



# Driveway Paving Information Course



## Driveway Paving Information Course

# OBJECTIVE



The Driveway Paving Information Course is intended to educate contractors and their employees on the regulations related to driveway paving and hard surface landscaping within the City of Brampton.

After the conclusion of this course, a comprehension exam will be available. Contractors and their designated employees must pass the exam with a minimum score of 75% in order to be eligible for licensing. The course and exam may be taken as many times as necessary.

# ZONING INFORMATION

The Zoning By-law regulates and restricts the width of a residential driveway and requires certain areas of the front yard to be maintained as soft permeable landscaping.

The “**Residential Driveway**” includes any hard surface, regardless of the material. If the surface is capable of being parked upon, it is included in the overall width of the driveway. Concrete or interlock walkways that run beside the driveway form part of the “residential driveway” as defined in the Zoning By-law.



# DRIVEWAY WIDTH

Driveway width calculations include the total width of all hard surfaces that are capable of being parked upon – measured at the widest point.

For most properties, the permitted width of a driveway is based on the width of the lot.

It should be noted that lot width does not always equal lot “frontage”.

- For pie shaped lots where the lot lines get closer toward the front yard, lot width is measured 6m back from the front lot line.
- For pie-shaped lots where the lot lines get closer toward the rear yard (reverse pie), lot width is measured 15m back from the front lot line.
- Lot width on a corner lot is measured along the shortest of the two lot lines bordering the street.

# DRIVEWAY WIDTH – cont'd

Additional restrictions may apply to corner lots, pie-shaped lots or, irregular shaped lots. Contractors should contact Zoning Services at [ZoningInquiries@Brampton.ca](mailto:ZoningInquiries@Brampton.ca) to confirm the maximum permitted driveway width before work is started.

Driveway width on larger Estate Residential, Hamlet, or Agricultural lots is determined by the requirement to maintain a percentage of the front yard as landscaped open space. To confirm the maximum permitted driveway width for these larger properties, contractors should contact Zoning Services at [ZoningInquiries@Brampton.ca](mailto:ZoningInquiries@Brampton.ca).

A permit is not required to resurface or enlarge the width of an existing driveway but compliance with the maximum width and landscaping requirements of the Zoning By-law must be maintained.

# MAXIMUM DRIVEWAY WIDTH

<b>For a lot having a width of:</b>	<b>Maximum Driveway width:</b>
Less than 8.23 m (27 ft)	4.9 m (16 ft)
Equal to or more than 8.23 m (27 ft) but less than 9.14 m (30 ft)	5.2 m (17 ft)
Equal to or more than 9.14 m (30 ft) but less than 15.24 m (50 ft)	6.71 m (22 ft)
Equal to or more than 15.24 m (50 ft) but less than 18.3 m (60 ft)	7.32 m (24 ft)
Equal to or more than 18.3 m (60 ft)	9.14 (30 ft) or the width of the garage, whichever is greater
For any driveway located on the flankage (side) lot line (regardless of lot width)	6.71 m (22 ft) or the width of the garage, whichever is greater

# PERMEABLE LANDSCAPING

**A permeable landscaped strip having a minimum width of 0.6m (2ft) must be provided and retained in the following area:**

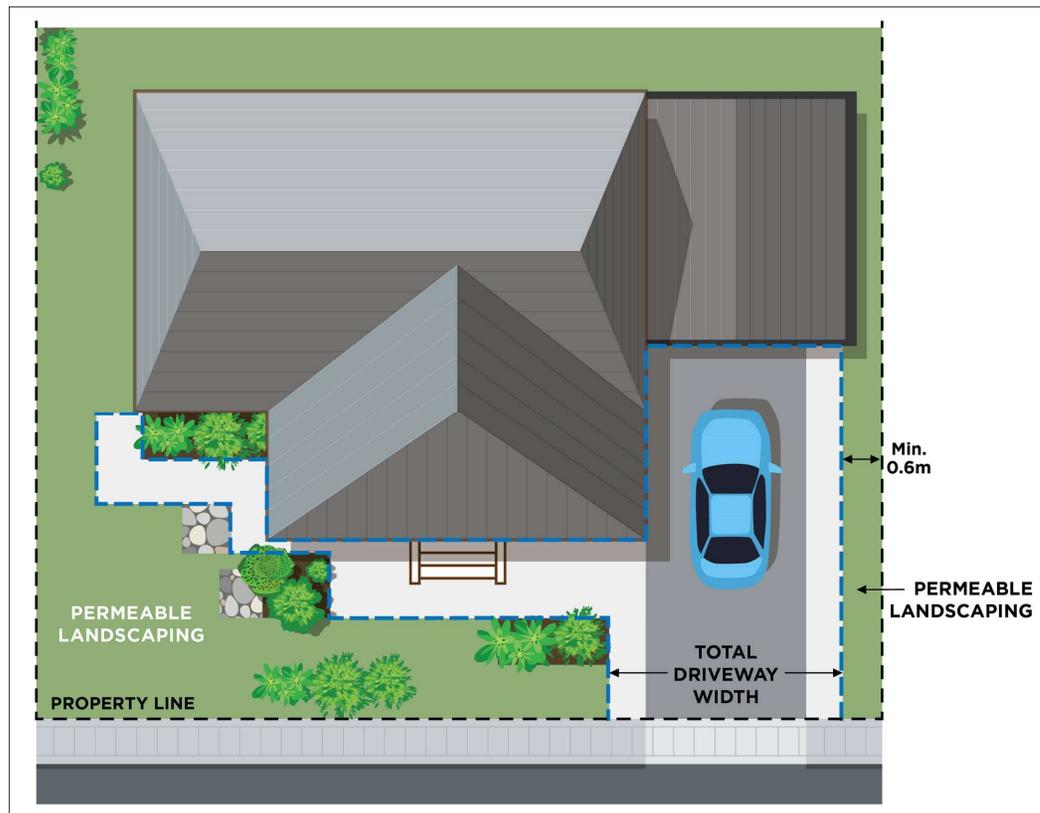
- Along both side lot lines if the house is a single detached dwelling; or
- Along one of the side lot lines if the house is a semi-detached or townhouse dwelling.

**Permeable landscaping** is any surface that “**supports the growth of vegetation**”, i.e. grass, shrubs, flower gardens, etc.

NOTE: Paver stones, interlock, crushed gravel and/or other compacted stone surfaces ARE NOT “permeable landscaping”.



# PERMEABLE LANDSCAPING



# Curb Cuts



A permit is required to cut the municipal curb to enlarge the driveway opening from the street.

An application for a Curb Cut Permit will be reviewed for compliance with the Zoning By-law requirements including:

- Maximum permitted driveway width
- Permeable landscaping required along the side lot line(s)
- Minimum parking space depth of 5.4m measured between the building and the front lot line

A property survey must be provided with any application for a Curb Cut Permit..

Curb Cut Permit applications must be submitted by email to [ZoningInquiries@Brampton.ca](mailto:ZoningInquiries@Brampton.ca) for review. If compliance with the Zoning By-law is confirmed, the application will be sent to Public Works for review and processing.

# OFFENCES

Failure to comply with the Zoning By-law is an offence. Maximum fines for a Zoning By-law offence are:

\$25,000 for an individual (i.e. property owners)

\$50,000 for a corporation (i.e. paving contractor)

Anyone who commits a Zoning offence can be charged for the violation, including a paving contractor.

Anyone who wants to discuss a driveway widening or front yard landscaping project, can contact Zoning Services staff at [ZoningInquiries@Brampton.ca](mailto:ZoningInquiries@Brampton.ca) to confirm requirements and restrictions.

# BUSINESS LICENSING INFORMATION

All businesses operating in the City of Brampton must operate in compliance with the City's Business Licensing By-law #332-2013 and all other provincial and municipal regulations including but not limited to the Ontario Building Code Act, Zoning By-law, and Property Standards By-law.

Driveway Paving Contractors are subject to the general Business Licensing requirements along with Schedule 9 which outlines additional specific requirements for Driveway Paving Contractors.

Licences must be renewed by April 30 annually. The current licence fee is \$ 194.00. Please note that licence fees are not prorated.



# DEFINITIONS

Under the Business Licensing By-law, Schedule 9 Driveway Paving Contractor, the following definitions apply:

**“Driveway”** means an area of hard and level surface (consisting of, but not limited to, asphalt, pavement, concrete, patterned concrete, compacted gravel and dirt, interlocking brick or paving stone), including a surfaced walkway and any hard and level surface that is capable of being parked or driven upon by part or the whole of a vehicle.”

**“Driveway Paving Contractor”** means a Person engaged in the business of paving, repairing or sealing Driveways, lanes, roadways and parking areas situated on privately owned property, which may include municipal boulevards adjacent to such private property.

**“Paving Work”** means any Paving Work on a Driveway, including installing, constructing, paving, resurfacing, sealing, repairing, expanding or altering a Driveway, lane, roadway or parking area.”

# OBTAINING A BUSINESS LICENCE

To obtain a Driveway Paving Contractor licence in the City of Brampton a business must have:

- Valid legal registration to operate within the Province of Ontario
- \$2 million commercial general liability insurance
- Proof of Workers Safety and Insurance Board (WSIB)
- Completed the required “Driveway Paving Information Course” that provides an overview of the City of Brampton’s driveway paving zoning and licensing requirements and pass the exam with a minimum score of 75%
- Provided a \$5,000 Security Deposit which may be used to complete investigations related to compliance with the Zoning By-law

# OBTAINING A BUSINESS LICENCE

Licensed Contractors will be listed on the City's public website under the Licensing Section.

To obtain a Driveway Paving Contractor licence, applicants can submit an online application available on the City's Business Licensing webpage.

Further information can be obtained by contacting [licensing@brampton.ca](mailto:licensing@brampton.ca).

# OFFENCES

A licensed Driveway Paving Contractor SHALL NOT:

Perform Paving Work that is extra or additional to an existing agreement unless the Licensee has entered into a second or additional contract with the Person for whom the work is being done;

Permit the use of the Licensee's name by any other Person, either directly or indirectly, for the purpose of obtaining a permit to do any Driveway Paving Work; or

Perform any Paving Work that requires a licence or permit, such as a curb cut permit, without such licence or permit.

Perform any Paving Work that requires a permit unless the permit is displayed in view of the public in the area in which the Paving Work is being performed;

Perform any Paving Work that is not in compliance with the City's Zoning By-Law 270-2004, as amended, or any other City by-law, unless a valid permission, supporting decision or approval required by law is obtained prior to the commencement of any Paving Work.

Allow paving work to be completed without having, on site, either the contractor or an employee who has successfully completed the City of Brampton Driveway Paving Information course and test.

# OFFENCES – cont'd

Any Driveway Paving Contractor that does not comply with the driveway paving requirements of the City's Zoning By-law may:

- Face additional expense for By-law Enforcement inspections
- Be subject to fines for violation of the Zoning By-law
- May have their licence revoked if the offence continues or for recurring offences

If the work performed by a contractor is found to be in violation of the Zoning By-law, the business licence may be suspended until the zoning compliance issue has been fixed by the Contractor at the Contractor's expense.

Businesses operating without a licence:

- May receive a fine ranging from \$500 to a maximum of \$100,000
- May receive fines ranging from \$500 to \$10,000 for each offence, if there are multiple offences and the \$100,000 limit does not apply
- Any Driveway Paving Contractor that does not comply with the Licensing By-law: may receive a fine ranging from \$500 up to a maximum of \$100,000

 **BRAMPTON**

# Thank You

