



Tuesday, March 14, 2017

Members Present:

Glenda Coupland (**Chair**)
Vicki Faulkner
Sherri Hopkins
Mary Pettingill
Therese Anne Sidler
Franco Spadafora
City Councillor Pat Fortini - Wards 7 and 8

Staff Present:

Frank Raymond (**Vice-Chair**)
Harvinder Bajwa (regrets)
Harpreet Bhons
Karyn Pelkie (regrets)
Raymond Shaver (regrets)

Staff Present:

Strategic Communications:

Sudha Hemmad, Senior Advisor, Communications

City Clerk's Office:

Wendi Hunter, Manager, Administrative Services and
Elections

Wendy Goss, Accessibility Coordinator

Sylvia Ingham, Access, Inclusion and Diversity Clerk

Chandra Urquhart, Legislative Coordinator

Minutes Accessibility Advisory Committee

The meeting was called to order at 6:38 p.m. and adjourned at 7:43 p.m.

1. Approval of Agenda

AAC001-2017 That the agenda for the Accessibility Advisory Committee Meeting of March 14, 2017, be approved as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act

3. Minutes

3.1. Minutes - Accessibility Advisory Committee - December 6, 2016

The minutes were approved by Council on February 8, 2017 and provided for Committee's information.

4. Presentations/Delegations

4.1. Sudha Hemmad, Senior Advisor, Communications, re: Accessible Campaign Update.

Sudha Hemmad, Communications, presented an update on the progress of the Accessibility Campaign. The following was highlighted:

- Overview of the goals and objectives of the campaign on the proper use accessible parking spaces
- Strategic approach
 - Partner with the businesses and the community
 - Initiate a one-year awareness campaign at the City and partner locations
 - Provide messaging material to partners for the public

Minutes

Accessibility Advisory Committee

- Details of meeting with Central Stakeholders Group on February 9, 2017
 - Discussed support and outreach of message
 - through newsletters/ social media and other methods of communication
 - signs in the accessible parking areas
 - video testimonials
 - Group receptive to initiative with commitment from several organizations to participate in 'Respect the Space' videos
- Community support for video message
 - Testimonial videos regarding parking challenges
 - Staff to approach community leaders for video messages
- Creative Concept
 - Development and approval of creative campaign material
 - flyers, signage, digital messages
- April – June 2017
 - Identify launch date and Council announcement
 - Media communications/social media engagement
 - Parking etiquette video
- Next Steps
 - Provide tool kit for partners and community organizations for ongoing messaging
 - Prepare how to guide to conduct an accessible parking mini campaign

Ms. Sudha circulated a campaign poster, 'Respect the Space', for review.

Wendy Goss, Accessibility Coordinator, noted that key businesses, malls and organizations, such as Bramalea City Centre, Sheridan College and YMCA were supportive and receptive to the campaign and an 'I respect the space' video message.

Committee discussion and comments included the following:

- Suggestion to consider representatives from organizations such as Region of Peel, Brampton Civic Hospital, Places of Worship; sports and other celebrities; and Committee members etc. to record a video message

Minutes Accessibility Advisory Committee

- Message to include:
 - Impact of distance from the accessible parking spot to the destination
 - recognition that accessible parking spaces are for people with visible and non-visible disabilities
 - accessible parking is not a privilege
- Suggestion that launch and announcement to Council coincide with CeleBrampton event in June 2017
- Questions on timelines for recording video message and response that information will be provided to Accessibility Coordinator

The following motion was considered:

AAC002-2017 That the presentation by Sudha Hemmad, Senior Advisor, Communications, to the Accessibility Advisory Committee meeting of March 14, 2017, re: **Accessible Campaign Update** be received.

Carried

5. **Municipal Accessibility Plan Priorities**

6. **Other/New Business**

- 6.1. Report from Sylvia Ingham, Access, Inclusion and Diversity Clerk, City Clerk's Office, dated January 9, 2017, re: **Accessibility Awards Program**.

Sylvia Ingham, Access Inclusion and Diversity Clerk, provided an overview of the proposed Accessibility Award Program, highlighting the following key points:

- Request from previous Committee to consider to establishing an accessibility award program
- Results of research conducted in several municipalities with details of award type and selection criteria

Minutes Accessibility Advisory Committee

- Suggestion that the Committee assumes ownership and establish the criteria for the award
- Summary of the recommendations for categories and draft criteria for the awards program

Committee expressed appreciation for the proposal. Staff suggested that Members may wish to establish a Sub-Committee to select nominees and provide recommendations for the award.

The following motion was considered:

- AAC003-2017
1. That the report dated December 8, 2016, from Sylvia Ingham, Access Inclusion & Diversity Clerk, City Clerk's Office, to the Accessibility Advisory Committee meeting March 14, 2017, re:
Accessibility Awards Program, be received; and,
 2. That an Accessibility Awards Program be established for the City of Brampton, to recognize individuals and organizations in Brampton that make outstanding contributions towards accessibility; and,
 3. That a Sub-Committee of the Accessibility Advisory Committee be established to consider nominees and recommend award recipients; and,
 4. That decisions regarding award recipients be made by the Accessibility Advisory Committee, for final approval by City Council; and,
 5. That award recipients be invited to the December Accessibility Advisory Committee meetings to receive their awards.

Carried

Minutes Accessibility Advisory Committee

- 6.2. Report from Mike Mulick, Acting Manager, Enforcement and By-law Services, Corporate Services, dated January 19, 2017, re: **Review of Issues Relating to the Use and Enforcement of Accessible Parking Spaces and Accessibility Training for Enforcement Officers.**

Mike Mulick, Acting Manager, By-law Enforcement, advised that staff was directed to review and comment on issues relating to the following:

- Non-motorized vehicles parked in accessible parking spaces
- Wait times for response and citizen reports
- Accessible training for by-law enforcement officers

Mr. Mulick explained that it was difficult to enforce the current by-law for infractions involving non-motorized vehicles as they do not display a license plate. However, officers have successfully addressed incidents on a case by case basis with property owners where non-motorized vehicles have regularly occupied an accessible parking spot.

Mr. Mulick provided details of the process and timelines with respect to wait times to respond to citizen calls noting that a collaborative effort is underway between By-law- Enforcement, City Clerk's Office, Corporate Communications and Committee to address this issue.

With respect to accessible training for staff, Mr. Mulick confirmed that all Enforcement and By-law Services staff are provided with training as required by Provincial legislation.

The following motion was considered:

- AAC004-2017 That the report from Mike Mulick, Acting Manager, By-law Enforcement, Corporate Services, dated January 19, 2017, to the Accessibility Advisory Committee Meeting of March 14, 2017 re: **Enforcement of Accessible Parking Spaces**, be received.

Carried

**Minutes
Accessibility Advisory Committee**

7. **Correspondence**

8. **William Osler Health Centre Accessibility Advisory Committee**

9. **Information Items**

9.1. **Accessible Parking Enforcement Update Q4 – 2016**

Mike Mulick, Acting Manager, By-law and Enforcement Services, provided an overview of the Accessible Parking Enforcement investigations for the last quarter of 2016 and the status of new investigations for 2017. He reported that officers have been reviewing locations with repeated infractions to ensure compliance in an effort to complete and close ongoing files.

In response to questions Mr. Mulick confirmed orders to comply are issued when necessary to municipal properties, school boards and the Region of Peel are expected to follow regulations. Orders to comply are issued when necessary.

The following motion was considered:

AAC005-2017 That the update from Mike Mulick, Acting Manager, By-law and Enforcement Services, to the Accessibility Advisory Committee meeting of March 14, 2017, re: **Accessible Parking Enforcement Update Q4 – 2016** be received.

Carried

9.2. Presentation by Sudha Hemmad, Senior Advisor, Communications, and Wendy Goss, Accessibility Coordinator, dated February 9, 2017, to Central Stakeholders Group, re: **Parking Campaign Awareness.**

Presentation was provided for Committee's information.

Minutes
Accessibility Advisory Committee

10. **Future Agenda Items**

11. **Construction Projects**

12. **Question Period**

13. **Public Question Period**

In response to a question from a member of the public, staff explained that the Zoning Division is responsible for the overall calculation of the number of parking spaces desired for a site, and Traffic Services determine the number of accessible spots required in accordance with Provincial legislation.

14. **Adjournment**

AAC006-2017 That the Accessibility Advisory Committee do now adjourn to meet on Tuesday, April 11, 2017, at 6:30 p.m. or at the call of the Chair.

Carried

Glenda Coupland



Tuesday, June 13, 2017

Members Present: Glenda Coupland (**Chair**)
Harpreet Bhons
Vicki Faulkner
Karyn Pelkie
Mary Pettingill
Therese Anne Sidler
Franco Spadafora

Members Absent: Frank Raymond (**Vice-Chair**)
Harvinder Bajwa
Sherri Hopkins (regrets)
Raymond Shaver (regrets)
City Councillor Pat Fortini - Wards 7 and 8 (personal)

Staff Present: **Brampton Transit**
Doug Rieger, Senior Manager, Service Development
Enforcement and By-law Services
Mike Mulick, Project Supervisor, Service Standards
Frank Grech, Accessible Enforcement Officer
City Clerk's Office
Wendy Goss, Accessibility Coordinator
Sylvia Ingham, Access, Inclusion and Diversity Clerk
Chandra Urquhart, Legislative Coordinator

Minutes

Accessibility Advisory Committee

The meeting was called to order at 6:39 p.m. and adjourned at 7:30 p.m.

1. Approval of Agenda

AAC007-2017 That the agenda for the Accessibility Advisory Committee Meeting of June 13, 2017 be approved, as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act

3. Minutes

3.1. Minutes - Accessibility Advisory Committee - March 14, 2017

The minutes were approved by Council on April 26, 2017 and provided for Committee's information.

3.2. Note to File - Accessibility Advisory Committee - May 16, 2017

The note to file of May 16, 2017 was provided for Committee's information.

4. Presentations/Delegations

4.1. Presentation by Doug Rieger, Senior Manager, Service Development, Brampton Transit, re: **Accessibility Update – Brampton Transit**

Doug Rieger, Manager, Brampton Transit, presented 'Brampton Transit 2017' service update outlining the percentage growth since 2009 with respect to Ridership, Population and Revenue Services hours. Details regarding the number of Züm and conventional buses, fixed routes, bus stops and transit shelters were provided.

Minutes Accessibility Advisory Committee

Committee was advised that the current ridership was expected to increase by 15 percent from last year and fleet accessibility is at 100 percent. Ongoing accessibility initiatives were highlighted and included, installation of hard pads in bus shelters, improved signage, lighting and priority seating for buses and additional accessible bus stops. Mr. Rieger advised that staff will continue with enhancement of the Züm service, and the launch of the Chinguacousy Express Route with service to York University.

In response to a question regarding the Accessibility Campaign that is underway, Mr. Rieger indicated that the 'Respect the Space' poster will be displayed at the back of City buses.

The following motion was considered:

- AAC008-2017 That the presentation by Doug Rieger, Senior Manager, Service Development, Brampton Transit, to the Accessibility Advisory Committee meeting of June 13, 2017, re: **Accessibility Update – Brampton Transit** be received.

Carried

5. **Municipal Accessibility Plan Priorities**

6. **Other/New Business**

- 6.1. Sudha Hemmad, Senior Advisor, Communications, and Wendy Goss, Accessibility Coordinator, re: **Accessibility Campaign Update**

Wendy Goss, Accessibility Coordinator, provided an update on the Accessibility Campaign highlighting the following:

- Response to social media views of videos on 'Respect the Space'
- Launch initiatives:
 - Update of the City's Accessibility Webpage
 - Media release

Minutes Accessibility Advisory Committee

- Video clips featuring 'Respect the Space' presented at Council meeting
- Signs posted at Recreation Centres and libraries
- Ongoing initiatives include:
 - Display of signs at Powerade Centre
 - Posters on the back of City buses
 - Advertisement in the Fall/Winter Recreation Guide
 - Feature article in Councillors' newsletter to distributed to all residents

In response to questions from Committee, Ms. Goss reported that an article on 'Respect the Space' was released to the media, and that the message was well received and considered positive by the community.

The following motion was considered:

AAC009-2017 That the update from Wendy Goss, Accessibility Coordinator, to the Accessibility Advisory Committee meeting of June 13, 2017, re: **Accessibility Campaign Update** be received.

Carried

6.2. Update by Enforcement and By-law Services, re: **Accessible Enforcement Statistics - Q1 – 2017**

Mike Mulick, Project Supervisor, Service Standards, and Frank Grech, Accessible Enforcement Officer, provided an overview of the number of investigations initiated, accessible parking spaces investigated and orders to comply issued. They provided details on open investigations, the number of tickets issued for parking without a permit and obstruction of the access aisles.

For Committee's information an aerial view of the properties that are being investigated and those that have complied were displayed. Staff reported that more than 400 properties have been visited and with the availability of the aerial view, violations were observed on

Minutes Accessibility Advisory Committee

properties, some of which were positively resolved through communication with the property owners.

In response to questions, staff explained that illegal permits are confiscated, and the time frame for orders to comply is twenty-one days. An extension of time is granted to property managers who cooperate with staff to comply with the order. The fines for violations are decided by the courts.

With respect to the school board violations, staff advised that the orders to comply are mostly for the installation of permanent accessible parking spaces.

The following motion was considered:

- AAC010-2017 That the update by Mike Mulick, Supervisor, Enforcement and By-law Services, and Frank Grech, Accessible Enforcement Officer, to the Accessibility Advisory Committee meeting of June 13, 2017, re: **Accessible Enforcement Statistics - Q1 – 2017** be received.

Carried

6.3. Establishment of a Sub-Committee, re: **Accessibility Awards Program**

Sylvia Ingham, Access, Inclusion and Diversity Clerk, provided an overview of the proposed Accessibility Award Program.

Committee was advised that the establishment of a Sub-Committee to participate in the selection process for recipients of the award. was recommended. The following members expressed interest in the Sub-Committee:

- Karyn Pelkie
- Franco Spadafora
- Vicki Faulkner

The following motion was considered:

Minutes
Accessibility Advisory Committee

AAC011-2017 That the following members of the Accessibility Advisory Committee be selected to participate in the Accessibility Awards Program Sub-Committee:

- Karyn Pelkie
- Franco Spadafora
- Vicki Faulkner

Carried

7. **Correspondence**

8. **William Osler Health Centre Accessibility Advisory Committee**

9. **Information Items**

10. **Future Agenda Items**

11. **Construction Projects**

12. **Question Period**

13. **Public Question Period**

14. **Adjournment**

AAC012-2017 That the Accessibility Advisory Committee meeting do now adjourn to meet again on Tuesday, July 11, 2017 at 6:30 p.m.

Carried

Glenda Coupland, Chair



BRAMPTON
Flower City

Minutes

Accessibility Advisory Committee
Committee of the Council of
The Corporation of the City of Brampton



Accessibility for Life

Tuesday, September 12, 2017

Members Present:

Glenda Coupland (**Chair**)
Harpreet Bhons
Vicki Faulkner
Sherri Hopkins
Karyn Pelkie
Mary Pettingill
Raymond Shaver
Therese Anne Sidler
Franco Spadafora
City Councillor Pat Fortini - Wards 7 and 8 (left at
7:00 p.m. – other municipal business)

Members Absent:

Frank Raymond (**Vice-Chair**)
Harvinder Bajwa

Staff Present:

Enforcement and By-law Services

Mike Mulick, Project Supervisor, Service Standards
Frank Grech, Accessible Enforcement Officer

City Clerk's Office

Wendy Goss, Accessibility Coordinator
Sylvia Ingham, Access, Inclusion and Diversity Clerk
Chandra Urquhart, Legislative Coordinator

Minutes
Accessibility Advisory Committee

The meeting was called to order at 6:35 p.m. and adjourned at 7:40 p.m.

1. **Approval of Agenda**

AAC013-2017 That the agenda for the Accessibility Advisory Committee meeting of September 12, 2017 be approved, as amended, to add the following item:

6.4 Discussion at the request of Councillor Pat Fortini,
re: **Members Attendance at Meetings**

Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Minutes**

3.1. Minutes - **Accessibility Advisory Committee - June 13, 2017**

The minutes were approved by Council on September 13, 2017 and provided for Committee's information.

4. **Presentations/Delegations** - nil

5. **Municipal Accessibility Plan Priorities** - nil

6. **Other/New Business**

6.1. Wendy Goss, Accessibility Coordinator, re: **Municipal Accessibility Plan Update**

Wendy Goss, Accessibility Coordinator, provided an update on the Municipal Accessibility Plan Initiatives for 2013 – 2017.

Minutes Accessibility Advisory Committee

Completed initiatives include:

- Training module for Integrated Accessibility Standards Regulation (IASR)
- Strategy and support designs to address accessibility and inclusiveness in new and re-developed parks
- Accessible parking campaign

Ongoing initiatives include:

- Integration of services between Brampton Transit and Peel TransHelp
- Installation of accessible features at bus stops to make them 100 percent accessible
- Working with Metrolinx on their TripLinx planning tool to increase the level accessibility at transit stops

Ms. Goss advised that implementation of the accessibility standards and compliance with the Provincial technical standards remains ongoing. The required accessibility compliance report will be filed by year end.

Ms. Goss responded to questions with respect to cut away curbs and curb depressions and noted that staff would look at curbs and sidewalk connections together when addressing issues.

The following motion was considered:

AAC014-2017	That the update by Wendy Goss, Accessibility Coordinator, to the Accessibility Advisory Committee Meeting of September 12, 2018, re: Municipal Accessibility Plan be received.
-------------	---

Carried

6.2. Update by Enforcement and By-law Services, re: **Quarterly Accessible Enforcement Report for Q2 – 2017**

Minutes Accessibility Advisory Committee

Mike Mulick, Project Supervisor, Service Standards, and Frank Grech, Accessible Enforcement Officer, provided an overview of the number of investigations initiated, accessible parking spaces investigated and orders to comply issued. The school boards incurred the majority of the violations for accessible parking spaces. Staff will work with them to achieve compliance. They reported in most cases the violations at business places were for obstruction of the access aisles. Orders to comply were resolved through communication with the property owners within hours in some instances. Mr. Mulick noted that four parking permits considered 'counterfeit' were confiscated.

For Committee's information an aerial view of the properties that were being investigated and those that have complied were displayed.

In response to questions, staff explained the minimum fine was set at \$350 and the maximum penalty was \$5000. The penalties for violations were decided by the court and the time frame for orders to comply was twenty-one days. An extension of time was granted to property managers who cooperate with staff to comply with an order.

The following motion was considered:

- AAC015-2017 That the update by Mike Mulick, Supervisor, Enforcement and By-law Services, and Frank Grech, Accessible Enforcement Officer, to the Accessibility Advisory Committee meeting of June 13, 2017, re: **Accessible Enforcement Statistics - Q1 – 2017** be received.

Carried

- 6.3. Wendy Goss, Accessibility Coordinator, re: **Accessible Campaign Update**

Wendy Goss, Accessibility Coordinator, circulated a poster for the accessibility campaign 'Not all disabilities are visible #RespectTheSpace for everyone'. The poster will be displayed

Minutes Accessibility Advisory Committee

on the back of buses for a four-week period. The campaign promotion also included the following:

- Advertisement featured in the Fall/Winter Recreation Guide
- Signs posted at City offices and Recreation Centres
- One-minute video clips of existing footage
- Bramalea City Centre e-blast message 'Not all disabilities are visible. Slow down near accessible parking areas'
- Social media ads

Committee suggested that William Osler Brampton Civic Hospital be approached and a request be made to have the poster displayed occasionally on their television, which is on all day.

6.4. Discussion at the request of Councillor Pat Fortini, re: **Members Attendance at Meetings.**

City Councillor Pat Fortini was concerned about attendance of two members of the Committee who have missed several meetings. In some instances, meetings failed to be called to order due to a lack of quorum and had to be cancelled. Councillor Fortini suggested that Committee make a decision that ensures the business of the Committee is not impacted due to absenteeism of those members.

Committee was advised by the Legislative Coordinator that the City Clerk is aware of the situation. Correspondence was sent to both members reminding them of the City's policies regarding attendance. It was suggested that they evaluate their commitment to the committee and submit a letter of resignation for the remainder of the term if they were unable to regularly attend meetings. Confirmation of future attendance was received from one member. No response was received from the second member.

The Legislative Coordinator stated that the members will be contacted once more and based on their responses, the City Clerk will follow the rules in the Procedure By-law with respect to absenteeism.

The following motion was considered:

Minutes
Accessibility Advisory Committee

- AAC016-2017 1. That the City Clerk's Office send correspondence to the two members of the Committee who have not been attending meetings to remind them of the Attendance Requirements as stated in the Procedure By-law; and,
2. That based on the response from the two members, the City Clerk take the necessary steps as outlined in the Procedure By-law with respect to absenteeism.

Carried

7. Correspondence

8. **William Osler Health Centre Accessibility Advisory Committee**

9. **Information Items**

- 9.1. Update by Sylvia Ingham, Access, Inclusion and Diversity Clerk,
re: **Accessibility Awards Report**

Sylvia Ingham, Access, Inclusion and Diversity Clerk, provided an overview of the Accessibility Awards Sub-Committee minutes. The criteria for the program and the categories for evaluation of nominations were the focus of the discussion. She outlined the next steps which included a media release, timelines and review of nominations.

There was discussion regarding timelines for the submission and review of nominations. The Legislative Coordinator advised that the Brampton Sports Hall of Fame Committee holds an Induction ceremony annually and the deadline for submission of nominations is approximately eight months prior to the event.

Minutes
Accessibility Advisory Committee

Ms. Ingham advised that the Sub-Committee will discuss the next steps at a future meeting and report to Committee.

The following motion was considered:

AAC017-2017 That the update by Sylvia Ingham, Access, Inclusion and Diversity Clerk, to the Accessibility Advisory Committee Meeting of September 12, 2018, re: **Sub-Committee Meeting on Accessibility Awards Program** be received.

Carried

10. **Future Agenda Items** - nil

11. **Construction Projects** - nil

12. **Question Period** - nil

13. **Public Question Period** - nil

14. **Adjournment**

AAC018-2017 That the Accessibility Advisory Committee meeting do now adjourn to meet again on Tuesday October 10, 2017 at 6:30 p.m.

Carried

Glenda Coupland (Chair)



Tuesday, December 05, 2017

Members Present: Karyn Pelkie (**Acting Chair**)
Harpreet Bhons
Sherri Hopkins
Mary Pettingill
Raymond Shaver
Therese Anne Sidler
Franco Spadafora
City Councillor Pat Fortini – Wards 7 and 8

Members Absent: Glenda Coupland (**Chair**) (regrets)
Harvinder Bajwa (regrets)
Vicki Faulkner (regrets)

Staff Present: **City Clerk's Office**
Wendy Goss, Accessibility Coordinator
Sylvia Ingham, Access, Inclusion and Diversity Clerk
Chandra Urquhart, Legislative Coordinator

Minutes
Accessibility Advisory Committee

The meeting was called to order at 6:35 p.m. and adjourned at 6:54 p.m.

1. **Approval of Agenda**

AAC024-2017 That the agenda for the Accessibility Advisory Committee meeting December 5, 2017 be approved, as printed and circulated.

Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Minutes**

3.1. **Minutes - Accessibility Advisory Committee - November 7, 2017**

The minutes were approved by Council on December 13, 2017 and provided for information.

4. **Presentations/Delegations** - nil

5. **Municipal Accessibility Plan Priorities** - nil

6. **Other/New Business**

- 6.1. Verbal update by Wendy Goss, Accessibility Coordinator, re:
- **Elevators at Bramalea City Centre**
 - **Disabled Parking Signs at Brampton Library**

Wendy Goss, Accessibility Coordinator, advised that management at Bramalea City Centre and Brampton Library were contacted regarding the existing issues with the elevators and the disabled parking signs, however, no response were received to date.

Minutes Accessibility Advisory Committee

Therese Anne Sidler, Member, reported that she visited the library and the signs were painted blue and white.

7. **Correspondence** - nil

8. **William Osler Health Centre Accessibility Advisory Committee** - nil

9. **Information Items**

9.1. Information, re: **New publication from the Accessibility Directorate of Ontario – “What Ontario’s Accessibility Law Means to You”.**

Committee was provided with a handout outlining the type of assistance a person with a disability can expect from business and public service organizations.

9.2. Information, re: **2018 Meeting Schedule**

Committee was reminded that the next meeting was scheduled for January 9, 2018. Some members were unsure of their availability and suggested that an email be sent prior to the meeting date to determine whether quorum would be achieved.

10. **Future Agenda Items**

City Councillor Fortini inquired about licensing fees for service dogs used by people with disabilities and requested that the matter be listed as a future agenda item.

Committee discussed the matter and suggested that research was needed to determine how a guide/service dog is defined and identified and whether there is any legislation regarding these types of animals. Staff noted the comments and will provide an update at a future meeting.

Minutes
Accessibility Advisory Committee

11. **Construction Projects** - nil

12. **Question Period** - nil

13. **Public Question Period** - nil

14. **Adjournment**

AAC025-2017 That the accessible Advisory Committee meeting do now adjourn to meet again on Tuesday, January 9, 2018 at 6:30 p.m.

Carried

Karyn Pelkie, Acting Chair