

## Place of Amusement ONLINE Renewal Instructions

**\*\* A new online process for business licensing applications and renewals** has been implemented.

The online application process and form is available on the City website

<https://www.brampton.ca/EN/Business/Licensing/Pages/Stationary-Licence-Requirements.aspx>

Requests for licences and renewals will only be accepted through the online application process.\*\*



A Place of Public Assembly may be issued for one or more of the following categories and the Licence issued pursuant to this Schedule is restricted to the categories identified on the Licence:

### Requirements for renewing the above licence:

1. **Licence Application Form**

Business and owner information to be entered online.

- \*\* Arcade and Laser Arcade
- \*\* Private Commercial Skating Rink
- \*\* Private Commercial Swimming Pool
- Paintball
- \*\* Indoor Childrens Playground
- Go Kart Facility

2. **Certificate of Insurance** - completed insurance form to be uploaded online

The insurance form **must be completed and signed by your insurer** showing evidence of \$2,000,000 (minimum) Commercial General Liability. It is the business owner's responsibility for uploading the insurance certificate on the online application form.

3. **Fire Department Approval** (\*\*where applicable see above) 905-874-2740

An additional is required for this approval.

(A current fire inspection approval report within 30 days.)

4. **Fee** - \$272.00

\*Once your application is reviewed, a link to the payment option will be sent to the email provided on the application.

- **Expiry Date** – January 31<sup>st</sup> of each year

**\*\* Late Renewals are subject to \$50 late fee\*\***

Once your application has been reviewed and approved your payment will be processed and your licence will be mailed out.