Tuesday, December 1, 2015 – 1:00 p.m.
Wednesday, December 2, 2015 – 7:00 p.m.
Friday, December 4, 2015 – 10:00 a.m.
Monday, December 7, 2015 – 9:30 a.m.

Council Chambers – 4th Floor – City Hall

Members Present: See Pages 2 and 3 for Record of Attendance of Members of Council

Staff Present: M. Ball, Acting Chief Administrative Officer
P. Simmons, Chief Corporate Services Officer
D. Cutajar, Chief Operating Officer
J. Patteson, Chief Public Services Officer
J. Pitushka, Acting Chief Planning and Infrastructure Services Officer
P. Honeyborne, Executive Director, Finance and Treasurer, Corporate Services
D. Sutton, Director, Financial Planning and Budgets, Corporate Services
P. Fay, City Clerk, Corporate Services
E. Evans, Deputy Clerk, Corporate Services
S. Pacheco, Legislative Coordinator, Corporate Services
<table>
<thead>
<tr>
<th>Record of Attendance (Committee Members)</th>
<th>December 1, 2015</th>
<th>December 2, 2015</th>
<th>December 4, 2015</th>
<th>December 7, 2015</th>
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<tr>
<td><strong>Mayor Jeffrey (Chair)</strong></td>
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<td><strong>Regional Councillor Medeiros (Vice-Chair)</strong></td>
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<td><strong>Regional Councillor Gibson</strong></td>
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<td><strong>Regional Councillor Moore</strong></td>
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<td><strong>Regional Councillor Miles</strong></td>
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December 1, 2015: Call to order – 1:00 p.m.  
Recessed – 3:36 p.m.  
Reconvened – 3:51 p.m.  
Recessed – 5:26 p.m.  
Reconvened – 7:02 p.m.  
Recessed – 8:49 p.m.

December 2, 2015: Reconvened – 7:03 p.m.  
Recessed – 8:56 p.m.

December 4, 2015: Reconvened – 10:03 a.m.  
Recessed – 12:48 p.m.  
Reconvened – 1:34 p.m.  
Recessed – 2:53 p.m.

December 7, 2015: Reconvened – 9:30 a.m.  
Adjourned – 11:50 a.m.
<table>
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<tr>
<th>Councilor Name</th>
<th>Present 1st Recess</th>
<th>Present 2nd Recess</th>
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<tr>
<td>Regional Councillor Sprovieri</td>
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<td>After 1st recess, arrived at 3:58 p.m. (personal)</td>
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<td>City Councillor Whillans</td>
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<td>City Councillor Bowman</td>
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<td>City Councillor Fortini</td>
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|                         | Arrived at 1:19 p.m. (personal)   
|                         | Assumed Chair 2:09 p.m. to 2:14 p.m.  
|                         | After 1st recess, arrived at 3:54 p.m. (personal) | | | | |
| City Councillor Dhillon | Present | Present | Present | Present | Present |
|                         | After 1st recess, arrived at 3:53 p.m. (personal)  
|                         | After 2nd recess, arrived at 7:48 p.m. (illness) | | | | |
|                         | Arrived at 9:42 a.m. (personal) | | | | |

Note: A record was not kept of Members of Council who left the chambers briefly during the meeting.
Budget Committee
Minutes

Notice of this meeting was published in the Brampton Guardian on November 19, 2015 and November 26, 2015.

Note: These minutes are not a chronology of the discussions of Committee. Individual motions were taken during consideration of the items listed in these minutes. Recommendations approving the departmental budgets are consolidated in one recommendation for each department.

A. Approval of Agenda

Committee discussion took place regarding the Budget Committee meeting schedule for the 2016 Budget deliberations, and a procedural motion was passed to amend the schedule to delete the Thursday, December 3, 2015 meeting date and confirm the Friday, December 4, 2015 meeting date.

The following motion was considered.

BC040-2015 That the agenda for the Budget Committee Meeting of December 1, 2, 4 and 7 be approved, as printed and circulated.

Carried

The following supplementary information relating to items on the published agenda, were added/distributed at the meeting:

1. Additional Material for the Proposed Business Plan and Budget 2016-2018 Binder – Operating Overview (Tab 3)
   - four (4) pages entitled 2016-2018 Operating Budget Overview, numbered as OPER 29, 30, 31 and 32

2. Re. Item E 2(3) – Correction to the last name of Delegation E 2 (3) to read as “Devitt”

3. Re. Item D 2 (Corporate Overview) – Replacement Slide (numbered as Overview-3)

4. Re. Item E 3 – Presentation and submission entitled “2016 Pre-Budget Submission” from the Brampton Board of Trade Delegation

5. Re. Item G 2 (Corporate Services Department) – Presentation from D. Wilson, Director, Human Resources, entitled “Non-Union Compensation for 2016 through 2018 – Effective Compensation Strategy”
6. **Re. Item G 3** – Handout entitled “Executive Summary of findings and information related to the Budget 2016 Community Engagement Process”

7. **Additional Delegation – Item E 4:**
   
   **E 4.** Delegation from Don Stoddart, President, Brampton Canadettes Girls Hockey Association, on behalf of various local sports groups, re: City of Brampton Sports Facilities and Assistance to Local Sports Groups.

8. **Re. Item F 1 (Brampton Public Library)** – Handout entitled “Brampton Public Library – Rationale for 2016 Budget”

9. **Re. Item H 5-1 (2016 User Fees – Public Services [except Transit]) – Replacement Pages** (H5-1-6 to H5-1-64)

P. Fay, City Clerk, Corporate Services, provided the following proposed procedural rules for Committee’s consideration during the budget deliberations and responded to questions for clarification.

1. The Chair will entertain a motion to receive departmental and program budget submissions and presentations, external agency and organization presentations and public delegations after consideration of that departmental or program budget.

2. Staff reports pertaining to a departmental or program budget will be brought forward and considered at the same time as the related departmental or program budget.

3. Public delegations are scheduled to be heard at 7:00 pm on December 1 and 2, and 5:00 pm on December 3. The Chair may invite public delegations on each major departmental or program budget presentation, including any related staff reports, after presentation to the Committee.

4. All substantive motions introduced during the Committee meeting (e.g., approve as presented or amendment to a departmental or program budget) be held (or approved in principle) for consideration in their totality during a final vote before the adjournment of the Committee meeting to facilitate a complete set of recommendations to be presented to the Special Council meeting on December 9, 2015.

5. The Chair will open a 15 minute public question period at the end of each sitting day of the Committee to invite public comments on recommendations made during that specific meeting day.

There was Committee consensus to accept the above-noted procedural rules.
Later in the meeting, discussion took place regarding the Budget Committee meeting schedule, and there was Committee consensus to make the following changes:

- to cancel the December 3 session and resume the meeting on December 4 at 10:00 a.m.
- to add a session on December 7 at 9:30 a.m.

The following motion was considered.

*BC041-2015 That the Budget Committee resume on Monday, December 7, 2015 from 1:00 p.m. to 6:00 p.m.*

*Lost*

**B. Declarations of Interest under the Municipal Conflict of Interest Act**

1. Regional Councillor Gibson declared a conflict on the transit unionized portion of this budget as his son works for transit.

2. Regional Councillor Miles declared a conflict of interest on the non-union portion of the compensation for Transit as her daughter works for Transit.

3. Mayor Jeffrey declared a conflict on the unionized portion of the Transit budget as her son is an employee of Brampton Transit.

4. City Councillor Whillans declared a conflict as his brother works for the Works Department; anything under the union contracts would be a conflict.

5. City Councillor Fortini declared a conflict as his daughter works for the City part time in Parks and Recreation.

**C. Consent**

* The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Committee and were approved at one time.

*(nil)*

**D. Presentations**

D 1. Opening Remarks
Mayor L. Jeffrey provided introductory remarks regarding the 2016 Budget deliberations. She outlined challenges facing the City of Brampton, improvements to the City’s budgeting process and long term financial planning, and outlined the need to produce a fiscally responsible budget for 2016.

M. Ball, Acting Chief Administrative Officer, highlighted Member of Council and public participation throughout the 2016 budget process, provided information on the City’s economic position, and outlined the City’s efforts to balance community needs with operating an efficient corporation.

D 2. **Corporate Overview**

P. Simmons, Chief Corporate Services Officer, and P. Honeyborne, Executive Director, Finance and Treasurer, Corporate Services, presented the Corporate Overview.

Committee discussion took place with respect to the following:
- Clarification from staff that the hospital levy is within the base budget
- Debt financing process and debt capacity of the Region of Peel
- Confirmation from staff that requests submitted during the October 2015 Budget Committee meetings have been included in the proposed 2016 budget

The following motion was considered.

**BC042-2015**  That the presentation by P. Simmons, Chief Corporate Services Officer, and P. Honeyborne, Executive Director, Finance and Treasurer, Corporate Services, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: Corporate Overview be received.  
Carried

Later in the meeting, P. Honeyborne, Executive Director, Finance and Treasurer, Corporate Services, addressed Committee with respect to a recent Brampton Guardian article regarding the proposed property tax increase. Mr. Honeyborne highlighted inaccuracies in the article and provided information regarding the Operating Budget target, 2015 residential property tax and the 2016-2018 residential tax bill impact.

Committee discussion included the following:
- Improvements to the City’s financial position, which were not highlighted in the Brampton Guardian article
- Region of Peel budget and impact of the City budget on the overall tax bill
• Efforts by staff to communicate budget information to the Brampton Guardian
• Indication from staff that the City’s request to the Brampton Guardian for a correction to the article was refused, and that a media release would be issued by the City in response to the recent article and to provide clarification to the public

E. Delegations


Mayor L. Jeffrey, Chair, announced that in accordance with City By-laws, public notice to consider this matter was published in the Brampton Guardian on November 19, 2015 and November 26, 2015.

In response to the Chair’s inquiry on December 1, 2, 4 and 7, 2015, it was indicated that no one was present to address the subject matter.

E 2. Delegations, re: Request for a Permanent Skate/Bike/Scooter Park at Jim Archdekin Recreation Centre.
   1. Leo O’Brien, on behalf of the Archdekin Skate Bike Scooter Committee
   2. Jonah Earle, Co-Chair, Archdekin Skate Bike Scooter Committee
   3. Ian Devitt, Co-Chair, Archdekin Skate Bike Scooter Committee
   4. Abhay Kapil, Co-Chair, Archdekin Skate Bike Scooter Committee

Leo O’Brien, on behalf of the Archdekin Skate Bike Scooter Committee, Ian Devitt and Abhay Kapil, Co-Chairs, Archdekin Skate Bike Scooter Committee, expressed support for staff’s efforts in providing skate/bike/scooter parks for youth across the City. They advised that the existing wooden structure at the Jim Archdekin Recreation Centre is deteriorating, despite staff’s efforts to maintain it, and requested Committee’s support for improvements to this park for children and youth.

Committee discussion on this matter included the following:
• Demonstration of youth leadership through the formation of the Archdekin Skate Bike Scooter Committee
• Collaboration between City staff and youth regarding the skate park at the Jim Archdekin Recreation Centre, and confirmation that staff will continue to work with youth on this matter
• Community fundraising and grant opportunities
• Approximate cost of metal and concrete skate parks
• Safety inspections of the skate park at the Jim Archdekin Recreation Centre

The following motion was considered.

BC043-2015 That the following delegations to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: Request for a Permanent Skate/Bike/Scooter Park at Jim Archdekin Recreation Centre be received:

   1. Leo O’Brien, on behalf of the Archdekin Skate Bike Scooter Committee
   2. Ian Devitt, Co-Chair, Archdekin Skate Bike Scooter Committee
   3. Abhay Kapil, Co-Chair, Archdekin Skate Bike Scooter Committee.

   Carried

E 3. Delegation from Badar Shamim, Chair, Brampton Board of Trade, re: Brampton Board of Trade Pre-Budget Submission.

Badar Shamim, Chair, Brampton Board of Trade (BBOT), provided an overview of the BBOT’s recommendations for the City’s 2016 Budget, as outlined in the submission entitled “The Brampton Board of Trade 2016 City of Brampton Pre-Budget Submission”.

Committee discussion took place with respect to the following:

• Mitigating the overall tax impact
• Growth-related challenges facing the City
• Investment in economic development

The following motion was considered.

BC044-2015 That the delegation and submission from Badar Shamim, Chair, Brampton Board of Trade, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: Brampton Board of Trade Pre-Budget Submission be received.

   Carried

E 4. Delegation from Don Stoddart, President, Brampton Canadettes Girls Hockey Association, on behalf of various local sports groups, re: City of Brampton Sports Facilities and Assistance to Local Sports Groups.
Don Stoddart, President, Brampton Canadettes Girls Hockey Association, addressed Committee on behalf of various local sports groups, regarding the concerns and needs of the sports community. Mr. Stoddart provided information on the following:

- Lack of facilities in Brampton to develop world class athletes and host major sporting events
- Economic benefits of sporting events
- The need for staff to consult with the sports community regarding sport facility needs
- Requests for the 2016 budget:
  - A full time position to assist community groups write and submit grant applications
  - A budget to assist sports groups to apply to host and bid on sporting events
  - A budget to assist sports groups with the cost associated with hosting major sporting events

Committee discussion took place with respect to the following:

- The possibility of advancing the full time position of Recreation Programmer, Sports Tourism, proposed for consideration as part of the 2017 budget submission, to the 2016 budget
- Economic impact of sports tourism
- Needs of the sports community including appropriate facilities for athlete development and to host major events
- Status of the Parks and Recreation Master Plan
- Consultation with the sports community regarding the City’s sport facilities

The following motion was introduced.

That staff consider establishing a dedicated budget to assist Sport Brampton groups plan, budget, apply and host sporting events within the City, and that staff report back on the implementation steps; and,

That the full time position (Recreation Programmer, Sports Tourism) within the Public Services Department, proposed for consideration as part of the 2017 budget submission, be advanced to the 2016 budget for approval (with a net budget impact of $84,000); and,

That staff take under advisement about how a Sport Alliance Council could be created for further dialogue.
An amendment to the motion was introduced to provide that the full time position (Recreation Programmer, Sports Tourism) within the Public Services Department and associated budget be found within the larger existing staffing request such that it has a net zero impact on the budget.

The following motion was considered.

BC045-2015

1. That the delegation from Don Stoddart, President, Brampton Canadettes Girls Hockey Association, on behalf of various local sports groups, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: City of Brampton Sports Facilities and Assistance to Local Sports Groups be received; and,

2. That staff consider establishing a dedicated budget to assist Sport Brampton groups plan, budget, apply and host sporting events within the City, and that staff report back on the implementation steps; and,

3. That the full time position (Recreation Programmer, Sports Tourism) within the Public Services Department, proposed for consideration as part of the 2017 budget submission, be advanced to the 2016 budget for approval (with a net budget impact of $84,000) and the associated budget be found within the larger existing staffing request such that it has a net zero impact on the budget; and,

4. That staff take under advisement about how a Sport Alliance Council could be created for further dialogue.

Carried

F. Local Board and Other Presentations

(Wednesday, December 2, 2015)

F 1. Brampton Public Library

Patty Waters, Board Chair, and Rebecca Raven, Chief Executive Officer, Brampton Library, presented information regarding the Brampton Library and its 2016 budget request.

Discussion took place with respect to the following:

- Level of funding provided to the library
- New services provided by the Library (i.e. online resources)
- Digital and physical library collections
- Indication that the City is underserviced in the number of library facilities available to the public
• The library’s strategic plan
• The need for more community-based libraries
• Opportunity to establish partnerships with the City and local school boards for shared library facilities
• Changes to the delivery model for libraries (e.g. larger and fewer facilities)

The following motion was considered.

BC046-2015 1. That the presentation by Rebecca Raven, Chief Executive Officer, and Patty Waters, Board Chair, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: Brampton Public Library 2016 Current and Capital Budget Request be received; and,

2. That the 2016 Current Budget for the Brampton Public Library be approved, as presented.

3. That the 2017 and 2018 Current Budget for the Brampton Public Library be endorsed, in principle, as presented.

4. That the 2017 and 2018 Capital Budget for the Brampton Public Library be endorsed, in principle, as presented.

Carried

F 2. Downtown Brampton BIA

Kyle Pulis, Board Chair, and Lisa Wright, Interim Manager, Downtown Brampton BIA, presented information regarding the Downtown Brampton BIA and its 2016 budget request.

Discussion took place with respect to the following:
• Board approved levy increase and how this levy is collected
• Clarification regarding the Marketing Partnership grant
• Mandate of the BIA
• Opportunity to expand the Downtown Christmas Market
• Details regarding the 2016 budget request

The following motion was considered.

BC047-2015 1. That the presentation by Lisa Wright, Interim Manager, and Kyle Pulis, Board Chair, Downtown Brampton BIA, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: Downtown Brampton BIA 2016 Current Budget Request be received; and,
2. That the 2016 Current Budget submission for the Downtown Brampton BIA be approved, as presented.

3. That the 2017 and 2018 Current Budget submission for the Downtown Brampton BIA be endorsed, in principle, as presented.

Carried

F 3. **Powerade Centre**

Report Item H 2-2 was brought forward and considered at this time. 
(See Recommendation BC051-2015)

Mike Hardcastle, General Manager, Powerade Centre, provided information to Committee regarding the Powerade Centre capital plan, collaboration with staff to execute various events, facility upgrades, and details regarding the 2016 funding request.

Committee discussion took place with respect to the following:
- Powerade Centre capital request
- Management of Phase 2 lands
- Relationship between the City and Powerade Centre management
- Details regarding the use of the Powerade Centre (e.g. ice programming, concerts, sports/special events)

The following motion was considered.

**BC048-2015** That the presentation by Mike Hardcastle, General Manager, Powerade Centre, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: **Powerade Centre – 2016-2018 Capital Request to City of Brampton** (File EH.x) be received.

Carried

G. **Departmental Presentations**

The following motion was considered.

**BC049-2015** That the staff presentations to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: **2016-2018 Current and Capital Budgets – Departmental Overviews**, be received.

Carried
G 1. Planning and Infrastructure Services Department

Note: City Councillor Whillans declared a conflict as his brother works for the Works Department; anything under the union contracts would be a conflict, and left the room during the vote on the 2016 Current Budget for the Public Works Division.

J. Pitushka, Acting Chief Planning and Infrastructure Services Officer, presented the Planning and Infrastructure Services Department 2016 Current and Capital Budgets.

Report Item H 1-1 was brought forward and dealt with at this time.

Discussion took place with respect to the following:
- Enhancement of the Seniors Financial Assistance Program
  - Challenges of expanding this program to tenants
- Clarification regarding the Bicycle Implementation Plan
- Role and responsibilities of the proposed Active Transportation Planner position
- Status of the Parks and Recreation Master Plan
- Information regarding pre-engineered wood fibre mulch and rubber mulch used in playgrounds
- Possible expansion of the Winter Lights Program to other areas of the City
- Information regarding student co-op programs and potential partnerships with local high schools
- Clarification regarding the discrepancy between the 2015 Budget and 2015 Actuals for "Other Expenditures" in the Planning and Building Division
- Status of the Countryside Drive reconstruction project, east of Goreway Drive
- Request that a summary of all projects by ward be provided to each Ward Councillor pairing
- Indication from staff that a review of all software in the Planning and Infrastructure Services Department will be undertaken
- Animal Services staff accommodations
- User fee increases in the Parks Maintenance and Operations Division

The following motion was considered.

BC050-2015 1. (a) That the report from R. Gasper, Acting Director, Parks Maintenance and Operations, Planning and Infrastructure Services, dated November 9, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: 2016 User Fees – Parks Maintenance and Operations (File HF.x) be received.
2015 12 1, 2, 4 and 7  

Budget Committee Minutes

(b) That the user fee changes proposed for 2016 in Appendix 1 in the subject report be approved; and

(c) That a by-law be passed to amend User Fee By-law 380-2003, as amended, to include the approved fees for 2016.

2. That the 2016 Current Budget for the Planning and Infrastructure Services Department be amended to:
   (a) increase the budget by $180,000 for the 2016 Seniors Financial Assistance Program.

3. That the 2016 Current Budget for the Planning and Infrastructure Services Department, except the Public Works Division, be approved, as amended.

4. That the 2016 Current Budget for the Public Works Division only of the Planning and Infrastructure Services Department, be approved, as amended.

5. That the 2017 and 2018 Current Budget for the Planning and Infrastructure Services Department be endorsed, in principle, as presented.

6. That the 2016 Capital Budget for the Planning and Infrastructure Services Department be approved, as presented.

7. That the 2017 and 2018 Capital Budget for the Planning and Infrastructure Services Department be endorsed, in principle, as presented.

    Carried

G 2. Corporate Services Department

P. Simmons, Chief Corporate Services Officer, presented the Corporate Services Department 2016 Current and Capital Budgets.

Report Items H 2-1, H 2-3, H 2-4 were brought forward and dealt with at this time. Report H 2-2 was considered under Item F 3. Report H 2-5 was considered under Item G 4. The recommendations for Reports H 2-2 and H 2-5 are consolidated in Recommendation BC051-2015 below.

Discussion took place with respect to the following:
- Budget impact of two (2) staff additions in the Enforcement and By-law Services Division
- Response times for enforcement complaints
• The need to increase proactive enforcement of property standards
• Clarification from staff on how Council’s direction to save $1M in the 2015 budget was achieved
• The need to fill positions where staff is in an “Acting” role
• Staff complement, software enhancements and demand for services in the Information Technology Division
• Information regarding printer lease costs
• Budget impact of Brampton’s Records and Information Management System (BRIMS)
• Increases to Business Licensing fees
• Request for information on the City’s staffing history (i.e. complement additions)

A motion was introduced to add two (2) additional full time Property Standards and By-law Enforcement Officers to the Enforcement and By-law Services Division Budget.

An amendment to the motion was introduced to provide that these positions and associated budget be found within the larger existing staffing request such that it has a net zero impact on the budget.

Note: Regional Councillor Miles declared a conflict of interest on the non-union portion of the compensation for Transit as her daughter works for Transit and left the room during consideration of the non-union compensation strategy for 2016-2018.

City Councillor Fortini declared a conflict as his daughter works for the City part time in Parks and Recreation and left the room during consideration of the non-union compensation strategy for 2016-2018.

D. Wilson, Executive Director, Human Resources, Corporate Services, made a presentation regarding non-union compensation strategy for 2016-2018.

Committee discussion on this matter included the following:
• Information on the annual COLA Increase
• Suggestion that a “job to job” analysis be conducted with the City of Mississauga and other municipalities
• Information regarding the merit program and staff evaluations
• Budget impact of the proposed non-union compensation strategy

The following motion was considered.
1. That the report from P. Honeyborne, Executive Director, Finance and Treasurer, Corporate Services, dated November 18, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: **Budget Committee Information Requests** (File EH.x) be received.

2. (a) That the report from P. Honeyborne, Executive Director, Finance and Treasurer, Corporate Services, and B. Rutherford, Director, Business Services Office, Public Services, dated November 20, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: **Powerade Centre – 2016-2018 Capital Request to City of Brampton** (File EH.x) be received; and,

(b) That the request for capital funding from PA Sports Centre Inc. for $285,000 for replacement of the ammonia condenser at the Powerade Centre be approved as part of the 2016 capital budget, funded from Reserve #4 – Asset Repair and Replacement; and,

(c) That PA Sports Centre Inc. and the City collaborate on a building condition audit for the Powerade Centre that will establish life-cycle capital requirements including timeframe and estimated costs.

3. (a) That the report from P. Fay, City Clerk, Corporate Services, dated November 23, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: **Update to City Clerk’s Office User Fees** (File GD.x) be received; and,

(b) That a by-law be passed to amend User Fee By-law 380-2003, as amended, to replace Schedule C with a new Schedule C, as set out in Appendix 2 to the subject report, to provide for administrative updates, certain corporate fees, and for amendments to fees for services provided by the City Clerk’s Office.

4. (a) That the report from W. Hunter, Manager, Administrative Services, Corporate Services, dated November 16, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: **Increase to Business License Fees – Business Licensing By-law 332-2013, as amended** (File BJ.x) be received; and,
(b) That a by-law be passed to amend Business Licensing By-law 332-2013, as amended, to replace “Appendix A – Fees” to increase fees for business licenses, by three percent (3%) and six percent (6%) as indicated, rounded to the nearest dollar, for the licensing period starting January 1, 2016.

5. (a) That the report from P. Fay, City Clerk, Corporate Services, dated November 23, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: Integrity Commissioner, Lobbyist Registrar, Ombudsman, Auditor General and Closed Meeting Investigator Positions – An Update on Accountability and Transparency Officers Permitted Under the Municipal Act, 2001, as amended (File BC.x) be received; and,

(b) That the City’s current Integrity Commissioner, Robert Swayze, be appointed as the City’s Lobbyist Registrar on an interim basis, effective January 1, 2016, until the procurement process for the joint Integrity Commissioner and Lobbyist Registrar services is concluded, a service contract is awarded and an effective implementation date is determined for the joint position of Integrity Commissioner and Lobbyist Registrar; and,

(c) That the Mayor and Clerk be authorized to execute the necessary documents and agreements to appoint Robert Swayze as the City’s Lobbyist Registrar, on an interim basis, based on terms and conditions negotiated and agreed to by the Chief Corporate Services Officer, and in a form approved by the City Solicitor; and,

(d) That Local Authority Services Ltd. (LAS) be re-appointed as the City’s Closed Meeting Investigator, pursuant to the Municipal Act, 2001, for a 4 year term (to the end of 2019), based on the annual renewal provisions of the existing agreement or until the City cancels the service agreement.

6. That the non-union compensation structure for 2016 going forward, be approved in principle, based on a combined Grade Schedule (as adjusted annually by cost of living adjustment) and Salaries (adjusted by performance), as presented by D. Wilson, Executive-Director, Human Resources, subject to the program implementation having no additional net 2016 budget impact, and a report back to Corporate Services Committee on program implementation.
7. (a) That the Enforcement and By-law Services Division Budget be amended to:
   (i) add two (2) additional full time Property Standards and By-law Enforcement Officers ($201,000 budget impact); and,
   (b) That these two (2) full time positions and associated budget be found within the larger existing staffing request such that it has a net zero impact on the budget; and,
   (c) That staff report back on a proposed implementation at the end of the 2016 budget deliberations.

8. That the 2016 Current Budget for the Corporate Services Department be approved, as amended.

9. That the 2017 and 2018 Current Budget for the Corporate Services Department be endorsed, in principle, as presented.

10. That the 2016 Capital Budget for the Corporate Services Department be approved, as presented.

11. That the 2017 and 2018 Capital Budget for the Corporate Services Department be endorsed, in principle, as presented.

   Carried

G 3. Office of the Chief Operating Officer

D. Cutajar, Chief Operating Officer, presented the Office of the Chief Operating Officer 2016 Current and Capital Budgets.

Report Items H 3-1 and H 3-2 were brought forward and dealt with at this time.

Discussion took place with respect to the following:
- Role of the Corporate Communications Division in providing communications support to Council Members
- Alternative communication mediums to enhance communications with the public (i.e. social media, Garden Square LED screen, reader boards, print strategies)
- Information regarding statutory and non-statutory advertising
- Clarification regarding funding for the Brampton Downtown Development Corporation
In response to a question from Committee, O. Lukich, Senior Manager, Community Engagement, Office of the Chief Operating Officer, distributed a handout entitled “Executive Summary of findings and information related to the Budget 2016 Community Engagement Process”, and provided an overview of the information outlined within.

Further discussion took place with respect to the following:

- Review of the City logo
- Questions regarding City mobile apps
- Costs and effectiveness of community engagement activities (e.g. “pop-ups”)
- Community engagement results/statistics
- The corporate effectiveness function and services
- Contract positions and requests for additional staff
- Questions regarding the corporate re-organization and the role of senior management in regard to identifying efficiencies
- Council newsletters and annual calendar

The following motion was considered.

BC052-2015 1. (a) That the report from D. Cutajar, Chief Operating Officer, dated November 20, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: **Staff Attendance at Events – 2016 Proposed Budget** (File CD.x) be received; and,

(b) That the contents of the 2016 Corporate Master Event List guiding sponsorship, staff attendance and expenditures at business events in the 2016 fiscal year, as presented in the subject report (Appendix 1), be approved.

2. That the report from M. Gordon, Acting Director, Strategic Communications, Office of the Chief Operating Officer, dated November 6, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: **Council Newsletters and Annual Calendar** (File CG.x) be received.

3. (a) That the three (3) staff requests for the Strategic and Enterprise Services Division – Municipal Management Advisory, be denied; and,

(b) That the Chief Operating Officer report back on an alternative approach to achieving the City of Brampton Corporate Effectiveness goals of the Strategic Plan; and,
(c) That the staff request for the Office of Community Engagement (1 position) and Economic Development (1 position) be held in abeyance pending the Chief Operating Officer reporting back to Council in January 2016.

4. Whereas the Council of the Corporation of the City of Brampton is committed to bringing its residents full accountability and transparency on the core businesses of City Hall; and,

Whereas excellent two-way communications with our residents is integral to fulfilling these operational principles of accountability and transparency at City Hall; and,

Whereas various departments have significant budgetary allocations for the purposes of communications, including operating departments, the Office of the Mayor, the Council Office and departments with legislative notice requirements from upper tier partners; and,

Whereas the costs of meeting these communications needs has been decreasing, they still remain a significant impact on the City’s operating budget,

Therefore be it resolved, that a report be prepared by Finance and Strategic Communications staff, detailing the full costs of communications across the corporation, to the public both directly and indirectly, including staffing costs, costs of contracted services and costs for advertising in various media outlets and other related communications costs; and,

That the amounts of approved contracts for external communications, companies and outlets (e.g. Brampton Guardian Purchase Order) be detailed; and,

That this report be provided to Council before the end of the current budget cycle (i.e. by December 9, 2015).

5. That the 2016 Current Budget for the Office of the Chief Operating Officer be approved, as amended.

6. That the 2017 and 2018 Current Budget for the Office of the Chief Operating Officer be endorsed, in principle, as presented.

7. That the 2016 Capital Budget for the Office of the Chief Operating Officer be approved, as presented.
8. That the 2017 and 2018 Capital Budget for the Office of the Chief Operating Officer be endorsed, in principle, as presented.  

Carried

G 4. **Office of the Mayor and Council**

P. Fay, City Clerk, Corporate Services, presented the Office of the Mayor and Council 2016 Current and Capital Budgets.

Report H 2-5 was brought forward and considered at this time. (See Recommendation BC051-2015, clause 5)

Discussion took place with respect to the following:

- Open Government cost centre and a suggestion that it be moved from the Office of the Mayor and Council budget to the Council and Administrative Services Division – City Clerk’s Office budget
- Legislation relating to the Municipal and Provincial Ombudsman positions and a request for information on whether an ombudsman can be appointed on contract for a specific purpose
- Potential for shared services with the Region of Peel as they relate to the Ombudsman and Lobbyist Registrar positions
- Clarification regarding the budget for:
  - the Lobbyist Registrar and Lobbyist Registry Analyst positions
  - Professional Services
  - Office and Administration
- Media/communications support for the Council Office
- Council Office Support Model – Council Office Receptionist position
- Council Newsletters and Annual Calendar

The following motion was considered.

**BC053-2015**

1. That the budget for the Brampton Ombudsman ($100,000 plus $25,000 office administration) from the Office of the Mayor and Council budget be referred for discussion and further evaluation and a report to the Member Services Committee.

2. That the Open Government Cost Centre be moved from the Office of the Mayor and Council budget to the Council and Administrative Services Division – City Clerk’s Office budget.

3. That the 2016 Current Budget for the Offices of the Mayor and Council be approved, as amended.
4. That the matters relating to the following be referred to the Members Services Committee for further consideration:
   - Council Office receptionist position
   - Council Communications position
   - Council Newsletters and Annual Calendar ($250,000 budget impact)

5. That the 2017 and 2018 Current Budget for the Offices of the Mayor and Council be endorsed, in principle, as presented.

6. That the 2016 Capital Budget for the Offices of the Mayor and Council be approved, as presented.

7. That the 2017 and 2018 Capital Budget for the Offices of the Mayor and Council be endorsed, in principle, as presented.

   Carried

G 5. **Public Services Department**

   J. Patteson, Chief Public Services Officer, presented the Public Services Department 2016 Current and Capital Budgets.

   Note: Regional Councillor Miles declared a conflict of interest on the non-union portion of the compensation for Transit as her daughter works for Transit, and left the room during the vote on the salary and wage provisions for the Brampton Transit and Recreation and Culture Divisions.

   Mayor Jeffrey declared a conflict on the unionized portion of the Transit budget as her son is an employee of Brampton Transit, and left the room during the vote on the salary and wage provisions for the Brampton Transit and Recreation and Culture Divisions.

   City Councillor Fortini declared a conflict as his daughter works for the City part time in Parks and Recreation and left the room during the vote on the salary and wage provisions for the Brampton Transit and Recreation and Culture Divisions.

   Reports H 5-1 and H 5-2 were brought forward and dealt with at this time.

   Discussion took place with respect to the following:
   - 2016 Canada 55+ Games
   - Clarification regarding transfer journal entries between departments
   - Savings resulting from facility retrofit projects
   - Viability of City fitness facilities
• Review of fitness membership rates and the establishment of family rates
• Parks and Recreation Master Plan
• State of repair of facilities and the process to prioritize and determine whether to repair or replace these facilities
• Estimated lost revenue due to the $1.00 seniors transit fare
• Access to transit for low income families
• Request for information regarding new staff positions
• Rose Theatre projected revenues/ticket sales

The following motion was considered.

BC054-2015

1. (a) That the report from K. Sengar, Manager, Business Services, Public Services, dated November 20, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: 2016 User Fees – Public Services (except Transit) (File DB.x) be received; and,

   (b) That the user fee changes proposed for 2016 in Appendix 1 of the subject report, be approved; and,

   (c) That a by-law be passed to amend User Fee By-law 380-2003, as amended, to include the approved fees for 2016.

2. (a) That the report from S. Connor, Executive Director, Transit, Public Services, dated October 29, 2015, to the Budget Committee Meeting of December 1, 2, 4 and 7, 2015, re: Brampton Transit Fare Increase (File IB.c) be received; and,

   (b) That Brampton Transit fares and related charges be approved and set, effective March 28, 2016, as detailed in Appendix B of the subject report; and,

   (c) That a by-law be passed to amend User Fee By-law 380-2003, as amended, to update Schedule G to reflect the approved 2016 Brampton Transit fares and related charges as detailed in Appendix B.

3. That the 2016 Current Budget for the Public Services Department, except salary and wage provisions for the Brampton Transit and Recreation and Culture Divisions, be approved, as presented.

4. That the 2016 Current Budget for the salary and wage provisions only of the Brampton Transit Division, Public Services Department, be approved, as presented.
5. That the 2016 Current Budget for the salary and wage provisions only of the Recreation and Culture Division, Public Services Department, be approved, as presented.

6. That the 2017 and 2018 Current Budget for the Public Services Department, be endorsed, in principle, as presented.

7. That the 2016 Capital Budget for the Public Services Department be approved, as presented.

8. That the 2017 and 2018 Capital Budget for the Public Services Department be endorsed, in principle, as presented.

Carried

G 6. **Office of the Chief Administrative Officer**

M. Ball, Acting Chief Administrative Officer, presented the Office of the Chief Administrative Officer 2016 Current and Capital Budgets.

Discussion took place with respect to the following:
- Organizational structure
- Status of the regional governance review
- Questions regarding the pending Provincial Ombudsman investigation
- Clarification of changes to the Government Relations cost centres and questions regarding 2012-2015 expenditures
- Reporting on Government Relations activities
- Clarification regarding the Corporate Projects and Proposals, and Professional Services cost centres
- Staff composition in the Internal Audit Division
- Clarification regarding the Professional Services budget for Internal Audit

The following motion was considered.

**BC055-2015**

1. That the 2016 Current Budget for the Office of the Chief Administrative Officer be approved, as presented.

2. That the 2017 and 2018 Current Budget for the Office of the Chief Administrative Officer be endorsed, in principle, as presented.

3. That the 2016 Capital Budget for the Office of the Chief Administrative Officer be approved, as presented.
4. That the 2017 and 2018 Capital Budget for the Office of the Chief Administrative Officer be endorsed, in principle, as presented.

Carried

G 7. General Government

D. Sutton, Director, Financial Planning and Budgets, Corporate Services, presented the General Government 2016 Current and Capital Budgets.

Discussion took place with respect to the following:
- Purpose of the General Rate Stabilization Reserve fund
- Use of the General Rate Stabilization Reserve fund to mitigate the tax impact and a caution from staff that draws on this fund are not sustainable long-term
-Clarification from staff regarding labour expenditures and contingency funds
-Community Sponsorship funds
-Budget for staff development and corporate training (including accreditations, licences and attendance at conferences)
-Request for information on funding allocated for attendance at conferences across the Corporation
-Status of claims under the Ontario Ice Storm Assistance Program
-Questions regarding the hospital levy
-Funding in the budget for Council Office renovations
-Questions regarding the possibility of reducing the City’s portion of the tax bill
-Indication from staff that the operations budget increase for 2016 is below the core rate of inflation
-Indication from staff that investment income is used to offset the tax rate each year
-Repayment of internal loans

The following motion was considered.

BC056-2015 1. That a reserve fund be established for all unallocated funds at year end from the Community Grant Program to address future demands for community grants.

2. That the 2016 Current Budget for the General Government Program, be approved, as presented.

3. That the 2017 and 2018 Current Budget for the General Government Program, be endorsed, in principle, as presented.

Carried
H. Reports

H 1. Planning and Infrastructure Services Department


See Item G 1 – Recommendation BC050-2015, clause 1

H 2. Corporate Services Department

H 2-1. Report from P. Honeyborne, Executive Director, Finance and Treasurer, Corporate Services, dated November 18, 2015, re: Budget Committee Information Requests (File EH.x).

See Item G 2 – Recommendation BC051-2015, clause 1

H 2-2. Report from P. Honeyborne, Executive Director, Finance and Treasurer, Corporate Services, and B. Rutherford, Director, Business Services Office, Public Services, dated November 20, 2015, re: Powerade Centre – 2016-2018 Capital Request to City of Brampton (File EH.x).

See Item G 2 – Recommendation BC051-2015, clause 2

H 2-3. Report from P. Fay, City Clerk, Corporate Services, dated November 23, 2015, re: Update to City Clerk’s Office User Fees (File GD.x).

See Item G 2 – Recommendation BC051-2015, clause 3

H 2-4. Report from W. Hunter, Manager, Administrative Services, Corporate Services, dated November 16, 2015, re: Increase to Business License Fees – Business Licensing By-law 332-2013, as amended (File BJ.x).

See Item G 2 – Recommendation BC051-2015, clause 4

See Item G 2 – Recommendation BC051-2015, clause 5

H 3. Office of the Chief Operating Officer

H 3-1. Report from D. Cutajar, Chief Operating Officer, dated November 20, 2015, re: Staff Attendance at Events – 2016 Proposed Budget (File CD.x).

See Item G 3 – Recommendation BC052-2015, clause 1

H 3-2. Report from M. Gordon, Acting Director, Strategic Communications, Office of the Chief Operating Officer, dated November 6, 2015, re: Council Newsletters and Annual Calendar (File CG.x).

See Item G 3 – Recommendation BC052-2015, clause 2

H 4. Office of the Mayor and Council – nil

H 5. Public Services Department


See Item G 5 – Recommendation BC054-2015, clause 1

H 5-2. Report from S. Connor, Executive Director, Transit, Public Services, dated October 29, 2015, re: Brampton Transit Fare Increase (File IB.c).

See Item G 5 – Recommendation BC054-2015, clause 2

H 6. Office of the Chief Administrative Officer – nil
H 7. **General Government** – nil

I. **Referred Matters** – nil

J. **Correspondence** – nil

K. **Other/New Business** – nil

L. **Council Question Period**

1. In response to a question from Regional Councillor Sprovieri regarding funding for a city-organized fireworks display for Diwali, P. Honeyborne, Executive Director, Finance and Treasurer, Corporate Services, advised that the Fireworks By-law was referred to staff for review and a report back, and this matter would be considered by Council at that time.

M. **Public Question Period** – nil

N. **Closed Session** – nil

O. **Adjournment**

The following motion was considered.

**BC057-2015**

That the Budget Committee do now adjourn to meet again at the call of the Chair.

Carried

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Mayor L. Jeffrey, Chair