



THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

Number 56-2016 - 2016

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**To adopt an Emergency Management Program for the City of Brampton and to repeal By-law 114-2004**

**WHEREAS** the *Emergency Management and Civil Protection Act*, R.S.O. 1990, CHAPTER E.9, requires that every municipality shall develop and implement an emergency management program and the council of the municipality shall by by-law adopt the emergency management program;

**THEREFORE** the Council of The Corporation of the City of Brampton **ENACTS AS FOLLOWS:**

1. That Appendix A to this By-law is hereby adopted as the emergency management program for the City of Brampton.

READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL THIS 13th day of April 2016.

Approved as to form.

21 /Mar/ 2016

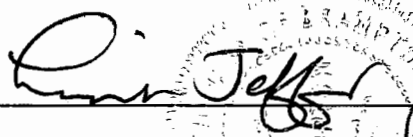
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Approved as to content.

21/Mar/2016

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Linda Jeffrey, Mayor

  
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Peter Fay, City Clerk

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APPENDIX "A" TO BY-LAW 56 - 2016

CITY OF BRAMPTON EMERGENCY MANAGEMENT PROGRAM

**1. Overview**

The province of Ontario, through the *Emergency Management and Civil Protection Act*, R.S.O. 1990, Chapter E.9., and Ontario Regulation 380/40, outlines specific legislated requirements in regards to emergency management, in which all municipalities must annually comply with. The City of Brampton Emergency Management Program establishes the elements to develop, implement, maintain, and evaluate emergency management and continuity of operations strategies, that address mitigation, prevention, preparedness, response, and recovery; and to meet and exceed all of the necessary requirements of the municipality.

**2. Program Elements**

The Program is the City of Brampton Emergency Management Program, for the purpose of fulfilling the legislated municipal requirements of the *Emergency Management and Civil Protection Act*, R.S.O. 1990, Chapter E.9.

The following section provides a breakdown of the specific elements encompassed within the City of Brampton Emergency Management Program.

**2.1 Program Management**

- a) The City of Brampton Emergency Management Program shall be developed, implemented, reviewed, and updated in accordance with the *Emergency Management and Civil Protection Act*, R.S.O. 1990, Chapter E.9.
- b) The City of Brampton shall establish a program budget, including the development of financial procedures and controls to support the Program before, during, and after an emergency.
- c) The City of Brampton shall employ a Manager of Emergency Management, who shall be designated as the Community Emergency Management Coordinator (CEMC) for the municipality.
- d) The City of Brampton shall establish and maintain an Emergency Management Program Committee, to meet a minimum of once, annually.



- e) The City of Brampton shall conduct an annual review of the Emergency Management Program and report the results to the Emergency Management Program Committee.
- f) The City of Brampton shall adopt, by by-law, an Emergency Plan.
- g) The City of Brampton Emergency Management Program shall establish, maintain and equip a primary and alternate Emergency Operations Centre, as referenced in the Emergency Plan.
- h) The Head of Council of the City of Brampton, or Acting Head of Council, is designated as the official spokesperson for the municipality; and the Strategic Communications Division of the Office of the Chief Operating Officer comprises the designated Communications Team members during an emergency, as referenced in the Emergency Plan.

## **2.2 Program Strategies**

- a) The City of Brampton Emergency Management Program shall conduct a hazard identification and risk assessment to determine the emergency threats in the municipality.
- b) The City of Brampton Emergency Management Program shall identify and maintain an assessment of its critical infrastructure.
- c) The City of Brampton Emergency Management Program shall conduct annual training for the staff of the Emergency Operations Centre and the Municipal Control Group, to ensure the readiness of employees, as referenced in the Emergency Plan.
- d) The City of Brampton Emergency Management Program shall conduct an annual emergency exercise to evaluate its emergency response strategies under the Emergency Plan.
- e) The City of Brampton shall develop, implement, and maintain a continuity of municipal services program; and conduct a business impact analysis of City services to determine the critical, necessary, and important operations.
- f) The City of Brampton Emergency Management Program shall develop, implement, and maintain a community emergency preparedness program, including an annual public awareness campaign.



- g) The City of Brampton Emergency Management Program shall develop a presence on social media and use this platform as a communication tool to share emergency preparedness and emergency response information with the community.
- h) The City of Brampton Emergency Management Program shall maintain a database of trained emergency volunteers, known as Community Emergency Response Volunteers (CERV); and engage them to assist during emergencies and promote emergency preparedness to the public.
- i) The City of Brampton Emergency Management Program shall be involved in the process of City of Brampton community event planning, to provide safety plans for large crowd events.
- j) The City of Brampton shall deliver and develop projects that work toward achieving a stronger community that is resilient against the adverse impacts of emergencies.