

## City of Brampton Sport Tourism Community Grant Program 2019 Project Close-Out Report

A fully completed and submitted close-out report is required from all Community Grant Program recipients. Failure to complete the close-out report may impact future consideration for grant funding. Please note that all fields are mandatory. Close-out reports must be submitted within 60 days of the end of the project. Thank you for participating in the City of Brampton's 2019 Community Grant Program.

### General Information

Organization's Legal Name:

Project Title:

Project Dates:

Total Grant Awarded:

Application Contact Name:

Application Contact Phone:

Application Contact Email:

### Project Metrics

Total Number of Attendees (participants and spectators):

Total Number of Volunteers:

### Project Review

Please provide a description of your project. (50 word maximum)

Please share event highlights.

Please share event challenges.

Please share how the project contributed to one or more of the following factors and their impact on Brampton: tourism; civic pride; legacy building; inclusiveness; economic impact; celebrating diversity; community engagement, and giving back to the community.

### Recognition & Media Coverage

Please upload or provide links to:

- media coverage for your project
- social media coverage
- photos and/or videos including release forms permitting use for promotional purposes

### Budget & Financials

- Please download, complete and submit the Project Budget Template – <http://www.brampton.ca/EN/City-Hall/grants/Pages/Welcome.aspx>
- Copy or scan and submit receipts to support eligible expenditures.
- Copy or scan and submit confirmation of sponsorships.

### Sport Tourism Economic Assessment - FINAL

Please attach a final STEAM Report based on actuals.

## Review & Approval

This close-out report must be reviewed and approved by members of the organization who can legally bind the named organization.

Full Name:

Title:

Date:

Signature:

Full Name:

Title:

Date:

Signature:

## Access to Information & Protection of Privacy

The City of Brampton is committed to protecting the privacy and confidentiality of personal information. All personal information that is collected by the City is handled in accordance with the *The Municipal Freedom of Information and Protection of Privacy Act*. The information collected in this form is under the authority of the Municipal Act S.O. 2001, c.25 and will be used to administer the Community Grant Program. De-identified, aggregate information will be used by the City of Brampton for program planning and evaluation. This follow up report may be distributed to the adjudicators of the Community Grant Program. Questions should be directed to the City Clerk at 905.874.2000.