

# Drain Laying Contractor ONLINE Renewal Instructions

**\*\* A new online process for business licensing applications and renewals** has been implemented. The online application process and form is available on the City website [www.brampton.ca](http://www.brampton.ca) (please refer to the Business Licensing section). Requests for licences and renewals will only be accepted through the online application process.\*\*

Please be advised that the City of Brampton publishes City-licensed contractors on the City website. The licensed contractor information posted online will include the corporate/operating business name and business address as provided on the licence application.

## Requirements for obtaining the above licence:

1. **Licence Application Form**

Business and Owner information to be entered online.

2. **Certificate of Insurance**

The insurance form must be completed and signed by your insurer showing evidence of \$2,000,000 (minimum) Commercial General Liability.

3. **Workplace Safety and Insurance**

Valid proof must be provided that all employees are protected under the provisions of the *Workplace Safety and Insurance Act 1997*, S.O. 1997, c.16, as amended.

4. **Fee** – \$190.00 \*\* Once your application is reviewed, a link to the payment option will be sent to the email provided on application.

- Expiry Date - April 30th of every year

Once your application has been reviewed and approved your payment will be processed and your licence will be mailed out.