



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number 140-2008

A By-law to amend Fee By-law 380-2003, as amended
To revise the administrative fee for
the processing of Credit Card Payments

WHEREAS By-law 380-2003 was passed pursuant to the *Municipal Act, 2001*, S.O. 2001, c. 25, s.391(1) to impose fees or charges;

AND WHEREAS, it is deemed necessary to establish an administrative fee for the processing of credit card payments for parking and Provincial Offence fines over the telephone;

AND WHEREAS, pursuant to Committee of Council Recommendation CW 180 -2008, approved by Committee of Council on May 21, 2008, Administrative Fees for the Finance Department are to be amended;

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. Schedule I of By-law 380-2003 is amended by substituting Schedule A to this by-law.

Read a first, second and third time and passed in Open Council this 28th day of May, 2008.

Approved as to content
D. McFarlane,
Director of Revenue
Finance Department

Approved as to form.
06/10/08
e.c.c.

S. Fennell, Mayor

K. Zammit, City Clerk

Peter Fay, Deputy City Clerk

Schedule A to By-law 140-2008

DESCRIPTION	FEE / CHARGE
TAX	
Tax Certificates – Regular Service / Mailed	\$50.00
Tax Certificates – Faxed Expedited / Same Day Service	\$75.00
Tax Statements (per year requested) 1998 & forward	\$14.00
Miscellaneous Tax Confirmations (per year 1997 & prior)	\$35.00
Land / Property Ownership Change (By-law 27-2006)	\$30.00
Land Title Searches (By-law 2-2007)	\$70.00
Returned Cheques Non Sufficient Funds (includes Pre-Authorized Payments)	\$35.00
Overdue Tax Penalty / Interest % per month	1.25%
Overdue Tax Notification Fee (effective May 1, 2007) (By-law 78-2007)	\$5.00
Retrieval and Return of Post Dated Cheques (Lockbox) – per cheque (By-law 27-2006)	\$15.00/ cheque
Capping / Clawback Calculation Summary (per year requested) (By-law 27-2006)	\$10.00
WSIB Collection Accounts – Administration Fee (By-law 27-2006)	5% per account
Peel Regional Police – Grow House Invoicing – Administrative Fee	\$500/invoice
COLLECTIONS	
Overdue General Accounts Receivable Penalty, % per month	1.50%
Collection Agency Recovery Charge (By-law 2-2007)	20%
PURCHASING AND MATERIALS MANAGEMENT	
Quotation Document Cost	\$25.00
Tender Document Cost #1	\$50.00
Tender Document Cost #2	\$100.00
INSURANCE	
Administrative Service Charge (overhead) on all invoice recoveries from 3 rd parties above actual cost of damage (e.g. damages within road allowances caused by third party)	10%
REVENUE SERVICES	
Telephone convenience fee	\$2.50/transaction