

Tuesday, January 17, 2017

Members Present:

Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Jeff Chalmers
Steve Collie
Doug McLeod
Anthony Simone
David Whyte
Ken Wilde
City Councillor Doug Whillans – Wards 2 and 6

Members Absent:

Herman Custodio (regrets)
Kathryn Fowlston (regrets)

Staff Present:

Antonieta Minichillo, Heritage Planner, Planning and
Development Services
Cassandra Jasinski, Heritage Planner, Planning and
Development Services
Terri Brenton, Legislative Coordinator, City Clerks' Office



Minutes
Brampton Heritage Board

The meeting was called to order at 7:05 p.m. and adjourned at 8:07 p.m.

1. Approval of Agenda

The following motion was considered.

HB001-2017 That the agenda for the Brampton Heritage Board Meeting of
January 17, 2017 be approved as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – November 15, 2016

The minutes were considered by Planning and Infrastructure Services Committee on December 5, 2016 and the recommendations were approved by Council on December 14, 2016.

The minutes were provided for the Board's information.

4. Consent

The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Board and were approved at one time.

(12.1, 12.2)

5. Delegations/Presentations – nil

6. Sub-Committees – nil

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting.

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In response to a question from the Board, Antonietta Minichillo, Heritage Planner, Planning and Development Services, outlined the status of heritage designation for the property located at 2838 Bovaird Drive West (Laird House).

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

10.1. Discussion at the request of Steve Collie, Board Member, re: "Highlight on Heritage" Event – February 11, 2017 – Bramalea City Centre

Steve Collie, event organizer on behalf of the Board, provided details on this year's "Highlight on Heritage" event taking place on Saturday, February 11, 2017 from 9:00 a.m. to 6:00 p.m. at the Bramalea City Centre.

In response to a question from the Board, Mr. Collie indicated that Michael Avis will coordinate the schedule for Board volunteers.

Board consideration of the event included a suggestion that the Canada 150 Anniversary be incorporated into the Board's display. In response to an inquiry from the Board, Antonietta Minichillo, Heritage Planner, Planning and Development Services, indicated she would work with the vendor to get two or three display panels with the Canada 150 logo.

The following motion was considered.

HB002-2017 That the Brampton Heritage Board organize and participate in the "Highlight on Heritage" event taking place on Saturday, February 11, 2017 at the Bramalea City Centre.

Carried

10.2. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated January 7, 2017, re: **Designation under Part IV, Section 29 of the Ontario Heritage Act – 10100 The Gore Road – Ward 10 (File HE.x).**

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Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the report.

Board consideration of this matter included future use of the building for community space, and questions about some of the heritage attributes.

The following motion was considered.

- HB003-2017
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated January 7, 2017, to the Brampton Heritage Board Meeting of January 17, 2017, re: **Designation under Part IV, Section 29 of the Ontario Heritage Act – 10100 The Gore Road – Ward 10** (File HE.x), be received;
 2. That designation of 10100 The Gore Road under Part IV of the *Ontario Heritage Act* as a property of cultural heritage significance, be approved;
 3. That staff be authorized to publish and serve the Notice of Intention to Designate in accordance with the requirements under the *Ontario Heritage Act*;
 4. That, if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, a by-law be passed to designate the subject property;
 5. That, if there are any objections in accordance with the provisions of the *Ontario Heritage Act*, staff be directed to refer the proposed designation to the Ontario Conservation Review Board; and,
 6. That staff be authorized to attend the Conservation Review Board hearing process in support of Council's decision to designate the subject property.

Carried

- 10.3. Verbal Update from Antonietta Minichillo, Heritage Planner, Planning and Development Services, re: **8472 Mississauga Road (Fuller House) – Commemorative Feature – Ward 6** (File HE.x).

Antonietta Minichillo, Heritage Planner, Planning and Development Services, provided details on the commemorative feature for the subject property, as outlined in the material appended to the agenda for this meeting.

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Ms. Minichillo responded to questions from the Board with respect to the proposed location and signage for the commemorative feature, planning application process as it relates to the feature, and proposed landscaping and pedestrian walkways in the vicinity of the feature.

The following motion was considered.

HB004-2017 That the Verbal Update from Antonietta Minichillo, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of January 17, 2017, re: **8472 Mississauga Road (Fuller House) – Commemorative Feature – Ward 6** (File HE.x), be received.

Carried

10.4. Verbal Update from Antonietta Minichillo, Heritage Planner, Planning and Development Services, re: **58 Church Street – Churchville – Ontario Municipal Board (OMB) Issued Decision – Ward 6** (File HE.x).

Antonietta Minichillo, Heritage Planner, Planning and Development Services, referenced the OMB decision for 58 Church Street, which was included with the agenda for this meeting. Ms. Minichillo provided a summary of the OMB hearing and highlighted approval for the wraparound porch, one of the elements of particular concern to Board Members and staff.

Board consideration of this matter included:

- concern about the precedent that has been set in Churchville as a result of approval of the wraparound porch
- questions about retention of the landscaping elements, should the property be sold in future, and details from staff in response
- concern about quorum requirements for the OMB that allows for just one individual to make a decision on matters before it
- compliments to staff members for their representation at the hearing

The Board held a discussion on lessons learned from the OMB hearing and resulting decision.

The following motion was considered.

HB005-2017 That the Verbal Update from Antonietta Minichillo, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of January 17, 2017, re: **58 Church Street**

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– Churchville – Ontario Municipal Board (OMB) Issued
Decision – Ward 6 (File HE.x), be received.

Carried

11. Referred/Deferred Items

- 11.1. Report from Peter Dymond and Paul Willoughby, Co-Chairs, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**

Terri Brenton, Legislative Coordinator, City Clerk's Office relayed an update on this matter from Al Meneses, Commissioner of Community Services, indicating that work is progressing in the background and that staff continues to be optimistic that the status quo will end soon.

The following motion was considered.

- HB006-2017 That the report from Peter Dymond and Paul Willoughby, Co-Chairs, re: to the Brampton Heritage Board Meeting of January 17, 2017, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**, be **deferred** to the Brampton Heritage Board Meeting of February 21, 2017.

Carried

12. Information Items

- * 12.1. Information from the Ministry of Tourism, Culture and Sport, re: **InfoSheet : “The Municipal Register of Heritage Properties”**

This material was provided for the Board's information.

- * 12.2. **CHO News – Winter 2017 Edition**

This material was provided for the Board's information.

13. Question Period

Antonietta Minichillo, Heritage Planner, Planning and Development Services, responded to questions from the Board on the following:

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- Alderlea:
 - 150th Anniversary Artwork Project
 - revenue generated
 - relationship to Gage Park
 - lighting (Belvedere, front entrance, garden area)
 - signage
- information provided to Board Members on the proposed Downtown Riverwalk

14. **Public Question Period** – nil

15. **Closed Session** – nil

16. **Adjournment**

The following motion was considered.

HB007-2017 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, February 21, 2017 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, February 21, 2017

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Steve Collie
Anthony Simone
David Whyte
Ken Wilde
City Councillor Doug Whillans – Wards 2 and 6

Members Absent: Jeff Chalmers (regrets)
Herman Custodio (regrets)
Kathryn Fowlston (regrets)
Doug McLeod (regrets)

Staff Present: Planning and Development Services:
Antonieta Minichillo, Heritage Planner
Cassandra Jasinski, Heritage Planner
Tristan Costa, Assistant Heritage Planner
City Clerk's Office:
Earl Evans, Deputy City Clerk
Terri Brenton, Legislative Coordinator



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The meeting was called to order at 7:24 p.m. and adjourned at 8:39 p.m.

1. Approval of Agenda

The following motion was considered.

HB008-2017 That the agenda for the Brampton Heritage Board Meeting of February 21, 2017 be approved as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – January 17, 2017

The minutes were considered by Planning and Infrastructure Services Committee on February 13, 2017 and the recommendations were approved by Council on February 22, 2017.

The minutes were provided for the Board's information.

4. Consent

The following item listed with an asterisk (*) was considered to be routine and non-controversial by the Board and was approved at one time.

(12.1)

5. Delegations/Presentations

5.1. Presentation from Antonietta Minichillo, Heritage Planner, Planning and Development Services, re: Annual Heritage Report

Antonietta Minichillo, Heritage Planner, Planning and Development Services, provided a presentation on the Annual Heritage Report, which included Heritage Overview, 2016 Summary, 2016 Heritage Accomplishments.

Board consideration of this matter included a suggestion that the Annual Heritage Report be presented at a future City Council meeting.

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The following motion was considered.

- HB009-2017 1. That the presentation from Antonietta Minichillo, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of February 21, 2017, re: **Annual Heritage Report**, be received; and,
2. That staff be requested to present the Annual Heritage Report at a future City Council Meeting.

Carried

6. Sub-Committees

6.1. Minutes – Outreach and Marketing Sub-Committee – January 26, 2017

Michael Avis, Sub-Committee Chair, and Paul Willoughby outlined concerns about the lack of attendance at Outreach and Marketing Sub-Committee meetings. As there were only two members in attendance, the minutes do not include any decisions or recommendations.

Staff reinforced the need for participation on the sub-committee, particularly since this year the Board will be hosting the bi-annual Heritage Plaque Reception, which will include evaluation and selection of properties worthy of a plaque.

Board consideration of this matter included:

- details about the annual “Highlight on Heritage” event that took place on Saturday, February 11, 2017
- indication that the Board’s display is located in the City Hall Atrium for Heritage Week
- advisory that the Board’s display will be featured at various Brampton Library branches throughout the year
- possibility of purchasing additional displays for showcasing in more locations throughout the City
- inclusion of heritage in the City’s annual celeBRAMPTON event

The following motion was considered.

- HB010-2017 That the **Minutes of the Outreach and Marketing Sub-Committee Meeting of January 26, 2017**, to the Brampton Heritage Board Meeting of February 21, 2017, be received.

Carried

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6.2. Brampton Heritage Resources Sub-Committee Minutes - January 12, 2017

Paul Willoughby, Sub-Committee Chair, provided an overview of the minutes and topics considered at the meeting.

The following motion was considered.

HB011-2017 That the **Minutes of the Heritage Resources Sub-Committee Meeting of January 12, 2017**, to the Brampton Heritage Board Meeting of February 21, 2017, be received.

Carried

6.3. Minutes – Heritage Resources Sub-Committee – February 9, 2017

Paul Willoughby, Sub-Committee Chair, provided an overview of the minutes and topics considered at the meeting.

The following motion was considered.

HB012-2017 That the **Minutes of the Heritage Resources Sub-Committee Meeting of February 9, 2017**, to the Brampton Heritage Board Meeting of February 21, 2017, be received.

Carried

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting.

No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence

9.1. Correspondence from Elena Veldman, CHO Program Officer, re: **Community Heritage Ontario Workshops and Webinars**.

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Paul Willoughby, Co-Chair, highlighted the benefits of webinars and workshops on heritage topics, such as those listed in the correspondence. In response to a question from the Board, he indicated that webinars are generally 30 to 50 minutes in length.

The following motion was considered.

HB013-2017 That the correspondence from Elena Veldman, CHO Program Officer, dated January 12, 2017, to the Brampton Heritage Board Meeting of February 21, 2017, re: **Community Heritage Ontario (CHO) Workshops and Webinars**, be received.

Carried

10. Other/New Business

10.1. Election of Brampton Heritage Board Co-Chairs for Balance of the Term ending November 30, 2018

Earl Evans, Deputy City Clerk, City Clerk's Office, referenced Board Recommendation HB051-2015, approved by Council on September 16, 2015, appointing Co-Chairs for the term ending November 30, 2016 or until successors are named.

Mr. Evans outlined the options for election of Co-Chairs, and called for nominations for the positions.

Michael Avis, Board Member, nominated Paul Willoughby and Peter Dymond.

Mr. Willoughby and Mr. Dymond accepted the nominations.

Since there were no further nominations, a procedural motion was introduced to close the nominations. The motion was voted on and carried.

The following motion was considered.

HB014-2017 That Peter Dymond and Paul Willoughby be appointed Co-Chairs of the Brampton Heritage Board for the term ending November 30, 2018, or until successors are named.

Carried

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- 10.2. Report from Antonietta Minichillo, Heritage Planner, Planning and Development Services, dated February 10, 2017, re: **Heritage Permit Application – Part V of the Ontario Heritage Act for Churchville Cemetery (0 Churchville Road) – Ward 6** (File HE.x).

Antonietta Minichillo, Heritage Planner, Planning and Development Services, provided an overview of the report.

The applicant, Helen Warner, Public Affairs Director, The Church of Jesus Christ of Latter-day Saints, responded to questions from the Board with respect to the subject application.

The following motion was considered.

- HB015-2017 1. That the report from Antonietta Minichillo, Heritage Planner, Planning and Development Services, dated February 10, 2017, to the Brampton Heritage Board Meeting of February 21, 2017, re: **Heritage Permit Application – Part V of the Ontario Heritage Act for Churchville Cemetery (0 Churchville Road) – Ward 6** (File HE.x), be received; and,
2. That the Heritage Permit application for installation of a plaque in the Churchville Cemetery be approved.

Carried

- 10.3. Report from Antonietta Minichillo, Heritage Planner, Planning and Development Services, dated February 8, 2017, re: **Heritage Conservation Plan and Heritage Building Protection Plan – 10254 Hurontario Street – Ward 2** (File HE.x).

Antonietta Minichillo, Heritage Planner, Planning and Development Services, provided an overview of the report.

David Eckler, Architects Rasch Eckler Associates Ltd., responded to questions from the Board with respect to the subject Heritage Conservation and Building Protection Plans.

The following motion was considered.

- HB016-2017 1. That the report from Antonietta Minichillo, Heritage Planner, Planning and Development Services, dated February 8, 2017, to the Brampton Heritage Board Meeting of February 21, 2017, re: **Heritage Conservation Plan and Heritage**

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**Building Protection Plan – 10254 Hurontario Street –
Ward 2 (File HE.x), be received; and,**

2. That the “Heritage Conservation Plan and Heritage Building Protection Plan” attached as Appendix A to the report, be received and approved;
3. That prior to Site Plan approval, the applicant shall provide financial securities as specified in the Heritage Conservation Plan in a form satisfactory to the Commissioner of Planning and Development Services; and,
4. That during the period of vacancy at 10254 Hurontario Street, the owner follow the measures outlined in the Heritage Building Protection Plan;
5. That prior to the completion of the warehouse distribution centre, the owner undertake all work in accordance with the Heritage Conservation Plan for 10254 Hurontario Street, in compliance with all applicable laws having jurisdiction and by retaining all necessary permits; and,
6. That prior to the release of the financial securities specified, the owner provide a letter of substantial completion, prepared and signed by a qualified heritage consultant, confirming that the required conservation work has been completed in accordance with the Heritage Conservation Plan and that an appropriate standard of conservation has been maintained, all to the satisfaction of Heritage staff, Planning and Development Services.

Carried

- 10.4. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated February 1, 2017, re: **Designation under Part IV, Section 29 of the Ontario Heritage Act – 10192A Highway 50 – Ward 10 (HE.x).**

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the report.

The following motion was considered.

- HB017-2017 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated February 1, 2017, to the Brampton Heritage Board Meeting of February

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21, 2017, re: **Designation under Part IV, Section 29 of the Ontario Heritage Act – 10192A Highway 50 – Ward 10** (HE.x), be received;

2. That designation of 10192A Highway 50 under Part IV of the *Ontario Heritage Act* as a property of cultural heritage significance, be approved;
3. That staff be authorized to publish and serve the Notice of Intention to Designate in accordance with the requirements under the *Ontario Heritage Act*;
4. That, if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, a by-law be passed to designate the subject property;
5. That, if there are any objections in accordance with the provisions of the *Ontario Heritage Act*, staff be directed to refer the proposed designation to the Ontario Conservation Review Board; and,
6. That staff be authorized to attend the Conservation Review Board hearing process in support of Council's decision to designate the subject property.

Carried

- 10.5. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated February 8, 2017, re: **Listing 8799 Heritage Road on the Municipal Register of Cultural Heritage Resources – Ward 6** (HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the report.

Ms. Jasinski responded to a question from the Board with respect to proposed vegetation for the site.

The following motion was considered.

- HB018-2017 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated February 8, 2017, to the Brampton Heritage Board Meeting of February 21, 2017, re: **Listing 8799 Heritage Road on the Municipal Register of Cultural Heritage Resources – Ward 6** (HE.x), be received; and,

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2. That 8799 Heritage Road be listed on the City of Brampton's *Municipal Register of Cultural Heritage Resources*.

Carried

11. Referred/Deferred Items

- 11.1. Report from Peter Dymond and Paul Willoughby, Co-Chairs, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**

Terri Brenton, Legislative Coordinator, City Clerk's Office, provided an update from Al Meneses, Commissioner of Community Services, that work is progressing in the background, and he hopes to have something more definitive to report at the Board's March meeting.

Board consideration of this matter included:

- concern about the length of time the subject property has been proposed for heritage designation
- indication that whether or not staff has something definitive to report at the March meeting, the Board is prepared to make a recommendation to Council at that time regarding designation of the property
- advisory that the Board received several inquiries about this property at its annual "Highlight on Heritage" event

The following motion was considered.

- HB019-2017 That the report from Peter Dymond and Paul Willoughby, Co-Chairs, re: to the Brampton Heritage Board Meeting of February 21, 2017, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**, be **deferred** to the Brampton Heritage Board Meeting of March 21, 2017.

Carried

12. Information Items

Antonietta Minichillo, Heritage Planner, Planning and Development Services, introduced Tristan Costa, the City's new Assistant Heritage Planner.

Ms. Minichillo informed the Board that she has accepted a secondment as Strategic Advisor in the Office of the Chief Administrative Officer. During her

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secondment, she will be assisting heritage staff, and may attend some Board meetings.

12.1. Family History Workshops

This material was provided for the Board's information.

13. Question Period – nil

14. Public Question Period – nil

15. Closed Session – nil

16. Adjournment

The following motion was considered.

HB020-2017 That the Brampton Heritage Board do now adjourn to meet again
on Tuesday, March 21, 2017 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, March 21, 2017

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Jeff Chalmers
Steve Collie
Herman Custodio
Doug McLeod
Mary Pettingill
Anthony Simone
Lynda Voegtle
Ken Wilde

Members Absent: Harry Blackburn (regrets)
Kathryn Fowlston (regrets)
Palvinder Gill
David Whyte (regrets)
City Councillor Doug Whillans – Wards 2 and 6 (illness)

Staff Present: Planning and Development Services:
Pam Cooper, Interim Manager, Land Use Policy
Antonieta Minichillo, Heritage Planner, and Advisor, Strategic
Development, Office of the Chief Administrative Officer
Cassandra Jasinski, Heritage Planner
Tristan Costa, Assistant Heritage Planner
Corporate Services:
Matthew Rea, Legal Counsel, Litigation
City Clerk's Office:
Earl Evans, Deputy City Clerk
Terri Brenton, Legislative Coordinator



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The meeting was called to order at 7:05 p.m. and recessed at 7:37 p.m. The Board moved into Closed Session at 7:39 p.m. and recessed at 8:37 p.m. The Board reconvened in Open Session at 8:39 p.m. and adjourned at 9:38 p.m.

1. Approval of Agenda

The following motion was considered.

HB021-2017 That the agenda for the Brampton Heritage Board Meeting of March 21, 2017 be approved as amended, as follows:

To add:

- 5.2. Delegation from Dr. Kathleen Armitage, Grace United Church, re: **Grace United Church – “A Gala Reception: “Once in a Lifetime” – Saturday, May 13, 2017**

Carried

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 5.2 was added.

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – February 21, 2017

The minutes were considered by Planning and Development Committee on March 27, 2017, and the recommendations were approved by Council on March 29, 2017.

The minutes were provided for the Board's information.

4. Consent – nil

5. Delegations/Presentations

5.1. Introduction of New Board Members

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Earl Evans, Deputy City Clerk, introduced the following new Board Members:

- Palvinder Gill
- Mary Pettingill
- Lynda Voegtle

5.2. Delegation from Dr. Kathleen Armitage, Chair, Grace United Church 150th Anniversary Gala, re: **Grace United Church – “A Gala Reception: "Once in a Lifetime" – Saturday, May 13, 2017**

Dr. Kathleen Armitage, Chair, Grace United Church 150th Anniversary Gala, provided details on an event taking place to celebrate Canada's 150th and the 150th of Grace United Church, Alderlea and the PAMA Courthouse.

Dr. Armitage distributed information on the event, “A Gala Reception: Once in a Lifetime”, which is being held on Saturday, May 13, 2017 at Alderlea from 4:00 p.m. to 6:00 p.m.

The following motion was considered.

HB022-2017 That the delegation from Dr. Kathleen Armitage, Chair, Grace United Church 150th Anniversary Gala, to the Brampton Heritage Board Meeting of March 21, 2017, re: **Grace United Church 150th Anniversary Gala Reception: "Once in a Lifetime" – Saturday, May 13, 2017**, be received.

Carried

6. Sub-Committees

6.1. **Minutes – Heritage Resources Sub-Committee – March 9, 2017**

The following motion was considered.

HB023-2017 That the **Minutes of the Heritage Resources Sub-Committee Meeting of March 9, 2017**, to the Brampton Heritage Board Meeting of March 21, 2017, be received.

Carried

7. Designation Program

7.1. **Proposed Designations**

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A list of properties proposed for heritage designation was included with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

- 10.1. Verbal update from Matthew Rea, Legal Counsel, Litigation, Corporate Services, re: **Conservation Review Board Decision – 22 William Street – Ward 1** (File HE.x).

Matthew Rea, Legal Counsel, Litigation, Corporate Services, referenced the Conservation Review Board (CRB) decision on this property, which was appended to the agenda. Mr. Rea provided an overview of matters considered at the CRB hearing on January 26, 2017, and highlighted its recommendation that the property should be designated as having cultural heritage value or interest because of its design or physical value and because it meets Criteria 1(2)1.i and ii of O. Reg. 9/06 under the *Ontario Heritage Act*.

Mr. Rea indicated that staff will provide a report and designation by-law for consideration at a future Council Meeting.

The following motion was considered.

- HB024-2017 That the verbal update from Matthew Rea, Legal Counsel, Litigation, Corporate Services, to the Brampton Heritage Board Meeting of March 21, 2017, re: **Conservation Review Board Decision – 22 William Street – Ward 1** (File HE.x), be received.

Carried

- 10.2. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 7, 2017, re: **Heritage Permit Application and Designated Heritage Property Incentive Grant Application – 156 Main St N – Ward 1** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

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Dan Clark from Grace United Church was in attendance to respond to any questions from the Board. No questions were put forward to him.

The following motion was considered.

- HB025-2017
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 7, 2017, to the Brampton Heritage Board Meeting of March 21, 2017, re: **Heritage Permit Application and Designated Heritage Property Incentive Grant Application – 156 Main St N – Ward 1** (File HE.x), be received; and
 2. That the Heritage Permit application for 156 Main Street North for repointing and selective replacement of bricks on the chimney be approved; and
 3. That the Designated Heritage Property Incentive Grant application for 156 Main Street North for repointing and selective replacement of bricks on the chimney be approved, to a maximum of \$5000, subject to the following condition:
 - i. That the applicant submit quotes for comparable works to Heritage staff.

Carried

- 10.3. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 7, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act – 2 Chapel Street – Ward 3** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

Sheldon Kennedy, Architect, Ken Esplen, Manager, Property Management, and Rob Hornblow, Project Manager, Building Design and Construction, Community Services, were in attendance to respond to any questions from the Board.

In response to a question from the Board, Mr. Hornblow provided details on the proposed restoration work.

The following motion was considered.

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- HB026-2017
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 7, 2017, to the Brampton Heritage Board Meeting of March 21, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act – 2 Chapel Street – Ward 3** (File HE.x), be received; and
 2. That the Heritage Permit application for 2 Chapel Street for the conservation and restoration work on The Old Fire Hall be approved, subject to the following condition:
 - i. That the final conservation report be submitted to Heritage staff for review and approval.

Carried

- 10.4. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 7, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act – 55 Queen Street East – Ward 3** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

Sheldon Kennedy, Architect, Ken Esplen, Manager, Property Management, and Rob Hornblow, Project Manager, Building Design and Construction, Community Services, were in attendance to respond to any questions from the Board. No questions were put forward to them.

In response to a question from the Board, Paul Willoughby, Co-Chair, confirmed that heritage permits are required for work on any heritage resource, whether City or privately owned.

The following motion was considered.

- HB027-2017
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 7, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act – 55 Queen Street East – Ward 3** (File HE.x), be received; and
 2. That the Heritage Permit application for 55 Queen Street East for the conservation and restoration work on the Carnegie Library be approved, subject to the following condition:

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- i. That the final conservation report be submitted to Heritage staff for review and approval.

Carried

- 10.5. Report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated March 7, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act for 44 Lampman Crescent – Ward 5** (File HE.x).

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report.

Ella Fabrizio, property owner, was in attendance to respond to any questions from the Board. No questions were put forward to her.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, circulated samples of the proposed materials for this project.

The following motion was considered.

- HB028-2017
1. That the report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated March 7, 2017, to the Brampton Heritage Board Meeting of March 21, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act for 44 Lampman Crescent – Ward 5** (File HE.x), be received; and
 2. That the Heritage Permit application for 44 Lampman Crescent for the construction of a one storey detached garage be approved, subject to the following condition:
 - a. That the final specifications and drawings for the garage be submitted for review and approval by Heritage Staff.

Carried

- 10.6. Report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated March 7, 2017, re: **Heritage Permit Application – Part V of the Ontario Heritage Act for 1284 Martin's Boulevard – Ward 6** (File HE.x).

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report.

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The following motion was considered.

- HB029-2017
1. That the report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated March 7, 2017, to the Brampton Heritage Board Meeting of March 21, 2017, re: **Heritage Permit Application – Part V of the Ontario Heritage Act for 1284 Martin’s Boulevard – Ward 6** (File HE.x) be received; and
 2. That the Heritage Permit application for 1284 Martin’s Boulevard for an addition to the front of the house and interior alterations be approved subject to the following condition:
 - i. That all windows on public facing façades be sash windows.

Carried

- 10.7. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 9, 2017, re: **Notice of Intention to Demolish 11903 Airport Road – Ward 10** (File He.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Amrit Singh Aujla, property owner, provided details on the current condition of the property; and, Ms. Jasinski provided details on the proposed commemorative plaque.

Board consideration of this matter included salvaging of materials, such as hardware, for reuse in other heritage resources. Staff confirmed that the City is given first right of refusal for any salvaged materials.

An amendment was introduced to add a condition to the recommendations in the staff report to request that all heritage materials in good condition be salvaged.

The following motion, to approve the recommendations in the staff report as amended, was considered.

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- HB030-2017
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated March 9, 2017, re: **Notice of Intention to Demolish 11903 Airport Road – Ward 10** (File He.x), be received; and
 2. That the property at 11903 Airport Road be removed from the Municipal Heritage Register; and
 3. That the demolition of the dwelling at 11903 Airport Road be permitted, with photo documentation of the dwelling submitted for archival purposes to the City of Brampton and the archives at Peel Art Gallery, Museum & Archives (PAMA); and
 4. That future development of the site consider the name of Tullamore; and
 5. That a commemorative plaque be installed at the expense of the developer as a condition of development approval; and
 6. That a copy of the Heritage Impact Assessment be provided to the archives at Peel Art Gallery, Museum & Archives (PAMA); and
 7. That the owner be requested to salvage heritage materials that are in good condition for potential reuse in other heritage resources.

Carried

- 10.8. Verbal update from Paul Willoughby, Co-Chair, re: **Heritage-Art Task Force at the Peel Memorial Centre**.

Paul Willoughby, Co-Chair, provided an update on the Heritage-Art Task Force at the Peel Memorial Centre, which included details on the proposed displays of heritage artifacts throughout the new Centre.

The following motion was considered.

- HB031-2017
- That the verbal update from Paul Willoughby, Co-Chair, to the Brampton Heritage Board Meeting of March 21, 2017, re: **Heritage-Art Task Force at Peel Memorial Centre**, be received.

Carried

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- 10.9. Discussion at the request of Paul Willoughby and Peter Dymond, Co-Chairs, re: **Importance of and Necessity for Research on Heritage Resources.**

Peter Dymond and Paul Willoughby, Co-Chairs, highlighted the importance of and necessity for heritage research. They outlined information provided on this topic at a recent Ministry of Tourism, Culture and Sport Cultural Heritage Conservation Workshop that took place in Brampton on Thursday, February 23, 2017.

11. Referred/Deferred Items

- 11.1. Report from Peter Dymond and Paul Willoughby, Co-Chairs, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1.**

Al Meneses, Commissioner of Community Services, informed the Board that a report is to be considered at a Committee of Council meeting in April 2017 recommending that the Heritage Theatre Block (70 to 86 Main Street North) be declared surplus. He advised that, if approved by Council, the surplus declaration will allow staff to put the properties up for sale on the open market, and actively seek interest from the private sector. Mr. Meneses confirmed that he would provide details on expressions of interest received at a future Board Meeting.

Mr. Meneses responded to questions from the Board regarding maintenance costs, community engagement, current condition of the Heritage Theatre, possibility of a tour of the Theatre for new Board Members.

Board consideration of this matter included:

- number of years the property has been proposed for designation
- need for community engagement
- the Board's role as it relates to making recommendations to Council for heritage designation of both City and privately owned heritage resources
- need for the Board to identify the specific attributes for designation, and an indication that this matter would be considered at a future meeting of the Heritage Resources Sub-Committee
- consideration for a further deferral of this matter

The following motion was considered.

- HB032-2017 That the report from Peter Dymond and Paul Willoughby, Co-Chairs, to the Brampton Heritage Board Meeting of March 21, 2017, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**, be

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deferred to the Brampton Heritage Board Meeting of April 18, 2017.

Carried

12. **Information Items** – nil

13. **Question Period** – nil

14. **Public Question Period** – nil

15. **Closed Session**

The following motion was considered.

HB033-2017 That the Brampton Heritage Board proceed into Closed Session to consider matters pertaining to the following:

15.1. Verbal advisory from Matthew Rea, Legal Counsel, Litigation, Corporate Services, re: **Conservation Review Board Litigation Matter** – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Carried

16. **Adjournment**

The following motion was considered.

HB034-2017 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, April 18, 2017 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, April 18, 2017

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Herman Custodio
Kathryn Fowlston
Doug McLeod
Mary Pettingill
Anthony Simone
Lynda Voegtle
David Whyte
Ken Wilde
City Councillor Doug Whillans – Wards 2 and 6

Members Absent: Jeff Chalmers (regrets)
Steve Collie (regrets)
Palvinder Gill

Staff Present: Cassandra Jasinski, Heritage Planner, Planning and
Development Services
Tristan Costa, Assistant Heritage Planning, Planning and
Development Services
Terri Brenton, Legislative Coordinator, City Clerk's Office



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The meeting was called to order at 7:09 p.m. and adjourned at 7:50 p.m.

1. Approval of Agenda

The following motion was considered.

HB035-2017 That the agenda for the Brampton Heritage Board Meeting of April 18, 2017 be approved as amended, as follows:

To add:

**6.2 Minutes – Heritage Resources Sub-Committee –
April 13, 2017**

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – March 21, 2017

The minutes were considered by Planning and Development Committee on April 3, 2017, and the recommendations were approved by Council on April 12, 2017.

The minutes were provided for the Board's information.

4. Consent

The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Board and approved at one time.

(12.1, 12.2, 12.3)

5. Delegations/Presentations – nil

6. Sub-Committees

6.1. Minutes – Outreach and Marketing Sub-Committee – March 2017

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Michael Avis, Sub-Committee Chair, highlighted that June 1, 2017 is the deadline for getting consent forms signed by eligible homeowners for the Heritage Plaque Program.

Mr. Avis responded to questions with respect to the potential integration of the “Flowertown” theme into the Board’s display, and the proposed walking tours taking place during the City’s 2017 CeleBrampton event.

The following motion was considered.

HB036-2017 That the **Minutes of the Outreach and Marketing Sub-Committee Meeting of March 30, 2017**, to the Brampton Heritage Board Meeting of April 18, 2017, be received.

Carried

6.2. Minutes – Heritage Resources Sub-Committee – April 13, 2017

The minutes were added to the agenda and distributed at the meeting.

Paul Willoughby, Sub-Committee Chair, highlighted the need for research for a listing report on 68 Joseph Street, and asked for a Board Member volunteer to undertake this work. He indicated that the request for listing is from the property owners, and suggested research be undertaken as soon as possible.

Mr. Willoughby also indicated his resignation as Chair of the Sub-Committee and requested that another Member assume this role; he will continue as a Member and undertake research projects. The Board acknowledged Mr. Willoughby’s time and efforts in his role as Chair.

Mr. Willoughby expressed concern about the lack of attendance at the Sub-Committee meetings.

Discussion took place with respect to identifying the specific elements proposed for heritage designation of the Heritage Theatre, and it was proposed that a revised designation report be presented for consideration at a future Board meeting.

The following motion was considered.

HB037-2017 That the **Minutes of the Heritage Resources Sub-Committee Meeting of April 13, 2017**, to the Brampton Heritage Board Meeting of April 18, 2017, be received.

Carried

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Brampton Heritage Board**

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was included with the agenda for this meeting.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, responded to questions from the Board with respect to the following properties on the list:

- 3448 Castlemore Road (Squire Thomas Burrell Grist Mill Site/Burrell's Hollow) – Ward 10
- 7715 Kennedy Road South – Graham-Rutledge Property – Ward 3 (cultural heritage landscape designation)

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

10.1. Report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated April 6, 2017, re: Heritage Permit Application – Part V of the Ontario Heritage Act for 7830 Churchville Road – Ward 6 (File HE.x).

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, proposed the following additional conditions for the Board's consideration:

- that sash windows be considered for the public facing facade
- that the drawings be circulated to the Zoning Division for review
- that the final drawings be submitted to Heritage staff for review and approval

Board consideration of this matter included:

- agreement with the additional conditions proposed by staff
- concerns about the proposed architecture, and some of the proposed materials as they vary from those usually seen in Churchville

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- suggestion that a “whereas” clause be added to the Board’s recommendation to note the unique architecture of the existing building and proposed changes, the very large setback of the property from the street, and because the proposal represents an overall improvement to the appearance of the existing building
- questions about what appears to be a concrete curb along the driveway, and a proposed condition that there be no raised curb used for the driveway

The following motion was considered.

- HB038-2017
1. That the report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated April 6, 2017, to the Brampton Heritage Board Meeting of April 18, 2017, re: **Heritage Permit Application – Part V of the Ontario Heritage Act for 7830 Churchville Road – Ward 6** (File HE.x), be received; and
 2. Whereas during consideration of the subject Heritage Permit Application, the Board noted the unique architecture of the existing building and proposed changes, the very large setback of the property from the street, and that the proposal represents an overall improvement to the appearance of the existing building;

Therefore Be It Resolved that the Heritage Permit Application for 7830 Churchville Road for the creation of a new front entrance be approved, subject to the following conditions:
 - i. That the window in the front gable be squared;
 - ii. That the stonework on the front façade consist of natural stone;
 - iii. That sash windows be considered for the public facing façade;
 - iv. That there be no raised curb used for the driveway
 - v. That the drawings be circulated to the Zoning Division for review; and,
 - vi. That the final drawings be submitted to Heritage staff for review and approval.

Carried

- 10.2. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated April 11, 2017, re: **Listing 61 Beech Street on the Municipal Register of Cultural Heritage Resources – Ward 1** (File HE.x).

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Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

The following motion was considered.

- HB039-2017 1. That the report from Cassandra Jasinski, dated April 11, 2017, to the Brampton Heritage Board Meeting of April 18, 2017, **re: Recommendation Report: Listing 61 Beech Street on the Municipal Register of Cultural Heritage Resources - Ward 1 (HE.x 61 Beech Street)**, be received; and
2. That 61 Beech Street be listed on the City of Brampton's *Municipal Register of Cultural Heritage Resources*.

Carried

- 10.3. Verbal Update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, re: **Heritage Permit Application – 44 Lampman Crescent – Ward 5**.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided a verbal update on this matter, which included:

- Board consideration of the Heritage Permit Application for this property at the March 21, 2017 meeting
- consideration of the proposed garage size at a recent Committee of Adjustment meeting
- indication that the orientation of the garage has been revised to address concerns raised by a neighbour
- advisory that the revision for the garage was dealt with under the Board's condition regarding approval of the final drawings by Heritage staff

Ms. Jasinski responded to questions from the Board on this matter.

The following motion was considered.

- HB040-2017 That the verbal update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of April 18, 2017, re: **Heritage Permit Application – 44 Lampman Crescent – Ward 5**, be received.

Carried

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11. Referred/Deferred Items

- 11.1. Report from Peter Dymond and Paul Willoughby, Co-Chairs, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1.**

The following motion was considered.

- HB041-2017 That the report from Peter Dymond and Paul Willoughby, Co-Chairs, to the Brampton Heritage Board Meeting of April 18, 2017, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**, be **deferred** to the Brampton Heritage Board Meeting of May 16, 2017.

Carried

12. Information Items

- * 12.1. Article provided by Chris Bejnar, Board Member, re: **Junction Triangle's Arch Lofts (adaptive reuse of heritage resource).**

This material was provided for the Board's information.

- * 12.2. **CHO News – Spring 2017 Edition**

This material was provided for the Board's information.

- * 12.3. Copy of report from V. Wong, Senior Manager, Realty Services, Community Services, dated March 3, 2017, re: **Surplus Declaration of 70 to 86 Main Street North – Ward 1.**

See Item 11.1

This material was provided for the Board's information.

- 13. Question Period – nil**

- 14. Public Question Period – nil**

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15. **Closed Session** – nil

16. **Adjournment**

The following motion was considered.

HB042-2017 That the Brampton Heritage Board do now adjourn to meet again
 on Tuesday, May 16, 2017 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, May 16, 2017

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Harry Blackburn
Steve Collie
Herman Custodio
Kathryn Fowlston
Palvinder Gill
Doug McLeod
Anthony Simone
Lynda Voegtle
David Whyte
Ken Wilde

Members Absent: Chris Bejnar
Jeff Chalmers (regrets)
Mary Pettingill (regrets)
City Councillor Doug Whillans – Wards 2 and 6 (regrets – personal)

Staff Present: Cassandra Jasinski, Heritage Planner, Planning and Development Services
Tristan Costa, Heritage Planner, Planning and Development Services
Terri Brenton, Legislative Coordinator, City Clerk's Office



**Minutes
Brampton Heritage Board**

The meeting was called to order at 7:04 p.m. and adjourned at 7:56 p.m.

1. Approval of Agenda

Peter Dymond, Co-Chair, introduced and welcomed Palvinder Gill to the Brampton Heritage Board.

The following motion was considered.

HB043-2017 That the agenda for the Brampton Heritage Board Meeting of May 16, 2017 be approved as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – April 18, 2017

The recommendations in the minutes were approved by Council on May 10, 2017. The minutes were provided for the Board's information.

4. Consent – nil

5. Delegations/Presentations – nil

6. Sub-Committees

Michael Avis, Chair, Outreach and Marketing Sub-Committee, provided a reminder of the June 1, 2017 deadline for signed consent forms for the Heritage Plaque Program.

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was included with the agenda for this meeting.

The Board acknowledged the recent designation of 22 William Street.

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8. Heritage Impact Assessments (HIA) – nil

9. Correspondence

- 9.1. Briefing Memorandum from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated May 8, 2017, re: **7830 Churchville Road Heritage Permit – Ward 6** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject correspondence.

The following motion was considered.

- HB044-2017 That the briefing memorandum from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated May 8, 2017, to the Brampton Heritage Board Meeting of May 16, 2017, re: **7830 Churchville Road Heritage Permit – Ward 6** (File HE.x), be received.

Carried

10. Other/New Business

- 10.1. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated May 5, 2017, re: **Listing 136 Church Street East on the Municipal Register of Cultural Heritage Resources – Ward 1** (File HE.x).

Lynda Voegtle, Board Member, provided an overview of the subject report.

The following motion was considered.

- HB045-2017 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated May 5, 2017, to the Brampton Heritage Board Meeting of May 16, 2017, re: **Listing 136 Church Street East on the Municipal Register of Cultural Heritage Resources – Ward 1** (File HE.x), be received; and,
2. That 136 Church Street East be listed on the City of Brampton's *Municipal Register of Cultural Heritage Resources*.

Carried

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- 10.2. Report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated May 8, 2017, re: **Listing 57 Elizabeth Street South on the Municipal Register of Cultural Heritage Resources – Ward 4** (File HE.x).

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report, and responded to questions from the Board with respect to the current zoning.

A correction was noted to the photograph descriptions on page 10.2-8.

The following motion was considered.

- HB046-2017 1. That the report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated May 8, 2017, re: **Listing 57 Elizabeth Street South on the Municipal Register of Cultural Heritage Resources – Ward 4** (File HE.x), be received; and,
2. That 57 Elizabeth Street South be listed on the City of Brampton's *Municipal Register of Cultural Heritage Resources*.

Carried

- 10.3. Verbal Update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, re: **Main Street South Heritage Conservation District – Ward 3 – Public Workshop – Tuesday, May 30, 2017 – 7:00 p.m. to 9:00 p.m. – Alderlea – 40 Elizabeth Street South**

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided a verbal update, which included details on the date, time, location and format for the Main Street South Heritage Conservation District Public Workshop.

Ms. Jasinski responded to questions from the Board and outlined opportunities for participation by Board Members.

The following motion was considered.

- HB047-2017 That the verbal update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of May 16, 2017, re: **Main Street South Heritage Conservation District – Ward 3 – Public Workshop – Tuesday,**

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May 30, 2017 – 7:00 p.m. to 9:00 p.m. – Alderlea – 40 Elizabeth Street South, be received.

Carried

11. Referred/Deferred Items

11.1. Report from Peter Dymond and Paul Willoughby, Co-Chairs, re: Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1

Board consideration of this matter included:

- a recent Letter to the Editor of the Brampton Guardian from a resident
- designation of private properties versus those owned by the City
- deferral of the report

The following motion was considered.

HB048-2017 That the report from Peter Dymond and Paul Willoughby, Co-Chairs, to the Brampton Heritage Board Meeting of May 16, 2017, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**, be **deferred** to the Brampton Heritage Board Meeting of June 20, 2017.

Carried

12. Information Items – nil

13. Question Period

1. Anthony Simone asked about setting a deadline for the Board's recommendation relating to designation of the Heritage Theatre (Item 11.1). Peter Dymond, Co-Chair, provided a reminder that Council will make the final decision regarding designation, and advised that he and Paul Willoughby, Co-Chair, will discuss the merits of setting a deadline for the Board's recommendation and report on this at a future meeting.
2. Michael Avis asked if Board Members had an opportunity to view the plank-on-plank bungalow, a listed property located at 20 Elizabeth Street South that is currently for sale.
3. Steve Collie referenced the heritage theme being incorporated into the 2017 CeleBrampton event and outlined some of the planned activities and participation by the Board and other heritage groups. In response to

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a question about volunteer staffing, Michael Avis indicated that an e-mail will be sent to Members to sign up for the event.

4. Ken Wilde asked about Board Member participation with research for future listing and designation reports, and provided a reminder that properties have been assigned to Members for this purpose. Cassandra Jasinski, Heritage Planner, Planning and Development Services, and several Board Members provided details on research methods and training opportunities.
14. **Public Question Period** – nil
15. **Closed Session** – nil
16. **Adjournment**

The following motion was considered.

HB049-2017 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, June 20, 2017 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, June 20, 2017

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Jeff Chalmers
Steve Collie
Mary Pettingill
Lynda Voegtle
Ken Wilde
City Councillor Doug Whillans – Wards 2 and 6

Members Absent: Herman Custodio (regrets)
Kathryn Fowlston (regrets)
Palvinder Gill
Doug McLeod (regrets)
Anthony Simone (regrets)
David Whyte (regrets)

Staff Present: Cassandra Jasinski, Heritage Planner, Planning and
Development Services
Tristan Costa, Assistant Heritage Planner, Planning and
Development Services
Terri Brenton, Legislative Coordinator, City Clerk's Office



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Brampton Heritage Board**

The meeting was called to order at 7:08 p.m. and adjourned at 8:17 p.m.

1. Approval of Agenda

The following motion was considered.

HB050-2017 That the agenda for the Brampton Heritage Board Meeting of June 20, 2017 be approved as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – May 16, 2017

The minutes were considered by Planning and Development Committee on May 29, 2017, and the recommendations were approved by Council on June 7, 2017. The minutes were provided for the Board's information.

4. Consent – nil

5. Delegations/Presentations – nil

6. Sub-Committees

6.1. Minutes – Heritage Resources Sub-Committee – May 11, 2017

The following motion was considered.

HB051-2017 That the **Minutes of the Heritage Resources Sub-Committee Meeting of May 11, 2017**, to the Brampton Heritage Board Meeting of June 20, 2017, be received.

Carried

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Brampton Heritage Board**

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was included with the agenda for this meeting. No updates were provided with respect to the properties on the list.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

10.1. Report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated June 8, 2017, re: Heritage Permit Application – Part IV of the Ontario Heritage Act for 164-166 Main Street North – Ward 1 (File He.x).

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Ayodeji Olu-Ayeni, property owner, and staff provided details on the following:

- date of building
- salvaging of materials
- City's Façade and Building Improvement programs

Board consideration of this matter included:

- recognition of the owner's efforts toward conservation of the property
- proposed amendment to Recommendation 2. c. in the staff report to read:
"That the owner salvage materials from the rear addition, if appropriate, and in consultation with heritage staff"

The following motion was considered.

- | | |
|------------|--|
| HB052-2017 | 1. That the report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated June 8, 2017, to the Brampton Heritage Board Meeting of June 20, 2017, re: <u>Heritage Permit Application – Part IV of the Ontario Heritage Act for 164-166 Main Street North – Ward 1</u> (File He.x) be received; and |
|------------|--|

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2. That the Heritage Permit application for 164 & 166 Main Street North for conservation and restoration work be approved, subject to the following conditions:
 - a. That the final gutter and eavestrough material be determined to the satisfaction of City of Brampton Heritage staff;
 - b. That photo documentation of the rear additions be submitted for archival purposes to the City of Brampton and the archives at Peel Art Gallery, Museum & Archives (PAMA); and
 - c. That the owner salvage materials from the rear addition, if appropriate, and in consultation with heritage staff;
3. That in the event that Council has no scheduled meeting before the expiration of the 90 days of receipt (September 12, 2017) the power to consent to the Heritage Permit for 164 & 166 Main Street North be delegated to the Commissioner, Planning and Development Services as per By-Law 278-2014.

Carried

- 10.2. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated June 8, 2017, re: **Heritage Conservation Plan and Heritage Building Protection Plan, 11690 Chinguacousy Road – Ward 6** (File He.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Mitch Taleski, Paradise Homes, David Eckler, Architects Rasch Eckler Associates Ltd., and staff provided details on the proposed tree preservation plan, and financial securities.

The Board acknowledged the efforts of the developer toward the conservation of this property.

The following motion was considered.

- HB053-2017 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated June 8, 2017, to the Brampton Heritage Board Meeting of June 20, 2017, re:

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**Heritage Conservation Plan and Heritage Building
Protection Plan, 11690 Chinguacousy Road – Ward 6**
(File He.x), be received;

2. That the “Heritage Conservation Plan” and “Heritage Building Protection Plan” attached as Appendix A to this report be received and approved;
3. That for the storage of a second car, Option A, a single-car carport attached to the west elevation of the addition, is preferred;
4. That as a condition of Draft Plan approval, the applicant shall submit the cost estimate for the works outlined in the Heritage Conservation Plan. This cost estimate will be used to determine the financial securities to be taken prior to registration, in a form and amount satisfactory to the Commissioner, Planning and Development Services;
5. That the owner follow the measures outlined in the Heritage Building Protection Plan and the City’s Minimum Maintenance By-Law;
6. That prior to the completion of the development, the owner undertake all work in accordance with the Heritage Conservation Plan for 11690 Chinguacousy Road, in compliance with all applicable law having jurisdiction and by retaining all necessary permits;
7. That prior to the release of financial securities, the owner provide a letter of substantial completion, prepared and signed by a qualified heritage consultant, confirming that the required conservation work has been completed in accordance with the Heritage Conservation Plan and that an appropriate standard of conservation has been maintained, all to the satisfaction of the Heritage Planner, Planning and Development Services.

Carried

- 10.3. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated June 8, 2017, re: **Information Report: 45 Main Street South Re-Roofing Project – 45 Main Street South – Ward 4** (File HE.x).

**Minutes
Brampton Heritage Board**

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

Ms. Jasinski responded to questions from the Board with respect to the proposed materials for the subject re-roofing project.

Board consideration of this matter included suggested materials to protect the roof system and ensure longevity.

The following motion was considered.

- HB054-2017 That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated June 8, 2017, to the Brampton Heritage Board Meeting of June 20, 2017, re: **Information Report: 45 Main Street South Re-Roofing Project – 45 Main Street South – Ward 4** (File HE.x), be received.

Carried

- 10.4. Verbal Update from Cassandra Jasinski, Heritage Planner, and Tristan Costa, Assistant Heritage Planner, Planning and Development Services, re: **Main Street South Heritage Conservation District Workshop**.

In their verbal update, Cassandra Jasinski, Heritage Planner, and Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided details on attendance, feedback from attendees, and next steps toward approval of the Main Street South Heritage Conservation District.

Ms. Jasinski and Mr. Costa acknowledged and thanked those Board Members in attendance for their assistance.

Board Members provided their comments on the workshop, noting the overall positive response from residents.

The following motion was considered.

- HB55-2017 That the verbal update from Cassandra Jasinski, Heritage Planner, and Tristan Costa, Assistant Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of June 20, 2017, re: **Main Street South Heritage Conservation District Workshop**, be received.

Carried

**Minutes
Brampton Heritage Board**

- 10.5. Verbal Update from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, re: **Walking Tour Map**.

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, notified the Board of a change in information on the display boards in the downtown area. He advised that the maps, which included some of the properties on the Downtown Heritage Walking Tour, have been replaced with information regarding economic development and events.

Mr. Costa indicated that the displays will be changed every two months and that heritage staff will work with Economic Development and Culture to have some heritage themed information included on the display boards.

The following motion was considered.

- HB056-2017 That the verbal update from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of June 20, 2017, re: **Walking Tour Map**, be received.

Carried

- 10.6. Verbal Update from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, re: **Wall Mounted Plaque Program**.

In his verbal update, Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided details on the program deadline, applications received, and the Plaque and Awards ceremony taking place on Sunday, October 15, 2017 at Alderlea.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, reminded Board Members to submit their choices for the Awards of Merit.

Michael Avis, Chair, Outreach and Marketing Sub-Committee, encouraged Board Members to attend the Ceremony on October 15th.

The following motion was considered.

- HB057-2017 That the verbal update from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of June 20, 2017, re: **Wall Mounted Plaque Program**, be received.

Carried

**Minutes
Brampton Heritage Board**

11. Referred/Deferred Items

- 11.1. Report from Peter Dymond and Paul Willoughby, Co-Chairs, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1.**

Peter Dymond, Co-Chair, provided an update from Al Meneses, Commissioner of Community Services, which included:

- Colliers International has been retained
- the Heritage Theatre Block will be marketed to the general public and specific experienced developers by the end of June 2017
- mid-September is the timeline for expressions of interest/offers to be submitted, with submissions to be evaluated after that time
- the Board will be kept apprised and updated regularly

The Board considered timelines for its recommendation to Council on designation of the property.

The following motion was considered.

- HB058-2017 That the report from Peter Dymond and Paul Willoughby, Co-Chairs, to the Brampton Heritage Board Meeting of June 20, 2017, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**, be **deferred** to the Brampton Heritage Board Meeting of September 19, 2017.

Carried

12. Information Items

Michael Avis, Chair, Outreach and Marketing Sub-Committee, along with other Board Members, provided information on the Board's participation at the City's CeleBrampton event on June 10, 2017.

13. Question Period

In response to a question from the Board, staff indicated that a presentation on the Riverwalk will be provided at a future Board Meeting.

14. Public Question Period – nil

15. Closed Session – nil

**Minutes
Brampton Heritage Board**

16. Adjournment

The following motion was considered

HB059-2017 That the Brampton Heritage Board do now adjourn to meet again
on Tuesday, July 18, 2017 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, July 18, 2017

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Steve Collie
Herman Custodio
Palvinder Gill
Doug McLeod
Mary Pettingill
Anthony Simone
Lynda Voegtle
David Whyte
Ken Wilde

Members Absent: Jeff Chalmers (regrets)
Kathryn Fowlston (regrets)
City Councillor Doug Whillans – Wards 2 and 6 (personal)

Staff Present: Cassandra Jasinski, Heritage Planner, Planning and
Development Services
Tristan Costa, Assistant Heritage Planner, Planning and
Development Services
Terri Brenton, Legislative Coordinator, City Clerk's Office



**Minutes
Brampton Heritage Board**

The meeting was called to order at 7:04 p.m. and adjourned at 7:59 p.m.

1. Approval of Agenda

The following motion was considered.

HB060-2017 That the agenda for the Brampton Heritage Board Meeting of
July 20, 2017 be approved as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – June 20, 2017

The recommendations outlined in the minutes were approved by Council on July 5, 2017. The minutes were provided for the Board's information.

4. Consent

The following item listed with an asterisk (*) was considered to be routine and non-controversial by the Board and was approved at this time.

(12.1)

5. Delegations/Presentations – nil

6. Sub-Committees – nil

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was provided with the agenda for this meeting. No updates were provided with respect to the properties on the list.

**Minutes
Brampton Heritage Board**

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

- 10.1. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated July 6, 2017, re: **Heritage Permit Application – 8280 Heritage Road – Ward 6** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

Ms. Jasinski and Susan Grant, representing the property owner, responded to questions from the Board regarding heritage designation, restoration of the property, and potential future uses.

Board consideration of this matter included acknowledgement of the property owner's efforts toward the restoration of this heritage resource.

The following motion was considered.

- HB061-2017 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated July 6, 2017, to the Brampton Heritage Board Meeting of July 18, 2017, re: **Heritage Permit Application – 8280 Heritage Road – Ward 6** (File HE.x), be received; and
2. That the Heritage Permit Application for 8280 Heritage Road for the restoration of windows and doors, restoration of wood window shutters, and repair of the southwest wall be approved.

Carried

- 10.2. Report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated July 5, 2017, re: **Heritage Permit Application – 10416 Airport Road – Ward 10** (File HE.x).

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report.

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In response to questions from the Board, Ranvir Chatha, property owner, provided information on the current condition of the building and a potential future application for an extension to the building.

The following motion was considered.

- HB062-2017
1. That the report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated July 5, 2017, to the Brampton Heritage Board Meeting of July 18, 2017, re: **Heritage Permit Application – 10416 Airport Road – Ward 10** (File HE.x), be received; and
 2. That the Heritage Permit Application for 10416 Airport Road for repointing and selective replacement of bricks and masonry steam cleaning be approved, subject to the following conditions:
 - a. That the applicant select a masonry contractor experienced in historic brick work to complete the repointing and selective replacement of bricks; and,
 - b. That the date for the steam cleaning of the masonry be approved by Heritage staff prior to the commencement of the procedure.

Carried

- 10.3. Report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated July 10, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act for 1-9 Wellington Street East – Ward 3** (File HE.x).

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report.

Board consideration of this matter included:

- details from staff on the proposed location of the pedestal plaque
- the Board's potential review of the wording and photographs for the plaque
- current lighting on the property

A motion was introduced to approve the staff recommendations, as amended, to include an additional recommendation to request that the Board be given the opportunity to review the wording and photographs for the pedestal plaque.

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The motion was considered as follows.

- HB063-2017
1. That the report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated July 10, 2017, to the Brampton Heritage Board Meeting of July 18, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act for 1-9 Wellington Street East – Ward 3** (File HE.x), be received;
 2. That the Heritage Permit Application for installation of a pedestal plaque on the Peel Art Gallery, Museum and Archives (PAMA) campus be approved; and
 3. That the Brampton Heritage Board be given the opportunity to review the wording and photographs for the pedestal plaque.

Carried

- 10.4. Verbal Update from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, re: **Awards of Merit**.

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided a verbal update on the Awards of Merit, and confirmed the following four recipients that were selected based on the Board's votes:

- 44 Lampman Crescent (LeFlar/McClure Farmhouse)
- 10193 Heritage Road (St. Elias Ukrainian Catholic Church)
- 250 Main Street North (Thomas Dale House)
- 15 Main Street North (Blain's Block)

Mr. Costa confirmed that the property owners would be notified within the week.

The following motion was considered.

- HB064-2017
- That verbal update from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of July 18, 2017, re: **Awards of Merit**, be received.

Carried

11. **Referred/Deferred Items** – nil

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Brampton Heritage Board**

12. Information Items – nil

12.1. CHO News – Summer 2017

This material was provided for the Board's information.

13. Question Period

Staff responded to questions from the Board on the following topics:

- lighting at Alderlea
- accessing the Ontario Heritage Trust's eRegister for municipal heritage designation by-laws
- heritage designation of St. Elias Ukrainian Catholic Church for its unique architecture
- future presentation on the Main Street North Development Permit System
- renovations at and heritage designation of the CNR Station on Church Street
- types of heritage designations for cemeteries

14. Public Question Period – nil

15. Closed Session – nil

16. Adjournment

The following motion was considered.

HB065-2017 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, September 19, 2017 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, September 19, 2017

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Jeff Chalmers
Steve Collie
Herman Custodio
Kathryn Fowlston
Palvinder Gill
Doug McLeod
Mary Pettingill
Anthony Simone
Lynda Voegtle
David Whyte
Ken Wilde

Members Absent: City Councillor Doug Whillans – Wards 2 and 6 (personal)

Staff Present:

Planning and Development Services:

Pam Cooper, Interim Manager, Land Use Policy
Pascal Doucet, Heritage Planner
Cassandra Jasinski, Heritage Planner
Tristan Costa, Assistant Heritage Planner

City Clerk's Office:

Terri Brenton, Legislative Coordinator



**Minutes
Brampton Heritage Board**

The meeting was called to order at 7:09 p.m. and adjourned at 8:58 p.m.

1. Approval of Agenda

Paul Willoughby, Co-Chair, introduced the City's new Heritage Planner, Pascal Doucet.

Board discussion took place with respect to proposed additions to the agenda.

The following motion was considered.

HB066-2017 That the agenda for the Brampton Heritage Board Meeting of September 19, 2017 be approved as amended as follows:

To add:

- 5.1. Presentation by Antonietta Minichillo, Project Manager, Planning Vision, Planning and Development Services, re: **Planning Vision**; and,
- 10.2. Discussion at the request of Kathryn Fowlston, Board Member, re: **September 11, 2017 Planning and Development Committee Public Meeting Report from R. Nykyforchyn, Development Planner, Planning and Development Services, dated August 16, 2017, re: Application for a Proposed Plan of Subdivision – Gagnon Walker Domes Planners Ltd. – c/o Kaura, Soor, DeRooy, and Riccio – 7614, 7624, 7650, and 7662 Creditview Road – Ward 6** (Files T04W14.015 and 21T-16019B).

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act

- 1. Palvinder Gill, Board Member, declared a conflict of interest with respect to Item 10.1 (Heritage Permit Application – 11285 Creditview Road), as he is the owner of the property.

3. Previous Minutes

- 3.1. **Minutes – Brampton Heritage Board – July 18, 2017**

Minutes Brampton Heritage Board

The recommendations outlined in the minutes were approved by Council on August 9, 2017. The minutes were provided for the Board's information.

4. **Consent** – nil

5. **Delegations/Presentations**

5.1. Presentation by Antonietta Minichillo, Project Manager, Planning Vision, Planning and Development Services, re: **Planning Vision**

Antonietta Minichillo, Project Manager, Planning Vision, Planning and Development Services, provided a presentation entitled "Planning Vision".

Ms. Minichillo responded to questions from the Board regarding timelines for submission of comments and ideas, upcoming charrettes, monitoring of comments, and the process for seeking input from residents who do not have internet access.

The following motion was considered.

HB067-2017	That the presentation by Antonietta Minichillo, Project Manager, Planning Vision, Planning and Development Services, re: Planning Vision , be received.
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Carried

6. **Sub-Committees**

6.1. **Minutes – Outreach and Marketing Sub-Committee:**

- **June 29, 2017**
- **July 18, 2017**

Board consideration of the minutes included:

- inclusion of a panel on the Rose Parade in the Board's new pop up display
- reminder about the Heritage Plaque and Award of Merit Reception on October 15, 2017
- need for Board Member volunteers for outreach activities at the Farmers' Market and the Doors Open Brampton event
- correction to the July 18, 2017 minutes to note that Paul Willoughby was present at the meeting

The following motion was considered.

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HB068-2017 That the **Minutes of the Outreach and Marketing Sub-Committee Meetings of June 29, 2017 and July 18, 2017**, to the Brampton Heritage Board Meeting of September 19, 2017, be received, as corrected to indicate that Paul Willoughby was present at the meeting.

Carried

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was included with the agenda for this meeting. Staff advised that designation by-laws for 164 and 166 Main Street North would be considered at the Council Meeting of September 27, 2017.

8. Heritage Impact Assessments (HIA)

8.1. Report from Tristan Costa, Assistant Heritage Planning, Planning and Development Services, dated September 1, 2017, re: **Heritage Impact Assessment – 9393 McLaughlin Road – Ward 1** (File He.x).

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report and distributed an HIA Addendum: Results of Destructive Testing, dated September 19, 2017.

In response to questions from the Board, Megan Hobson, Architectural Historian and Conservation Specialist, and staff provided information on the mud brick construction process, other examples of mud brick buildings in Ontario, and retaining the historical context of the subject house within the proposed industrial development.

The Board reviewed the recommendations in the staff report, and proposed mitigation options in the Heritage Impact Assessment, and considered the following motion.

HB069-2017 1. That the report from Tristan Costa, Assistant Heritage Planning, Planning and Development Services, dated September 1, 2017, to the Brampton Heritage Board Meeting of September 19, 2017, re: **Heritage Impact Assessment – 9393 McLaughlin Road – Ward 1** (File He.x), be received;

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2. That the “Heritage Impact Assessment” attached as Appendix A to this report, and the “HIA Addendum: Results of Destructive Testing” distributed at the meeting, be received; and the recommendations/mitigation options contained therein be approved;
3. That the demolition of the frame addition on the rear of the dwelling be allowed, in accordance with the mitigation measures set out in the Heritage Impact Assessment;
4. That the City pursue designation of the property once the original construction material(s) is determined; and,
5. That the proposed additional recommendations by Heritage Staff to be present when the selective destructive testing is undertaken and for staff to pursue the designation of the property under Part IV of the *Ontario Heritage Act* following confirmation of the original construction material(s) be approved.

Carried

9. Correspondence – nil

10. Other/New Business

- 10.1. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated September 2, 2017, re: **Heritage Permit Application Amendment – 11285 Creditview Road (Drinkwater Farmhouse) – Ward 6** (File HE.x).

Note: Palvinder Gill, Board Member, declared a conflict of interest with respect to Item 10.1 (Heritage Permit Application Amendment for 11285 Creditview Road), as he is the owner of the property. Mr. Gill left the meeting during consideration of this matter.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report and examples of the proposed restoration materials.

The following motion was considered.

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Brampton Heritage Board**

- HB070-2017
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated September 2, 2017, to the Brampton Heritage Board Meeting of September 19, 2017, re: **Heritage Permit Application Amendment – 11285 Creditview Road (Drinkwater Farmhouse) – Ward 6** (File HE.x), be received; and
 2. That the Heritage Permit application amendment for 11285 Creditview Road for the additions and detached garage be approved subject to the following conditions:
 - a. That the applicant submit the chosen parking material to the satisfaction of Heritage staff;
 - b. That the final design specifications of the porch landing and steps for the front façade entrance be submitted to the satisfaction of Heritage staff; and,
 - c. That the landscape plan be submitted to the satisfaction of Heritage staff.

Carried

- 10.2. Discussion at the request of Kathryn Fowlston, Board Member, re: **September 11, 2017 Planning and Development Committee Public Meeting Report from R. Nykyforchyn, Development Planner, Planning and Development Services, dated August 16, 2017, re: Application for a Proposed Plan of Subdivision – Gagnon Walker Domes Planners Ltd. – c/o Kaura, Soor, DeRooy, and Riccio – 7614, 7624, 7650, and 7662 Creditview Road – Ward 6** (Files T04W14.015 and 21T-16019B).

Kathryn Fowlston, Board Member, outlined concerns about an application for a proposed Draft Plan of Subdivision in Churchville that was the subject of a Planning and Development Committee Public Meeting on September 11, 2017. She highlighted that the application seeks to remove some properties from the Churchville Heritage Conservation District.

Board consideration of this matter included:

- potential precedents impacting Churchville should the application be approved as submitted
- process for the Board to submit its position on the application
- details on how Board Members can submit comments on the application independently of the Board, i.e. as residents of Brampton

**Minutes
Brampton Heritage Board**

11. Referred/Deferred Items

11.1. Report from Peter Dymond and Paul Willoughby, Co-Chairs, re: Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre - Ward 1.

Terri Brenton, Legislative Coordinator, City Clerk's Office, provided an update on this property from Al Meneses, Commissioner of Community Services, indicating that Colliers International will be issuing a marketing package in the near future with a submission deadline of December 15, 2017 at 2:00 p.m.

Board consideration of this matter included a request that staff provide the marketing package, once issued.

The following motion was considered.

- HB071-2017
1. That the report from Peter Dymond and Paul Willoughby, Co-Chairs, to the Brampton Heritage Board Meeting of September 19, 2017, re: **Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1**, be **deferred** to the Brampton Heritage Board Meeting of January 16, 2018; and,
 2. That, in the interim, the Board requests that staff provide a copy of the Collier International Marketing Package, once issued, and any other information on the subject property that can be shared.

Carried

12. Information Items – nil

13. Question Period – nil

14. Public Question Period – nil

15. Closed Session – nil

**Minutes
Brampton Heritage Board**

16. Adjournment

The following motion was considered.

HB072-2017 That the Brampton Heritage Board do now adjourn to meet again
on Tuesday, October 17, 2017 at 7:00 p.m. or at the call of the
Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, October 17, 2017

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Steve Collie
Kathryn Fowlston
Palvinder Gill
Doug McLeod
Mary Pettingill
Lynda Voegtle
David Whyte
Ken Wilde
City Councillor Doug Whillans – Wards 2 and 6

Members Absent: Jeff Chalmers (regrets)
Herman Custodio (regrets)
Anthony Simone (regrets)

Staff Present: Pascal Doucet, Heritage Planner, Planning and Development
Services
Cassandra Jasinski, Heritage Planner, Planning and
Development Services
Terri Brenton, Legislative Coordinator, City Clerk's Office



**Minutes
Brampton Heritage Board**

The meeting was called to order at 7:04 p.m. and adjourned at 8:26 p.m.

1. Approval of Agenda

The following motion was considered.

HB073-2017 That the agenda for the Brampton Heritage Board Meeting of October 17, 2017 be approved as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – September 19, 2017

The minutes were considered by Planning and Development Committee on October 2, 2017 and the recommendations were approved by Council on October 11, 2017. The minutes were provided for the Board's information.

4. Consent – nil

5. Delegations/Presentations

5.1. Presentation by David VanderBerg, Central Area Planner, Planning and Development Services, re: Main Street North Development Permit System.

David VanderBerg, Central Area Planner, Planning and Development Services, provided a presentation entitled “Main Street North Development Permit System”.

In response to questions from the Board, Mr. VanderBerg provided information on the similarities and differences between the Development Permit System (DPS) and the City’s Zoning By-law, and design and redevelopment guidelines in the DPS.

The following motion was considered.

**Minutes
Brampton Heritage Board**

HB074-2017 That the presentation by David VanderBerg, Central Area Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of October 17, 2017, re: **Main Street North Development Permit System**, be received.

Carried

6. Sub-Committees

Michael Avis, Chair, and Members of the Outreach and Marketing Sub-Committee, provided highlights from the Heritage Plaque Program and Awards of Merit Reception that was held on October 15, 2017.

Mr. Avis extended congratulations to Tristan Costa, Assistant Heritage Planner, for his planning and organization of the event.

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was included with the agenda for this meeting.

Staff responded to questions from the Board regarding some of the properties on the list, and the potential impact of the Main Street North Development Permit System on the proposed Main Street North Heritage Conservation District.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

10.1. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated September 28, 2017, re: Designation under Part IV, Section 29 of the Ontario Heritage Act – 1 Peel Village Parkway – Ward 3 (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

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Brampton Heritage Board

Ms. Jasinski responded to questions from the Board regarding the position of the owners with respect to heritage designation of their property.

The following motion was considered.

- HB075-2017
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated September 28, 2017, to the Brampton Heritage Board Meeting of October 17, 2017, re: **Designation under Part IV, Section 29 of the Ontario Heritage Act – 1 Peel Village Parkway – Ward 3** (File HE.x), be received;
 2. That designation of 1 Peel Village Parkway under Part IV of the *Ontario Heritage Act* as a property of cultural heritage significance, be approved;
 3. That staff be authorized to publish and serve the Notice of Intention to Designate in accordance with the requirements under the *Ontario Heritage Act*;
 4. That, if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, a by-law be passed to designate the subject property;
 5. That, if there are any objections in accordance with the provisions of the *Ontario Heritage Act*, staff be directed to refer the proposed designation to the Ontario Conservation Review Board; and,
 6. That staff be authorized to attend the Conservation Review Board hearing process in support of Council's decision to designate the subject property.

Carried

- 10.2. Report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated August 19, 2017, re: **Listing 106 Elizabeth Street South on the Municipal Register of Cultural Heritage Resources – Ward 3** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

The following motion was considered.

**Minutes
Brampton Heritage Board**

- HB076-2017
1. That the report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated August 19, 2017, to the Brampton Heritage Board Meeting of October 17, 2017, re: **Listing 106 Elizabeth Street South on the Municipal Register of Cultural Heritage Resources – Ward 3** (File HE.x), be received; and,
 2. That 106 Elizabeth Street South be listed on the City of Brampton's *Municipal Register of Cultural Heritage Resources*.

Carried

- 10.3. Report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated September 13, 2017, re: **Status Update – 69 Elliott Street (Brampton Memorial Arena) – Ward 3** (File HE.x).

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Mr. Doucet provided information on the proposed timelines, and confirmed that the City will work with a heritage consultant in the development of the scope of work. Mr. Doucet advised that additional information will be provided to the Board when the heritage permit application is presented for consideration at a future meeting.

The following motion was considered.

- HB077-2017
- That the report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated September 13, 2017, to the Brampton Heritage Board Meeting of October 17, 2017, re: **Status Update – 69 Elliott Street (Brampton Memorial Arena) – Ward 3** (File HE.x), be received.

Carried

- 10.4. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated August 24, 2017, re: **Draft By-law to Delegate Various Approvals and Duties Regarding Cultural Heritage Resources** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

**Minutes
Brampton Heritage Board**

Ms. Jasinski responded to questions from the Board with respect to the proposed delegate authorities, and requested that Members forward any comments to her.

The following motion was considered.

HB078-2017 That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated August 24, 2017, to the Brampton Heritage Board Meeting of October 17, 2017, re: **Draft By-law to Delegate Various Approvals and Duties Regarding Cultural Heritage Resources** (File HE.x), be received.

Carried

11. **Referred/Deferred Items** – nil

12. **Information Items** – nil

13. **Question Period**

Staff responded to questions from the Board with respect to the status of the Main Street South Heritage Conservation District and marketing of the Heritage Theatre Block.

14. **Public Question Period** – nil

15. **Closed Session** – nil

16. **Adjournment**

The following motion was considered.

HB079-2017 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, November 21, 2017 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby

Tuesday, November 21, 2017

Members Present: Peter Dymond (Co-Chair)
Paul Willoughby (Co-Chair)
Michael Avis
Chris Bejnar
Harry Blackburn
Jeff Chalmers
Steve Collie
Herman Custodio
Doug McLeod
Mary Pettingill
Anthony Simone
Lynda Voegtle
Ken Wilde

Members Absent: Kathryn Fowlston
Palvinder Gill
David Whyte (regrets)
City Councillor Doug Whillans – Wards 2 and 6 (regrets – other
municipal business)

Staff Present: Cassandra Jasinski, Heritage Planner, Planning and
Development Services
T. Costa, Assistant Heritage Planner, Planning and Development
Services
T. Brenton, Legislative Coordinator, City Clerk's Office



**Minutes
Brampton Heritage Board**

The meeting was called to order at 7:11 p.m. and adjourned at 8:57 p.m.

1. Approval of Agenda

The following motion was considered.

HB080-2017 That the agenda for the Brampton Heritage Board Meeting of November 21, 2017 be approved as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Previous Minutes

3.1. Minutes – Brampton Heritage Board – October 17, 2017

The minutes were considered by Planning and Development Committee on October 30, 2017 and the recommendations were approved by Council on November 8, 2017. The minutes were provided for the Board's information.

4. Consent

The following item listed with an asterisk (*) was considered to be routine and non-controversial by the Board and was acknowledged at this time.

(12.1)

5. Delegations/Presentations – nil

6. Sub-Committees

6.1. Minutes – Resources Sub-Committee – November 9, 2017

Paul Willoughby, Sub-Committee Chair, provided an overview of the subject minutes.

The following motion was considered.

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HB081-2017 That the **Minutes of the Resources Sub-Committee Meeting of November 9, 2017**, to the Brampton Heritage Board Meeting of November 21, 2017, be received.

Carried

- 6.2. Discussion at the request of Steve Collie, re: **Upcoming Outreach Activities:**
1. **Highlight on Heritage - Saturday, February 10, 2018 - Bramalea City Centre**
 2. **70th Anniversary of the Last Great Flood (Tuesday, March 16, 1948)**

Steve Collie, Sub-Committee Member, requested the Board's consideration for the following outreach activities:

1. **Highlight on Heritage – Saturday, February 10, 2018 – Bramalea City Centre**

Mr. Collie provided details on this annual outreach event organized by the Board. He requested the Board's consideration for a motion to formalize its organization of and participation in the event.

The following motion was considered.

HB082-2017 That the Brampton Heritage Board organize and participate in the **“Highlight on Heritage” event taking place at Bramalea City Centre on Saturday, February 10, 2018.**

Carried

2. **Recognition of the 70th Anniversary of the Last Great Flood** (March 16, 1948)

Mr. Collie outlined a proposal for an outreach/education event on this topic, which included details on the proposed date, location and participants. Mr. Collie responded to questions about the Board's participation, proposed location, associated costs, and potential staff participation in the event.

The following motion was considered.

HB083-2017 That the proposal for an event to recognize the **70th Anniversary of the Last Great Flood** (March 16, 1948), considered at the Brampton Heritage Board Meeting of November 21, 2017, be **deferred** to the next Board meeting.

Carried

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7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was included with the agenda for this meeting.

In response to a question from the Board, staff advised that the marketing package for the Heritage Theatre is available, on request, from Colliers International.

8. Heritage Impact Assessments (HIA) – nil

9. Correspondence – nil

10. Other/New Business

- 10.1. Report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated November 7, 2017, re: **Heritage Permit Application and Designated Heritage Property Incentive Grant Application – 44 Main Street South (St. Paul’s United Church – Boyle House) – Ward 1** (File HE.x).

Tristan Costa, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Mr. Costa and David Maynard, St. Paul’s United Church, provided information on the proposed replacement materials, cost estimates, and potential retention of the spindles.

An amendment to the recommendations in the staff report was introduced to specify the use of cedar for the stairs and retention of the spindles where possible.

The following motion was considered.

- | | |
|------------|--|
| HB084-2017 | 1. That the report from Tristan Costa, Assistant Heritage Planner, Planning and Development Services, dated November 7, 2017, to the Brampton Heritage Board Meeting of November 21, 2017, re: Heritage Permit Application and Designated Heritage Property Incentive Grant |
|------------|--|

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Application – 44 Main Street South (St. Paul’s United Church) – Ward 1 (File HE.x), be received;

2. That the Heritage Permit Application for 44 Main Street South for the restoration and repair of 5 upper floor windows and front façade wooden porch stairs be approved, subject to the following conditions:
 - a. That the windows sills damaged beyond repair be replaced in kind;
 - b. That the stairs be replaced with cedar;
 - c. That the existing spindles be retained, where possible; and,
3. That the Designated Heritage Property Incentive Grant application for 44 Main Street South for the restoration and repair of 5 upper floor windows and front façade wooden porch stairs be approved, to a maximum of \$5000.00.

Carried

- 10.2. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated November 9, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act for 40 Elizabeth Street South (Alderlea) – Ward 4** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Ms. Jasinski and Greg Peddie, Coordinator, Public Arts and Partnerships, Economic Development and Culture, provided information on the proposed location and timelines, community engagement, interpretative plaque, and maintenance program.

Board Members expressed varying opinions on the proposed public artwork, and offered suggestions for elements that could be included in the piece.

The following motion was considered.

- HB085-2017 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated November 9, 2017, to the Brampton Heritage Board Meeting of November 21, 2017, re: **Heritage Permit Application – Part IV of the Ontario Heritage Act for 40 Elizabeth Street South (Alderlea) – Ward 4** (File HE.x), be received;

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2. That the Brampton Heritage Board endorses the final location for the artwork on the Alderlea property, as recommended in the report; and,
3. That the Heritage Permit Application submitted by the City of Brampton for the installation of public art in honour of Alderlea's 150th Anniversary be approved.

Carried

- 10.3. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated November 8, 2017, re: **Listing 10309 McVean Drive on the Municipal Register of Cultural Heritage Resources – Ward 10** (File HE.x).

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

The following motion was considered.

- HB086-2017
1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated November 8, 2017, to the Brampton Heritage Board Meeting of November 21, 2017, re: **Listing 10309 McVean Drive on the Municipal Register of Cultural Heritage Resources – Ward 10** (File HE.x), be received; and,
 2. That 10309 McVean Drive be listed on the City of Brampton's *Municipal Register of Cultural Heritage Resources*.

Carried

- 10.4. Verbal update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, re: **Main Street South Heritage Conservation District**.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an update on the status of the Main Street South Heritage Conservation District, indicating that staff continues to work with the City's consultants on the revised draft District Plan.

The following motion was considered.

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HB087-2017 That the verbal update from Cassandra Jasinski, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of November 21, 2017, re: **Main Street South Heritage Conservation District**, be received.

Carried

11. **Referred/Deferred Items** – nil

12. **Information Items**

* 12.1. **Community Heritage Ontario (CHO) News – Fall 2017 Edition**

This material was provided for the Board's information.

13. **Question Period** – nil

14. **Public Question Period** – nil

15. **Closed Session** – nil

16. **Adjournment**

Discussion took place with respect to the currently scheduled Board meeting in December.

The following motion was considered.

- HB088-2017 1. That the Brampton Heritage Board meeting of December 12, 2017 be cancelled; and,
2. That the Brampton Heritage Board do now adjourn to meet again on Tuesday, January 16, 2017 at 7:00 p.m. or at the call of the Chair.

Carried

Co-Chair – Peter Dymond

Co-Chair – Paul Willoughby