Tuesday, December 8, 2015

**Members Present:**
- Glenda Coupland (Chair)
- Frank Raymond (Vice-Chair)
- Harvinder Bajwa
- Harpreet Bhons
- Vicki Faulkner
- Sherri Hopkins
- Karyn Pelkie
- Mary Pettingill
- Raymond Shaver
- Therese Anne Sidler
- Franco Spadafora

**Members Absent:**
City Councillor Pat Fortini - Wards 7 and 8 (personal)

**Staff Present:**
**Corporate Services Department:**
- Wendi Hunter, Manager, Administrative Services and Elections
- Wendy Goss, Accessibility Coordinator
- Sylvia Ingham, Access, Inclusion and Diversity Clerk
- Earl Evans, Deputy Clerk
- Chandra Urquhart, Legislative Coordinator
Minutes  
Accessibility Advisory Committee

The meeting was called to order at 6:59 p.m. and adjourned at 7:20 p.m.

1. **Approval of Agenda**

AAC029-2015 That the agenda for the Accessibility Advisory Committee Meeting of December 8, 2015, be approved, as printed and circulated.

2. **Declarations of Interest under the Municipal Conflict of Interest Act** - nil

3. **Minutes**

3.1. Minutes of the Accessibility Advisory Committee Meeting of November 10, 2015.

The minutes of the Accessibility Advisory Committee Meeting of November 10, 2015, were approved by Council on December 9, 2015. The minutes were included on the agenda for information.

4. **Presentations/Delegations** - nil

5. **Municipal Accessibility Plan Priorities** - nil

6. **Other/New Business**

6.1. Memo from Wendy Goss, Accessibility Coordinator, dated December 4, 2015, re: Committee Updates and Feedback.

Wendy Goss, Accessibility Coordinator, advised that the Accessibility Advisory Committee meetings will be held in the West Tower, Boardroom WT- 2A Training Room located next to the elevators, starting in January 2016.
Committee discussed the frequency of meetings and confirmed that the current schedule for monthly meetings should remain the same.

Further discussion included the following:
- Reference to presentations previously made to Committee by City departments and outside agencies, such as Brampton Transit and Region of Peel
- Suggestion that staff from other departments and agencies, such as Building, Parks and Recreation, Fire Services, Peel Regional Services and Peel Paramedic Services, be invited to make presentations or provide information highlighting their roles and responsibilities as they relate to accessibility
- Questions about buildings along Main Street and Queen Street in downtown Brampton that are not considered accessible and what can be done to address this issue
- Staff response that correspondence was sent to downtown property managers suggesting that their properties be made more accessible; some positive responses were received, however, staff authority is limited with private property
- Committee’s roles and responsibilities in assisting people with disabilities; a suggestion that Committee identify areas in new and retrofit buildings, and work with staff to ensure that the needs of people with disabilities are accommodated
- Holding public education sessions to inform the community about accessibility requirements regarding parking etc.

Staff noted the comments provided and advised that consideration will be given to arranging presentations from City departments to Committee at future meetings.

The following motion was considered:

AAC030-2015  That the memo from Wendy Goss, Accessibility Coordinator, dated December 4, 2015, to the Accessibility Advisory Committee Meeting of November 10, 2015, re: Committee Updates and Feedback, be received.

Carried
7. **Correspondence** - nil

8. **William Osler Health Centre Accessibility Advisory Committee** - nil

9. **Information Items** - nil

10. **Future Agenda Items** - nil

11. **Construction Projects** - nil

12. **Question Period** - nil

13. **Public Question Period** - nil

14. **Adjournment**

   AAC031-2015 That the Accessibility Advisory Committee do now adjourn to meet on Tuesday, January 12, 2016 at 6:30 p.m. or at the call of the Chair.

   Carried

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   Glenda Coupland (Chair)