November 17, 2015

Members Present: Peter Dymond, Co-Chair
Paul Willoughby, Co-Chair
Michael Avis
Chris Bejnar
Harry Blackburn
Steve Collie
Herman Custodio
Kathryn Fowlston
Doug McLeod
Anthony Simone
David Whyte
Ken Wilde
City Councillor Doug Whillans – Wards 2 and 6

Members Absent: Jeff Chalmers (regrets)
Gugni Gill
Debbi Visser
Mandeep Kundan (regrets)

Staff Present: Planning and Infrastructure Services Department:
Heather MacDonald, Director, Planning Policy and Growth Management, Planning and Infrastructure Services
Stavroula Kassaris, Heritage Coordinator
Antonietta Minichillo, Heritage Coordinator
Corporate Services Department:
Terri Brenton, Legislative Coordinator
The meeting was called to order at 7:03 p.m. and adjourned at 8:44 p.m.

A. Approval of Agenda

The following motion was considered.

HB077-2015   That the agenda for the Brampton Heritage Board Meeting of November 17, 2015 be approved as amended as follows:

To add:

F 1-2. Minutes – Heritage Resources Sub-Committee – October 8, 2015

Carried

B. Declarations of Interest under the Municipal Conflict of Interest Act – nil

C. Previous Minutes

C 1. Minutes – Brampton Heritage Board – October 20, 2015

The minutes were considered by Planning and Infrastructure Services Committee on November 2, 2015, and the recommendations were approved by Council on November 10, 2015.

The minutes were provided for the Board’s information.

During consideration of the minutes, staff drew attention to new wording for recommendations on heritage designation reports, as outlined in Recommendation HB075-2015.

D. Consent

* The following item(s) listed with an asterisk (*) are considered to be routine and non-controversial by the Board and will be approved at one time. There will be no separate discussion of these items unless a Board Member requests it, in which case the item will not be consented to and will be considered in the normal sequence of the agenda.

(L 1, L 2, L 3)
E. Delegations/Presentations


Item K 1 was brought forward and dealt with at this time.

Don Arthur, agent for the owners, outlined his position that the Application, as presented, complies with the requirements for new construction in the Churchville Heritage Conservation District, and cited documents in support of his position.

Mr. Arthur confirmed that the property owners will not be providing revised plans for the Board’s consideration, as requested by the Board at its meeting of October 20, 2015 (Recommendation HB069-2015), and that any changes would have to be done through conditional approval of the application.

Board consideration of this matter included:
- review of the following:
  - Board’s consideration of the subject Heritage Permit Application at its meeting of October 20, 2015
  - consideration of the delegation made by Mr. Arthur at the Planning and Infrastructure Services Committee on November 2, 2015 regarding the Heritage Permit Application
- discussion on each of the proposed conditions in the staff comments and those put forward at the October Board meeting
- requirement for staff to evaluate Heritage Permit Applications for properties in Churchville in accordance with the Village of Churchville District Plan
- concern about the property owners not being in attendance at the meeting
- reiteration of the deadline for Council’s decision on the Application pursuant to the Ontario Heritage Act

The Board and Mr. Arthur discussed various opportunities for revisions to the plans with respect to stone cladding, enclosure of the verandah, dormers, sash windows, window surrounds, vegetation, and the front and rear doors.

The following motion was considered.

HB078-2015 1. That the delegation of Don Arthur, agent for the owners, to the Brampton Heritage Board Meeting of November 17, 2015, re: Heritage Permit Application – 58 Church Street – Ward 6 (File BH.c), be received; and,
2. That the Heritage Permit Application from Don Arthur, to the Brampton Heritage Board Meeting of November 17, 2015, re: **58 Church Street – Ward 6** (File BH.c), be received; and,

3. That the subject Heritage Permit Application, which includes demolition of the existing residential dwelling and construction of a new dwelling, be approved, subject to the following conditions:
   i. That the stone cladding be installed such that it is not higher than the minimum guard (railing) height of the porch as required under the Ontario Building Code;
   ii. That the verandah not be enclosed in part or in whole in the future;
   iii. That all windows be sash windows;
   iv. That the design of all window surrounds be consistent;
   v. That all vegetation along the western portion of the lot be maintained and enhanced;
   vi. That the proposed front and rear doors be replaced with an alternative design that is more in keeping with the character of the Village of Churchville and plans for the doors be submitted to Heritage staff for approval;
   vii. That the wraparound verandah be reduced to two sides (facing Church Street and Victoria Street);
   viii. That the proposed balcony on the principal façade (Victoria Street) be removed and replaced with windows;

   and the conditions below, which are required for all Heritage Permits:
   i. That prior to the issuance of the Heritage Permit, the proposal be cleared by Zoning Services;
   ii. That any changes to the approved Heritage Permit may require an application for a Heritage Permit amendment;
   iii. That the applicant submit revised drawings to Heritage staff that reflect the above-noted conditions in order for the City to issue the Heritage Permit; and,

4. That the Board acknowledges agreement reached on November 17, 2015 between the agent for the property owners (Don Arthur) and the Board on conditions 3. i, ii, iii, iv, v, and vi above, and also that the dormers cannot be symmetrical.

Carried
F. Sub-Committees

F 1. Heritage Resources Sub-Committee (Designations, Cultural Landscapes, Heritage Inventory, Development Applications)

F 1-1. Minutes – Heritage Resources Sub-Committee – November 12, 2015

The minutes were distributed at the meeting.

Paul Willoughby, Sub-Committee Chair, provided an overview of the subject minutes and matters considered at the meeting.

Mr. Willoughby requested assistance from all Board Members with research work on the properties listed in the minutes. He indicated that the January 2016 Sub-Committee meeting will be held at the Peel Art Gallery, Museum and Archives (PAMA), at which time guidance will be provided on researching properties.

Board consideration of this matter included a request that the minutes be amended to add “East” to the address for 47 Queen Street (former Primitive Methodist Church).

The following motion was considered.

HB079-2015 That the Minutes of the Heritage Resources Sub-Committee Meeting of November 12, 2015, to the Brampton Heritage Board Meeting of November 17, 2015, be received.

Carried

F 1-2. Minutes – Heritage Resources Sub-Committee – October 8, 2015

Paul Willoughby, Sub-Committee Chair, provided an overview of the subject minutes and matters considered at the meeting.

The Board acknowledged the request for an amendment to the minutes to add “East” to the address for 47 Queen Street (former Primitive Methodist Church).

The following motion was considered.
That the Minutes of the Heritage Resources Sub-Committee Meeting of October 8, 2015, to the Brampton Heritage Board Meeting of November 17, 2015, be received.

Carried

F 2. Outreach and Marketing Sub-Committee (Historic Plaque Program, Newsletter, Projects, Events, Awards) – nil

G. Designation Program

G 1. Proposed Designations

A list of properties proposed for heritage designation was included with the agenda for this meeting.

In response to questions from the Board, staff provided details on the status of the proposed Main Street South Heritage Conservation District.

In response to questions from the Board, City Councillor Whillans and staff confirmed that the Heritage Theatre is not under threat and outlined potential future uses for the building.

G 2. Recent Designations – nil

H. Heritage Impact Assessments (HIA) – nil

I. Correspondence – nil

J. Other/New Business

J 1. Heritage Permit Application – 7742 Churchville Road – Ward 6 (File BH.c):
  • Staff Comments
  • Application

Antonietta Minichillo, Heritage Coordinator, Planning and Infrastructure Services, provided an overview of the subject Staff Comments and Heritage Permit Application.
A clerical correction was noted to the Staff Comments to amend the reference to “wooden stop” to read “wooden stoop”.

The following motion was considered.

HB081-2015 1. That the Staff Comments from Antonietta Minichillo, Heritage Coordinator, Planning and Infrastructure Services, dated November 3, 2015, to the Brampton Heritage Board Meeting of November 17, 2015, re: Heritage Permit Application – 7742 Churchville Road – Ward 6 (File BH.c), be received; and,

2. That the Heritage Permit Application from Robert Crouch, to the Brampton Heritage Board Meeting of November 17, 2015, re: 7742 Churchville Road – Ward 6 (File BH.c), be received; and,

3. That the subject Heritage Permit Application for 7742 Churchville Road, which includes a new front stoop, stairs and railing, and a new walkway, as outlined in Appendix A to the Staff Comments, be approved.

Carried

J 2. **Heritage Report: Reasons for Heritage Designation – 51 Chapel Street – Ward 3 (File BH.c).**

Stavroula Kassaris, Heritage Coordinator, Planning and Infrastructure Services, provided an overview of the subject Heritage Report.

The following motion was considered.

HB082-2015 1. That the Heritage Report: Reasons for Heritage Designation – 51 Chapel Street – Ward 3 (File BH.c), dated November 2015, to the Brampton Heritage Board Meeting of November 17, 2015, be received; and,

2. That designation of 51 Chapel Street under the Ontario Heritage Act as a property of cultural heritage significance, be approved; and,

3. That staff be authorized to publish and serve the Notice of Intention to Designate in accordance with the requirements under the Ontario Heritage Act; and,
4. That, if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, a by-law be passed to designate the subject property; and,

5. That, if there are any objections in accordance with the provisions of the *Ontario Heritage Act*, staff be directed to refer the proposed designation to the Ontario Conservation Review Board; and,

6. That staff be authorized to attend the Conservation Review Board hearing process in support of Council’s decision to designate the subject property.

Carried

K. **Referred/Deferred Items**

K 1. **Heritage Permit Application – 58 Church Street – Ward 6** (File BH.c):
   - Staff Comments
   - Application

   **Dealt with under Delegation E 1 – Recommendation HB078-2015**

K 2. Presentation by Antonietta Minichillo and Stavroula Kassaris, Heritage Coordinators, Planning and Infrastructure Services, re: **Heritage Permit Process** (File BH.c).

Antonietta Minichillo and Stavroula Kassaris, Heritage Coordinators, Planning and Infrastructure Services, provided a presentation entitled “Heritage Permit Process”.

Ms. Minichillo and Ms. Kassaris responded to questions from the Board with respect to elements that are/are not restricted under the City’s Heritage Permit Process, role of the Conservation Review Board, requirements for Building Permits in addition to a Heritage Permit, and exceptions from the Process for Federal and Provincial Government agencies.

L. **Information Items**

* L 1. The following report was considered at the Planning and Infrastructure Services Committee Meeting of October 19, 2015:
Report from A. Minichillo, Heritage Coordinator, Planning and Infrastructure Services, dated September 23, 2015, re: Receipt of Notices of Objections under Part IV of the Ontario Heritage Act – Wards 1, 2, 3, and 10 (File P60 / HE.x).

The report (Item F 4) is available for viewing on the City’s web portal.

This material was provided for the Board’s information.

* L 2. The following by-law was passed at the Council Meeting of November 10, 2015:

269-2015 To partially repeal By-law 10-2014, being a by-law to designate the property at 8678 Chinguacousy Road as being of cultural heritage value or interest – Ward 4

A copy of the by-law is available on request from the City Clerk’s Office.

This material was provided for the Board’s information.


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M. Question Period – nil

N. Public Question Period – nil

O. Adjournment

Discussion took place with respect to a requirement for a meeting in December 2015.

The following motion was considered.

HB083-2015 1. That the Brampton Heritage Board Meeting of December 15, 2015 be cancelled; and,
2. That the Brampton Heritage Board do now adjourn to meet again on Tuesday, January 19, 2016 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby