

Tuesday, January 15, 2019

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Steve Collie
Kathryn Fowlston
Palvinder Gill
Doug McLeod
Lynda Voegtle
David Whyte
Ken Wilde

Members Absent: Jeff Chalmers (regrets)
Herman Custodio (regrets)
Mary Pettingill (regrets)
Anthony Simone (regrets)
City Councillor Doug Whillans – Wards 2 and 6 (personal)

Staff Present:

Planning and Development Services:
Pam Cooper, Manager, Land Use Policy
Pascal Doucet, Heritage Planner
Cassandra Jasinski, Heritage Planner

City Clerk's Office:
Terri Brenton, Legislative Coordinator



**Minutes
Brampton Heritage Board**

The meeting was called to order at 7:03 p.m. and adjourned at 8:28 p.m.

1. Approval of Agenda

Discussion took place with respect to a proposed addition to the agenda.

The following motion was considered.

HB001-2019 That the agenda for the Brampton Heritage Board Meeting of January 15, 2019 be approved as amended, as follows:

To add:

- 10.4. Verbal advisory from Steve Collie, Board Member, re:
**“Highlight on Heritage” – Saturday, February 9, 2019 –
Bramalea City Centre.**

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – August 21, 2018

The minutes were considered at the Planning and Development Committee Meeting of September 10, 2018, and the recommendations were approved by Council on September 12, 2018. The minutes were provided for the Board's information.

A correction was noted to the address for Snelgrove Baptist Church.

4. Consent

The following item listed with an asterisk (*) was considered to be routine and non-controversial by the Board and was acknowledged at this time.

(12.1)

5. Delegations/Presentations – nil

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6. Sub-Committees – nil

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was included with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA)

8.1. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated January 2, 2019, re: Heritage Impact Assessment – Impact of the Relocation of 11962 The Gore Road on St. Patrick’s Church and Cemetery – Ward 10 (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Ms. Jasinski and Owen Chinnery, Capital Acquisition Agent, Real Estate Section, Region of Peel, provided information on the following:

- existing condition of the heritage resource
- proposed marketing plan for the resource
- approximate timelines for construction, property acquisitions, and utility relocation related to the Region’s road improvement project for Mayfield Road
- potential site visit for Board Members
- timelines for a Board update from the Region of Peel

An amendment was introduced to specify a date in Recommendation #5 of the staff report for the requested update from the Region of Peel.

The following motion to accept staff’s recommendations, as amended in Clause #5, was considered.

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| HB002-2019 | 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated January 2, 2019, to the Brampton Heritage Board Meeting of January 15, 2019, re: <u>Heritage Impact Assessment – Impact of the Relocation of 11962 The Gore Road on St. Patrick’s Church and Cemetery – Ward 10</u> (File HE.x) be received; |
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2. That 11962 The Gore Road Heritage Impact Assessment Addendum dated 2015 attached as Appendix B of this report be received and that the recommendations/mitigation options contained therein be approved, with the exception of Recommendation 5);
3. That the 11873 the Gore Road Heritage Impact Assessment dated 2017 attached as Appendix C of this report be received and that the recommendations/mitigation options contained therein be approved;
4. That the Region of Peel pursue all options for the conservation of the dwelling currently located at 11962 The Gore Road, including relocation to an alternate site and third party sale.
5. That the Region of Peel be requested to provide the Brampton Heritage Board with an update on the status of the property at the Board's April 2019 meeting.

Carried

9. Correspondence – nil

10. Other/New Business

- 10.1. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, January 10, 2019, re: **Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act and Authority to Enter into a Heritage Easement Agreement – 860 North Park Drive – Ward 7** (File H.Ex).

The subject report was distributed at the meeting.

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the report, and responded to questions from the Board with respect to staff's recommendations.

The following motion was considered.

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| HB003-2019 | 1. That the report from Pascal Doucet, Heritage Planner, Planning and Development Services, January 10, 2019, to the Brampton Heritage Board Meeting of January 15, 2019, re: Intention to Designate under Part IV, Section 29 of |
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the *Ontario Heritage Act* and Authority to Enter into a Heritage Easement Agreement – 860 North Park Drive – Ward 7 (File H.Ex), be received;

2. That the designation of the property at 860 North Park Drive under Part IV, Section 29 of the *Ontario Heritage Act* (the “Act”) be approved;
3. That staff be authorized to publish and serve the Notice of Intention to designate the property at 860 North Park Drive in accordance with the requirements of the Act;
4. That, in the event that no objections to the designation are received, a by-law be passed to designate the property;
5. That, in the event that any objections to the designation are received, staff be directed to refer the proposed designation to the Conservation Review Board;
6. That staff be authorized to attend any hearing process held by the Conservation Review Board in support of Council’s decision to designate the property;
7. That a heritage easement agreement for the property at 860 North Park Drive be endorsed; and
8. That the Commissioner of Planning and Development Services be authorized to sign a heritage easement agreement for the area intended for designation as described in this report, with content satisfactory to the Director of Policy Planning in a form approved by the City Solicitor.

Carried

- 10.2. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated January 2, 2019, re: **Heritage Permit Application – 11651 Bramalea Road – Ward 9** (File H.Ex).

See Item 10.3

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

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Ms. Jasinski and Pascal Doucet, Heritage Planner, Planning and Development Services, clarified the purpose of the conditions requiring staff's review and approval of specific elements/requirements after the Board's review and prior to the issuance of a heritage permit. They offered assurances that the Board would be consulted on any revisions.

In response to questions from the Board, Ms. Jasinski provided details on the proposed materials for the heritage resource and the new construction.

The following motion was considered

- HB004-2019
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated January 2, 2019, to the Brampton Heritage Board Meeting of January 15, 2019, re: **Heritage Permit Application – 11651 Bramalea Road – Ward 9** (File H.Ex), be received;
 2. That the Heritage Permit application for 11651 Bramalea Road for the demolition of the enclosed porch, east wall chimney stack, original foundation, concrete porch landings, concrete-block garage and frame shed; relocation and restoration of the Archdekin-Giffen Farmhouse; construction of a barrier free access way; and construction of an enclosed entrance to the underground parking garage be approved, subject to the following conditions:
 - a. That the electrical transformer be relocated to another part of the property away from the front façade of the Archdekin-Giffen Farmhouse to the satisfaction of Heritage staff;
 - b. That the cement porch slabs and steps be stained to have the appearance of wood, and that the applicant submit the specifications for the porches to City of Brampton Heritage staff for approval prior to the issuance of the Heritage Permit;
 - c. That a note be added on the drawings indicating that the accessibility ramp will be constructed of wood and that the final drawings and specifications for the ramp be submitted to and approved by City of Brampton Heritage staff and City of Brampton Accessibility staff prior to the issuance of the Heritage Permit;

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- d. That the accessible entrance sign be installed on the interior, and not the exterior of the Archdekin-Giffen Farmhouse.
- e. That the rubble stone from the original foundation be reused to the greatest extent possible to face the new above ground foundation of the Farmhouse, to the satisfaction of Heritage staff;
- f. That any rubble stone not used for this purpose be stored in a secure place on the property for future use and incorporation into other landscaping initiatives;
- g. That prior to the issuance of the Heritage Permit, the final revised drawings reflecting the above conditions a-f be submitted for review and approval Heritage staff at the City of Brampton;
- h. That prior to the issuance of the Heritage Permit, the proposal be cleared by Zoning Services;
- i. That prior to the issuance of the Building Permit the owner enter into a Heritage Easement Agreement with the City for the Archdekin-Giffen Farmhouse located at 11651 Bramalea Road, to the satisfaction of the Commissioner of Planning and Development Services at the City of Brampton;
- j. That as a condition of Site Plan approval, the applicant shall provide financial securities as specified in the approved Heritage Conservation Plan plus an additional 30% contingency in a form and amount satisfactory to the Commissioner of Planning and Development Services to secure all work included in the Heritage Building Protection Plan and Heritage Conservation Plan, dated August 13, 2018, prepared by the Team Assembled by George Robb Architect;
- k. That the owner undertake all work in accordance with the approved Heritage Building Protection Plan and Heritage Conservation Plan, with special regard for the Outline Specifications in the Heritage Conservation Plan, in compliance with all applicable laws having jurisdiction and by retaining all necessary permits to the satisfaction of the Director of Policy Planning, Planning and Development Services at the City of Brampton;

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- I. The applicant shall provide letters to the Director of Policy Planning after the initial and final relocation of the Archdekin-Giffen Farmhouse from a heritage expert (that has been previously approved by the Director of Policy Planning) certifying that the Archdekin-Giffen Farmhouse has been relocated in accordance with the Heritage Conservation Plan and that:
 - i. The initial and final relocation did not result in loss or damage to heritage attributes of the Archdekin-Giffen Farmhouse; or,
 - ii. The initial and final relocation did result in loss or damage to the heritage attributes of the Archdekin-Giffen Farmhouse and restorative work has been completed in accordance with the approved Heritage Conservation Plan.
- m. That as a condition of Site Plan approval, the owner undertake all work in accordance with the heritage permit and the conditions herein, in compliance with all applicable laws having jurisdiction and by retaining all necessary permits, within a period of two years from the issuance of the heritage permit, following the timeline in the approved Heritage Building Protection Plan and Heritage Conservation Plan;
- n. That prior to the release of financial securities, the owner provide a letter, prepared and signed by a qualified heritage expert, certifying that all works as outlined in the approved Heritage Conservation Plan have been completed, and that an appropriate standard of conservation has been maintained, all to the satisfaction of the Director of Policy Planning, Planning and Development Services; and,
- o. That if there is any deviation from or increase to the scope of the Heritage permit application not deemed to be minor by Heritage staff, that these works be addressed in a subsequent heritage permit application.

Carried

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- 10.3. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated January 2, 2019, re: **Heritage Easement Agreement – 11651 Bramalea Road – Ward 9** (File H.Ex).

See Item 10.2

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

The following motion was considered.

- HB005-2019
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated January 2, 2019, to the Brampton Heritage Board Meeting of January 15, 2019, re: **Heritage Easement Agreement – 11651 Bramalea Road – Ward 9** (File HE.x), be received;
 2. That a Heritage Easement Agreement for the property at 11651 Bramalea Road be endorsed; and,
 3. That the Commissioner of Planning and Development Services be authorized to sign a Heritage Easement Agreement for the Archdekin-Giffen Farmhouse at 11651 Bramalea Road as described in this report, with content satisfactory to the Director of Policy Planning in a form approved by the City Solicitor.

Carried

- 10.4. Verbal advisory from Steve Collie, Board Member, re: **"Highlight on Heritage" – Saturday, February 9, 2019 – Bramalea City Centre**.

Steve Collie, Board Member, provided a verbal advisory on the 2019 "Highlight on Heritage" event, which included details on Board Member volunteer requirements and participating heritage groups.

The following motion was considered.

- HB006-2019
- That the Brampton Heritage Board organize and participate in the **"Highlight on Heritage"** event taking place on Saturday, February 9, 2019 at Bramalea City Centre.

Carried

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11. Referred/Deferred Items – nil

12. Information Items

12.1. CHO News – Fall 2018

This material was provided for the Board's information.

13. Question Period

In response to questions from Board Members, Pascal Doucet, Heritage Planner, Planning and Development Services, provided details on work orders and construction activity at 7573 Creditview Road, and the Local Planning Appeal Tribunal (LPAT) hearing scheduled to take place on February 19, 2019.

14. Public Question Period – nil

15. Closed Session – nil

16. Adjournment

The following motion was considered.

HB007-2019 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, February 19, 2019 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, February 19, 2019

Members Present:

Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Jeff Chalmers
Palvinder Gill
Doug McLeod
Mary Pettingill
Lynda Voegtle
David Whyte
Ken Wilde
City Councillor Doug Whillans – Wards 2 and 6

Members Absent:

Steve Collie (regrets)
Herman Custodio (regrets)
Kathryn Fowlston (regrets)

Staff/Others Present:

Regional Councillor Vicente (Council representative for incoming Board)
Anthony Simone, recent Board Member
Planning and Development Services:
Bob Bjerke, Director, Policy Planning
Pascal Doucet, Heritage Planner
Erin Smith, Assistant Heritage Planner
City Clerk's Office:
Terri Brenton, Legislative Coordinator



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The meeting was called to order at 7:02 p.m. and adjourned at 7:23 p.m.

1. Approval of Agenda

City Councillor Whillans introduced Regional Councillor Vicente, who will be the Council representative on the Board, once successors are named. Councillor Vicente outlined his interest in heritage matters.

The following motion was considered.

HB008-2019 That the agenda for the Brampton Heritage Board Meeting of February 19, 2019 be approved as published and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – January 15, 2019

The minutes were considered at the Planning and Development Committee Meeting of January 28, 2019, and recommendations were approved by Council on February 6, 2019. The minutes were provided for the Board's information.

4. Consent – nil

5. Delegations/Presentations – nil

6. Sub-Committees

6.1. Minutes – Heritage Resources Sub-Committee:

- September 13, 2018
- October 11, 2018
- November 8, 2018

Amendments and corrections were noted to the minutes, as follows:

- September 13, 2019:
 - Item 4 – the address for the Queen Street Schoolhouse is 147 Queen Street West

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- October 11, 2019:
 - Item 3 – the request for heritage designation of 68 Joseph Street came from a Member of the board and not the property owner
 - Item 5 – the address for this property is 233 Queen Street West

The following motion was considered.

- HB009-2019 That the **Minutes of the Heritage Resources Sub-Committee Meetings**, as follows, to the Brampton Heritage Board Meeting of February 19, 2019, be received:
- September 13, 2018 (as corrected)
 - October 11, 2018 (as corrected)
 - November 8, 2018

Carried

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

- 10.1. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated February 12, 2019, re: **Heritage Permit Application – Alterations to a Designated Heritage Property – 563 Bovaird Drive East (Bovaird House) – Ward 1** (File HE.x).

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

Mr. Doucet responded to questions from the Board with respect the reversible alterations, and confirmed that, where conditions allow, work will be undertaken onsite.

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The following motion was considered.

- HB010-2019
1. That the report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated February 12, 2019, to the Brampton Heritage Board Meeting of February 19, 2019, re: **Heritage Permit Application – Alterations to a Designated Heritage Property – 563 Bovaird Drive East (Bovaird House) – Ward 1** (File HE.x)
 2. That the Heritage Permit Application for the alterations to the designated property at 563 Bovaird Drive East (Bovaird House) be approved subject to the following terms and conditions:
 - a. that the alterations of the Bovaird House for the construction of a sloped walkway, stairs, landing, retaining walls and wood railings on the northwest elevation; the installation of accessible hardware on the interior and exterior of the house; the installation of copper flashing and repairs to the wood window sills on all elevations; and the repairs to the entrance doors and door hardware be carried out in accordance with the plans, drawings, specifications and project description attached hereto as Appendix C;
 - b. that Planning and Development Services (Heritage) be notified prior to the commencement of any work that is not identified in the Plans and Drawings received on February 12, 2019 as part of the application to obtain approval under Section 33 of the *Ontario Heritage Act*, for review and documentation; and
 - c. that the approval for alterations given under Section 33 of the *Ontario Heritage Act* expire two years after the date where Council has given its consent to alter the property.

Carried

11. Referred/Deferred Items – nil

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12. Information Items

Anthony Simone advised that he has relocated outside of Brampton and no longer qualifies for membership on the Board.

On behalf of the Board, Paul Willoughby, Co-Chair, thanked Mr. Simone for his participation during his time as a Board Member.

13. Question Period – nil

14. Public Question Period – nil

15. Closed Session – nil

16. Adjournment

The following motion was considered.

HB011-2019 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, March 19, 2019 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, March 19, 2019

Members Present:

Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Harry Blackburn
Jeff Chalmers
Steve Collie
Palvinder Gill
Doug McLeod
Mary Pettingill
Lynda Voegtle
Ken Wilde

Members Absent:

Chris Bejnar (regrets)
Herman Custodio (regrets)
Kathryn Fowlston (regrets)
David Whyte (regrets)
City Councillor Doug Whillans – Wards 2 and 6 (other
municipal business)

Staff/Others Present:

Regional Councillor Vicente (Council representative for
incoming Board)
Planning and Development Services:
Cassandra Jasinski, Heritage Planner
Erin Smith, Assistant Heritage Planner
City Clerk's Office:
Terri Brenton, Legislative Coordinator



Minutes
Brampton Heritage Board

The meeting was called to order at 7:08 p.m. and adjourned at 8:30 p.m.

1. Approval of Agenda

The following motion was considered.

HB012-2019 That the agenda for the Brampton Heritage Board Meeting of
March 19, 2019 be approved as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – February 19, 2019

The minutes were considered at the Planning and Development Committee Meeting of March 4, 2019, and the recommendations were approved by Council on March 6, 2019. The minutes were provided for the Board's information.

4. Consent – nil

5. Delegations/Presentations – nil

6. Sub-Committees – nil

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA) – nil

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9. Correspondence – nil

10. Other/New Business

10.1. Discussion Item re: **Doors Open Brampton 2019**

Gregory Peddie, Supervisor, Events, Economic Development and Culture, informed the Board that the City will be hosting Doors Open Brampton on September 28, 2019. Mr. Peddie requested the Board's participation in the event and asked for suggestions on potential locations.

In response to question from the Board, Mr. Peddie provided information on insurance requirements/availability for host locations.

Board Members offered suggestions to Mr. Peddie for potential locations for the 2019 event. It was noted that any additional suggestions should be sent to events@brampton.ca.

10.2. Report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated March 5, 2019, re: **Heritage Permit Application – 87 Elizabeth Street South – Ward 3 (File HE.x).**

Erin Smith, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report, and responded to questions from the Board with respect to the materials for the proposed new garage.

Mark Jachecki, owner/applicant, was in attendance to respond to any questions from the Board; no questions were put forward to him.

The following motion was considered.

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| HB013-2019 | <ol style="list-style-type: none">1. That the report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated March 5, 2019, to the Brampton Heritage Board Meeting of March 19, 2019, re: Heritage Permit Application – 87 Elizabeth Street South – Ward 3 (File HE.x), be received; and2. That the Heritage Permit application for 87 Elizabeth Street South for the construction of a one-storey detached garage be approved. |
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Carried

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- 10.3. Report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, re: **Heritage Permit Application and Designated Heritage Property Incentive Grant Application Resubmission – 67 Main Street South – Ward 3** (File HE).

Erin Smith, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report, and responded to questions from the Board with respect to expiry timelines for heritage permits.

The following motion was considered.

- HB014-2019
1. That the report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of March 19, 2019, re: **Heritage Permit Application and Designated Heritage Property Incentive Grant Application Resubmission – 67 Main Street South – Ward 3** (File HE), be received; and
 2. That the Heritage Permit Application Resubmission for 67 Main Street South for selective brick replacement and repointing on all building elevations be approved; and,
 3. That the associated resubmitted Designated Heritage Property Incentive Grant Application for 67 Main Street South for selective brick replacement and repointing be approved, to a maximum of \$5,000.

Carried

- 10.4. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 1, 2019, re: **Listing 25 Harold Street on the Municipal Register of Cultural Heritage Resources – Ward 3** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report, and responded to questions from the Board with respect to receiving input from the homeowners regarding the listing of properties on the Municipal Register.

The following motion was considered.

- HB015-2019
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 1, 2019, re: **Listing 25 Harold Street on the Municipal Register of**

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Cultural Heritage Resources – Ward 3 (File HE.x), be received; and

2. That 25 Harold Street be listed on the City of Brampton's *Municipal Register of Cultural Heritage Resources*.

Carried

- 10.5. Verbal Update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, re: **76 Main Street South – Local Planning Appeal Tribunal (LPAT) Decision**.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided a verbal update on this matter, which included:

- overview of the LPAT hearing and decision document (appended to the agenda for this meeting), at which the City was unsuccessful
- indication that even if the Main Street South Heritage Conservation District was in place, there was no guarantee that the City would have been successful
- advisory that Heritage staff is reviewing the use of planning policies and tools in conjunction with cultural heritage policies to protect cultural heritage landscapes, including the proposed Main Street South Heritage Conservation District
- potential opportunities for the Board to provide comments on the new residence to be built on the severed land

Board consideration of this matter included:

- concern about the *Ontario Heritage Act* being silent on severances
- potential precedent as a result of the LPAT decision
- concern that one member constitutes quorum for LPAT hearings/decisions
- benefits of an Interim Control by-law as a potential way of preventing future severances for properties in this area

A motion was introduced to recommend that staff review and report back on the enactment of an Interim Control By-law (ICBL) for the lands within the proposed Main Street South Heritage Conservation District.

Board discussion on the motion included:

- indication from staff that an ICBL would only be considered should the City receive more severance applications of the same nature for this area
- potential negative impact of an ICBL on achieving support from home owners on the proposed Heritage Conservation District

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Following clarification from staff on the purpose of an ICBL and timelines for enactment, the mover withdrew the motion.

The following motion was considered.

- HB016-2019 1. That the verbal update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of March 19, 2019, re: **76 Main Street South – Local Planning Appeal Tribunal (LPAT) Decision**, be received; and,
2. That staff be requested to report back to the Board on the potential for an Interim Control By-law to prevent future severances of properties within the proposed Main Street South Heritage Conservation District.

Carried

11. Referred/Deferred Items – nil

12. Information Items

- 12.1. Information from the Region of Peel, re: **Request for Expression of Interest for Acquisition and Relocation – 11962 The Gore Road – Ward 10** (File HE.x).

This material was provided for the Board's information.

13. Question Period

1. In response to a question from the Board, Terri Brenton, Legislative Coordinator, City Clerk's Office, provided an update from Al Meneses, Commissioner of Community Services, on the Heritage Theatre Block.

14. Public Question Period – nil

15. Closed Session – nil

16. Adjournment

The following motion was considered.

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HB017-2019 That the Brampton Heritage Board do now adjourn to meet again
on Tuesday, April 16, 2019 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, April 16, 2019

Members Present:

Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Steve Collie
Palvinder Gill
Doug McLeod
Lynda Voegtle
David Whyte
Ken Wilde

Members Absent:

Jeff Chalmers (regrets)
Herman Custodio (regrets)
Kathryn Fowlston (regrets)
Mary Pettingill (regrets)
City Councillor Doug Whillans – Wards 2 and 6 (personal)

Staff/Others Present:

Regional Councillor Vicente (Council representative for incoming Board)
Planning and Development Services:
Bob Bjerke, Director, Policy Planning
Pascal Doucet, Heritage Planner
Cassandra Jasinski, Heritage Planner
Erin Smith, Assistant Heritage Planner
City Clerk's Office:
Terri Brenton, Legislative Coordinator



**Minutes
Brampton Heritage Board**

The meeting was called to order at 7:06 p.m. and adjourned at 8:20 p.m.

1. Approval of Agenda

A discussion item at the request of Michael Avis re: Robinson Barn was proposed for addition to the agenda.

The following motion was considered.

HB018-2019 That the agenda for the Brampton Heritage Board Meeting of April 16, 2019 be approved as amended, as follows:

To add:

10.4. Discussion Item at the Request of Michael Avis, Board Member, re: **Robinson Barn**.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – March 19, 2019

The minutes were provided for the Board's information.

4. Consent

The following item listed with an asterisk (*) was considered to be routine and non-controversial by the Board and was acknowledged at this time.

(12.1)

5. Delegations/Presentations

5.1. Delegation from David Waverman, Senior Landscape Architect, Stantec Consulting Ltd. re: **Heritage Permit Application – 525 Main Street North – Ward 5** (File HE.x).

Item 10.1 was brought forward and dealt with at this time.

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David Waverman, Senior Landscape Architect, Stantec Consulting Ltd., provided a presentation entitled “Region of Peel – Peel Manor Seniors Health & Wellness Village”, outlining the landscape plan for the property abutting the designated Eventide Cemetery.

Mr. Waverman responded to questions from the Board with respect to information outlined in his presentation.

The following motion was considered.

HB019-2019 That the delegation from David Waverman, Senior Landscape Architect, Stantec Consulting Ltd., to the Brampton Heritage Board Meeting of April 16, 2019, re: **Heritage Permit Application – 525 Main Street North – Ward 5** (File HE.x), be received.

Carried

Erin Smith, Assistant Heritage Planner, Planning and Development Services, provided an overview of the staff report on this matter (Item 10.1).

The following motion was considered.

- HB020-2019 1. That the report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated April 5, 2019, to the Brampton Heritage Board Meeting of April 16, 2019, re: **Heritage Permit Application – 525 Main Street North – Ward 5** (File HE.x), be received;
2. That all relevant supporting documentation submitted with the Heritage Permit application, attached as Appendix B – Appendix G, be received;
3. That the Brampton Heritage Board endorse the recommended options in this report for the Commemorative Program;
4. That the Heritage Permit application for 525 Main Street North for the removal of five (5) to six (6) Norway spruce trees and the introduction of an east-west mulch pathway south of the Eventide Cemetery entrance be approved, subject to the following conditions:
- a. That the applicant undertake all recommendations and mitigation measures in accordance with the Heritage Impact Assessment, dated March 29, 2019 prepared by Stantec Consulting Ltd., to the satisfaction of the

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Director of Policy Planning, Planning and Development Services at the City of Brampton;

- b. That the applicant undertake all work in accordance with the Heritage Conservation Plan, dated April 5, 2019 prepared by Stantec Consulting Ltd., to the satisfaction of the Director of Policy Planning, Planning and Development Services at the City of Brampton;
- c. That the Region of Peel's ISA certified arborist be present during construction activities of the east-west mulch pathway south of the Eventide Cemetery entrance;
- d. Prior to Site Plan approval, the applicant submit a final Commemorative Program and updated Cost Estimate to the satisfaction of the Director of Policy Planning, Planning and Development Services;
- e. That as a condition of Site Plan approval, the applicant shall provide financial securities as specified in the updated Cost Estimate plus an additional 30% contingency in a form and amount satisfactory to the Commissioner of Planning and Development Services to secure all work included in the Heritage Conservation Plan and final Commemorative Program prepared by Stantec Consulting Ltd.;
- f. That prior to the release of financial securities, the applicant provide a letter, prepared and signed by a qualified heritage expert, certifying that all works as outlined in the Heritage Conservation Plan and final Commemorative Program have been completed, and that an appropriate standard of conservation has been maintained, all to the satisfaction of the Director of Policy Planning, Planning and Development Services;
- g. That the approval for alterations given under Section 33 of the *Ontario Heritage Act* expire two years after the date where Council has given its consent to alter the property; and,
- h. That Planning and Development Services (Heritage) be notified prior to the commencement of any work that is not identified in the scope of this Heritage Permit

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application to obtain approval under Section 33 of the
Ontario Heritage Act for review and documentation.

Carried

6. Sub-Committees

6.1. Minutes – Heritage Resources Sub-Committee – March 14, 2019

Paul Willoughby, Co-Chair, provided an overview of discussions at the sub-committee meeting of March 14, 2019.

The following motion was considered.

HB021-2019 That the **Minutes of the Heritage Resources Sub-Committee Meeting of March 14, 2019**, to the Brampton Heritage Board Meeting of April 16, 2019, be received.

Carried

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

10.1. Report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated April 5, 2019, re: Heritage Permit Application – 525 Main Street North – Ward 5 (File HE.x).

Dealt with under Item 5.1 – Recommendation HB020-2019

See also Recommendation HB019-2019

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- 10.2. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated April 10, 2019 re: **Notice of Intention to Demolish Barns and Outbuildings on a Heritage Property that has not been Designated – 11248 Mississauga Road – Ward 6** (File HE.x).

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report, and responded to questions from the Board regarding potential re-use of salvageable materials from the barn, and future heritage designation of the farmhouse.

The following motion was considered.

- HB022-2019
1. That the report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated April 10, 2019, to the Brampton Heritage Board Meeting of April 16, 2019, re: **Notice of Intention to Demolish Barns and Outbuildings on a Heritage Property that has not been Designated – 11248 Mississauga Road – Ward 6** (File HE.x), be received; and
 2. That the municipality receives and accepts the notice in writing to permit the demolition of the barns and outbuildings as well as the removal of the outbuildings and the upper wooden portion of the barns as described in the notice in writing, plan and information provided in accordance with subsections 27 (3) and (4) of the *Ontario Heritage Act* (the “Act”).

Carried

- 10.3. Briefing Note, re: **Main Street South Heritage Conservation District (RM 40/2019)**.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject briefing note.

The following motion was considered.

- HB023-2019
- That the briefing note, to the Brampton Heritage Board Meeting of April 16, 2019, re: **Main Street South Heritage Conservation District (RM 40/2019)**, be received.

Carried

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10.4. Discussion at the Request of Michael Avis, Board Member, re: **Robinson Barn.**

Michael Avis, Board Member, outlined information on the Robinson Barn, which is the subject of a staff report to be considered at the Committee of Council Meeting of April 17, 2019.

Mr. Avis expressed concern that sufficient notice was not given to interested parties so that they could attend the meeting and express their support for rebuilding of the barn on the Historic Bovaird House (HBH) property, and also posed questions about the cost estimates outlined in the staff report.

Board consideration of this matter included:

- cost estimates outlined in the staff report
- decrease in the number of barns throughout Ontario
- varying opinions about rebuilding of the barn on the HBH property
- potential for deferral of the report to a future Committee of Council meeting to provide the opportunity for interested parties to delegate
- request for itemized cost information from staff for resurrection of the barn
- potential less costly options for rebuilding of the barn

The following motion was considered.

HB024-2019 That the Brampton Heritage Board requests that the report on the Robinson Barn (Committee of Council Item 9.2.1 – April 17, 2019) be deferred to the Committee of Council Meeting of May 1, 2019 to provide time for the Board to develop a presentation to Committee; and, in the interim, the Board requests itemized costs for the City's estimate for the resurrection of the barn on the Historic Bovaird House property.

Carried

11. Referred/Deferred Items

11.1. Report from Peter Dymond and Paul Willoughby, Co-Chairs, re: Heritage Report: **Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1.**

Terri Brenton, Legislative Coordinator, City Clerk's Office, informed the Board that Al Meneses, Commissioner of Community Services, expects to have an update on the Heritage Theatre Block within the next two months.

Board consideration of this matter included varying opinions on the proposed designation of the subject property.

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The following motion was considered.

HB025-2019 That the report from Peter Dymond and Paul Willoughby, Co-Chairs, to the Brampton Heritage Board Meeting of April 16, 2019, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**, be **deferred** to the Board June 2019 meeting.

Carried

12. Information Items

*** 12.1. Community Heritage Ontario (CHO) News – Spring 2019 Edition.**

This material was provided for the Board's information.

13. Question Period

In response to a question from Lynda Voegtle, Board Member, regarding potential remnants of the original Peel House of Industry and Refuge in the basement of the existing Peel Manor building (525 Main Street North), staff indicated they would raise this matter with representatives at the Region of Peel.

14. Public Question Period – nil

15. Closed Session – nil

16. Adjournment

The following motion was considered.

HB026-2019 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, May 21, 2019 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, May 28, 2019

Members Present:

Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Steve Collie
Palvinder Gill
Doug McLeod
Mary Pettingill
Lynda Voegtle
David Whyte
Ken Wilde

Members Absent:

Chris Bejnar (regrets)
Harry Blackburn (regrets)
Jeff Chalmers (regrets)
Herman Custodio (regrets)
Kathryn Fowlston (regrets)
City Councillor Doug Whillans – Wards 2 and 6 (personal)

Staff/Others Present:

Regional Councillor Vicente (Council representative for incoming Board)
Planning and Development Services:
Bob Bjerke, Director, Policy Planning
Pascal Doucet, Heritage Planner
Cassandra Jasinski, Heritage Planner
Erin Smith, Assistant Heritage Planner
City Clerk's Office:
Terri Brenton, Legislative Coordinator
Chandra Urquhart, Legislative Coordinator



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The meeting was called to order at 7:03 p.m. and adjourned at 8:17 p.m.

1. Approval of Agenda

The following motion was considered.

HB027-2019 That the agenda for the Brampton Heritage Board Meeting of May 28, 2019 be approved as published and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – April 16, 2019

The minutes were considered at the Planning and Development Committee Meeting of April 29, 2019, and the recommendations were approved by Council on May 8, 2019. The minutes were provided for the Board's information.

4. Consent – nil

5. Delegations/Presentations – nil

6. Sub-Committees

6.1. Minutes – Heritage Resources Sub-Committee – May 9, 2019

The following motion was considered.

HB028-2019 That the **Minutes of the Heritage Resources Sub-Committee Meeting of May 9, 2019**, to the Brampton Heritage Board Meeting of May 28, 2019, be received.

Carried

7. Designation Program

7.1. Proposed Designations

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A list of properties proposed for heritage designation was provided with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

- 10.1. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated May 22, 2019, re: **Heritage Permit Application – Alterations to a Designated Heritage Property – Notice of Intention to demolish a metal shed and Authority to Enter into a Heritage Easement Agreement – 6461 Mayfield Road (Thompson Farmhouse) – Ward 10** (File HE.x).

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

Mr. Doucet and David Eckler, AREA Architects Rash Eckler Associates Ltd., responded to questions from the Board with respect to retention of and potential uses for the farmhouse.

The following motion was considered.

- HB029-2019
1. That the report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated May 22, 2019, to the Brampton Heritage Board Meeting of May 28, 2019, re: **Heritage Permit Application – Alterations to a Designated Heritage Property – Notice of Intention to demolish a metal shed and Authority to Enter into a Heritage Easement Agreement – 6461 Mayfield Road (Thompson Farmhouse) – Ward 10** (File HE.x), be received;
 2. That the Heritage Permit Application for the alterations of the Thompson Farmhouse and Application to demolish the existing metal shed on the heritage property at 6461 Mayfield Road be approved in accordance with sections 33 and 34 of the *Ontario Heritage Act* (the “Act”), to permit a new commercial development that includes the construction of new commercial buildings with a parking area and the conservation of the Thompson Farmhouse within the lands

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known municipally in 2019 as 6461 Mayfield Road, with such alterations in accordance with the plans, drawings Conservation Plan and Heritage Building Protection Plan dated July 18, 2018 and revised May 21, 2019, prepared by AREA Architects Rash Eckler Associates Ltd. and on file with the Policy Planning Division of the Planning and Development Services Department and the Notice of Intention to Demolish the metal shed dated May 21, 2019, signed by David Eckler from AREA Architects Ltd. and on file with the Policy Planning Division of the Planning and Development Services Department, all subject to the following additional conditions:

- a. That prior to the adoption of the related site specific Zoning By-law Amendment giving rise to the proposed alterations and construction of a new commercial development for the property at 6461 Mayfield Road, the owner shall:
 - i. Enter into a Heritage Easement Agreement with the City for the property at 6461 Mayfield Road in accordance with the plans, drawings Conservation Plan and Heritage Building Protection Plan dated July 18, 2018 and revised May 21, 2019, prepared by AREA Architects Rash Eckler Associates Ltd. and on file with the Policy Planning Division of the Planning and Development Services Department.
- b. That prior to final Site Plan Approval for the proposed commercial development for the property at 6461 Mayfield Road, the owner shall:
 - i. Provide final site plan drawings including drawings related to the approved Conservation Plan and Heritage Building Protection Plan referenced herein in Recommendation 2;
 - ii. Provide a detailed Interpretation and Commemoration Plan for the subject property, to the satisfaction of the Director of Policy Planning; and

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- iii. Provide a detailed Landscape Plan for the subject property, to the satisfaction of the Director of Policy Planning.
- c. That prior to the issuance of any permit for the alteration of the heritage property or for the construction of any building or structure for all or any part of the property at 6461 Mayfield Road, including a heritage permit or a building permit, the owner shall:
 - i. Provide full building permit drawings, including notes and specifications for the conservation and protective measures keyed to the approved Conservation Plan and Heritage Building Protection Plan referenced herein in Recommendation 2;
 - ii. Provide a Letter of Credit, including a 30% contingency, in a form and amount and from a bank satisfactory to the Director of Policy Planning; and
 - iii. Provide full documentation of the existing heritage property at 6461 Mayfield Road, including two (2) printed sets of archival 8" x 10" colour photographs with borders in a glossy or semi-glossy finish and one (1) digital set on a CD in tiff format and 600 dpi resolution keyed to a location map, elevations and measured drawings, and copies of all existing interior floor plans, to the satisfaction of the Director of Policy Planning.
- d. That prior to the release of the Letter of Credit required in Recommendation 2.c.ii., the owner shall:
 - i. Provide a letter of substantial completion prepared and signed by a qualified heritage consultant confirming that the required conservation work, protection work, interpretation work, commemoration work and landscaping work have been completed in accordance with the approved Conservation Plan and Heritage Building Protection Plan referenced herein in Recommendation 2, the required Interpretation and Commemoration

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Plan referenced herein in recommendation 2.b.ii. and the Landscape Plan referenced herein in Recommendation 2.b.iii; and

- ii. Provide full documentation of the existing heritage property at 6461 Mayfield Road, including two (2) printed sets of archival 8" x 10" colour photographs with borders in a glossy or semi-glossy finish and one (1) digital set on a CD in tiff format and 600 dpi resolution keyed to a location map, elevations and measured drawings, and copies of all existing interior floor plans, showing completion of the conservation work, protection work, interpretation work, commemoration work and landscaping work to the satisfaction of the Director of Policy Planning.
3. That a heritage easement agreement for the property at 6461 Mayfield Road be endorsed; and
4. That the Commissioner of Planning and Development Services be authorized to sign a heritage easement agreement for the property at 6461 Mayfield Road with content satisfactory to the Director of Policy Planning in a form approved by the City Solicitor.

Carried

10.2. Information Update from Al Meneses, Commissioner of Community Services, re: **Heritage Theatre Block – 82-86 Main Street North – Ward 1.**

Item 11.1 was brought forward and dealt with at this time.

Al Meneses, Commissioner of Community Services, provided an information update on the Heritage Theatre Block, which included details on the following:

- City's review of potential adaptive re-uses for the Theatre
- results of previous and recent listings of the property on MLS and through Colliers International
- staff report to be considered at the Committee of Council Meeting of May 29, 2019, recommending demolition of the Heritage Theatre Block
- proposed timelines for demolition of the Block and potential interim use of the property

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- staff's willingness to work with the Board and Peel Art Gallery, Museum and Archives (PAMA) toward the salvaging of materials for use in future heritage projects

The Board considered a motion to accept the City's proposal to demolish the Heritage Theatre Block and to put forward a position that the Board discontinue its attempt to designate the property.

The motion was considered as follows.

- HB030-2019
1. That the Brampton Heritage Board accepts Community Services staff's proposal for the demolition of the Heritage Theatre Block; and
 2. That it is the position of the Board to discontinue its attempt to designate the property; and,
 3. That the report from Peter Dymond and Paul Willoughby, Co-Chairs, to the Brampton Heritage Board Meeting of May 28, 2019, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**, be received.

Carried

10.3. Discussion at the Request of Lynda Voegtle, Board Member, re: **Victoria Park Arena**.

Lynda Voegtle, Board Member, outlined the significance of Victoria Park Arena to the Brampton community, and suggested that the Board consider potential listing and future designation of the arena as a way of making Council aware of the importance of the Arena to the Board.

Al Meneses, Commissioner of Community Services, noted the current condition of the building following a fire in 2016, and outlined recommendations in a staff report on the future of the property to be considered at the Committee of Council meeting of May 29, 2019, including demolition of the existing building and construction of a new facility.

Board discussion on this matter included:

- potential for replication of the Arena in the new facility
- possibility of retaining "Victoria Park Arena" in the naming of the new facility

The following motion was considered.

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- HB031-2019 Whereas Victoria Park Arena is a significant historical asset to the Brampton community, being the first arena of its kind in the Township of Chinguacousy and to Bramalea;
- Therefore Be It Resolved that, should Victoria Park Arena be demolished, staff be requested to make every effort to incorporate those important heritage elements in the design of the new building as a means of commemorating the original Arena, with emphasis on the built form, and that staff work with the Heritage Planners and the Brampton Heritage Board toward this purpose.

Carried

- 10.4. Discussion Item at the Request of Cassandra Jasinski, Heritage Planner, Planning and Development Services, re: **Plaque and Awards of Merit Event**.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, requested the Board's assistance in the identification of candidate properties for the bi-annual Plaque and Awards of Merit event. Ms. Jasinski also indicated that consideration is being given to incorporate an Annual Heritage Celebration Day into this event.

Ms. Jasinski requested that Board Members provide feedback on candidate properties and the proposed Heritage Celebration Day, either at the upcoming Outreach and Marketing Sub-Committee meeting or directly to her.

Board discussion on this matter included a potential candidate property and acknowledgment of the request for feedback.

- 10.5. Verbal Update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, re: **11651 Bramalea Road – Archdekin-Giffen Farmhouse – Ward 9**.

In her verbal update on this matter, Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided information about the relocation of the Archdekin-Giffen Farmhouse, along with photographs and video, and details on the Heritage Building Protection Plan and Heritage Easement Agreement for this property.

The following motion was considered.

- HB032-2019 That the verbal update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, to the Brampton Heritage

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Board Meeting of May 28, 2019, re: **11651 Bramalea Road – Archdekin-Giffen Farmhouse – Ward 9**, be received.

Carried

- 10.6. Update from Erin Smith, Assistant Heritage Planner, Planning and Development Services, re: **Peel Manor Basement Site Visit – 525 Main Street North – Ward 5**.

Erin Smith, Assistant Heritage Planner, Planning and Development Services, referenced the Board's consideration of the subject property at its April 16, 2019 meeting, and questions raised about potential remnants of the original Peel House of Industry and Refuge in the basement of the property.

Ms. Smith provided an overview of the communication from David Waverman, Senior Landscape Architect, Stantec Consulting Ltd. (appended to the agenda for this item), confirming Stantec's professional opinion that the brick wall does not have significant or unique cultural interest or value, as the material does not appear to date to the previous 1898 Peel House of Industry and Refuge.

The following motion was considered.

- HB033-2019 That the update from Erin Smith, Assistant Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of May 28, 2019, re: **Peel Manor Basement Site Visit – 525 Main Street North – Ward 5**, be received.

Carried

11. Referred/Deferred Items

- 11.1. Report from Peter Dymond and Paul Willoughby, Co-Chairs, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**.

Dealt with under Item 10.2 – Recommendation HB030-2019

12. Information Items – nil

13. Question Period – nil

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14. **Public Question Period** – nil

15. **Closed Session** – nil

16. **Adjournment**

Prior to adjournment, Peter Dymond and Paul Willoughby, Co-Chairs, acknowledged and thanked Board Members who are not returning for the Board's next term.

The following motion was considered.

HB034-2019 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, June 18, 2019 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, June 18, 2019

Members Present:

Peter Dymond, Co-Chair (see Item 5.2)
Douglas McLeod, Co-Chair (see Item 5.2)
Stephen Collie
Robert Crouch
Yugeshwar Singh Kaushal
Janet Millington
Peter Robertson
Vipul Shah
Basavaraj Toranagal
Ken Wilde
Paul Willoughby
Regional Councillor Paul Vincente – Wards 1 and 5

Members Absent:

Palvinder Gill
Judith Wilde (regrets)

Staff Present:

Planning and Development Services:

Bob Bjerke, Director, Policy Planning
Pascal Doucet, Heritage Planner
Cassandra Jasinski, Heritage Planner
Erin Smith, Assistant Heritage Planner

City Clerk's Office:

Peter Fay, City Clerk
Terri Brenton, Legislative Coordinator



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The meeting was called to order at 7:04 p.m. and recessed at 9:18 p.m. The Board moved into Closed Session at 9:25 p.m. and recessed at 9:56 p.m. The Board reconvened in Open Session at 9:58 p.m. and adjourned at 9:59 p.m.

1. Approval of Agenda

Peter Fay, City Clerk, Office of the Chief Administrative Officer, chaired the meeting until selection of the Co-Chairs (Item 5.2).

The following motion was considered.

HB035-2019 That the agenda for the Brampton Heritage Board Meeting of June 18, 2019 be approved as published and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act

Peter Fay, City Clerk, provided details on declarations of interest under the Municipal Conflict of Interest Act.

1. Regional Councillor Vicente declared verbally, and filed with the City Clerk, a Statement of Disclosure of Interest with respect to Item 10.3 (Report – Information on Schedule 11 of Bill 108 and Recommendation for Proposed Update to Brampton's Municipal Register of Cultural Heritage Resources), as he resides in the downtown area in a heritage listed property, encompassed in this report.

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – May 28, 2019

The subject minutes were distributed at the meeting

The minutes were considered at the Planning and Development Committee Meeting, and the recommendations were approved by Council on June 19, 2019.

The minutes were provided for the Board's information.

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4. Consent

Peter Fay, City Clerk, provided information on consideration of matters listed under consent, and outlined the process for adding or removing items from this section of the agenda.

No matters were considered under consent at this meeting.

5. Delegations/Presentations

5.1. Brampton Heritage Board Orientation:

1. Peter Fay, City Clerk, Office of the Chief Administrative Officer, re: **Procedural Matters**
2. Heritage staff, Planning and Development Services, re: **Heritage Program**

Peter Fay, City Clerk, Office of the Chief Administrative Officer, provided a presentation on procedural matters, which included information regarding the Board Process and Meetings, and the Role of Members.

Board consideration of this matter included:

- potential need for additional Board Members to provide increased participation on the Board's Sub-Committees (Heritage Resources and Outreach and Marketing)
- additional representative from the Churchville Heritage Conservation District

Pascal Doucet, Heritage Planner, Cassandra Jasinski, Heritage Planner and Erin Smith, Assistant Heritage Planner, Planning and Development Services, provided a presentation on matters related to the Heritage Program.

Mr. Doucet, Ms. Jasinski and Ms. Smith responded to questions on the following topics:

- differentiation between and the number of designated and listed heritage properties
- status of the proposed Main Street South Heritage Conservation District
- registration on title for properties in the Churchville Heritage Conservation District

The following motion was considered.

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HB036-2019 That the following orientation presentations, to the Brampton Heritage Board Meeting of June 18, 2019, be received:

1. Peter Fay, City Clerk, Office of the Chief Administrative Officer, re: **Procedural Matters**; and,
2. Heritage staff, Planning and Development Services, re: **Heritage Program**.

Carried

5.2. Brampton Heritage Board Selection of Chair and Vice-Chair or Co-Chairs

Peter Fay, City Clerk, Office of the Chief Administrative Officer, provided options on the selection of Chair and Vice-Chair or Co-Chairs, for a two-year period or the full term.

Board consideration of this matter included:

- preference for Co-Chairs
- suggestions for the term of the Co-Chairs, including a one-year period or a two-year period (on the basis that a selected Co-Chair could be nominated for an additional time period)

Mr. Fay opened the nominations for Co-Chair.

Ken Wilde nominated Peter Dymond; Mr. Dymond accepted the nomination.

Paul Willoughby nominated Doug McLeod; Mr. McLeod accepted the nomination.

Steve Collie nominated Paul Willoughby; Mr. Willoughby declined the nomination.

The following motion was considered.

HB037-2019 That Peter Dymond and Doug McLeod be selected Co-Chairs of the Brampton Heritage Board for a period of one-year, ending May 2020.

Carried

Note: Peter Dymond chaired the balance of the meeting, as one of the selected Co-Chairs.

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6. Sub-Committees

6.1. Minutes – Heritage Resource Sub Committee – June 13, 2019

Paul Willoughby, Chair, Heritage Resources Sub-Committee, provided an overview of the subject minutes.

Board consideration of this matter included:

- questions about a potential cross-departmental committee for City owned cultural heritage resources, and details from staff in response
- research on potential heritage resources
- proposed Heritage Resources Sub-Committee meeting dates and times (it was confirmed that the meeting schedule would be determined by the sub-committee)
- need for participation by Board Member participation on the Board's sub-committees (Heritage Resources and Outreach and Marketing)

The following motion was considered.

BHB038-2019 That the **Minutes of the Heritage Resource Sub Committee Meeting of June 13, 2019**, to the Brampton Heritage Board Meeting of June 18, 2019, be received.

Carried

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting.

Board consideration of this matter included:

- removal of 70 Main Street North (Robson Block) – Ward 1, as this property will be subject to demolition as part of the “Heritage Theatre Block”
- update from Heritage staff on the status of designation for 1 Peel Village Parkway (The Watson Roundhouse) – Ward 3

The following motion was considered.

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HB039-2019 That the following property be removed from the Board's Proposed Designations List, as it will be subject to demolition as part of the "Heritage Theatre Block" (70-86 Main Street North) – Ward 1:

70 Main Street North – Robson Block – Ward 1

Carried

8. **Heritage Impact Assessments (HIA)** – nil

9. **Correspondence** – nil

10. **Other/New Business**

10.1. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, re: **Heritage Permit Application – Heritage Conservation Plan for the Samuel McClure Octagon House at 8280 Heritage Road – Ward 6** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Ms. Jasinski, along with applicants Mandy Sedgwick and Mirella Marshall, Sedgwick Marshall Heritage Homes, provided information on the original plaque and its relocation from the 1 ½ storey Victorian Gothic addition (which is subject to demolition), and the construction date of the main house.

Board consideration of this matter included acknowledgement of efforts by the applicants toward restoration and conservation of this heritage resource.

The following motion was considered.

- HB040-2019 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of June 18, 2019, re: **Heritage Permit Application – Heritage Conservation Plan for the Samuel McClure Octagon House at 8280 Heritage Road – Ward 6** (File HE.x), be received;
2. That the Heritage Permit application for the restoration of the Samuel McClure Octagon House located at 8280 Heritage Road in accordance with the Heritage Conservation Plan

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prepared by Golder Associates dated April 8, 2019 and further described in the heritage permit application, be approved subject to the following terms and conditions:

- a. That the owner follow the conditions set out herein in conjunction with the conditions associated with HB049-2018;
- b. That the concrete buttresses installed against the northwest and southwest walls be removed should it be determined by a qualified engineer with experience in heritage conservation that their presence is detrimental to the conservation of the Samuel McClure Octagon House;
- c. That the roof beams and wood lug sills in the octagonal portion of the dwelling not be replaced unless they are beyond repair, and that the conservation method for the affected roof beams and wood lug sills be documented, all to the satisfaction of the Heritage staff, Planning and Development Services, at the City of Brampton;
- d. That a Maintenance Plan be developed and implemented as part of the completion of conservation works, as outlined in the Heritage Conservation Plan for the Samuel McClure Octagon House, prepared by Golder Associates, dated April 8, 2019;
- e. That the work be carried out in accordance with the Heritage Conservation Plan for the Samuel McClure Octagon House, prepared by Golder Associates, dated April 8, 2019; and,
- f. That Heritage staff, Planning and Development Services, at the City of Brampton be notified prior to the commencement of any work not identified as part of the Heritage Permit application and in the event of any deviation from the Heritage Conservation Plan for the Samuel McClure Octagon House prepared by Golder Associates, dated April 8, 2019.

Carried

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- 10.2. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated June 13, 2019, re: **Heritage Permit Application – Construction of a New Building and Alterations of a Property Located in the Village of Churchville Heritage Conservation District – 7887 Churchville Road – Ward 6** (File HE.x).

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Mr. Doucet, along with Alex Temporale, Principal, ATA Architects Inc., provided information on the following:

- provisions of the Ontario Municipal Board Minutes of Settlement, as they relate to the proposed elevations and architectural features for the new building
- variances between the current and 2010/2011 proposal
- proposed architectural features relative to the Village of Churchville Heritage Conservation District Plan
- recommendation of staff that the subject application be approved, with conditions

An amendment was introduced to provide that all window heads and lintels on the front and side elevations be flat rather than arched.

Nick Craniotis, property owner, outlined concern about the proposed amendment, however, agreed to it in order to facilitate approval of his application.

The following motion to accept the recommendations in the staff report, as amended, was considered.

- HB041-2019
1. That the report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated June 13, 2019, re: **Heritage Permit Application – Construction of a New Building and Alterations of a Property Located in the Village of Churchville Heritage Conservation District – 7887 Churchville Road – Ward 6** (File HE.x), be received; and
 2. That the heritage permit application for the construction of a new one-and-a-half storey detached dwelling and alterations to the heritage property at 7887 Churchville Road within Part 2 of Plan of Survey of Part of the West Half Lot 15 Concession 3 West Of Hurontario Street Geographical Township of Toronto now in the City of Brampton Regional

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Municipality of Peel deposited on June 16, 2011 and registered under Plan number 43R-33977 be approved in accordance with section 42 of the *Ontario Heritage Act* (the “Act”) and the minutes of settlement between The Corporation of the City of Brampton (the “City”) and Ron Baldesarra for OMB Case Number PL070797 and OMB File Number O070203 and M070081, all subject to the following additional conditions:

- a. that the construction of the one-and-a-half storey detached dwelling and alterations to the heritage property be approved as shown in the floor plans, renderings and elevation drawings prepared by ATA Architects Inc. dated February 26, 2019, date-revised June 13, 2019 and on file with the Policy Planning Division of the Planning and Development Services Department, and the Site Plan and Landscape Plan drawings prepared Rand Engineering Corporation dated June 2019 and on file with the Policy Planning Division of the Planning and Development Services Department, all with the exception of the window heads and lintels on the front and side elevations, new driveway, existing metal fence along the property frontage and front yard setback of the garage shown on the Landscape Plan and Site Plan drawings;
- b. that all fourteen (14) existing trees on the property described in the tree inventory submitted by the owner/applicant and on file with the Policy Planning Division of the Planning and Development Services Department, and illustrated in the Site Plan and Landscape Plan drawings prepared by Rand Engineering Corporation dated June 2019 and on file with the Policy Planning Division of the Planning and Development Services Department be retained, preserved and maintained in their current condition;
- c. that the posts of the new iron fence be covered with a finish of natural stone and topped with a concrete cap;
- d. that all windows and sidelights on the front and side elevations be true divided lites (TDL) or simulated divided lites (SDL), and all window heads and lintels on the front and side elevations be flat rather than arched; and
- e. That prior to the issuance of any permit for the alteration of the heritage property or for the construction of any

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building or structure for all or any part of the property at 7887 Churchville Road, including a heritage permit or a building permit, the owner/applicant shall provide the following to the satisfaction of the Director of Policy Planning:

- i. Provide final Site Plan and Landscape Plan drawings and final renderings and elevation drawings that include clear identification, correction, measurements and confirmation that: all window heads and lintels on the front and side elevations be flat rather than arched; the driveway entry at Churchville Road will not exceed 4.5 meters in width; the driveway width near the dwelling will not exceed 6.5 meters; the driveway will be covered with a material suitable for the Village of Churchville Heritage Conservation District; a portion of the extent of the existing metal fence along the property will be removed and altered to accommodate the new driveway; and the front yard setback of the garage will be revised to match the measurements of the floor plan drawings, and ensure that the garage be setback 6 meters from the front wall of the dwelling as required by the minutes of the settlement.
- ii. Provide final elevation drawings stamped and approved by Urban Design staff in accordance with the Architectural Control Review process;
- iii. Provide final building permit drawings to Planning and Development Services (Heritage) in accordance with all the conditions specified in the recommendations of this report; and
- iv. Provide a final Heritage Impact Assessment to Planning and Development Services (Heritage) that includes a clear confirmation that no tree will be impacted by the construction of a new one-and-a-half storey detached dwelling and alterations to the heritage property, and is revised to be in accordance with all the conditions specified in the recommendations of this report.

Carried

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- 10.3. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated June 6, 2019, re: **Information on Schedule 11 of Bill 108 and Recommendation for Proposed Update to Brampton's Municipal Register of Cultural Heritage Resources.**

Note: Regional Councillor Vicente declared verbally, and filed with the City Clerk, a Statement of Disclosure of Interest with respect to this item, as he resides in the downtown area in a heritage listed property, encompassed in this report.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report, and responded to questions from the Board with respect to the impact of Bill 108 on the City's heritage resources and the proposed update to the *Municipal Register of Cultural Heritage Resources*, including a city-wide survey to review the properties currently included on the Register.

The following motion was considered.

- HB042-2019
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated June 6, 2019, to the Brampton Heritage Board Meeting of June 18, 2019, re: **Information on Schedule 11 of Bill 108 and Recommendation for Proposed Update to Brampton's Municipal Register of Cultural Heritage Resources**, be received;
 2. That the Brampton Heritage Board endorse, and Council direct, staff to engage a consultant to update the *Municipal Register of Cultural Heritage Resources*, through a city-wide survey to review the properties currently included in the Register, to identify additional cultural heritage resources not yet included in the Register, and to ensure conformity with the requirements for the Register under the *Ontario Heritage Act*;
 3. That the Register update and study focus initially on the downtown area with the following geographic boundaries: from Steeles Avenue in the south to Williams Parkway in the north, and from Kennedy Road in the east to McLaughlin Road in the west; and,
 4. That the Brampton Heritage Board endorse and Council direct staff to review the findings of the initial downtown area

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study and report back to the Brampton Heritage Board and Council advising on:

- i) Appropriate nominations of properties to be included in the Municipal Register of Cultural Heritage Resources:
 - a. Priority properties worthy of designation under the *Ontario Heritage Act*; and,
 - b. Further actions necessary to update the Register on a city-wide basis.

Carried

- 10.4. Report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated June 6, 2019, re: **Listing 172 Church Street East on the Municipal Register of Cultural Heritage Resources – Ward 1** (File HE.x).

Erin Smith, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report.

The following motion was considered.

- HB043-2019 1. That the report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated June 6, 2019, to the Brampton Heritage Board Meeting of June 18, 2019, re: **Listing 172 Church Street East on the Municipal Register of Cultural Heritage Resources – Ward 1** (File HE.x) be received; and,
2. That 172 Church Street East be listed on the City of Brampton's *Municipal Register of Cultural Heritage Resources*.

Carried

- 10.5. Report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated June 6, 2019, re: **Listing 41 Elliott Street on the Municipal Register of Cultural Heritage Resources – Ward 3** (File HE.x).

Erin Smith, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report and responded to questions from the Board with respect to the lot size and zoning for the property.

The following motion was considered.

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- HB044-2019
1. That the report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated June 6, 2019, to the Brampton Heritage Board Meeting of June 18, 2019, re: **Listing 41 Elliott Street on the Municipal Register of Cultural Heritage Resources – Ward 3** (File HE.x). be received; and,
 2. That 41 Elliott Street be listed on the City of Brampton's *Municipal Register of Cultural Heritage Resources*.

Carried

11. Referred/Deferred Items – nil

12. Information Items – nil

13. Question Period

In response to a question, Peter Dymond, Co-Chair, confirmed that, if required, a Board meeting in August 2019 will be held at the call of the Chair.

14. Public Question Period – nil

15. Closed Session

Peter Fay, City Clerk, outlined the matter for consideration in Closed Session.

The following motion was considered.

- HB045-2019
- That the Brampton Heritage Board proceed into Closed Session to discuss matters pertaining to the following:

- 15.1. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Local Planning Appeal Tribunal (LPAT) matter

Carried

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Note: In Open Session, Peter Dymond, Co-Chair, reported on the status of matters considered in Closed Session, as follows:

- 15.1. this item was considered by Council and direction was given to staff in Closed Session with respect to this matter

16. Adjournment

The following motion was considered.

HB046-2019 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, July 16, 2019 or at the call of the Chair.

Carried

Peter Dymond, Co-Chair

Doug McLeod, Co-Chair

Tuesday, July 16, 2019

Members Present:

Peter Dymond, Co-Chair
Douglas McLeod, Co-Chair
Stephen Collie
Robert Crouch
Palvinder Gill
Janet Millington
Vipul Shah
Basavaraj Toranagal
Judith Wilde
Ken Wilde
Paul Willoughby
Regional Councillor Paul Vincente – Wards 1 and 5

Members Absent:

Yugeshwar Singh Kaushal (regrets)
Peter Robertson (regrets)

Staff Present:

Planning and Development Services:
Bob Bjerke, Director, Policy Planning
Erin Smith, Assistant Heritage Planner
City Clerk's Office:
Terri Brenton, Legislative Coordinator



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The meeting was called to order at 7:05 p.m. and adjourned at 8:11 p.m.

1. Approval of Agenda

The following motion was considered.

HB047-2019 That the agenda for the Brampton Heritage Board Meeting of July 16, 2019 be approved as amended, as follows:

To add:

10.3. Discussion at the request of Bob Crouch, Board Members,
re: **Administration of Inspections for Heritage Permits.**

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – June 18, 2019

The minutes were considered by Council on July 10, 2019, and the recommendations were approved, as amended in Clause 4 of Recommendation HB042-2019, as outlined below. The minutes were provided for the Board's information.

- HB042-2019 4. That the Brampton Heritage Board endorse and Council direct staff to review the findings of the initial downtown area study and report back to the Brampton Heritage Board and Council advising on:
- a. Appropriate nominations of properties to be included in the Municipal Register of Cultural Heritage Resources:
 - b. Priority properties worthy of designation under the Ontario Heritage Act; and
 - c. Further actions necessary to update the Register on a city-wide basis.

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4. **Consent** – nil

5. **Delegations/Presentations**

5.1. Delegation from Joseph Milos, Advisor, Station Planning, Planning and Development, Metrolinx, re: **Heritage Impact Assessment for Buildings on 'Listed' Properties Proposed for Demolition at 30 Nelson Street West, 46 Elizabeth Street North, 50 Elizabeth Street North and 5 Railroad Street.**

Joseph Milos, Advisor, Station Planning, Planning and Development, Metrolinx, provided a presentation entitled: “Brampton GO Station: South Lot”, and an overview of the mitigation measures outlined in the Heritage Impact Assessment (HIA), which was appended to the agenda for this meeting.

In response to questions from the Board, Mr. Milos, along with Brian Gallagher and Susan Walsh, representatives from Metrolinx, provided information on the following:

- current condition of the subject properties
- next steps, including demolition permit application, registration of the HIA with the Ministry of Tourism, Culture and Sport
- rationale for and details about the surface parking lot
- proposed timelines for demolition and construction of the surface parking lot
- proposed future transit-oriented development in downtown Brampton

Board Members outlined comments and concerns with respect to the loss of the subject listed heritage properties in the downtown area.

The following motion was considered.

HB048-2019 That the delegations and presentation from Joseph Milos, Advisor, Station Planning, Planning and Development, Brian Gallagher and Susan Walsh, Metrolinx, to the Brampton Heritage Board Meeting of July 16, 2019, re: **Heritage Impact Assessment for Buildings on 'Listed' Properties Proposed for Demolition at 30 Nelson Street West, 46 Elizabeth Street North, 50 Elizabeth Street North and 5 Railroad Street**, be received.

Carried

6. **Sub-Committees** – nil

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7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence

9.1. E-mail Correspondence from Gage Board, Senior Events Specialist, Economic Development and Culture, dated July 9, 2019, re: Doors Open Brampton - September 27, 28 and 29, 2019.

Board consideration of the subject correspondence included:

- volunteer opportunities for the subject event
- the Board's previous participation in Doors Open Brampton

Paul Willoughby, Board Member, indicated he would contact Gage Board, Senior Events Specialist, Economic Development and Culture, for more information about the Board's potential participation in the 2019 event.

The following motion was considered.

HB049-2019	That the e-mail correspondence from Gage Board, Senior Events Specialist, Economic Development and Culture, dated July 9, 2019, to the Brampton Heritage Board Meeting of July 16, 2019, re: Doors Open Brampton - September 27, 28 and 29, 2019 , be received.
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Carried

10. Other/New Business

10.1. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, re: Heritage Permit Application and Heritage Incentive Grant Application – Masonry Repairs at 51 Chapel Street – Ward 3 (File HE.x).

Erin Smith, Assistant Heritage Planner, provided an overview of the subject report.

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In response to a question from the Board, Ms. Smith provided information on the proposed replacement bricks.

The following motion was considered.

- HB050-2019
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of July 16, 2019, re: **Heritage Permit Application and Heritage Incentive Grant Application – Masonry Repairs at 51 Chapel Street – Ward 3** (File HE.x), be received;
 2. That the Heritage Permit application for masonry repair of the dwelling at 51 Chapel Street, including repointing with lime-based mortar, selective replacement of bricks, and tuckpointing of the stone foundation be approved subject to the following terms and conditions:
 - a. That the recipe for the lime-based mortar to be used be confirmed with Heritage staff;
 - b. That the applicant provide the source and specifications of any replacement brick to be used to the approval of Heritage staff; and,
 3. That the associated Designated Heritage Property Incentive Grant application for 51 Chapel Street for masonry repair of the dwelling at 51 Chapel Street, including repointing with lime-based mortar, selective replacement of bricks, and tuckpointing of the stone foundation, and tuckpointing of the stone foundation be approved, to a maximum of \$5,000.

Carried

- 10.2. Report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated July 8, 2019, re: **Heritage Permit Application for New Metal Roof – 63 Elizabeth Street South – Ward 3** (File HE.x).

Erin Smith, Assistant Heritage Planner, provided an overview of the subject report.

The following motion was considered.

- HB051-2019
1. That the report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated July 8, 2019, to

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the Brampton Heritage Board Meeting of July 16, 2019, re: **Heritage Permit Application for New Metal Roof – 63 Elizabeth Street South – Ward 3** (File HE.x), be received;

2. That the Heritage Permit application for 63 Elizabeth Street South for new metal roofing be approved, subject to the following conditions:
 - a. That the applicant provide the specifications of the final metal roofing material's pattern, profile, texture and colour to the satisfaction of Heritage staff;
 - b. That the new metal roofing on the two ground floor bay windows on the front façade match the existing metal roofing; and,
3. That in the event that Council has no scheduled meeting before the expiration of the 90 days of receipt (September 8, 2019) the power to consent to the Heritage Permit for 63 Elizabeth Street South be delegated to the Commissioner, Planning and Development Services as per Delegation of Authority By-Law 278-2014.

Carried

10.3. Discussion at the request of Bob Crouch, Board Members, re: **Administration of Inspections for Heritage Permits.**

Bob Crouch, Board Member, outlined concerns with respect to inspection and identification of issues for a property in the Churchville Heritage Conservation District.

Bob Bjerke, Director, Policy Planning, Planning and Development Services, provided details on the process for inspections of properties in the District by staff in the Building and Enforcement Divisions, Heritage staff attendance at these inspections, and measures to address situations where work on heritage properties is not carried out in accordance with required City permits and approvals.

The following motion was considered.

- HB052-2019 That staff be requested to report back to the Brampton Heritage Board on a process to ensure timely inspections of properties within the Churchville Heritage Conservation District, for which there are open Heritage Permits.

Carried

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11. Referred/Deferred Items – nil

12. Information Items

Steve Collie, Board Member, provided details on a heritage walking tour in downtown Brampton taking place on Saturday, July 20, 2019.

13. Question Period

Staff responded to questions from the Board with respect to the delegation by Metrolinx (Item 5.1), including the surface parking lot, proposed future transit-oriented development, and future measures to prevent the loss of heritage resources.

14. Public Question Period

Chris Bejnar, Brampton resident, referenced discussion under Item 10.3 and asked about lessons learned as a result of the structure built at 443 Centre Street North, Brampton, and commented on the need for more vigilance when it comes to building permits, whether for a heritage property or not.

15. Closed Session – nil

16. Adjournment

The following motion was considered.

HB053-2019	That the Brampton Heritage Board do now adjourn to meet again on Tuesday, September 17, 2019 at 7:00 p.m. or at the call of the Chair.
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Carried

Peter Dymond, Co-Chair

Doug McLeod, Co-Chair

Tuesday, September 17, 2019

Members:

Peter Dymond (Co-Chair)
Douglas McLeod (Co-Chair)
Palvinder Gill
Yugeshwar Singh Kaushal
Vipul Shah
Basavaraj Toranagal
Ken Wilde
Judith Wilde
Paul Willoughby
Regional Councillor Paul Vincente – Wards 1 and 5

Members Absent:

Stephen Collie (regrets)
Robert Crouch (regrets)
Janet Millington
Peter Robertson (regrets)

Staff Present:

Planning and Development Services:

Pascal Doucet, Heritage Planner

City Clerk's Office:

Tammi Jackson, Legislative Coordinator



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The meeting was called to order at 7:00 p.m. and adjourned at 8:07 p.m.

1. **Approval of Agenda**

Prior to the approval of the agenda, Councillor Vicente welcomed the Humber College Students in attendance who were there to observe how Committees are structured and function.

The following motion was considered.

HB054-2019 That the agenda for the Brampton Heritage Board Meeting of July 16, 2019 be approved as published and circulated.

Carried

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 10.6 was added.

2. **Declarations of Interest under the Municipal Conflict of Interest Act** - nil

3. **Previous Minutes**

3.1. **Minutes - Brampton Heritage Board - July 16, 2019**

Note: Council considered the minutes and approved the recommendations on August 7, 2019. The minutes were provided for the Board's information.

4. **Consent**

The following item listed with an asterisk (*) was considered to be routine and non-controversial by the Board and was acknowledged at this time.

(Item 12.1 was removed from Consent)

5. **Delegations/Presentations** - nil

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6. **Sub-Committees**

Members stressed the need for more sub-committee members to undertake the necessary research and work required.

Peter Dymond, Co-Chair, requested further patience with respect to the lack of sub-committee members within each sub-committee. Mr. Dymond advised that both Douglas McLeod, Co-Chair and he himself would work on additional sub-committee members upon the arrival of newly appointed Board members. Mr. Dymond also requested that each sub-committee select a Chair and report back to Board.

7. **Designation Program** – nil

7.1. **Proposed Designations**

A list of properties proposed for heritage designation was provided with the agenda for this meeting.

Board consideration of this matter included:

- Addition of 15 Bramalea Road – Ward 7 (Old Simmons Factory warehouse), as a settlement has been reached and executed.

The following motion was considered.

HB055-2019 That the following property be added to the Board's Proposed Designations List, as it will be subject to designation:

15 Bramalea Road – Ward 7 (Old Simmons Factory Warehouse).

Carried

8. **Heritage Impact Assessments (HIA)** - nil

9. **Correspondence** - nil

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10. Other/New Business

- 10.1. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated August 22, 2019, re: **Heritage Permit Application and Heritage Incentive Grant Application – Repair of the Wood Frames Surrounding the Stained Glass Windows at St. Andrew’s Presbyterian Church – 44 Church Street East – Ward 1** (File HE.x).

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report and answered questions for clarification.

The following motion was considered.

- HB056-2019
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated August 22, 2019, to the Brampton Heritage Board Meeting of September 17, 2019, re: **Heritage Permit Application and Heritage Incentive Grant Application – Repair of the Wood Frames Surrounding the Stained Glass Windows at St. Andrew’s Presbyterian Church – 44 Church Street East – Ward 1** (File HE.x) be received; and,
 2. That the Heritage Permit application for the repair of the exterior wood sills of the stained glass windows be approved; and,
 3. That the associated Designated Heritage Property Incentive Grant application for 44 Church Street East for the repair of the exterior wood sills of the stained glass windows be approved to a maximum of \$5,000.

Carried

- 10.2. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated September 3, 2019, re: **Heritage Permit Application – Installation of New Wood Windows on the Front (West) Façade – 280 Main Street North – Ward 1** (File HE.x).

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report and answered questions for clarification.

The following motion was considered.

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- HB057-2019
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated September 3, 2019, to the Brampton Heritage Board Meeting of September 17, 2019, re: **Heritage Permit Application – Installation of New Wood Windows on the Front (West) Façade – 280 Main Street North – Ward 1** (File HE.x) be received; and,
 2. That the Heritage Permit application be approved, subject to the following terms and conditions:
 - a. That the two first storey side units on the bay window and the four second storey windows be one-over-one wood sash windows to match the design of the original windows.

Carried

- 10.3. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated September 9, 2019, re: **Heritage Permit Application and Heritage Grant Application for Alterations to a Designated Heritage Property – 44 Main Street South (Boyle House) – Ward 1** (File HE.x).

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report and answered questions for clarification with respect to costs associated with the repairs.

The following motion was considered.

- HB058-2019
1. That the report from Pascal Doucet, Heritage Planner, Policy Planning, Planning & Development Services, dated September 9, 2019 to the Brampton Heritage Board Meeting of September 17, 2019, re: **Heritage Permit Application and Heritage Grant Application for Alterations to a Designated Heritage Property – 44 Main Street South (Boyle House) – Ward 1** (File HE.x) be received; and,
 2. That the Heritage Permit Application for the alterations to the designated heritage property at 44 Main Street South (Boyle House) for the restoration and repair of the five (5) upper floor wood dormer windows be approved subject to the following terms and conditions:
 - a. That only the window elements damaged/deteriorated beyond repair may be replaced;

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- b. That the window elements damaged/deteriorated beyond repair be repaired in kind; and
 - c. That the Owner notifies heritage planning staff from Policy Planning in the Planning & Development Services Department within thirty (30) days of completion of the work for the restoration and repair of the five (5) upper floor wood dormer windows; and
- 3. That the Designated Heritage Property Incentive Grant application for 44 Main Street South for the restoration and repair of the five (5) upper floor wood dormer windows be approved, to a maximum of five thousand dollars (\$5,000); and
 - 4. That heritage planning staff from Policy Planning in the Planning and Development Department be directed to inspect the property at 44 Main Street South (Boyle House) with an Officer appointed by the City upon completion of the work for the restoration and repair of the five (5) upper floor wood dormer windows, and at least once within six (6) months from the date of Council approving the work.

Carried

- 10.4. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated September 10, 2019, re: **Inspection of Designated Heritage Properties (all Wards) (RM 98/2019)** (File HE.x).

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report and answered questions for clarification.

The following motion was considered.

- BH059-2019
 - 1. That the report from Pascal Doucet, Heritage Planner, Policy Planning, Planning & Development Services, dated September 10, 2019 to the Brampton Heritage Board Meeting of September 17, 2019, re: **Inspection of Designated Heritage Properties (all Wards) (RM 98/2019)** (File HE.x), be received for information; and,
 - 2. That the Brampton Heritage Board request staff to report back on a process to ensure timely inspection of properties designated

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under Part IV, Part V or both where alterations, demolitions or removals are carried out without proper permit and approval required under the *Ontario Heritage Act*.

Carried

- 10.5. Verbal Update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, re: **10100 The Gore Road – Doherty/Fitzpatrick House – Ward 10** (File HE.x).

Ms. Cassandra Jasinski, Heritage Planner, Planning and Development Services provided correspondence for the Board's reference as she was unable to attend to provide a verbal update on the matter.

Mr. Doug McLeod, Co-Chair, read the correspondence to Committee to provide an overview of the subject matter.

The following motion was considered.

- HB060-2019 That the correspondence from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated September 16, 2019, re: **10100 The Gore Road – Doherty/Fitzpatrick House – Ward 10** (File HE.x) be received.

Carried

- 10.6 Discussion at the request of Councillor Vicente, re: **Staff Response to Members Requests.**

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and this item was added.

On behalf of a Board Member who was not in attendance at the meeting, Councillor Vicente referenced correspondence sent to City staff regarding the Churchville Fire Hall, and outlined concerns about the availability of information for Board Members regarding heritage resources.

Pascal Doucet, Heritage Planner, Planning and Development Services, indicated he did not recall the correspondence, and requested that Councillor Vicente forward it to him for attention.

No motion was considered at this time with respect to this matter.

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11. **Referred/Deferred Items** – nil

12. **Information Items** – nil

12.1. **CHO News - Summer 2019**

This matter was removed from consent to ensure members were aware of the importance of the article with respect to Bill 108 and the Role of Heritage Committees.

13. **Question Period** - nil

14. **Public Question Period** - nil

15. **Closed Session** - nil

16. **Adjournment**

The following motion was considered.

HB061-2019	That the Brampton Heritage Board do now adjourn to meet again on Tuesday, October 15, 2019 at 7:00 p.m. or at the call of the Chair.
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Carried

Tuesday, October 15, 2019

Members Present:

Peter Dymond, Co-Chair
Douglas McLeod, Co-Chair
Stephen Collie
Palvinder Gill
Yugeshwar Singh Kaushal
Janet Millington
Peter Robertson
Basavaraj Toranagal
Paul Willoughby
Regional Councillor Paul Vincente – Wards 1 and 5

Members Absent:

Robert Crouch (see Item 10.4)
Vipul Shah
Judith Wilde (regrets)
Ken Wilde (regrets)

Staff Present:

Planning and Development Services:

Bob Bjerke, Director, Policy Planning
Pascal Doucet, Heritage Planner
Cassandra Jasinski, Heritage Planner

City Clerk's Office:

Terri Brenton, Legislative Coordinator



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The meeting was called to order at 7:06 p.m. and adjourned at 8:30 p.m.

1. Approval of Agenda

The following motion was considered.

HB062-2019 That the agenda for the Brampton Heritage Board Meeting of October 15, 2019 be approved as published and circulated.

Carried

The following was received by the City Clerk's Office after the agenda was printed and related to a published item on the agenda (Board approval was not required for the addition of this item in accordance with Procedure By-law 160-2004, as amended):

- 5.1. Delegation from Vanessa Hicks, Heritage Planner, MHBC Planning Ltd., re: **Item 10.2 – Heritage Permit Application – Alterations to a Designated Heritage Property and Authority to Enter into a Heritage Easement Agreement – 160 Salvation Road – Ward 6** (File HE.x).

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – September 17, 2019

The minutes were considered by Planning and Development Committee on September 23, 2019, and the recommendations were approved by Council on September 25, 2019. The minutes were provided for the Board's information.

4. Consent – nil

5. Delegations/Presentations

- 5.1. Delegation from Vanessa Hicks, Heritage Planner, MHBC Planning Ltd., re: **Item 10.2 – Heritage Permit Application – Alterations to a Designated Heritage Property and Authority to Enter into a Heritage Easement Agreement – 160 Salvation Road – Ward 6** (File HE.x).

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Vanessa Hicks, Heritage Planner, MHBC Planning Ltd., in attendance with Natalie Ryan, Masri O Inc. Architects, provided details on work on the subject property undertaken by their companies.

On behalf of the property owner, Ms. Hicks expressed support for the recommendations in the staff report, with the exception of those relating to a heritage easement agreement. Ms. Hicks requested the Board's consideration for removal of the conditions relating to the heritage easement agreement, and outlined reasons for this request.

Ms. Hicks and Ms. Ryan responded to questions of clarification from the Board.

The following motion was considered.

HB063-2019 That the delegation from Vanessa Hicks, Heritage Planner, MHBC Planning Ltd., to the Brampton Heritage Board Meeting of October 15, 2019, re: **Item 10.2 – Heritage Permit Application – Alterations to a Designated Heritage Property and Authority to Enter into a Heritage Easement Agreement – 160 Salvation Road – Ward 6** (File HE.x), be received.

Carried

Item 10.2 was brought forward and dealt with at this time.

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the staff report, including the purpose of heritage easement agreements as they relate to the protection and conservation of heritage resources.

Mr. Doucet confirmed that the proposed conditions, including those relating to the heritage easement agreement, were shared with the owner and applicant in July 2019.

Board consideration of this matter included:

- review of the request from Ms. Hicks for removal of the conditions relating to a heritage easement agreement
- questions about the work subject to this Heritage Permit Application and the recommended heritage easement agreement, and details from staff in response
- potential deferral of the staff recommendations relating to the heritage easement agreement

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A motion was introduced to approve the staff recommendations, with a deferral of those relating to the heritage easement agreement. The motion was subsequently withdrawn.

A motion to receive the staff report and approve all recommendations within was introduced and considered as follows.

- HB064-2019
1. That the report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated October 3, 2019, to the Brampton Heritage Board Meeting of October 15, 2019, re: **Heritage Permit Application – Alterations to a Designated Heritage Property and Authority to Enter into a Heritage Easement Agreement – 160 Salvation Road – Ward 6** (File HE.x), be received;
 2. That the Heritage Permit Application for the alterations of the building of the former Mount Pleasant Presbyterian Church on the designated heritage property at 160 Salvation Road be approved in accordance with section 33 of the *Ontario Heritage Act*, as amended (the “Act”), to permit the demolition and removal of the existing one-storey rear addition constructed in the 1990s for the construction of a new two-storey rear addition, with such alterations in accordance with the Site Plan Drawing (Drawing Sheet No. A1.1) dated October 3, 2019 and prepared by MASRI O Inc. ARCHITECTS, Floor Plan and Section Drawings (Drawing Sheet No. A2.1) dated July 30, 2019, date-revised August 12, 2019 and prepared by MASRI O Inc. ARCHITECTS and the Elevations Drawings (Drawing Sheet No. A4.3) dated October 3, 2019 and prepared by MASRI O Inc. all on file with the Policy Planning Division of the Planning and Development Services and subject to the following additional conditions:
 - a. That all roof mechanical units and equipment be screened and concealed from the public right-of-way, to the satisfaction of urban design staff and heritage planning staff;
 - b. That the transformer facing Commuter Drive be concealed from the public right-of-way and screened by an entrance and signage feature that is compatible with the architecture and landscape design of the property, to the satisfaction of urban design staff and heritage planning staff;

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- c. That prior to final Site Plan Approval for the proposed two-storey rear addition at 160 Salvation Road, the owner shall:
 - i. Provide a final Heritage Conservation Plan to the satisfaction of the Director of Policy Planning and in accordance with the conservation measures, mitigation options, conservation methods and recommendations of the Heritage Impact Assessment titled "*Cultural Heritage Impact Assessment 160 Salvation Road*", date-revised October 2019, prepared by MacNaughton Hermesen Britton Clarkson Planning Limited (MHBC) and on file with the Policy Planning Division of the Planning and Development Services;
 - ii. Enter into a Heritage Easement Agreement with the City for the property at 160 Salvation Road in accordance with the Site Plan Drawing (Drawing Sheet No. A1.1), dated October 3, 2019 and prepared by MASRI O Inc. ARCHITECTS, Floor Plan and Section Drawings (Drawing Sheet No. A2.1), dated July 30, 2019, date-revised August 12, 2019 and prepared by MASRI O Inc. ARCHITECTS and the Elevations Drawings (Drawing Sheet No. A4.3) dated October 3, 2019 and prepared by MASRI O Inc. and approved Heritage Conservation Plan referenced herein in Recommendation 2.c.i.;
 - iii. Provide final site plan drawings including drawings related to the approved Heritage Conservation Plan referenced herein in Recommendation 2.c.i.;
 - iv. Provide a detailed Landscape Plan for the property, to the satisfaction of the Director of Policy Planning; and
 - v. Deposit securities, including a 30% contingency, in a form and amount and from a bank satisfactory to the Director of Policy Planning;

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- d. That prior to the issuance of any permit for the alterations of the heritage property or for the construction of any building or structure for all or any part of the property at 160 Salvation Road, including a heritage permit or a building permit, the owner shall:
 - i. Provide full building permit drawings, including notes and specifications for the conservation and protective measures keyed to the approved Heritage Conservation Plan referenced herein in Recommendation 2.c.i.; and
 - ii. Provide full documentation of the existing heritage property at 160 Salvation Road, including two (2) printed sets of archival 8" x 10" colour photographs with borders in a glossy or semi-glossy finish and one (1) digital set on a CD in tiff format and 600 dpi resolution keyed to a location map, elevations and measured drawings, and copies of all existing interior floor plans, to the satisfaction of the Director of Policy Planning;
- e. That prior to the release of the securities required in Recommendation 2.c.v., the owner shall:
 - i. Provide a letter of substantial completion prepared and signed by a qualified heritage consultant confirming that the required conservation work, protection work and landscaping work have been completed in accordance with the approved Heritage Conservation Plan referenced herein in Recommendation 2.c.i. and the Landscape Plan referenced herein in Recommendation 2.c.iv; and
 - ii. Provide full documentation of the existing heritage property at 160 Salvation Road, including two (2) printed sets of archival 8" x 10" colour photographs with borders in a glossy or semi-glossy finish and one (1) digital set on a CD in tiff format and 600 dpi resolution keyed to a location map, elevations and measured drawings, and copies of all existing

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interior floor plans, showing completion of the conservation work and preservation work to the satisfaction of the Director of Policy Planning;

3. That a heritage easement agreement for the property at 160 Salvation Road be endorsed; and
4. That the Commissioner of Planning and Development Services be authorized to sign a heritage easement agreement for the property at 160 Salvation Road with content satisfactory to the Director of Policy Planning in a form approved by the City Solicitor.

Carried

6. Sub-Committees – nil

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

- 10.1. Report from Bob Bjerke, Director, Policy Planning, Planning and Development Services, dated October 3, 2019, re: **Notice of Intention to Demolish the Dwelling at 11962 The Gore Road – Ward 10** (File HE.x).

Bob Bjerke, Director, Policy Planning, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, City Heritage staff along with Owen Chinnery and Gayle Gorman, from the Real Estate Section at the Region of Peel, provided information on the following:

- details on the road widening project that will impact the subject heritage resource

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- measures taken and options considered by City and Region staff toward preservation and/or relocation of the resource
- results of the archaeological assessment of the property
- Region of Peel Council's consideration of this matter

Board consideration of this matter included a review of staff's recommended options, measures taken by City and Region staff toward preservation of the resource, and concerns about the loss of another heritage resource.

The following motion was considered.

HB065-2019 Whereas the Brampton Heritage Board has been presented with numerous options explored by City of Brampton and Region of Peel staff to save and/or relocate the heritage resource located at 11962 The Gore Road; and

Whereas it has been determined that all efforts to save this resource were not feasible;

Therefore, it is the position of the Board that the property be approved for demolition, subject to the conditions outlined in the staff report dated October 3, 2019.

Carried

- 10.2. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated October 3, 2019, re: **Heritage Permit Application – Alterations to a Designated Heritage Property and Authority to Enter into a Heritage Easement Agreement – 160 Salvation Road – Ward 6** (File HE.x).

Dealt with under Item 5.1 – Recommendation HB064-2019

See also Recommendation HB063-2019

- 10.3. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated October 7, 2019, re: **Heritage Permit Application for the Demolition of Agricultural Buildings – 10192A Highway 50 – Ward 10** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the report and responded to questions from the Board with respect to the work subject to this Heritage Permit Application.

The following motion was considered.

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- HB066-2019
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated October 7, 2019, to the Brampton Heritage Board Meeting of October 15, 2019, re: **Heritage Permit Application for the Demolition of Agricultural Buildings – 10192A Highway 50 – Ward 10** (File HE.x), be received;
 2. That the Heritage Permit application for the demolition of one framed storage building, two steel framed storage buildings and three framed lean-tos, and the relocation and restoration of two timber barns be approved, subject to the following conditions:
 - a. That prior to the disassembling of the timber barns, the applicant submit documentation in the form of photographs and measured drawings of the two timber barns to be relocated to City of Brampton Heritage staff and the Peel Archives; and,
 - b. That photographs of the completed restoration of the timber barns be shared with the Brampton Heritage Board.

Carried

10.4. Verbal Advisory from the City Clerk's Office, re: **Resignation from Membership on the Brampton Heritage Board – Bob Crouch.**

Terri Brenton, Legislative Coordinator, City Clerk's Office, provided a verbal advisory on Bob Crouch's resignation from membership on the Brampton Heritage Board.

The following motion was considered.

- HB067-2019
- That the verbal advisory from the City Clerk's Office, to the Brampton Heritage Board Meeting of October 15, 2019, re: **Resignation from Membership on the Brampton Heritage Board – Bob Crouch**, be received;

That Mr. Crouch's resignation be accepted with regret; and,

That Mr. Crouch be thanked for his participation during his time as a Member of the Brampton Heritage Board.

Carried

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- 11. Referred/Deferred Items – nil
- 12. Information Items – nil
- 13. Question Period – nil
- 14. Public Question Period – nil
- 15. Closed Session – nil
- 16. Adjournment – nil

The following motion was considered.

HB068-2019 That the Brampton Heritage Board do now adjourn to meet again
 on Tuesday, November 19, 2019 at 7:00 p.m. or at the call of the
 Chair.

Carried

Peter Dymond, Co-Chair

Doug McLeod, Co-Chair

Tuesday, November 19, 2019

Members Present:

Peter Dymond, Co-Chair
Stephen Collie
Vipul Shah
Basavaraj Toranagal
Ken Wilde
Paul Willoughby
Regional Councillor Paul Vincente – Wards 1 and 5

Members Absent:

Douglas McLeod, Co-Chair (regrets)
Palvinder Gill (regrets)
Yugeshwar Singh Kaushal (regrets)
Janet Millington (regrets)
Peter Robertson (regrets)
Judith Wilde (see Item 10.5)

Staff Present:

Planning and Development Services:

Antonieta Minichillo, Manager, Community Innovation and Resilience
Pascal Doucet, Heritage Planner
Cassandra Jasinski, Heritage Planner
Harsh Padhya, Assistant Heritage Planner

City Clerk's Office:

Terri Brenton, Legislative Coordinator



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The meeting was called to order at 7:15 p.m. and adjourned at 8:54 p.m.

1. Approval of Agenda

Antonietta Minichillo, Manager, Community Innovation and Resilience, Planning and Development Services, introduced Harsh Padhya, the new Assistant Heritage Planner.

Board consideration took place with respect to proposed additions to the agenda.

The following motion was considered.

HB069-2019 That the agenda for the Brampton Heritage Board Meeting of November 19, 2019 be approved as amended, as follows:

To add:

- 10.4. Discussion Item at the Request of Regional Councillor Vicente, re: **172 Church Street East – Ward 1;**
- 10.5. Verbal Advisory from the City Clerk's Office, re: **Resignation from Membership on the Brampton Heritage Board – Judy Wilde;** and,
- 10.6. Discussion Item at the Request of Steve Collie, Board Member, re: **Brampton Heritage Board's Annual "Highlight on Heritage" Event.**

Carried

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 10.6 was added.

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – October 15, 2019

The minutes were considered by the Planning and Development Committee on October 21, 2019, and the recommendations were approved by Council on October 23, 2019. The minutes were provided for the Board's information.

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4. Consent – nil

5. Delegations/Presentations – nil

6. Sub-Committees

6.1. Minutes – Heritage Resources Sub-Committee – October 10, 2019

Paul Willoughby, Board Member, provided an overview of the subject minutes, outlined the proposed schedule of meetings for the Resources Sub-Committee, and responded to questions from the Board.

Peter Dymond, Co-Chair, reiterated the need for and the importance of Board Member participation on the Board's two Sub-Committees (Resources and Outreach and Marketing).

The following motion was considered.

HB070-2019 That the **Minutes of the Heritage Resources Sub-Committee Meeting of October 10, 2019**, to the Brampton Heritage Board Meeting of November 19, 2019, be received.

Carried

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments – nil

9. Correspondence – nil

10. Other/New Business

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- 10.1. Report from Antonietta Minichillo, Manager, Community Innovation and Resilience, Planning and Development Services, re: **Amendment to the Conditions for Alteration of a Designated Heritage Property – 160 Salvation Road – Ward 6** (File HE.x).

The subject report was published on the City's web portal on November 19, 2019 and distributed at the meeting.

Antonietta Minichillo, Manager, Community Innovation and Resilience, Planning and Development Services, provided an overview of the report, outlined the rationale for staff's recommendation to amend the conditions for the Heritage Permit to remove the requirement for a Heritage Easement Agreement, and responded to questions from the Board.

The following motion was considered.

- HB071-2019 1. That the report from Antonietta Minichillo, Manager, Community Innovation and Resilience, Planning and Development Services, to the Brampton Heritage Board Meeting of November 19, 2019, re: **Amendment to the Conditions for Alteration of a Designated Heritage Property – 160 Salvation Road – Ward 6** (File HE.x)., be received; and,
2. That condition 2.c.ii. of the recommendation HB064-2019 from the Brampton Heritage Board Meeting of October 15, 2019 approved by the Planning and Development Committee on October 21, 2019 under recommendation PDC170-2019 and by the Council of The Corporation of the City of Brampton on October 23, 2019, pursuant to Resolution C400-2019 no longer be required as a condition to approve the Heritage Permit Application for the alterations of the designated heritage property at 160 Salvation Road received on August 28, 2019 and October 4, 2019 in accordance with section 33 of the *Ontario Heritage Act*.

Carried

- 10.2. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated November 12, 2019, re: **Heritage Permit Application – Demolition of Existing Buildings and Construction of a New Building in the Village of Churchville Heritage Conservation District – 1183 Martin's Boulevard – Ward 6** (File H.Ex).

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The subject report was published on the City's web portal on November 19, 2019 and distributed at the meeting.

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the report, confirmed that the owner has been advised of the recommended conditions, and responded to questions from the Board.

The property owner and heritage consultant were in attendance to respond to any questions from the Board. No questions were put forward to them.

The following motion was considered.

- HB072-2019
1. That the report Pascal Doucet, Heritage Planner, Planning and Development Services, dated November 12, 2019, to the Brampton Heritage Board Meeting of November 19, 2019, re: **Heritage Permit Application – Demolition of Existing Buildings and Construction of a New Building in the Village of Churchville Heritage Conservation District – 1183 Martin's Boulevard – Ward 6** (File H.Ex), be received;
 2. That the Heritage Permit Application for the demolition of existing buildings, construction of a new building and alterations of the heritage property at 1183 Martin's Boulevard be approved in accordance with section 42 of the *Ontario Heritage Act* (the "Act") and subject to the following terms and conditions:
 - a. That the demolition of existing buildings, construction of a new detached house with an attached garage and alterations to the heritage property at 1183 Martin's Boulevard be carried out substantially in accordance with the Site Plan Drawing and Elevation Drawings prepared by Cantam Group Ltd., dated September 18, 2019 and November 7, 2019, date-revised November 13, 2019 and November 14, 2019, on file with the Policy Planning Division of the Planning and Development Services Department and attached hereto as appendix C, with the exception of the garage massing between the garage doors and the soffit, the amount of stucco on the exterior walls, the window proportions and locations on the front elevation, the design of the front entrance door and the driveway configuration;

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- b. That the impact of the garage massing above the garage doors be mitigated by covering the gable of the garage with wood or fiber cement shingle siding or wood or fiber cement board and batten siding and by providing a window scaled to the dwelling between the garage doors and the soffit;
- c. That the amount of stucco be reduced on the exterior walls by incorporating other high quality materials such as brick and/or wood or fiber cement board and batten siding to the satisfaction of heritage planning staff and urban design staff;
- d. That the proportions of the upper window above the front porch be revised to reflect the vertical taller than wide rectangular dimensions in accordance with section 5.5.4 of the Village of Churchville Heritage Conservation District Plan;
- e. That the owner/applicant work with heritage planning staff to reconfigure the proportions of the windows on the west gable of the front elevation and the driveway leading to the attached garage;
- f. That all windows on the front and side elevations be sash windows with true divided lites (TDL) or simulated divides lites (SDL);
- g. That the final design of the front entrance door be compatible with the prevalent style of entrance doors found on the other front elevations of dwelling on Martin's Boulevard to the satisfaction of heritage planning staff;
- h. That any gas and hydro services meters and utilities not be visible from Martin's Boulevard;
- i. That prior to the issuance of any permit for the alteration of the heritage property or for the construction of any building or structure for all or any part of the property at 1183 Martin's Boulevard, including a heritage permit or a building permit, the owner shall:
 - i. Provide full building permit drawings including a final Site Plan, a final Landscape Plan, floor plans and final elevation drawings;

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- ii. Illustrate to scale on the building permit drawings the location and appearance of the gutters, rainwater leaders and gas and hydro services;
 - iii. Provide final elevation drawings stamped and approved by Urban Design staff in accordance with the Architectural Control Review process; and
 - iv. Provide archaeological assessment(s) and associated letter(s) of acceptance from the Ministry of Tourism, Culture and Sport (MTCS) for the whole property confirming that the property has met all archaeological licencing and conservation requirements in accordance with the *Ontario Heritage Act* and the Standards and Guidelines for Consultant Archaeologists; and
 - j. That the Owner notifies heritage planning staff from Policy Planning the Planning & Development Services Department within thirty (30) days of completion of the construction of the new detached house; and
3. That heritage planning staff from Policy Planning in the Planning and Development Department be directed and authorized to inspect the property at 1183 Martin's Boulevard upon completion of the construction of the new detached house and at least once within six (6) months from the date of council approving the work referenced herein in Recommendation 2.a. for the demolition of existing buildings, construction of a new building and alterations to the heritage property.

Carried

- 10.3. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated November 7, 2019, re: **Heritage Permit Application – Interior Renovation and Addition to the Doherty-Fitzpatrick House – Ward 10** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the report.

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Ms. Jasinski, along with staff from the Community Services Department and David Ecclestone, Architect, +VG Architects, responded to questions from the Board with respect to the work subject to this Heritage Permit Application.

The following motion was considered.

- HB073-2019
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated November 7, 2019, re: **Heritage Permit Application – Interior Renovation and Addition to the Doherty-Fitzpatrick House – Ward 10** (File HE.x).report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated November 7, 2019, to the Brampton Heritage Board Meeting of November 19, 2019, re: **Heritage Permit Application – Interior Renovation and Addition to the Doherty-Fitzpatrick House – Ward 10 (HE.x 10100 The Gore Road)**, be received; and
 2. That the Heritage Permit application be approved, subject to the following terms and conditions:
 - a. That prior to the issuance of the Building Permit, the final drawings for the project be circulated to City of Brampton Heritage staff for review and approval;
 - b. That the final specifications for exterior cladding, windows, and roofing of the addition, and new wood trim and interior wood doors inside the Doherty-Fitzpatrick House be to the satisfaction of City of Brampton Heritage staff;
 - c. That where replacement is required of any wood elements, this be documented to the satisfaction of City of Brampton Heritage staff;
 - d. That City of Brampton Heritage staff be notified prior to the commencement of any work that is not identified as part of the Heritage Permit Application to obtain approval under Section 33 of the *Ontario Heritage Act*, for review and documentation; and,
 - e. That the work be carried out substantially in accordance with the heritage permit application and the drawings prepared by +VG Architects dated November 4, 2019.

Carried

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10.4. Discussion Item at the Request of Regional Councillor Vicente, re: **172 Church Street East – Ward 1.**

Regional Councillor Vicente and Pascal Doucet, Heritage Planner, Planning and Development Services, outlined the impact of a recent fire on the subject property.

Mr. Doucet confirmed that the property is listed on the City's Municipal Register of Cultural Heritage Resources.

Heritage staff responded to questions from the Board regarding this and other heritage resources that have been lost due to fire and other causes, and provided information on legislative requirements for the vacant heritage buildings.

10.5. Verbal Advisory from the City Clerk's Office, re: **Resignation from Membership on the Brampton Heritage Board – Judy Wilde.**

Terri Brenton, Legislative Coordinator, City Clerk's Office, provided a verbal advisory regarding Judy Wilde's resignation from membership on the Brampton Heritage Board.

The following motion was considered.

HB074-2019 That the verbal advisory from the City Clerk's Office, to the Brampton Heritage Board Meeting of November 19, 2019, re: **Resignation from Membership on the Brampton Heritage Board – Judy Wilde**, be received;

That Ms. Wilde's resignation be accepted with regret; and,

That Ms. Wilde be thanked for her participation during her time as a Member of the Brampton Heritage Board.

Carried

10.6. Discussion Item at the Request of Steve Collie, Board Member, re: **Brampton Heritage Board Annual "Highlight on Heritage" Event.**

Steve Collie, Board Member, provided information on the Board's Annual "Highlight on Heritage" event, which takes place every February (the month in which Heritage Week is celebrated).

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A motion was introduced to confirm that the Board would organize and participate in the event in February 2020.

Board consideration of this matter included a suggestion that the motion be expanded to provide for the Board's organization of and participation in the event during the current Term of Council (2018-2022).

The motion was considered as follows.

HB075-2019 That the Brampton Heritage Board organize and participate in the Board's Annual "**Highlight on Heritage**" Event during the current Term of Council (2018-2022).

Carried

11. Referred/Deferred Items – nil

12. Information Items

12.1. Brampton Heritage Board - 2020 Meeting Schedule

This material was provided for the Board's information.

Board discussion took place with respect to the scheduled meetings in July and August 2020.

A motion was introduced to cancel the Board's July and August 2020 meetings.

Board consideration of the motion included a suggestion that these meetings remain on the calendar, and consideration be given to cancellation closer to the meeting dates.

The motion was subsequently withdrawn.

12.2. CHO News – Fall 2019

This material was provided for the Board's information.

13. Question Period – nil

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14. Public Question Period – nil

15. Closed Session – nil

16. Adjournment

Board discussion took place with respect to a meeting in December 2019.

The following motion was considered.

- | | |
|------------|---|
| HB076-2019 | <ol style="list-style-type: none">1. That the Brampton Heritage Board Meeting of December 17, 2019 be cancelled; and,2. That the Brampton Heritage Board do now adjourn to meet again on Tuesday, January 21, 2020 at 7:00 p.m. or at the call of the Chair. |
|------------|---|

Carried

Peter Dymond, Co-Chair

Doug McLeod, Co-Chair