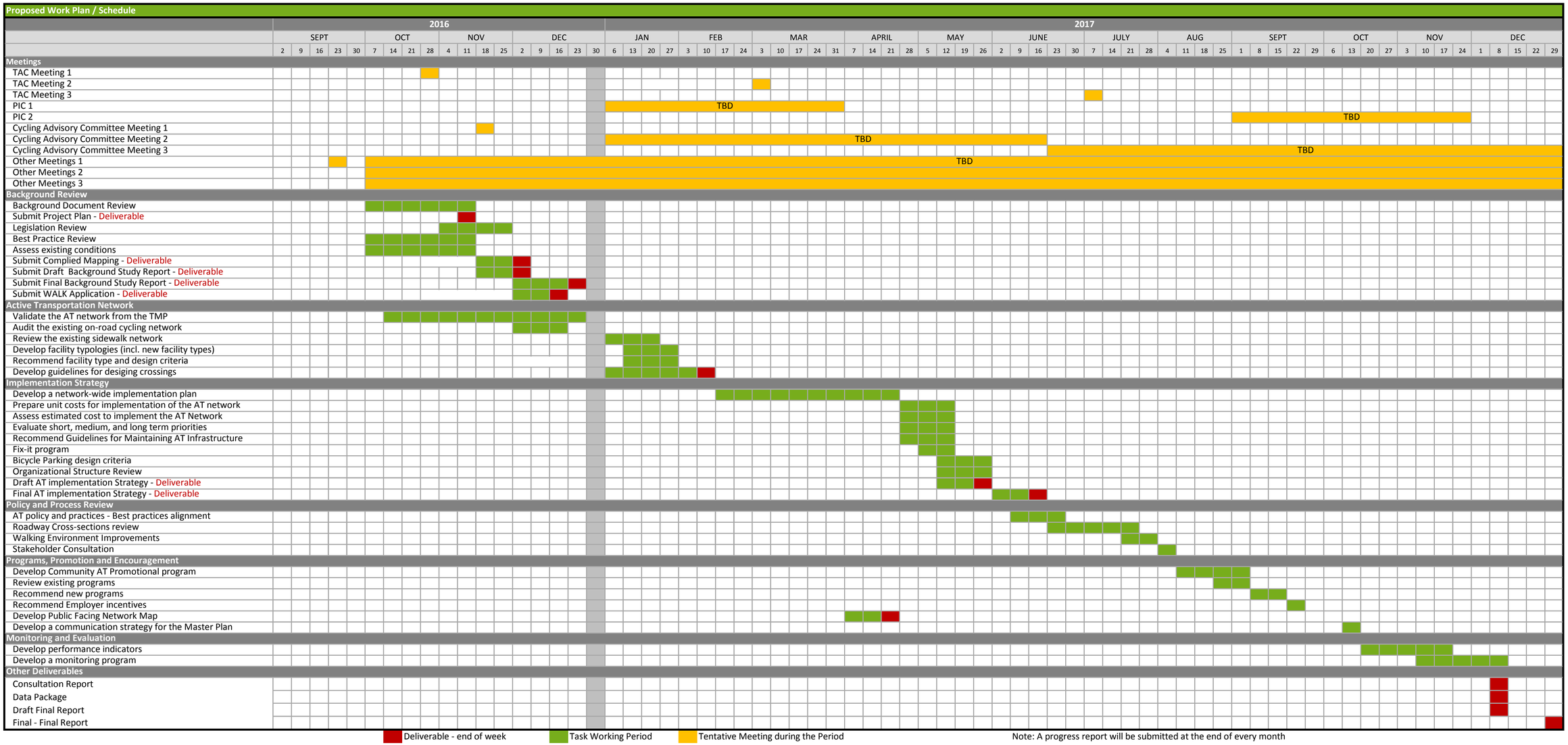
Proposed Work Plan / Schedule
2016
2017
SEPT OCT NOV DEC JAN FEB MAR APRIL MAY JUNE JULY AUG SEPT OCT NOV DEC
Meetings
TAC Meeting 1
TAC Meeting 2
TAC Meeting 3
PIC 1
PIC 2
Cycling Advisory Committee Meeting 1
Cycling Advisory Committee Meeting 2
Cycling Advisory Committee Meeting 3
Other Meetings 1
Other Meetings 2
Other Meetings 3
TBD
Background Review
Background Document Review
Submit Project Plan - Deliverable
Legislation Review
Best Practice Review
Assess existing conditions
Submit Complied Mapping - Deliverable
Submit Draft Background Study Report - Deliverable
Submit Final Background Study Report - Deliverable
Submit WALK Application - Deliverable
Active Transportation Network
Validate the AT network from the TMP
Audit the existing on-road cycling network
Review the existing sidewalk network
Develop facility typologies (incl. new facility types)
Recommend facility type and design criteria
Develop guidelines for desiging crossings
Implementation Strategy
Develop a network-wide implementation plan
Prepare unit costs for implementation of the AT network
Assess estimated cost to implement the AT Network
Evaluate short, medium, and long term priorities
Recommend Guidelines for Maintaining AT Infrastructure
Fix-it program
Bicycle Parking design criteria
Organizational Structure Review
Draft AT implementation Strategy - Deliverable
Final AT implementation Strategy - Deliverable
Policy and Process Review
AT policy and practices - Best practices alignment
Roadway Cross-sections review
Walking Environment Improvements
Stakeholder Consultation
Programs, Promotion and Encouragement
Develop Community AT Promotional program
Review existing programs
Recommend new programs
Recommend Employer incentives
Develop Public Facing Network Map
Develop a communication strategy for the Master Plan
Monitoring and Evaluation
Develop performance indicators
Develop a monitoring program
Other Deliverables
Consultation Report
Data Package
Draft Final Report
Final - Final Report
Deliverable - end of week
Task Working Period
Tentative Meeting during the Period
Note: A progress report will be submitted at the end of every month