



Index of Records Responsive to Access Request 21.071*

Item	Pages	Description of Records	Access Granted?	Exemptions Applied?	Comments
1	1-2	Complaint 1352450	Partial	s.14(1)	Names & contact information
		Enforcement & By-Law Services – Basement Apartments Property Information Enforcement Folder			
2	3-5	Administration Log Sheets Letter to residents residing at the specified address Notice of possible contravention.	Full		
3	6-7	Property Information	Partial	s.14(1)	Names & contact information
4	8-14 15 16	Pictures Registered Mail Proof of Delivery Enforcement Folder 1352450	Full		

*A copy of all records including notices issued to [a specified address], for basement or unregistered two-unit from Aug 2020 to date. Property Standards Officer was Mark Viana.