

Subject to adoption by City Council

Tuesday, March 10, 2020

Members Present: Regional Councillor R. Santos – Wards 1 and 5 (Vice Chair)
Regional Councillor M. Palleschi – Wards 2 and 6
Regional Councillor G. Dhillon – Wards 9 and 10
(arrived at 10:02 a.m. – personal)
City Councillor J. Bowman – Wards 3 and 4
City Councillor D. Whillans – Wards 2 and 6
City Councillor H. Singh – Wards 9 and 10
Iqbal Ali
Rishi Jain
Abid Zaman

Members Absent: Regional Councillor M. Medeiros – Wards 3 and 4 (Chair)
(other municipal business)

Staff Present: D. Barrick, Chief Administrative Officer
J. Pittari, Commissioner, Corporate Services
S. Kalkat, Director, Office of Internal Audit
D. Boyce, Acting Commissioner, Community Services
D. Soos, Deputy City Solicitor, Corporate Services
P. Fay, City Clerk
C. Gravlev, Deputy City Clerk
S. Pacheco, Legislative Coordinator, City Clerk's Office

**Minutes
Audit Committee**

The meeting was called to order at 9:30 a.m., recessed at 9:46 a.m., and moved into Closed Session at 9:51 a.m. At 9:58 a.m., Committee recessed from Closed Session, moved back into Open Session at 10:02 a.m. and adjourned at 10:03 a.m.

1. Approval of Agenda

Regional Councillor Santos, Chair, introduced Sunny Kalkat, the City's new Director of Internal Audit. Councillor Santos provided background information on Ms. Kalkat's experience, and welcomed her to the City of Brampton.

The following motion was considered.

AU001-2020 That the agenda for the Audit Committee Meeting of March 10, 2020 be approved, as amended, to add the following item:

5.4. Staff Report re: **Data Centre Audit – Corporate Services**

Carried

2. Declaration of Interest under the Municipal Conflict of Interest Act – nil

3. Consent

The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Committee and were approved at one time.

(5.2)

(Item 5.2 was added to consent)

4. Delegations/Presentations – nil

5. Reports – Internal Audit

5.1. Staff Report re: **Status of Management Action Plans – December 31, 2019**

S. Kalkat, Director, Office of Internal Audit, responded to questions from Committee in regard to the following:

- Process for following up on audit recommendations
- Timelines associated with the completion of audit recommendations

**Minutes
Audit Committee**

- Cash handling audits in Community Services and status of related audit recommendations

The following motion was considered.

AU002-2020 That the report titled **Status of Management Action Plans – December 31, 2019** to the Audit Committee Meeting of March 10, 2020, be received.

Carried

* 5.2. Staff Report re: **Corporate Fraud Prevention Hotline Update**

AU003-2020 That the report titled **Corporate Fraud Prevention Hotline Update** to the Audit Committee Meeting of March 10, 2020, be received.

Carried

5.3. Staff Report re: **Internal Audit Work Plan – 2020**

S. Kalkat, Director, Office of Internal Audit, responded to questions from Committee regarding the Audit Work Plan, including implementation timelines.

The following motion was considered.

AU004-2020 That the report titled **Internal Audit Work Plan – 2020** to the Audit Committee Meeting of March 10, 2020, be received.

Carried

5.4. Staff Report re: **Data Centre Audit – Corporate Services**

S. Kalkat, Director, Office of Internal Audit, provided an overview of the subject report and confirmed that staff will follow up on the audit recommendations outlined within.

The following motion was considered.

AU005-2020 That the report titled **Data Centre Audit – Corporate Services** to the Audit Committee Meeting of March 10, 2020, be received.

Carried

**Minutes
Audit Committee**

6. **Reports – Finance – nil**

7. **Other/New Business – nil**

8. **Question Period – nil**

9. **Public Question Period – nil**

10. **Closed Session**

10.1. The security of the property of the municipality or local board

The following motion was considered.

AU006-2020 That Committee proceed into Closed Session to discuss matters pertaining to the following:

10.1. The security of the property of the municipality or local board

Carried

In Open Session, the Chair reported on the status of matters considered in Closed Session, as follows:

- 10.1 – Committee considered this matter and direction was given to staff in Closed Session

11. **Adjournment**

The following motion was considered.

AU007-2020 That the Audit Committee do now adjourn to meet again on Tuesday, June 16, 2020 at 9:30 a.m. or at the call of the Chair.

Carried

Regional Councillor R. Santos, Vice Chair