
TO THE PUBLIC

If you find this production company is not adhering to this Code of Conduct, please call the Brampton Film Office at 905-874-3361, Monday to Friday between 8:30am and 4:30pm or email film@brampton.ca

Production Manager

Title of Production

Phone Number

1. The filming notice shall include:
 - name of production company, title of production
 - production type (e. g. feature film, mini-series, TV series, television special, etc.)
 - type, duration and description of activity (i.e. times, dates and number of days, including prep and strike)
 - company contact including Location Manager and Location Assistant

Location Manager (LM)

Assistant Location Manager (ALM)

2. Every filming notification letter which is distributed in the neighbourhood or business district must include this one-page Code of Conduct photocopied on the back.
3. Production vehicles arriving on location in or near a residential neighborhood shall not enter the area before the time stipulated on the Road Occupancy permit. Production vehicles shall park one by one, turning off engines as soon as possible. Cast and crew vehicles are not covered by the Road Occupancy Permit and shall observe designated parking areas noted by location managers.
4. Productions will not be permitted to occupy any accessible parking spaces or adjacent access aisle.
5. Moving or towing of any vehicle is prohibited without the express permission of the owner of the vehicle.
6. Production vehicles shall not block, or park in, driveways without the express permission of the driveway owner.
7. It is up to the film company to make alternate parking arrangements for residents in possession of a valid street parking permit for that area whose vehicles are displaced by the filming activity. Relocating vehicles by towing to accommodate filming or parking will not be permitted.
8. Pedestrian traffic shall not be obstructed at any time. All cables and similar items must be channeled.
9. Cast and crew shall not trespass on residents' or merchants' property. They must remain within the boundaries of the property that has been permitted for filming.
10. No alcoholic beverages are permitted at any time on any set or location.
11. Cast and crew meals shall be confined to the area designated in the location agreement or permit. Individuals shall eat within their designated meal area, during scheduled crew meals. All trash must be disposed of properly upon completion of the meal. All beverage containers, napkins, plates, and cups used in the course of the work day shall be disposed of in the proper receptacles. All catering, crafts service, construction, strike and personal trash must be removed from the location, ensuring that all locations are returned to their original condition.
12. Cast and crew shall observe designated smoking areas and always extinguish cigarettes in appropriate containers.
13. Removing, trimming and/or cutting of vegetation or trees is prohibited unless approved by the relevant municipal authority (existing city municipal code) or property owner.
14. Film crew shall not remove City street signs. This must be done by City Works and Transportation staff.
15. Every member of the cast and crew shall keep noise levels as low as possible at all times. Cast and crew will refrain from the use of lewd or improper language.
16. Film company employees shall wear appropriate clothing while on location (i.e., t-shirts with offensive slogans or logos are not acceptable).
17. Crew members shall not display signs, posters, or pictures on vehicles that members of the public may find offensive or objectionable (i.e. material containing vulgar language or sexual content).
18. Every member of the crew shall wear a production pass (badge) when required by the location.
19. The cast and crew shall not bring guests or pets to the location, unless expressly authorized in advance by the company.
20. It is the responsibility of the production company to ensure that there is a minimum of disruption to residents, occupants, businesses and City employees where filming occurs. This includes ensuring residents, owners and customer's access to their respective premises and ensuring pedestrian and vehicular access to adjoining properties.