

**CIP Office Checklist Requirements**

Application date:

<b>Eligibility Requirements</b>	<b>Yes</b>	<b>No</b>
Does the property fall within one of the four target sectors of the CIP program? ( <b>Advanced Manufacturing; Food and Beverage; Health and Life Sciences; Innovation and Technology – Refer to CIP By-Law 49-2026 – include hyperlink</b> )		
Does the building have a total new office floor area of at least <b>20,000 square feet (1,858 square meters)</b> ?		
Is the application being submitted before the issuance of a building permit? If not, specify building permit issuance_____		
Has the building received a score of <b>Silver</b> from the Sustainability Community Development Guidelines?		
Is the building condominium in tenure?		
Is the property owner in tax arrears?		
Is the applicant involved in any litigation with the City?		
Does the application include the <b>TIEG payment plan</b> ?		

Additional notes:

Is the building one of the following: a new build; expansion of an existing building; substantial rehabilitation to an existing building?	Specify:
Does the proposal have any complementary (ancillary) office uses such as, lab space/wet labs, research space, health information and communication technologies, innovation and education, testing and medical laboratories, drug and pharmaceutical)?	If yes, specify
<u>Note:</u> The applicant is responsible for submitting the final MPAC re-assessment and the Statutory Declaration (late October/early November) annually to the City’s CIP Planner to be eligible for TIEG payment. TIEG payments will be issued to the applicant in late Q4 of each year (according to the executed TIEG payment plan) following confirmation that the applicant has paid their property taxes in full for the year. (For applicant’s information)	

Standard clause for Development Applications

**For office developments** – Is the proposed development a new build, expansion or substantial rehabilitation that has **20,000 square feet** (1,858 square meters) of **new total floor office space area**? If yes, the proposed development may qualify for financial incentives under the City's Community Improvement Plan for Office Employment, please visit [City of Brampton | Planning and Development | Financial Incentives for Office Development](#)