

Candidate Information



E2201

Information for Potential Candidates



Prepared by City of Brampton Election Office for the 2022 Municipal Election. This information is available in alternate formats upon request.

www.brampton.ca/BramptonVotes

BramptonVotes@brampton.ca, 311 or 905.874.2000

This information is for potential candidates for the 2022 Municipal Election. Information updates are available on the City of Brampton's Election website at www.brampton.ca/bramptonvotes.

Important Dates

According to the *Municipal Elections Act, 1996*, as amended, and the City of Brampton Sign By-law, the following important dates are in effect for the 2022 Municipal Election:

Event	Date	Timing
Nomination start date	May 2, 2022	8:30 am
Nomination end date	August 19, 2022	9 am to 2 pm
Signs are allowed according to Sign By-law (24 days before Voting Day)	September 30, 2022	After 5 pm
Advance Voting	October 7-9, 14-15, 2022	
Home Voting Service	October 11-13, 2022	
Voting Day	October 24, 2022 *Diwali / Bandi Chhor Divas	10 am to 8 pm
Signs must be removed according to Sign By-law (72 hours after close of Election)	October 27, 2022	Before 8 pm
New Term of Council begins	November 15, 2022	
End of Campaign Period	January 3, 2023	
Last day to provide written notice of a deficit and extension of campaign period		
Last day to apply to the Superior Court of Justice to extend the time for filing initial financial statements and auditor's report	March 30, 2023	
Last day to file initial financial statements and auditor's report	March 31, 2023	2 pm

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End of grace period for filing financial statements and auditor's report (with a \$500.00 late filing fee)	May 1, 2023	2 pm
Last day for an elector to apply for a compliance audit of a candidate or registered third party advertiser's initial financial statement	June 29, 2023	
End of extended campaign period	June 30, 2023	
Last day to apply to the Superior Court of Justice to extend the time for filing supplementary financial statements and auditor's report	September 28, 2023	
Last day to file supplementary financial statements (applicable only to those who extended their campaign period)	September 29, 2023	2 pm
End of grace period for filing supplementary financial statements and auditor's report (with a \$500.00 late filing fee)	October 30, 2023	2 pm
Last day for an elector to apply for a compliance audit of a candidate or registered third party advertiser's supplementary financial statement	December 28	

Offices to be Elected

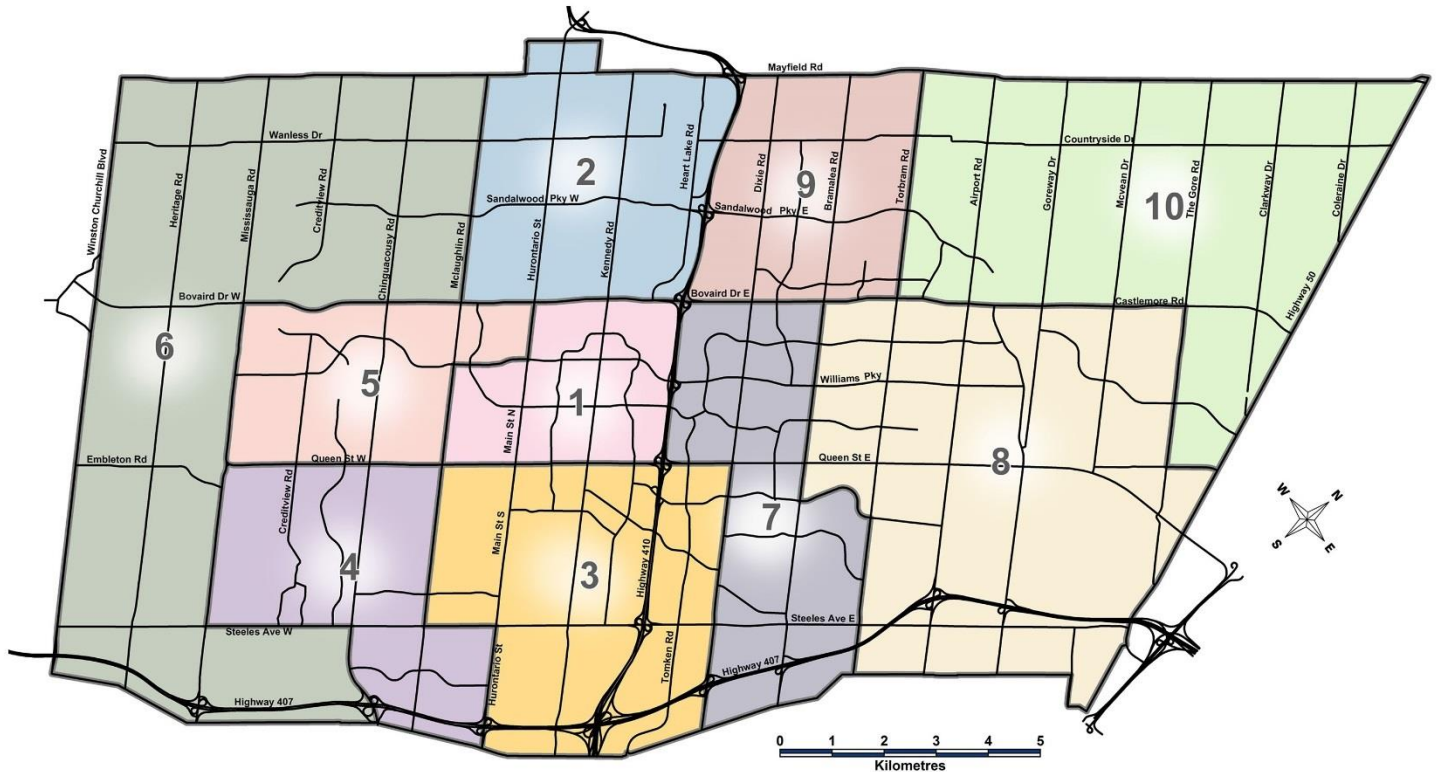
For this election, members will be elected for the term commencing November 15, 2022 and ending November 14, 2026 for the following offices:

Office	Ward Boundary	To be Elected
Mayor	City Wide	One (1)
Regional Councillor*	WARDS 1 & 5	One (1)
	WARDS 2 & 6	One (1)
	WARDS 3 & 4	One (1)
	WARDS 7 & 8	One (1)
	WARDS 9 & 10	One (1)
City Councillor	WARDS 1 & 5	One (1)
	WARDS 2 & 6	One (1)
	WARDS 3 & 4	One (1)
	WARDS 7 & 8	One (1)
	WARDS 9 & 10	One (1)
Trustee, Peel District School Board	WARDS 1 & 5	One (1)
	WARDS 2 & 6	One (1)
	WARDS 3 & 4	One (1)
	WARDS 7 & 8	One (1)
	WARDS 9 & 10	One (1)
Trustee, Dufferin-Peel Catholic District School Board	WARDS 1, 3 & 4	One (1)
	WARDS 2, 5 & 6	One (1)
	WARDS 7, 8, 9 & 10	One (1)

Office	Ward Boundary	To be Elected
Trustee, Conseil scolaire Viamonde**	Peel Region Wide	One (1)
Trustee, Conseil scolaire catholique MonAvenir	Brampton, Caledon, Guelph and municipalities in Dufferin and Wellington Counties	One (1)

- * As prescribed by the Provincial Government and Region of Peel, the City of Brampton is required to appoint three additional members to Regional Council after each municipal election. The Regional Councillors will be selected from among the five City Councillors.
- ** Nominations for Conseil scolaire Viamonde are accepted by the City of Mississauga. Please visit www.mississaugavotes.ca for more information or contact the City of Mississauga Election Office at public.info@mississauga.ca or by phone at 905-615-VOTE (8683).

Map of Brampton's Wards



Filing your Nomination Paper

Nominations in the prescribed form (available online and from the City Clerk's Office in April 2022) must be filed by appointment at the City Clerk's Office, during regular business hours (8:30 am to 4:30 pm), in person by the candidate or the candidate's agent. It is recommended that the candidate file their own Nomination Paper.

The Nomination Paper must be accompanied by the required forms and filing fee prescribed by the Province. The filing fee for the 2022 Municipal Election is \$200.00 for the office of mayor, and \$100.00 for every other office.

Candidates will be required to show proof of name and qualifying address at the time of filing of their Nomination Papers. Please bring a piece of ID from the prescribed list of *Acceptable Forms of Identification for Proof of Name and Address*.



Nominations must be filed by appointment with the City Clerk's Office.

Appointments may be booked online at www.brampton.ca/skiptheline or by calling 905.874.2000. The online appointment booking service will be available shortly before the nomination period begins.

During your appointment, please be prepared for City Clerk's staff to review your forms, take your payment, provide pertinent information and documents, and advise of next steps. This may take the total allotted time of forty-five (45) minutes.

Candidates are reminded to follow current Covid-19 measures while attending their appointment at City Hall, such as wearing a mask and maintaining social distancing. You may also wish to bring your own pen to sign the required documents and declaration.

Note: no appointment is necessary if you plan to file your forms on the last day for filing nominations, Friday, August 19, 2022. Candidates will be served on a first-come-first-served basis on this day only. The hours for filing on August 19, 2022, are from 9 am to 2 pm.

A nomination for Council must be endorsed by at least 25 eligible voters. A person must be an eligible voter on the day they sign the endorsement.

An endorser may endorse more than one candidate.

The City Clerk's Office suggests that candidates for Council obtain more than the required number of 25 endorsements. In the event that an endorser's eligibility is challenged, a candidate will still be eligible to be nominated if they have more endorsements than the required minimum.

Potential candidates are encouraged to file their nomination in person. If you are unable to file in person, please contact the City Clerk's Office as there are additional requirements for filing through an agent.

In accordance with the *Municipal Elections Act, 1996*, as amended, documents and materials filed with the City Clerk's Office are public records and, until their destruction, may be inspected by any person at the City Clerk's Office. You may wish to inform your endorsers that they are signing a public document and that may be subjected to an inspection.

Tips for filing your Nomination Form and required documents:

- Ensure legible and clear printing on all forms
- Provide a personal phone number, personal email address and complete mailing address on your Nomination Form

- All endorsers must provide a complete name and address, including city and postal code. Incomplete endorsement addresses will not be accepted. Endorsements that have not been signed will also not be accepted
- A hard copy piece of original qualifying identification is required when filing your paperwork
- Electronic, faxed or mailed forms will not be accepted



A candidate may neither spend money on, nor receive money for, a campaign before they have filed a Nomination Paper.

Elector Qualifications

Section 17 of the *Municipal Elections Act, 1996*, as amended, states:

Qualifications

- 17 (2) A person is entitled to be an elector at an election held in a local municipality if, on voting day, he or she,
- (a) resides in the local municipality or is the owner or tenant of land there, or the spouse of such owner or tenant;
 - (b) is a Canadian citizen;
 - (c) is at least 18 years old; and
 - (d) is not prohibited from voting under subsection (3) or otherwise by law.

Persons prohibited from voting

- (3) The following are prohibited from voting:
1. A person who is serving a sentence of imprisonment in a penal or correctional institution.
 2. A corporation.
 3. A person acting as executor or trustee or in any other representative capacity, except as a voting proxy in accordance with section 44.

4. A person who was convicted of the corrupt practice described in subsection 90 (3), if voting day in the current election is less than five years after voting day in the election in respect of which he or she was convicted.

Under the *Education Act, 1990*, in order to vote for the Separate School Board, an elector must be Roman Catholic, and in order to vote for a French School Board, the elector must have French Language Rights under the Charter of Rights and Freedoms. In order to vote for the French Separate School Board, an elector must be Roman Catholic AND have French Language Rights.

Qualification of Members of Council

Before filing your Nomination Paper, it is important to ensure you are qualified to be a candidate. Please review the following legislation.

Sections 256 and 257 of the *Municipal Act, 2001*, state:

Qualifications

256. Every person is qualified to be elected or to hold office as a member of a council of a local municipality,
 - (a) who is entitled to be an elector in the local municipality under section 17 of the *Municipal Elections Act, 1996*; and
 - (b) who is not disqualified by this or any other Act from holding the office.

257. Every person is qualified to be elected or to hold office as a member of a council of an upper-tier municipality,
 - (a) who is entitled to be an elector in a lower-tier municipality within the upper-tier municipality under section 17 of the *Municipal Elections Act, 1996*; and
 - (b) who is not disqualified by this or any other Act from holding the office.

Qualification of School Board Members

Section 219 of the *Education Act, 1990*, states:

Qualification of members

219. (1) A person is qualified to be elected as a member of a district school board or school authority if the person is qualified to vote for members of that district school board or that school authority and is resident in its area of jurisdiction.
- (2) A person who is qualified under subsection (1) to be elected as a member of a district school board or school authority is qualified to be elected as a member of that district school board or school authority for any geographic area in the district school board's or school authority's area of jurisdiction, regardless of which positions on that district school board or school authority the person may be qualified to vote for.

Eligibility for re-election

- (3) A member of a district school board or school authority is eligible for re-election if otherwise qualified.

Employee of a Municipality or Local Board

Section 30 of the *Municipal Elections Act, 1996*, states:

30. (1) An employee of a municipality or local board is eligible to be a candidate for and to be elected as a member of the council or local board that is the employer if he or she takes an unpaid leave of absence beginning as of the day the employee is nominated and ending on voting day.

Notice of leave

- (2) The employee shall give the council or local board written notice, in advance, of his or her intention to take unpaid leave under subsection (1).

Right to unpaid leave

- (3) The employee is entitled, as of right, to take unpaid leave under subsection (1).

Vacation and overtime pay

- (3.1) Despite subsection (1), an employee of a municipality or local board is entitled to be paid out any vacation pay or overtime pay owing to the employee during the period of

the unpaid leave of absence and the fact that these payments may be paid on a weekly or other regular basis does not affect the unpaid leave status of the employee.

Resignation

- (4) If the employee is elected to the office, he or she shall be deemed to have resigned from the employment immediately before making the declaration of office referred to in subsection 232 (1) of the *Municipal Act, 2001*, section 186 of the *City of Toronto Act, 2006* or section 209 of the *Education Act*, as the case may be.

Same

- (5) Subsection (4) also applies to an employee of a municipality or local board who by being elected to the council of another municipality or to another local board also becomes a member of the council or local board that is the employer.

Continuous service

- (6) If an employee who takes a leave of absence under subsection (1) is not elected, the leave shall not be counted in determining the length of his or her service for any purpose, and the service before and after the leave shall be deemed to be continuous for all purposes.

Volunteer firefighters

- (7) A person shall not be considered an employee of a municipality or local board for the purposes of this section by reason only of being a volunteer firefighter as defined in the *Fire Protection and Prevention Act, 1997*.

Non-employees

- (8) This section applies with necessary modifications to a person who is not an employee and who is described in subparagraph 1 ii or iii of subsection 258 (1) of the *Municipal Act, 2001* or subparagraph 1 ii or iii of subsection 203 (1) of the *City of Toronto Act, 2006*, as the case may be.

New Candidates

The Association of Municipalities in Ontario (AMO) provides a guide for Candidates considering running for council. Formerly a webinar, the guide includes key steps for running for office, expert advice, and a feel for life on municipal council, including links to important resources. The guide is now available on AMO's e-learning portal. For more information, please visit <https://municipaleducation.skillbuilder.co/catalog/35/1>

What do I do Next?

Bring the following to your appointment with the City Clerk's Office:

- 4 completed forms (included in this package):
 - Nomination Paper – Form 1
 - Endorsement of Nomination – Form 2 (minimum of 25 endorsements required, for candidates for Council only)
 - Consent by Candidate (E2202)
 - Declaration of Qualification (E2203 or E2204)
- Nomination fee (\$200 for mayor, \$100 for all other positions)
- Identification for Proof of Qualification (Name and Address)



Appointments can be booked [online](#) starting April 19, 2022. The City Clerk's Office is open for appointments from 8:30 am to 4:30 pm. On August 19, 2022, an appointment is not necessary, and candidates will be served on a first-come-first-served basis. The hours for filing nominations on August 19 are from 9 am to 2 pm.

Accepted forms of payment for the nomination fee include cash, debit, certified cheque or money order.

Electronic, faxed or mailed forms will **NOT** be accepted.

Important Legislation

- [Municipal Elections Act, 1996](#)
- [Municipal Act, 2001](#)
- [Education Act, 1990](#)
- [City of Brampton Sign By-law, 399-2002](#)

Acceptable Forms of Identification for Proof of Name and Address

1. Ontario driver's licence
2. Ontario Health Card (photo card)
3. Ontario Photo Card
4. Ontario motor vehicle permit (vehicle portion)
5. Cancelled personalized cheque
6. Mortgage statement, lease or rental agreement relating to property in Ontario
7. Insurance policy or insurance statement
8. Loan agreement or other financial agreement with a financial institution
9. Document issued or certified by a court in Ontario
10. Any other document from the government of Canada, Ontario or a municipality in Ontario or from an agency or such a government
11. Any document from a Band Council in Ontario established under the *Indian Act* (Canada)
12. Income tax assessment notice
13. Child tax benefit statement
14. Statement of employment insurance benefits paid T4E
15. Statement of old age security T4A (OAS)
16. Statement of Canada Pension Plan benefits T4A (P)
17. Canada Pension Plan statement of contributions
18. Statement of direct deposit for Ontario Works
19. Statement of direct deposit for Ontario Disability Support Program
20. Workplace Safety and Insurance Board statement of benefits T5007
21. Property tax assessment
22. Credit card statement, bank account statement, or RRSP, RRIF, RHOSP or T5 statement
23. CNIB Card or a card from another registered charitable organization that provides services to persons with disabilities
24. Hospital card or record
25. Document showing campus residence, issued by the office or officials responsible for student residence at a post-secondary institution
26. Document showing residence at a long-term care home under the *Long-Term Care Homes Act, 2007*, issued by the Administrator for the home
27. Utility bill for hydro, water, gas, telephone or cable TV or a bill from a public utilities commission
28. Cheque stub, T4 statement or pay receipt issued by an employer
29. Transcript or report card from a post-secondary school