Chair – Regional Councillor Moore)

K. **Minutes**

K 1. Minutes – **Brampton Sports Hall of Fame Committee – October 1, 2015**  
(Council Representatives: City Councillors Bowman, Dhillon and Whillans)

   The following motion was considered:

CPS113-2015  

That the **Minutes of the Brampton Sports Hall of Fame Committee – October 1, 2015** to the Community & Public Services Committee
Minutes
Community & Public Services Committee


Carried

The recommendations were approved as follows

SHF050-2015

That the agenda for the Brampton Sports Hall of Fame Committee Meeting of October 1, 2015 be approved, as amended, to add the following items:

G 4. Discussion at the request of Ken Giles, Committee Member, re: Invitation of 2015 Brampton Pan Am / Parapan Am Games Athletes to the 2016 Induction Ceremony and Dinner.

G 5. Discussion at the request of City Councillor Doug Whillans, re: Recognition of Brampton High School Athletes of the Year.

SHF051-2015

That discussion at the Brampton Sports Hall of Fame Committee Meeting of October 1, 2015, re: Brampton Sports Hall of Fame Committee – Staff Roles/Functions be deferred to the next Brampton Sports Hall of Fame Committee meeting.

SHF052-2015

That the number of Sports Hall of Fame display boards be increased to six (6) for use during the RBC Sports Day in Canada Event and for future marketing events.

SHF053-2015

That the Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, November 5, 2015 at 7:00 p.m.

L. Other/New Business

Minutes
Community & Public Services Committee

A motion was introduced to amend the staff recommendation to add the following clause:

“That the Mayor, on behalf of Council, be requested to write to the provincial Minister of Tourism, Culture and Sport, and the associated federal Minister, in support of this project and to request funding assistance for the Lorne Scots Regimental monument, and that a copy of the Mayor’s letter also be sent to all Brampton MPs and MPPs”.

The following motion was considered:

CPS114-2015  1. That the report from Robert Hornblow, Project Manager, Facility Services, dated October 6, 2015, to the Community & Public Services Committee Meeting of November 4, 2015, re: Lorne Scots 150th Anniversary Regimental Memorial, be received; and,

2. That staff be directed to proceed with Gage Park as the most suitable location of prominence for the Lorne Scots Regimental monument; and,

3. That staff be directed to prepare and submit a capital request in the amount of $50,000 in the 2016 capital budget submission; and,

4. That staff be directed to prepare drawings, specifications and tender the work necessary ahead of the 2016 capital budget cycle to ensure completion of the monument for the 150th anniversary celebrations scheduled for September 2016; and,

5. That the Mayor, on behalf of Council, be requested to write to the provincial Minister of Tourism, Culture and Sport, and the associated federal Minister, in support of this project and to request funding assistance for the Lorne Scots Regimental monument, and that a copy of the Mayor’s letter also be sent to all Brampton MPs and MPPs.

Carried
M. **Referred Matters**

Note: In accordance with the Procedure By-law, the Referred Matters List will be published quarterly on a meeting agenda for Committee’s reference and consideration. A copy of the current [Referred Matters List](#) for this Committee is publicly available on the City’s website.

N. **Deferred Matters** - nil

O. **Notices of Motion** - nil

P. **Correspondence** - nil

Q. **Councillors’ Question Period** - nil

R. **Public Question Period** - nil

S. **Closed Session**

The following motion was considered.

CPS115-2015 That Committee proceed into Closed Session to consider the following item:

S 1. Report from Ann Pritchard, Manager, Realty Services, Public Services, dated October 5, 2015, re: **Authority to Execute Lease Agreement for Retail Space in City Hall, Ward 3** – A proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

The following motion was considered with respect to Item S 1.

CPS116-2015 1. That a bylaw be passed to authorize the Mayor and Clerk to execute a market value lease with Chef Talk & Bistro & Catering Inc., operating as Soup de Jour, for approximately 1,485 square feet of space within the Retail Lease Area referred to as Retail Space # 1A, on the ground floor of City
Hall in the vicinity of the Conservatory, on terms and conditions acceptable to the Chief Public Services Officer and in a form of agreement approved by the City Solicitor; and,

2. That the net proceeds from the rent generated by the said leases be deposited in account # no. 600841.001.7320.0001.

Carried

T. **Adjournment**

CPS117-2015 That the Community & Public Services Committee do now adjourn to meet again on Wednesday, November 18, 2015 at 9:30 a.m.

Carried

Chair – Regional Councillor G. Gibson