

# Carnivals and Circuses

\*\* A new online process for business licensing applications and renewals has been implemented.

The online application process and form is available on the City website

<https://www.brampton.ca/EN/Business/Licensing/Pages/Stationary-Licence-Requirements.aspx>

Requests for licences and renewals will only be accepted through the online application process.\*\*



## Requirements for obtaining the above licence:

1. **Licence Application Form**

The attached form must be completed and signed by the owner of the business.

2. **Zoning Approval**      **Flower City Community Campus**  
**8850 McLaughlin Road South, Unit 1**  
**zoninginquiries@brampton.ca**

This approval is to be stamped on the Licence Application and the Site Plan which indicates the exact location where you will be set up on the property. Please contact the Zoning Department as soon as possible to confirm that the location you have chosen is zoned to permit your intended use. In the event you require a Committee of Adjustment decision, this process can take several months to complete and will require an additional fee. Please contact Jeanie Myers at 905.874.2117 for additional information.

3. **Certificate of Insurance**

The attached form must be completed and signed by your insurance provider. Location of the Carnival/Circus must be indicated on Insurance form. It is the business owner's responsibility to upload insurance certificate on online application.

4. **Articles of Incorporation and/or Business Registration**

- (master business licence is required when a business is operating as a different name from the corporation, unless the business is a franchise)

5. **Written Permission from the Property Owner**

You must provide a letter of permission from the property owner granting you permission to set up on their property. The date(s) and exact location must be specified.

6. **Workplace Safety and Insurance**

Submit proof, to the satisfaction of the Licence Issuer that all workers and employees are protected under the provisions of the *Workplace Safety and Insurance Act, 1997*, S.O. 1997, c.16, as amended;

7. **Copy of Emergency Plan -**

Must be approved by the Fire Department 905-874-2700 and the Animal Services Department 905-458-5800 ext. 63192

8. **Copy of Technical Standards & Safety Authority Certificate.**

9. **Copy Ontario Amusement Device Permit for all Rides**

10. **Animal Services Approval (for Circuses)**    905-458-5800 ext. 63192

You must call to arrange for an inspection by Animal Services. Prior to the issuance of a licence written approval from Animal Services must be received. Please note there may be an additional fee for an Animal Services Inspection.

11. **Hydro One Brampton Approval – 1-877-372-7233**

In the event the premise will be equipped with hydro, you must call and arrange for an inspection by Hydro One Brampton. Prior to the issuance of the licence, written approval from Hydro One Brampton must be received.

**\*There may be separate fee for this inspection.**

12. **Fee - \$248.00 per event (7 days)**

**\*In the event you will be constructing a tent or other temporary structure, you will require a building permit. Prior to the issuance of the licence, written approval from the Building Department must be received.**

## SCHEDULE 7 TO BY-LAW # 332-2013

### RELATING TO CARNIVALS AND CIRCUSES

1. In this Schedule:

“Carnival” means a travelling amusement show featuring exhibits, games and rides but which does not feature domestic or wild animals, and includes any similar travelling exhibition;

“Circus” means a travelling entertainment show consisting of, but not limited to, performances by acrobats, clowns and trained animals, and includes any similar travelling exhibition;

“Equipment” includes a tent, shelter, cage, pole, stand platform, seating accommodation, machinery, platform, apparatus, mechanical device, ride, or any other structure.
2. No Carnival or Circus shall be exhibited in the City of Brampton for a period of longer than 7 days.
3. Every Application for a Licence made under this Schedule shall be accompanied by:
  - (a) Written approval for the establishment of the Carnival or Circus from the owner of the lands being used;
  - (b) A map detailing the location of the Carnival or Circus on the property;
  - (c) A certificate of insurance as required by section 37 of this By-law that:
    - (i) is endorsed to include The Corporation of the City of Brampton as additional insured; and
    - (ii) provides commercial general liability coverage in the amount of \$5,000,000.00;
  - (d) Submit proof, to the satisfaction of the Licence Issuer that all workers and employees are protected under the provisions of the *Workplace Safety and Insurance Act, 1997, S.O. 1997, c.16*, as amended;
  - (e) An Emergency Plan in a form satisfactory to the Licence Issuer, Fire Chief and the Animal Services Section of the City.
4. No Equipment shall be erected until the Licensee has complied with Section 3. (d) of this Schedule.
5. Where the Carnival or Circus includes rides or like contrivances, the Licensee under this Schedule shall obtain:
  - (a) A valid and current licence to carry on business in Ontario issued by the Technical Standards & Safety Authority, or its successor; and
  - (b) A valid and current Ontario Amusement Device Permit issued by the Technical Standards & Safety Authority, or its successor, for each ride.
6. A Licensee under this Schedule shall not operate or allow to be operated, rides or like contrivances for use by the public in an improper or dangerous manner.
7. Every Licensee under this Schedule shall:
  - (a) Keep order and, at the Licensee’s own expense, shall keep sufficient number of employees or servants to maintain such order;
  - (b) Ensure that the care, feeding and housing of all the circus animals is done in compliance with the *Ontario Society for the Prevention of Cruelty to Animals Act, R.S.O. 1990, c. O.36*, as amended, and any regulations made under the Act, and with any other applicable laws or requirements; and
  - (c) Ensure compliance with all applicable requirements of the *Health Protection and Promotion Act, R.S.O. 1990, c.H.7*, as amended.
8. Despite any other provision of this By-law, an outdoor circus or carnival shall not operate between the hours of 11:00 p.m. and 7:00 a.m.

## APPLICATION TO LICENCE A CARNIVAL OR CIRCUS

The following MUST be FULLY COMPLETED in order to process the licence(s) applied for and RETURNED along with the applicable fees and required documents.

Licensing - Administration 2 Wellington Street West Brampton, ON L6Y 4R2 Tel: (905) 874-2580 Fax: (905) 874-2119	<input type="checkbox"/> Carnival <input type="checkbox"/> Circus  Fee: _____ File#: _____ New: <input type="checkbox"/>
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**BUSINESS:**

Corporate Name: \_\_\_\_\_

Business O/A: \_\_\_\_\_

Address: \_\_\_\_\_ Unit #: \_\_\_\_\_ City/Town \_\_\_\_\_

Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Email address \_\_\_\_\_

**BUSINESS OWNER:**

Name: \_\_\_\_\_

Address \_\_\_\_\_ City/Town \_\_\_\_\_




Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

**Payment Options:**

By Mail:

Cheque (payable to the City of Brampton)

By Email: [licensing@brampton.ca](mailto:licensing@brampton.ca)

Credit Card -               

Card#(\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_) \_\_\_\_\_

Card Holder Name: \_\_\_\_\_ Expiry Date: \_\_\_/\_\_\_/\_\_\_

Card Holder Signature: \_\_\_\_\_

This application is hereby made for a licence in accordance with the information shown above. I agree to conform to the regulations and applicable schedules as set out in the City of Brampton Licensing By-Law.

**Date:** \_\_\_\_\_ **Applicant's Signature:** \_\_\_\_\_

NOTE: All personal information on this form is collected under authority of the Municipal Act, SO 2001, c. 25 and City of Brampton Business Licensing By-law. The information will be used to administer the business licensing process. Questions about this collection should be directed to the Licence Issuer at [www.licensing@brampton.ca](mailto:www.licensing@brampton.ca)