Minutes
Budget Sub-Committee
Committee of the Council of
The Corporation of the City of Brampton

February 4, 2015

Council Members Present:

Mayor L. Jeffrey  (Chair)
Regional Councillor M. Medeiros – Wards 3 and 4
Regional Councillor E. Moore – Wards 1 and 5
Regional Councillor G. Miles – Wards 7 and 8
City Councillor G. Dhillon – Wards 9 and 10  (arrived at 9:13 a.m. – illness)

Staff Members Present:

Mr. P. Simmons, Chief Corporate Services Officer, and Acting Chief
  Administrative Officer
Ms. M. Ball, Chief Planning and Infrastructure Services Officer
Mr. D. Cutajar, Chief Operating Officer
Mr. J. Patteson, Chief Public Services Officer
Mr. P. Honeyborne, Executive Director, Finance and Treasurer, Corporate
  Services

Others Present:

Regional Councillor G. Gibson – Wards 1 and 5
Regional Councillor P. Palleschi – Wards 2 and 6
Regional Councillor J. Sprovieri – Wards 9 and 10
City Councillor D. Whillans – Wards 2 and 6
City Councillor J. Bowman – Wards 3 and 4
D. Sutton, Director, Financial Planning and Budgets, Corporate Services
P. Fay, City Clerk, Corporate Services
S. Pacheco, Legislative Coordinator, Corporate Services
The meeting was called to order at 9:07 a.m. and adjourned at 9:57 a.m.

After due consideration of the matters placed before this Committee, the members beg leave to present its report as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>BU004-2015 Approval of Agenda</td>
</tr>
<tr>
<td>B.</td>
<td>Declarations of Interest under the Municipal Conflict of Interest Act</td>
</tr>
<tr>
<td>C.</td>
<td>Consent</td>
</tr>
<tr>
<td>D.</td>
<td>Announcements</td>
</tr>
<tr>
<td>E.</td>
<td>Delegations</td>
</tr>
<tr>
<td>F.</td>
<td>Staff Presentations</td>
</tr>
<tr>
<td>F 1.</td>
<td>BU004-2015 2015 Budget – Corporate Overview</td>
</tr>
<tr>
<td></td>
<td>Corporate Services Department Preliminary Budget</td>
</tr>
<tr>
<td>F 2.</td>
<td>BU005-2015 Community Grant-Making</td>
</tr>
<tr>
<td>G.</td>
<td>Reports</td>
</tr>
<tr>
<td>H.</td>
<td>Other/New Business</td>
</tr>
<tr>
<td>H 1.</td>
<td>BU006-2015 Relationship between Budget Sub-Committee and Budget (Functional) Committee</td>
</tr>
<tr>
<td>I.</td>
<td>Deferred/Referred Matters</td>
</tr>
<tr>
<td>I 1.</td>
<td>BU007-2015 Financial Review of the City of Brampton</td>
</tr>
<tr>
<td>J.</td>
<td>Notices of Motion</td>
</tr>
<tr>
<td>K.</td>
<td>Correspondence</td>
</tr>
<tr>
<td>K 1.</td>
<td>BU008-2015 2015 Budget Process</td>
</tr>
<tr>
<td>L.</td>
<td>Councillors Question Period</td>
</tr>
<tr>
<td>M.</td>
<td>Public Question Period</td>
</tr>
</tbody>
</table>

2015 02 04
Minutes
Budget Sub-Committee

N. Closed Session

O. BU009-2015 Adjournment

Mayor L. Jeffrey, Chair
A. **Approval of Agenda**

BU004-2015 That the agenda for the Budget Sub-Committee Meeting of February 4, 2015 be approved, as amended, as follows:

To defer the following item to the February 11, 2015 Budget Sub-Committee Meeting:

F 1. Staff presentations, re:
   - 2015 Budget – Corporate Overview
   - Corporate Services Department Preliminary Budget

To add:

F 2. Presentation by D. Cutajar, Chief Operating Officer, re: Community Grant-Making.

Carried

B. **Declarations of Interest under the Municipal Conflict of Interest Act**

1. Regional Councillor Miles declared a conflict of interest with respect to Item F 2 – Community Grant-Making, as it pertains to the Brampton Safe City Association, as her spouse is the Executive Director of this organization.

C. **Consent**

The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Committee and were approved at one time.

(K1)

D. **Announcements** – nil

E. **Delegations** – nil
F. **Staff Presentations**

F 1. Staff presentations, re:
   - 2015 Budget – Corporate Overview
   - Corporate Services Department Preliminary Budget

**Deferred under Approval of Agenda – Recommendation BU004-2015**

F 2. Presentation by D. Cutajar, Chief Operating Officer, re: **Community Grant-Making**.

D. Cutajar, Chief Operating Officer, provided an overview of the Community Grant-Making discussion paper, as follows:

- **Introduction**
- **Rationale**
  - Why do Municipalities Make Grants
  - Council Member Feedback
- **Two Approaches in Support of Community Grant Making**
  - Rationalized Approach
  - Alternative Service Delivery by a Public Foundation (BACF)
- **Analysis of Options and Other Considerations**
  - Strategy
  - Financial
  - Governance
  - Exceptions
- **Recommendations**

Committee discussion took place with respect to the following:

- Reliance of the current grant-receiving community groups on the City for core-funding
- Program streams for grant-making
- Funding allocation and guidelines for program streams
- Including a "sunset" for funding
- Providing information on the City’s website on grant programs for community groups
- Confirmation from staff that the performance of grants will be monitored as part of the new program
- Role of a grant review committee
- Suggestion that the City have a representative on the Brampton and Area Community Foundation (BACF) Board
- Input from community groups regarding the new program
- Suggestion that orientation sessions be coordinated with the current grant-receiving community groups to educate Council on
the mandate, activities and results achieved, prior to Council
making a decision on a new grant program

- Confirmation from staff that the current grant-receiving groups
  submit financial statements to the City

The following motion was considered.

BU005-2015 1. That the presentation by D. Cutajar, Chief Operating Officer, to the
Budget Sub-Committee Meeting of February 4, 2015, re:
Community Grant-Making be received; and,

2. That the following recommendations be referred to the Budget
Committee for consideration and public input as part of the 2015
budget approval process:

1. That Council approve a centrally managed “Rationalised
Community Grant Making Model” featuring four program
streams (i.e., Arts and Culture; Festivals and Celebration
Events; Sports and Recreation; General Community); and,

2. That a new grant-making approach be launched in 2016,
subject to annual program review and budget approval; and,

3. That staff be authorized to initiate and implement guidelines
for each program stream noted above (including eligibility
criteria, performance measures); initiate the creation and
selection of a citizen-based volunteer grant review
committee to assess, evaluate and make recommendations
of applications; and to create a centralized application portal
accessible to the public; and,

4. That in its transition year (2015) community funding requests
be assessed and administered on a case-by-case basis, by
existing policy and procedures, and subject to Council
approval and budget availability, as in previous years; and,

5. That Council approve the exclusions noted in this report,
thereby making them out of scope for a new grants program,
and that these exceptions shall be administered by
applicable operating departments through their respective
budgets, existing policy, procedures and contracts; and,

6. That staff be authorized to meet with Brampton and Area
Community Foundation staff and Board members to discuss
the feasibility of transferring the Minor Charitable Donations
Program, and funding of approximately $42,000 to the
Brampton and Area Community Foundation (BACF); and, subject to discussions with the BACF, and subject to Council approval, staff be authorized to initiate a formal agreement with the BACF pursuant to existing policy and procedures including the Purchasing Bylaw; and that the Mayor and Clerk be authorized to execute such an agreement subject to its form approved by the City Solicitor (or designate), the technical content approved by the Treasurer (or designate) and the Chief Operating Officer (or designate).

3. That staff be requested to coordinate orientation sessions with the current grant-receiving recipients to educate Council on the mandate, activities and results achieved by the groups.

Carried

G. Reports – nil

H. Other/New Business

H 1. Discussion at the request of P. Fay, City Clerk, Corporate Services, re: Relationship between Budget Sub-Committee and Budget (Functional) Committee.

P. Fay, City Clerk, Corporate Services, explained the relationship between Budget Sub-Committee and Budget (Functional) Committee, and advised that transferring the responsibility for the 2015 budget approval process to the Budget Committee would allow all Members of Council to consider the 2015 budget before Council approval, anticipated in early April 2015.

The following motion was considered.

BU006-2015 Whereas Council established the Budget Sub-Committee with a mandate to work closely with the Executive Leadership Team to consider and receive public input and recommend the 2015 current and capital budget, and the Budget Committee was intended not to meet until after the Budget Sub-Committee has completed its mandate; and,

Whereas the updated 2015 budget approval schedule contemplates Budget Committee meetings on March 30, 31 and April 2, to allow all Members of Council to consider the 2015 budget before Council approval anticipated in early April 2015;
Therefore be it resolved that the Budget Sub-Committee terms of reference be amended to allow the Budget Committee, as of the March 30, 31 and April 2 scheduled meetings, to assume responsibility for the 2015 budget approval process and present final recommendations to Council in early April 2015.

Carried

I. Deferred/Referred Matters


       The following motion was considered.

       BU007-2015 That the report from Jim McCarter, Interim Auditor General, dated January 26, 2015, to the Budget Sub-Committee Meeting of February 4, 2015, re: Financial Review of the City of Brampton be referred to staff for review and a report back to a future meeting.

       Carried

J. Notices of Motion – nil

K. Correspondence

   * K 1. Email correspondence from Mr. George Startup, Brampton resident, dated January 22, 2015, re: 2015 Budget Process.

       BU008-2015 That the email correspondence from Mr. George Startup, Brampton resident, dated January 22, 2015, to the Budget Sub-Committee Meeting of February 4, 2015, re: 2015 Budget Process be received.

       Carried

L. Councillors Question Period – nil

M. Public Question Period – nil
N. **Closed Session** – nil

O. **Adjournment**

BU009-2015 That the Budget Sub-Committee do now adjourn to meet again on February 11, 2015.

Carried