



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number 217 - 2018

To amend Building By-law 387-2006, as amended

WHEREAS an amendment to the By-law is required to address housekeeping matters, revise prescribed forms and certain fees;

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

By-law 387-2006 as amended is hereby amended:

- 1) By changing therefrom Section 2 DEFINITIONS, Sentence (1) (l) to read

"owner" means the registered owner of the land and includes a lessee, and mortgagee in possession, as defined in the Building Code;

- 2) By changing therefrom Section 2 DEFINITIONS, Sentence (1) (s) to read

"certified model" means plans for a detached, semi-detached townhouse, row-house, duplex or live/work residential building that will be repeated in a subdivision and includes the base model and all optional features and floor layouts;

- 3) By adding to Section 2 DEFINITIONS, Sentence (1) (t) to read

"base model" means plans for the basic design of a detached, semi-detached, townhouse, row-house, duplex or live/work residential building that includes one elevation and no optional features and floor layouts or other variations;

- 4) By adding to Section 2 DEFINITIONS, Sentence (1) (u) to read

"optional features" means variations to the basic design of the base model to include other elevations, alternate floor layouts, upgrades and additional design elements in accordance with Schedule "A1" and "A2", as applicable, of this by-law;

- 5) By adding to Section 2 DEFINITIONS, Sentence (1) (v) to read

“application” means a submission of plans, documents, prescribed forms and fees as described in this by-law for the purpose of permit issuance and building code compliance review for a certified model and as required by the Chief Building Official.;

- 6) By reordering Section 2 DEFINITIONS, Sentences (1)(a) through (1)(v) into alphabetical order;

- 7) By changing therefrom Section 4 PERMITS, Sentence (1) to read

An applicant for a permit shall file an application with the Chief Building Official and shall supply any other information related to the application as required by the Chief Building Official.;

- 8) By changing therefrom Section 4 PERMITS, by deleting Sentence (2) and replacing it with a new Sentence (2) to read

Every permit applications shall:

- (a) identify and describe in detail the work, use and occupancy to be covered by the permit for which the application is made;
- (b) identify and describe in detail the existing uses(s) and the proposed use(s) for which the permit is intended;
- (c) describe the land on which the work is to be done, by a description that will readily identify and locate the site on which the construction, demolition or change of use is to occur;
- (d) be accompanied by plans, specifications, documents or other information as required by this By-law;
- (e) be accompanied by a notice of substantial completion prepared and signed by the Corporation, specifically Planning, where the Corporation has identified that basic or full site plan approval applies to the development;
- (f) be accompanied by the required fees as set out in Schedule “A1” and “A2”, as applicable, to this By-law;
- (g) be accompanied by acceptable proof of corporate identity and property ownership, unless such proof is determined by the Chief Building Official to be unnecessary;
- (h) state the names, addresses, email addresses, if applicable, and telephone numbers of the owner, applicant, and where applicable, the qualified designer, architect, professional engineer, and, where the tender has been awarded or the information is known, the constructor or person who will carry out the work applied for;
- (i) when Division C, Section 1.2 of the Building Code applies, be accompanied by a signed acknowledgement of the architect or professional engineer, or both, on a form prescribed by the Chief Building Official stating they have

been retained by the owner and / or authorized agent of the owner to undertake to provide general review of the construction or demolition of the building;

- (j) include, where applicable, the registration number of the builder or vendor as provided in the Ontario New Home Warranties Plan Act, R.S.O. 1990, c.O.31, as may be amended or replaced from time to time;
 - (k) state estimated valuation of the proposed work including material, labour and related direct costs associated with the work exclusive of the cost of the land;
 - (l) state the removal date for all temporary buildings;
 - (m) be signed by the applicant who shall certify as to the truth of the contents of the application;
 - (n) where required by the Chief Building Official, be accompanied by a report from a professional engineer with respect to vibration from the proposed construction or demolition methods and the measures to be employed to mitigate the impacts to the satisfaction of the Chief Building Official; and;
 - (o) where required by the Chief Building Official, be accompanied by a report to address abatement for decommissioning and mitigating measures for the removal of hazardous substances to the satisfaction of the Chief Building Official.;
- 9) By changing therefrom Section 4 PERMITS, Sentence (3) (a) to read
- excluding 'phased site services' only permit applications, be accompanied by the required permit fee for the entire project with the initial permit application for the project, as calculated in accordance with Schedule "A1" and "A2", as applicable, to this By-law;
- 10) By changing therefrom Section 4 PERMITS, Sentence (3) (c) to read
- ensure that the required fee, including applicable administration fees in accordance with Schedule "A1" and "A2", as applicable, for the entire project is paid in full prior to the issuance of a permit for any phase of construction of the project excluding 'phased site services', 'phased excavation' or 'phased shoring' only permit applications; and;
- 11) By changing therefrom Sentence 4 PERMITS, Sentence (5) (d) by deleting the phrase 'mean that,';
- 12) By changing therefrom Sentence 4 PERMITS, Sentence (6) (b) to read
- include plans and specifications which show the current and proposed occupancies of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Building Code including but not limited to, floor plans, details of wall, floor, ceiling and roof assemblies identifying existing, required and proposed fire resistance

ratings and load bearing capacities, early warning and evacuation systems and details of sewage systems, if any.;

- 13) By changing therefrom Section 4 PERMITS, Sentence (8) to read

Where an application for a permit remains inactive for six months after the date of application or is inactive for any period of six months, the application may be deemed to be abandoned by the Chief Building Official or by his or her designate without any prior notice given to the applicant.;

- 14) By changing therefrom Section 4 PERMITS, Sentence (9) to read

Where an application for a certified model remains incomplete for twelve months after the date of application or is inactive for any period of twelve months, the application may be deemed to be abandoned by the Chief Building Official or by his or her designate without any prior notice given to the applicant.;

- 15) By changing therefrom Section 4 PERMITS, Sentence (10) to read

Where an application has been deemed to be abandoned, all documents and drawings may be disposed of by the Building Division and will not be used to form the basis of any future application for the proposed work.;

- 16) By changing therefrom Section 5, PLANS AND SPECIFICATIONS, Sentence (1) (a) by changing Schedule "C" to read Schedule "B";

- 17) By changing therefrom Section 5, PLANS AND SPECIFICATIONS, Sentence (1) (b) to read

A site plan referenced to an accurate plan of survey certified by a registered Ontario Land Surveyor and a copy of such a survey shall be filed with the Corporation unless this requirement is waived because the Chief Building Official is able, without having a plan of survey, to determine whether the proposed work conforms to the Act, the Building Code and any other applicable law.;

- 18) By changing therefrom Section 5, PLANS AND SPECIFICATIONS, Sentence (2) (a) to read

In the case of land in respect of which an accepted area or subdivision grading plan has been filed with the Corporation, Development Engineering Services, a lot grading plan shall bear the Development Engineering Services approval stamp and shall also bear the signature and seal of the subdivider's professional engineer, who is responsible for the overall subdivision grading, certifying thereon that the lot grading plan conforms with the accepted area or subdivision grading plan filed with the Corporation, Development Engineering Services. The drawings submitted with the application shall also bear the stamp of approval from the subdivider's control architect responsible for the overall subdivision architectural control certifying thereon that the design of the building on the lot conforms with the community design guidelines approved by the Corporation, and specifically, Urban Design for architectural control; and;

- 19) By changing therefrom Section 5, PLANS AND SPECIFICATIONS, Sentence (2) (b) by deleting the words

'Engineering and Development Services' and 'Community Design, Parks Planning and Development' and replacing them with 'Development Engineering Services' and 'Urban Design' respectively;

- 20) By changing therefrom Section 5, PLANS AND SPECIFICATIONS, Sentence (9) (b) to read

any applicable provisions of the Building Code, including the prescriptive requirement, functional and objective statements;

- 21) By adding to Section 5, PLANS AND SPECIFICATIONS, Sentence (4) to the end of the sentence to read

or submitted electronically in the format required by the Corporation,;

- 22) By deleting from Section 5, PLANS AND SPECIFICATIONS, Sentence 9(b) the word 'and' at the end of the sentence;

- 23) By changing therefrom Section 5, PLANS AND SPECIFICATIONS, Sentence (9) (c) to read

sufficient evidence to the satisfaction of the Chief Building Official that the proposed material, system or building design will provide the level of performance required by the Building Code; and;

- 24) By adding to Section 5, PLANS AND SPECIFICATIONS, Sentence (9) (d) to read

the prescribed form shall be signed and sealed by a professional engineer or architect or shall be prepared by an especially qualified person as required by the Building Code;

- 25) By changing therefrom Section 5, PLANS AND SPECIFICATIONS, Sentence (10) to read

On completion of construction of a building, the Chief Building Official may require a set of as constructed plans.;

- 26) By adding to Section 5, PLANS AND SPECIFICATIONS, Sentence (12) to read

On completion of the foundation and any time thereafter the Chief Building Official may require a plan of survey prepared by an Ontario Land Surveyor showing the location of the building and the elevation of the top of foundation wall.;

- 27) By changing therefrom Section 6, FEES, Sentence (3) (b) to read

abandonment of an application pursuant to Subsection 4 (8) and 4 (9) of this By-law;

- 28) By changing therefrom Section 6, FEES, Sentence (3) (d) to read

revocation of a permit pursuant to clause 8.-(10) (d) of the Act, where the error made was that of the Corporation of the City of Brampton; or

- 29) By renumbering therefrom Section 6, FEES, Sentence (3) (d) to Sentence (3) (e);

30) By changing and adding to Section 6, FEES, Sentence (4) to read

- a) For all applications made between January 1, 2012 and January 31, 2019 the required fees shall be the fee calculated under Schedule "A1", as it reads on the date of the acceptance of the application by the Chief Building Official;
- b) For all applications made on or after February 1, 2019 the required fees shall be the fees calculated under Schedule "A2", as it reads on the date of the acceptance of the application by the Chief Building Official;
- c) The fees listed in Schedule "A1" and "A2" shall be adjusted annually, on February 1, based on a rate equal to the annual wage adjustment increase, effective January 1, of each successive year; provided that if the wage adjustment is not known on the first day of January then the rate of increase shall be the percentage increase in the All Items Index of the Consumer Price Index (not seasonally adjusted) for the Province of Ontario, published by Statistics Canada during the twelve-month period ending on October 1 in the year immediately preceding the rate increase; and
- d) Schedule "A2" of this By-Law comes into effect on February 1, 2019.

31) By changing therefrom Section 6, FEES, Sentence (5) to read

Where construction has commenced prior to the issuance of a building permit and an order to comply is issued, except where required for a fire damage repair, an additional fifty percent (50%) of the permit fee, in accordance with Schedule "A1" and "A2", as applicable, to a maximum of ten thousand dollars (\$10,000.00) shall apply and shall be payable upon issuance of the building permit.

32) By adding to Section 6, FEES, Sentence (6) to read

An administration fee shall apply, in accordance with Schedule "A1" and "A2", as applicable, for costs associated with registering on title and discharging an order to comply. The fees shall be payable upon the issuance of the permit authorizing construction or change of use.;

33) By adding to Section 6, FEES, Sentence (7) to read

Where required by the Chief Building Official, where an inspection is called for and the construction is not ready for inspection, additional fees, at the discretion of the Chief Building Official, may be charged in accordance with Schedule "A1" and "A2", as applicable.;

34) By changing therefrom Section 7, REVOCATION OF PERMIT, Sentence (2) by deleting the words 'registered mail' and replacing them with 'standard mail';

35) By changing therefrom Section 7, REVOCATION OF PERMIT, Sentence (3) to read

If on the expiration of twenty-five (25) days from the date of service of the provided notice of the intent to revoke a permit, the ground for revocation continues to exist, the Chief Building Official may revoke the permit without further notice to the permit holder.

- 36) By adding to Section 7, REVOCATION OF PERMIT, Sentence (5) to read

Where a conditional permit agreement expires the Chief Building Official may deem the conditional permit revoked without notice as provided under 7(1) of this By-law;

- 37) By changing therefrom Section 10, NOTIFICATIONS, Sentence (1) to read

The permit holder or an authorized agent shall notify the Chief Building Official of the prescribed notices under Division C, Article 1.3.5.1. of the Building Code and every additional notice under Division C, Article 1.3.5.2. of the Building Code, with the exception of Division C, Clause 1.3.5.2.(g), at least two business days prior to each stage of construction;

- 38) By deleting therefrom Section 10, NOTIFICATIONS, Sentence (3)

- 39) By changing therefrom Section 11, FENCING - CONSTRUCTION SITES, Sentence (2) to read

If fencing has not been provided in accordance with subsection 11(1) of this By-law and, if in the opinion of the Chief Building Official, the construction or demolition site presents a particular hazard to the public, the Chief Building official may require the owner to erect a fence as he or she deems appropriate to the circumstances such as described in the 2015 National Building Code of Canada, Division B, Part 8, Section 8.2;

- 40) By adding to Section 14, TRANSITION, Sentence (3) to read

The 2019 Fee Schedule forming part of Schedule "A2" to this By-law is effective February 1, 2019.;

- 41) By deleting therefrom Schedule "A", CLASSES OF PERMITS, PERMIT FEES AND REFUNDS and replacing it with the revised Schedules "A1" and "A2", as applicable, CLASSES OF PERMITS, PERMIT FEES AND REFUNDS attached hereto;

- 42) By deleting therefrom Schedule "B", PLAN REPRODUCTION AND REPORT PRICE LIST and replacing it with the revised Schedule "B", PLANS, SPECIFICATIONS, DOCUMENTS AND FORMS attached hereto;

- 43) By deleting all references to "Schedule "A" and replacing them with reference to "Schedules "A1" and "A2", as applicable".

ENACTED and PASSED this 12th day of September, 2018.

Approved as to
form.


08/30/2018

Diana Soos

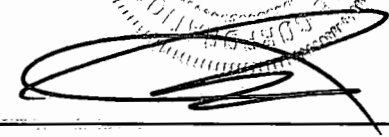
Approved as to
content.

08 / 30 / 2018

Rick Conard



Linda Jeffrey, Mayor



Peter Fay, City Clerk

SCHEDULE "A1"

CLASSES OF PERMITS, PERMIT FEES AND REFUNDS

1. Calculation of Permit Fees

- (a) Permit fees shall be calculated based on the formula given below, unless otherwise specified in the schedule:

$$\text{Permit Fee} = \text{SI} \times \text{A}$$

Where SI = Service Index for the classification of the work proposed and,

A = floor area in m² of the work involved

- (b) Floor area is measured to the outer face of exterior walls and to the centre of party walls or demising walls, except when calculating interior partition work, and shall include all levels of the building.
- (c) In calculating floor area for interior finishes, partitioning, corridors, lobbies, washrooms, lounges, etc. are to be included and classified according to the major occupancy classification for the floor area with which they are associated. Where any of these areas are constructed in a shell only building, fees shall be calculated at the finished rate in 4(3)(a) of the by-law.
- (d) No deductions shall be allowed for floor openings required for such facilities as stairs, elevators, escalators, shafts and ducts. Interconnected floor spaces and atriums above their lowest level may be deducted from the calculated floor area.
- (e) Where they serve single dwelling units, no additional fee applies for decks, fireplaces, unfinished basements and attached garages proposed and constructed at the same time as the single dwelling they serve.
- (f) No additional fee applies for sprinklers, fire alarms, electromagnetic locks, or other mechanical systems or equipment proposed and installed at the same time as the construction they serve.
- (g) No additional fee applies to a roof-like structure projecting from the exterior face of the building proposed and constructed at the same time as the building.
- (h) For interior partitioning, floor areas used for the calculation of fees shall be the lesser of:
- (i) The area contained within a rectangle encompassing the partitions being erected; or
 - (ii) The actual area of the tenant space;
- But in no case shall be less than 50m².
- (i) The occupancy classifications used in this bylaw are based on the Building Code major occupancy classifications. For mixed occupancy floor areas, the fee multiplier for the major occupancy of the floor area applies.

- (j) Where a change of occupancy from one classification to another classification is proposed, the fee multiplier for the proposed occupancy applies.
- (k) For classes of permits not described in this Schedule, the Chief Building Official shall determine a reasonable permit fee.

2018 FEE SCHEDULE			
2. MINIMUM FEE			
• detached, semi-detached, townhouse, rowhouse, duplex or live/work residential projects			\$225.26
• non-residential projects or residential greater than three storeys, unless otherwise stated			\$337.90
3. PERMIT FEES			
CLASS OF PERMIT, OCCUPANCY CLASSIFICATION		Fee Multiplier (\$ per m ² or as otherwise specified)	
A. CONSTRUCTION: NEW BUILDINGS; ADDITIONS TO EXISTING BUILDINGS; ALTERATION OR UNIT FINISH			
GROUP "A" ASSEMBLY			
• Transit Station, Subway, Bus Terminal			\$14.08
• All Recreation Facilities, Schools, Libraries, Places of Worship, Restaurants, Theatres, Arenas, Swimming Pools, Gymnasiums			\$16.88
• Portable Classrooms - New		flat fee	\$394.21
• - Relocated		flat fee	\$225.26
• Alteration, Renovation, Interior Finish, Unit Finish			\$4.50
GROUP "B" INSTITUTIONAL			
• New			\$21.40
• Alteration, Renovation, Interior Finish, Unit Finish			\$4.50
GROUP "C" RESIDENTIAL			
• Custom Detached Dwellings, Semi-Detached Dwellings, Townhouses, Row-houses, Duplexes, Live/Work Units		(min. \$1689.45)	\$14.08
• Certified Model			\$14.08
• Detached Dwellings, Semi-Detached Dwellings, Townhouses, Row-houses, Duplexes, Live/Work Units Sited from a Certified Model		(min. \$1689.45)	\$11.83
• Residential Addition - heated			\$10.14
• Residential Addition - unheated			\$7.88
• Motels, Hotels and all other Residential Occupancies			\$16.88
• Alteration, Renovation, Interior Finish, Unit Finish			\$4.50
Stand Alone Miscellaneous for Detached, Semi-Detached, Townhouse, Row-House, Duplex or Live/Work Residential:			
• Accessory Structure, Shed		flat fee	\$225.26
• Balcony Repair/Balcony Guard Replacment		flat fee	\$225.26
• Basement Finish		flat fee	\$225.26
• Below Grade Entrance		flat fee	\$281.58
• Carport		flat fee	\$225.26
• Deck		flat fee	\$225.26
• Door, New Opening		each	\$112.64
• Fire Code Retrofit (OFC S. 9.8)		flat fee	\$225.26
• Fire Damage Repair		flat fee	\$225.26
• Fireplace, wood-burning		flat fee	\$225.26
• Foundation for relocated building		flat fee	\$337.90
• Garage		flat fee	\$225.26
• Porch		flat fee	\$225.26
• Porch Enclosure		flat fee	\$225.26
• Re-roof (Except Shingle Replacement Only)			\$1.35
• Solar Panels (Domestic Hot Water or Photovoltaic, any area)		flat fee	\$225.26
• Window, New Opening		each	\$112.64
GROUP "D" BUSINESS AND PERSONAL SERVICES			
• Shell			\$12.39
• Finished			\$16.32
• Temporary Structure (pre-fabricated/constructed on site)			\$5.64 /\$11.26
• Alteration, Renovation, Interior Finish, Unit Finish			\$3.95

CLASS OF PERMIT, OCCUPANCY CLASSIFICATION		Fee Multiplier (\$ per m ²)	
GROUP "E" MERCANTILE			
• Shell			\$12.39
• Finished			\$16.32
• Alteration, Renovation, Interior Finish, Unit Finish			\$3.95
GROUP "F" INDUSTRIAL			
• Shell			
• Major Occupancy Warehouse or Distribution			\$7.32
• Major Occupancy Manufacturing/Processing/Repair or High Hazard			\$7.32
• Finished			
• Major Occupancy Warehouse or Distribution			\$10.71
• Major Occupancy Manufacturing/Processing/Repair or High Hazard			\$11.26
• Gas Station, Car Wash			\$10.14
• Canopies			\$5.07
• Parking Garage			\$5.07
• Mezzanine, open area, no new mechanical services			\$5.07
Alteration, Renovation, Interior Finish, Unit Finish			
• Major Occupancy Warehouse or Distribution			\$3.38
• Major Occupancy Manufacturing/Processing/Repair or High Hazard			\$3.94
B. CHANGE OF USE			
Change of Use (to an occupancy of higher hazard, including any proposed construction and/or upgrading required thereto)		All classifications \$101.38 per hour, minimum 4 hours (405.52)	
C. DEMOLITION			
Residential:			
• Detached, Semi-Detached, Townhouse, Row-House, Duplex Dwellings, Subject to Demolition Control By-Law		each	\$1,689.45
• Accessory Building, Including Farm Building		flat fee	\$225.26
• Non-residential or multi-unit residential other than described above		flat fee	\$563.15
• Implosion		each	\$1,689.45
D. STAND-ALONE MISCELLANEOUS			
• Air Supported Structure		flat fee	\$337.90
• Balcony Repair		each	\$337.90
• Ceiling - new, replacement			\$0.41
• Door - new, man door or overhead loading		each	\$112.64
• Electromagnetic Locks		each	\$45.05
• Emergency Lighting		each	\$45.05
• Emergency Power		flat fee	\$337.90
• Farm Building		min \$337.90	\$3.38
• Fire Alarm		flat fee	\$337.90
• Fire Code Retrofit (other than residential)		flat fee	\$337.90
• Fire Damage Repair		flat fee	\$337.90
• Fire Suppression (Other than Sprinkler System)		flat fee	\$337.90
• Foundation for Relocated Building, each		flat fee	\$337.90
• Mechanical Penthouse			\$6.74
• Parking Garage Repair			\$1.35
• Racking System		flat fee	\$563.15
• Re-Roofing (except shingle replacement only)			\$1.11
• Solar Collector Panels Supported by Building (other than Designated Structure)		flat fee	\$563.15
• Shoring		flat fee	\$337.90
• Sprinklers		flat fee	\$337.90
• Standpipe and Hose System		flat fee	\$337.90
• Tent, permanent (including sprung structures)			\$3.95
• Tent, temporary		flat fee	\$225.26
• Underpinning			10.14

CLASS OF PERMIT, OCCUPANCY CLASSIFICATION		Fee Multiplier (\$ per m ²)	
• Wall - demising, each		flat fee	\$225.26
• Wall - repair or re-clad			\$0.57
• Window - new		each	\$112.64
• Designated Structures			
• Communication Tower (>16.6m), Wind Turbine (output >3kW)		flat fee	\$337.90
• Outdoor Pool, Outdoor Spa		flat fee	\$337.90
• Pedestrian Bridge		flat fee	\$337.90
• Retaining Wall			\$9.02/lin.m.
• Tank, (Exterior) and Supports (not regulated by TSSA)		flat fee	\$337.90
• Solar Collector, Dish Antenna (equal to or greater than 5m ²)		flat fee	\$337.90
• Crane Runway		flat fee	\$337.90
• Other Designated Structures not listed above		flat fee	\$337.90
E. STAND ALONE MECHANICAL			
STAND ALONE MECHANICAL - HVAC			
• Group A			\$0.85
• Group B			\$0.85
• Group C			\$0.85
• Group D			\$0.85
• Group E			\$0.85
• Group F			\$0.85
• Alterations/Add-ons, per unit - Unit Heater; Make-up Unit; Exhaust Fan; Duct Alterations; Boiler/Furnace replacement etc. -		each	\$168.95
• Special Ventilation Systems, per unit Commercial Cooking Exhaust; Spray Booth; Dust Collector, etc		each	\$337.90
STAND ALONE MECHANICAL - PLUMBING			
Fixtures, Equipment, Drains:			
• Any fixtures, equipment, appliances, vented traps not otherwise covered in the schedule		each	\$14.86
• Roof drains		each	\$14.86
• Floor drains		each	\$14.86
• Oil and Grease Interceptors		each	\$61.94
• Sewage pumps or ejector serving one or more fixtures		each	\$61.94
• Backflow prevention device (requiring testing)		each	\$61.94
• Catch Basin/Manhole		each	\$24.77
Piping:			
Detached, Semi-detached, Townhouse, Row-House, Duplex, Live/Work Residential:			
• New Service-Water services, sanitary and storm buried piping		flat fee	\$225.26
• Repairs, replacement of an addition of buried plumbing and and drainage piping		flat fee	\$225.26
• Site Services for Mechanical Services that serve more than one building (per building or townhouse block)			\$225.26
• Conversion-septic to municipal sanitary sewer; well to municipal water service		per service	\$225.26
Non-residential and Residential Greater than Three Storeys:			
• Inside sanitary and storm piping			\$2.48/lin.m.
• Outside water service, sanitary and storm piping			\$2.48/lin.m.
• Site Services for Mechanical Services that serve more than one building (per building)			\$337.90
Private Sewage System:			
• Sewage system - Class 2, 3, 4, new or replacement			\$563.15
• Sewage system - Class 2, 3, 4, assessment of independent evaluation, repair or alteration			\$563.15
• Sewage system - Class 5 Holding Tank, new or replacement			\$563.15

4. ADMINISTRATION FEES		
1) Change of Municipal Address - upon written request and the requested change conforms with municipal addressing policies		\$337.90
2) Compliance Letter		\$225.26
3) Conditional Permit - 10% of the full permit fee	min.	\$337.90
	max.	\$3,378.91
Amendment to Conditional Permit Agreement		\$337.90
4) Site Plan Approval and One Temporary Structure Agreement		\$1,126.30
Each Additional Temporary Structure Agreement or Amendment to a Temporary Structure Agreement		\$563.15
5) Document Reproduction	In accordance with Schedule "B"	
6) Overtime Services/Expedited Review, Special Inspections	Per hour min 3 hours	\$101.38
7) Phased Permits	Per permit	\$225.26
8) Revisions to an application or an issued permit, elective changes requiring the repetition of processes already completed. Adjusted up to the nearest hour.	Regular Service	\$84.80
	Overtime/Expedited Service	\$101.38
9) Re-siting of an issued permit for a detached, semi-detached or a townhouse block (additional fee under 3(A) of this schedule will also apply if there is an increase in floor area	Where construction has <u>not</u> started	\$337.90
	Where construction has started	\$675.78
10) Request to defer revocation	per building	\$225.26
11) Suspended or Incomplete Construction - request to determine compliance of the authorized construction where a building permit is suspended or deemed incomplete		
• Detached, Semi-detached, Townhouse, Row-house, Duplex, Live-work unit residential	flat fee	\$225.26
• Non-residential and Residential greater than three storeys	flat fee	\$337.90
12) Transfer of Permit to a new Owner		\$225.26
13) Liquor Licence Inspection		\$337.90
14) Building Permit Replacement		\$112.64
15) Alternative Solution Proposal Review	Deposit at time of application	\$337.90
	Plus regular Service per hour	\$84.80
	Overtime Service (rounded up to next hour) for review exceeding 4 hours	\$101.38
16) Limiting Distance Agreement		\$337.90
17) Administrative Fee Construction Start Prior to Permit Issue	50% of total permit fee to a maximum of	\$11,263.04
18) Concierge Permit Service		\$112.64
19) Approval for Transfer of Previously Approved Certified Models:		
• Abutting Registered Plan, Shared Construction, Office, Same Block Plan	Per model	\$112.64
• Separate Construction Office, Same Block Plan	Per model	\$225.26
• Separate Block Plan	Per model	\$337.90
20) Production and Review of Electronic Submissions Greater than 10 Pages in Length	Per submission	\$12.24

2. Payment of Permit Fees

1. Applicants for building permits with a permit fee value of over five thousand dollars (\$5,000) may elect to either:
 - (a) pay the full permit fee at the time of the application; or
 - (b) pay fifty percent (50%) of the full permit fee at the time of application to a maximum amount of ten thousand (\$10,000.00) and the balance at the time of permit issuance.
2. Applicants for building permits for a new house shall pay one thousand five hundred dollars (\$1,500.00) per unit at the time of application and the balance upon issuance of the permit. The deposit shall be non-refundable.
3. Complete fees shall be paid at the time of application for all other classes of permits.
4. Permit fees will be calculated at the time of application based upon the information provided on the application form. Adjustments will be made, as required, during the review process. The balance of fees owing, where the applicant was eligible for the payment of a deposit and adjustments as a result of corrected information, shall be paid prior to permit issuance.
5. The method of payment for permit fees may be cash, cheque, credit card or debit card. Cheques returned for non-sufficient funds shall be replaced by a certified cheque in the amount of the permit fee plus the administrative charges as determined by the Chief Building Official. Replacement fees not provided within a specified time will result in revocation of the permit.

3. Refund of Fees

Pursuant to subsection 6(3) of the By-Law, the amount of fees refundable shall be calculated as follows:

(a) Cancellation of a Permit Application or a Certified Model Application:

Fees will be refunded in accordance with the following schedule only upon receipt of a written request for cancellation.

<i>Where administrative functions only have been commenced</i>	90%
<i>Where administrative and zoning review functions have been commenced</i>	70%
<i>Where administrative, zoning and Building Code review functions have commenced</i>	40%
<i>Where the review has been completed</i>	30%

(b) Cancellation (revocation) of a permit at the request of the permit holder:

If within six (6) months of the issuance of a permit, no work has been commenced on the project for which the permit was issued, a refund of thirty percent (30%) of the total permit fee payable may be paid to the permit holder.

- (c) No refund is applicable after six (6) months has elapsed from the date of the issuance of the permit.
- (d) No refund of fees is applicable if the permit is revoked under section 8(10) of the Building Code Act, except that where a permit is issued at the error of the City and the permit is revoked, a refund for the total amount of the permit fee paid shall be issued.
- (e) No refund of fees is applicable for any administration fees paid under Schedule "A".
- (f) The refund shall be paid to the owner named on the application for a building permit or the person or company named on the fee receipt, whichever, to be specified on the written request for cancellation.
- (g) Where an application for certified model is cancelled at the request of an applicant or deemed abandoned pursuant to section 4(9) of the By-law, no refund is applicable.

SCHEDULE "A2"

(Effective February 1, 2019)

CLASSES OF PERMITS, PERMIT FEES AND REFUNDS

1. Calculation of Permit Fees

- (a) Permit fees shall be calculated based on the formula given below, unless otherwise specified in the schedule:

Permit Fee	= SI x A
Where SI	= Service Index for the classification of the work proposed and,
A	= floor area in m ² of the work involved

- (b) Floor area is measured to the outer face of exterior walls and to the centre of party walls or demising walls, except when calculating interior partition work, and shall include all levels of the building.
- (c) In calculating floor area for interior finishes, partitioning, corridors, lobbies, washrooms, lounges, etc. are to be included and classified according to the major occupancy classification for the floor area with which they are associated. Where any of these areas are constructed in a shell only building, fees shall be calculated at the finished rate in 4(3)(a) of the by-law.
- (d) No deductions shall be allowed for floor openings required for such facilities as stairs, elevators, escalators, shafts and ducts. Interconnected floor spaces and atriums above their lowest level may be deducted from the calculated floor area.
- (e) Where they serve single dwelling units, no additional fee applies for decks, fireplaces, unfinished basements and attached garages proposed and constructed at the same time as the single dwelling they serve.
- (f) No additional fee applies for sprinklers, fire alarms, electromagnetic locks, or other mechanical systems or equipment proposed and installed at the same time as the construction they serve.
- (g) No additional fee applies to a roof-like structure projecting from the exterior face of the building proposed and constructed at the same time as the building.
- (h) For interior partitioning, floor areas used for the calculation of fees shall be the area contained within a rectangle encompassing the partitions being erected.
- (i) The occupancy classifications used in this bylaw are based on the Building Code major occupancy classifications. For mixed occupancy floor areas, the fee multiplier for the major occupancy of the floor area applies.
- (j) Where a change of occupancy from one classification to another classification is proposed, the fee multiplier for the proposed occupancy applies.
- (k) For classes of permits not described in this Schedule, the Chief Building Official shall determine a reasonable permit fee.

- (l) At no time shall the fees be less than the minimum fees as described in the schedule.

2. Payment of Permit Fees

1. Applicants for building permits with a permit fee value of between five thousand dollars (\$5,000) and twenty thousand dollars (\$20,000.00) may elect to either:
 - (a) pay the full permit fee at the time of the application; or
 - (b) pay fifty percent (50%) of the full permit fee at the time of application and the balance at the time of permit issuance.
2. Applicants for building permits with a permit fee value over twenty thousand dollars (\$20,000.00) may elect to either:
 - (a) pay the full permit fee at the time of application; or
 - (b) pay a minimum deposit of ten thousand dollars (\$10,000.00) at the time of application and the balance at the time of permit issuance.
3. Applicants for building permits for a new house shall pay a deposit of one thousand five hundred dollars (\$1,500.00) per unit at the time of application and the balance upon issuance of the permit. The deposit shall be non-refundable.
4. Complete fees shall be paid at the time of application for all other classes of permits.
5. Permit fees will be calculated at the time of application based upon the information provided on the application form. Adjustments will be made, as required, during the review process. The balance of fees owing, where the applicant was eligible for the payment of a deposit and adjustments as a result of corrected information, shall be paid prior to permit issuance at the rate applicable on the date the application was made.
6. The method of payment for permit fees may be cash, cheque, credit card, debit card or electronic bank transfer. Cheques returned for non-sufficient funds shall be replaced by a certified cheque, cash or debit card, credit card or electronic bank transfer in the amount of the permit fee plus the administrative charges in accordance with the corporate rate. Replacement fees not provided within a specified time will result in revocation of the permit.

3. Refund of Fees

Pursuant to subsection 6(3) of the By-Law, the amount of fees refundable shall be calculated as follows:

(a) Cancellation of a Permit Application or a Certified Model Application:

Fees will be refunded in accordance with the following schedule only upon receipt of a written request for cancellation.

<i>Where administrative functions only have been commenced</i>	90%
<i>Where administrative and zoning review functions have been commenced</i>	70%
<i>Where administrative, zoning and Building Code review functions have commenced</i>	40%
<i>Where the review has been completed</i>	30%

(b) Abandonment of an Application:

Where an application for permit or certified model is deemed abandoned in accordance with Section 4 (8) and 4 (9) of this By-law, refunds will only be considered where a written request is received within thirty (30) days of notice to abandon the application., after which time no refund will be granted. Refunded fees are in accordance with the above table.

(c) Cancellation (revocation) of a permit at the request of the permit holder under Clause 8.(10) (e) of the Building Code Act:

If within six (6) months of the issuance of a permit, no work has been commenced on the project for which the permit was issued, a refund of thirty percent (30%) of the total permit fee payable may be paid to the permit holder.

(d) No refund is applicable after six (6) months has elapsed from the date of the issuance of the permit.

(e) No refund of fees is applicable if the permit is revoked under section 8(10) (a), (b), (c), (d) or (f) of the Building Code Act, except that where a permit is issued at the error of the City and the permit is revoked, a refund for the total amount of the permit fee paid shall be issued.

(f) No refund of fees is applicable for any administration fees paid under this Schedule.

- (g) No refund of fees is applicable for an amount less than twenty-five dollars (\$25.00) unless authorized by the Chief Building official.
- (h) The refund shall be paid to the owner named on the application for a building permit or the person or company named on the fee receipt, whichever, to be specified on the written request for cancellation.

2019 FEE SCHEDULE		
MINIMUM FEE		
• detached, semi-detached, townhouse, row-house, duplex or live/work residential projects		\$275.00
• non-residential projects or residential greater than three storeys, unless otherwise stated		\$375.00
PERMIT FEES		
CLASS OF PERMIT, OCCUPANCY CLASSIFICATION	Fee Multiplier (\$ per m ² or as otherwise specified)	
A CONSTRUCTION: NEW BUILDINGS; ADDITIONS TO EXISTING BUILDINGS; ALTERATION OR UNIT FINISH		
GROUP "A" ASSEMBLY		Actual fee
• Transit Station, Subway, Bus Terminal		\$14.08
• All Recreation Facilities, Schools, Libraries, Places of Worship, Restaurants, Theatres, Arenas, Swimming Pools, Gymnasiums		\$16.88
• Portable Classrooms - New	each	\$400.00
- Relocated	each	\$275.00
• Alteration, Renovation, Interior Finish, Unit Finish		\$4.50
GROUP "B" INSTITUTIONAL		
• New		\$21.40
• Alteration, Renovation, Interior Finish, Unit Finish		\$4.50
GROUP "C" RESIDENTIAL		
• Custom Detached Dwelling, Semi-Detached Dwellings, Townhouses, Row-houses, Duplexes, Live/Work Units	(min. \$1689.45)	\$15.00
• Certified Model:		
Base Model with One Elevation		\$11.00
Optional Items Requiring Separate Building and HVAC Review:		
Each additional elevation		\$100.00
Corner Upgrade/Rear Upgrade		\$100.00
Alternate Floor Layout		\$100.00
Walk-out Condition		\$100.00
Look-out Condition		\$100.00
Below Grade Entrance		\$100.00
Basement Finish, Partial or Complete		\$100.00
Increase Floor to Ceiling Height		\$100.00
Increase Basement Window Size		\$100.00
• Detached Dwellings, Semi-Detached Dwellings, Townhouses, Row-houses, Duplexes, Live/Work Units Sited from a Certified Model	(min. \$1689.45)	\$11.83
• Residential Addition - heated		\$10.14
• Residential Addition - unheated		\$7.88
• Motels, Hotels, Apartment Buildings, Stacked Townhouses and all other Residential Occupancies		\$16.88
• Alteration, Renovation, Interior Finish, Unit Finish		\$4.50
Stand Alone Miscellaneous for Detached, Semi-Detached, Townhouse, Row-House, Duplex or Live/Work Residential:		
• Accessory Structure, Shed	flat fee	\$275.00
• Balcony Repair/Balcony Guard Replacement	flat fee	\$275.00
• Basement Finish	flat fee	\$275.00
• Below Grade Entrance	flat fee	\$275.00
• Carport	flat fee	\$275.00
• Clandestine Laboratory Remediation	flat fee	\$4,000.00
• Deck	flat fee	\$275.00
• Door, New Opening	each	\$112.64
• Fire Code Retrofit (OFC S. 9.8)	flat fee	\$275.00
• Fire Damage Repair	flat fee	\$275.00
• Fireplace, wood-burning	flat fee	\$275.00
• Foundation for relocated building	flat fee	\$337.90
• Garage	flat fee	\$275.00
• Porch	flat fee	\$275.00
• Porch Enclosure	flat fee	\$275.00
• Re-roof (Except Shingle Replacement Only)		\$1.35
• Solar Panels (Domestic Hot Water or Photovoltaic, any area)	flat fee	\$275.00
• Window, New Opening	each	\$112.64

CLASS OF PERMIT, OCCUPANCY CLASSIFICATION		Fee Multiplier (\$ per m2)
GROUP "D" BUSINESS AND PERSONAL SERVICES		
• Shell		\$12.39
• Finished		\$16.32
• Temporary Structure (pre-fabricated/constructed on site)		\$5.64/\$11.26
Alteration, Renovation, Interior Finish, Unit Finish		\$3.95
GROUP "E" MERCANTILE		
• Shell		\$12.39
• Finished		\$16.32
• Alteration, Renovation, Interior Finish, Unit Finish		\$3.95
GROUP "F" INDUSTRIAL		
• Shell		
• Major Occupancy Warehouse or Distribution		\$7.32
• Major Occupancy Manufacturing/Processing/Repair or High Hazard		\$7.32
• Finished		
• Major Occupancy Warehouse or Distribution		\$10.71
• Major Occupancy Manufacturing/Processing/Repair or High Hazard		\$11.26
• Gas Station, Car Wash		\$10.14
• Canopies		\$5.07
• Parking Garage		\$5.07
• Mezzanine, open area, no new mechanical services		\$5.07
Alteration, Renovation, Interior Finish, Unit Finish		
• Major Occupancy Warehouse or Distribution		\$3.38
• Major Occupancy Manufacturing/Processing/Repair or High Hazard		\$3.94
B. CHANGE OF USE		
• Change of Use (to an occupancy of higher hazard, including any proposed construction and/or upgrading required thereto)	All classifications \$101.38 per hour, minimum 4 hours= \$405.52	
• Change of Use to create a second dwelling unit	flat fee	\$1,000.00
C. DEMOLITION		
Residential:		
• Detached, Semi-Detached, Townhouse, Row-House, Duplex Dwellings, Subject to Demolition Control By-Law	each	\$375.00
• Accessory Building, Including Farm Building	flat fee	\$375.00
• Non-residential or multi-unit residential other than described above	flat fee	\$563.15
• Implosion	each	\$1,689.45
D. STAND ALONE MISCELLANEOUS		
• Air Supported Structure	flat fee	\$375.00
• Balcony Repair	each	\$375.00
• Ceiling - new, replacement		\$0.41
• Clandestine Laboratory Remediation	flat fee	\$4,000.00
• Door - new, man door or overhead loading	each	\$112.64
• Electromagnetic Locks	flat fee	\$375.00
• Emergency Lighting	flat fee	\$375.00
• Emergency Power	flat fee	\$375.00
• Farm Building	minimum \$375.00	\$3.38
• Fire Alarm	flat fee	\$375.00
• Fire Code Retrofit (other than residential)	flat fee	\$375.00
• Fire Damage Repair	flat fee	\$375.00
• Fire Suppression System (Other than Sprinkler System)	flat fee	\$375.00
• Foundation for Relocated Building, each	flat fee	\$375.00
• Mechanical Penthouse		\$6.74
• Parking Garage Repair		\$1.35
• Racking System (Including Shelf and Rack Storage System)	flat fee	\$563.15
• Re-Roofing (except shingle replacement only)		\$1.11
• Solar Collector Panels Supported by Building (other than Designated Structure)	flat fee	\$563.15
• Shoring	flat fee	\$375.00
• Sprinklers	flat fee	\$375.00
• Standpipe and Hose System	flat fee	\$375.00
• Tent, permanent (including sprung structures)		\$3.95
• Tent, temporary	flat fee	\$375.00
• Underpinning		\$10.14/lin.m
• Wall - demising, each	flat fee	\$375.00

• Wall - repair or re-clad		\$0.57
• Window - new	each, to maximum \$2000.00	\$112.64
• Designated Structures		
• Communication Tower (>16.6m), Wind Turbine (output >3kW)	flat fee	\$375.00
• Outdoor Pool, Outdoor Spa	flat fee	\$375.00
• Pedestrian Bridge	flat fee	\$375.00
• Retaining Wall		\$9.20/lin.m
• Tank, (Exterior) and Supports (not regulated by TSSA)	flat fee	\$375.00
• Solar Collector, Dish Antenna (equal to or greater than 5m ²)	flat fee	\$375.00
• Crane Runway	flat fee	\$375.00
• Other Designated Structures not listed above	flat fee	\$375.00
E. STAND ALONE MECHANICAL		
STAND ALONE MECHANICAL - HVAC		
• Group A		\$0.85
• Group B		\$0.85
• Group C		\$0.85
• Group D		\$0.85
• Group E		\$0.85
• Group F		\$0.85
• Alterations/Add-ons, per unit - Unit Heater; Make-up Unit; Exhaust Fan; Duct Alterations; Boiler/Furnace replacement etc. -	each	\$168.95
• Special Ventilation Systems, per unit (Commercial Cooking Exhaust, Spray Booth, Dust Collector, etc.)	each	\$375.00
STAND ALONE MECHANICAL - PLUMBING		
Fixtures, Equipment, Drains:		
• Any fixtures, equipment, appliances, vented traps not otherwise covered in the schedule	each	\$14.86
• Roof drains	each	\$14.86
• Floor drains	each	\$14.86
• Oil and Grease Interceptors	each	\$61.94
• Sewage pumps or ejector serving one or more fixtures	each	\$61.94
• Backflow prevention device (requiring testing)	each	\$61.94
• Catch Basin/Manhole	each (Max. \$1000.00)	\$24.77
Piping:		
Detached, Semi-detached, Townhouse, Row-House, Duplex, Live/Work Residential:		
• New Service-Water, sanitary or storm, buried piping	flat fee	\$275.00
• Repairs, replacement of an addition of buried plumbing and and piping	flat fee	\$275.00
• Site Services for Mechanical Services that serve more than one building (per building or townhouse block)		\$275.00
• Conversion-septic to municipal sanitary sewer; well to municipal water service	per service	\$275.00
Non-residential and Residential Greater than Three Storeys:		
• Inside sanitary and storm piping		\$2.48/lin.m
• Outside water service, sanitary and storm piping		\$2.48/lin.m
• Site Services for Mechanical Services that serve more than one building (per building)		\$375.00
Private Sewage System:		
• Sewage system - Class 2, 3, 4, new or replacement		\$563.15
• Sewage system - Class 2, 3, 4, assessment of independent evaluation, repair or alteration		\$563.15
• Sewage system - Class 5 Holding Tank, new or replacement		\$563.15

ADMINISTRATION FEES		
1) Change of Municipal Address - upon written request and the requested change conforms with municipal addressing policies		\$375.00
2) Compliance Letter		\$225.26
3) Conditional Permit - 10% of the full permit fee	Minimum fee	\$500.00
	Maximum fee	\$3,378.91
Amendment to Conditional Permit Agreement		\$500.00
4) Site Plan Approval and One Temporary Structure Agreement		\$1,126.30
Each Additional Temporary Structure Agreement or Amendment to a Temporary Structure Agreement		\$563.15
5) Document Reproduction, including document from file and/or set of permit drawings	\$5.00 / page + HST for documents from file \$30.00 + HST for permit drawings / set when available on pdf \$5.00 / frame + HST when available on microfilm only	
6) Custom Report (Report content subject to Freedom of Information and Information Guidelines)	\$99.39 / hour, minimum 3 hours plus administration fee of \$27.61 + HST	
6) Overtime Services/Expedited Review, Special Inspections	Per hour, minimum 3 hours	\$101.38
7) Phased Permits	Per permit	\$375.00
8) Revisions to an application or an issued permit, elective changes requiring the repetition of processes already completed. Adjusted up to the nearest hour.	Regular Service	\$84.80
	Overtime or Expedited Service	\$101.38
9) Re-siting of an Issued permit for a detached, semi-detached or a townhouse block (additional fee under 3(A) of this schedule will also apply if there is an increase in floor area	Where construction has <u>not</u> started	\$337.90
	Where construction has started	\$675.78
10) Request to defer revocation	Per building	\$225.26
11) Suspended or Incomplete Construction - request to determine compliance of the authorized construction where a building permit is suspended or deemed incomplete		
• Detached, Semi-detached, Townhouse, Row-house, Duplex, Live-work unit residential	Flat fee	\$275.00
• Non-residential and Residential greater than three storeys	Flat fee	\$375.00
12) Transfer of Permit to a new Owner		\$225.26
13) Liquor Licence Inspection		\$337.90
14) Building Permit Replacement		\$112.64
15) Alternative Solution Proposal Review	Deposit at time of application	\$375.00
	Plus regular Service per hour	\$84.80
	Overtime Service (rounded up to next hour) for review > 4 hours	\$101.38
16) Limiting Distance Agreement or Agreements not otherwise noted in the schedule		\$500.00
17) Construction Start Prior to Permit Issue	50% of total permit fee to a maximum of	\$11,263.04
18) Inspection Recall		\$100.00
19) Concierge Permit Service		\$112.64
20) Approval for Transfer of Previously Approved Certified Model:		
• Abutting Registered Plan, Shared Construction Office, within same block plan of subdivision, Electronic Submission Only	Per model	\$350.00
Production and Review of Electronic Submissions Greater than 10 Pages in		
21) Length	Per submission	\$12.24
22) Order to Comply, Registration on Title and Discharge from Title		\$600.00
23) Title Search	Per property address	\$45.00

SCHEDULE "B"**PLANS, SPECIFICATIONS, DOCUMENTS AND FORMS**

The following are lists of plans, working drawings, specifications, information and forms that may be required to accompany applications for permits according to the scope of work and type of application;

1. Plans and Working Drawings

- | | |
|---|---|
| a) Site plan (referenced to an accurate survey) | k) Structural drawings |
| b) Key plan | l) Architectural drawings |
| c) Lot grading plan | m) Electrical drawings |
| d) Floor plans | n) Heating, ventilation and air conditioning drawings |
| e) Foundation plans | o) Plumbing drawings |
| f) Framing plans | p) Fire alarm drawings |
| g) Roof plans | q) Sprinkler / Standpipe drawings |
| h) Reflected ceiling plans | r) Survey |
| i) Sections and details | |
| j) Building elevations | |

Every application shall, unless otherwise determined by the Chief Building Official, be accompanied by two complete sets of working drawings, prepared in accordance with generally accepted architectural and engineering practices, on paper or other suitable and durable material and shall be drawn to an industry standard scale.

All drawings shall be of sufficient detail and contain all information to enable the Chief Building Official to determine whether the proposed construction, demolition or change of use conforms to the Act, the Building Code and any other applicable law. This includes, but is not limited to, all drawings being fully dimensioned, noting all sizes and types of construction materials to be used and their respective locations, noting all finishes to all walls, ceilings and floors and all existing and proposed fire separations. Alterations, renovations and additions must also differentiate between the existing building and new work proposed.

2. Information

- | | |
|---|---|
| a) Specifications | n) ASHRAE 90.1 or Model National Energy Code for Buildings |
| b) Spatial separation calculations | o) Confirmation of Record of Site Condition |
| c) Fire protection report | p) Environmental Site Assessment Report |
| d) Building Code related report | q) Proposal for Alternative Solution |
| e) Letter of use | r) Information related to demolition to the satisfaction of the Chief Building Official |
| f) Occupant loads | s) Information related to construction vibration and mitigating measures to the satisfaction of the Chief Building Official |
| g) Acoustical engineer certification | t) Plumbing, water pipe sizing data sheet |
| h) Geotechnical report | |
| i) Confirmation of Payment of Financial Contributions | |
| j) BMEC authorizations | |
| k) Fire department inspection report | |
| l) HVAC calculations | |
| m) Sprinkler / Standpipe hydraulic calculations | |

3. Forms

- a) Application for a permit to construct or demolish and associated schedules
- b) Addendum to permit application (Production Residential Application Summary)
- c) Addendum to permit application, request for expedited review of building permit application
- d) Acknowledgement by applicant of an incomplete application
- e) Documents establishing compliance with applicable law
- f) General review commitment certificate
- g) Notice of permission to construct
- h) Proposal for alternative solution
- i) Conditional permit request
- j) Permit application (residential demolition pursuant to the Planning Act)
- k) Financial contribution form
- l) Statement of design for the installation of class 2 to 5 sewage systems
- m) Declaration of applicant for building permit regarding Ontario New Home Warranty Plan Act
- n) Certified model application form
- o) Notice of date of completion
- p) Letter of use for basement finish
- q) Letter of use for below grade entrance
- r) Letter of use for above grade entrance
- s) Approval for transfer of previously approved models
- t) Vibration control form
- u) Plumbing, water pipe sizing data sheet