



Temporary Liquor Licence Extension to Outdoor Space / Temporary Extension of Premises (no alcohol)

Instructions

Please complete both pages of the application. Once the application is complete submit it to the City Clerk's Office at cityclerksoffice@brampton.ca.

Completed applications will be forwarded to the Ward Councillor and City staff for consideration.

A decision letter will be sent to the applicant for submission to the Alcohol and Gaming Commission of Ontario (AGCO), if applicable.

How to submit your application

Applications can be submitted by email, fax, mail and in person. Office hours Monday to Friday 8:30 am-4:00 pm.

Email: cityclerksoffice@brampton.ca

Fax: 905.874.2119

Telephone: 905.874.2113

Mail or In Person:

City Hall
City Clerk's Office – 1ST Floor
2 Wellington Street West
Brampton, ON L6Y 4R2

Establishment/Event Information * - mandatory field

Establishment Name*	AGCO Licence # (if applicable)
Address*	City of Brampton Business Licence #
Event Name (if applicable)	
Is this event part of a larger event? <input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, what event?

Business Contact Information * - mandatory field

Last Name *	First Name *
Mailing Address *	Unit City Postal Code
Phone Number *	Email *

Secondary Contact Information * - mandatory field

Last Name *	First Name *
Phone Number *	Email *

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Please indicate the type of extension you are requesting. If you are unsure about the temporary extension required for your event please contact the Alcohol and Gaming Commission of Ontario, www.agco.ca.

Temporary Extension of Existing Liquor Licence

Extension Date(s)		Time(s) Alcohol Will Be Served									
	From (yyyy-mm-dd):	To (yyyy-mm-dd):	From (hh:mm):		To (hh:mm):						
1			<input type="checkbox"/>	am	<input type="checkbox"/>	pm		<input type="checkbox"/>	am	<input type="checkbox"/>	pm
2			<input type="checkbox"/>	am	<input type="checkbox"/>	pm		<input type="checkbox"/>	am	<input type="checkbox"/>	pm
3			<input type="checkbox"/>	am	<input type="checkbox"/>	pm		<input type="checkbox"/>	am	<input type="checkbox"/>	pm
4			<input type="checkbox"/>	am	<input type="checkbox"/>	pm		<input type="checkbox"/>	am	<input type="checkbox"/>	pm
5			<input type="checkbox"/>	am	<input type="checkbox"/>	pm		<input type="checkbox"/>	am	<input type="checkbox"/>	pm

To request additional dates please list on a separate page and include with this application

Temporary Extension of Premises (no alcohol)

Checklist / Attachments (to be included with application)

- Detailed sketch or plan including, but not limited to, exact dimensions of the proposed extended outdoor area, entrances/exits from the building and the proposed outdoor area, # of parking spaces occupied, # of parking spaces available on-site, location of existing accessible parking spaces, location of any fire department connection and municipal fire hydrant, type of barrier being used, the location of the proposed outdoor space in relation to the main building/establishment (please include photographs of the existing location, if helpful)**
- Written approval of landlord/property owner or property manager for proposed patio extension**
- Will the temporary patio extension be located on City of Brampton property?**
 No Yes (if Yes, an encroachment agreement may be required with the City)
- Proof of commercial general liability insurance coverage**

Applicant Declaration

I declare that there is no existing AGCO condition on my liquor licence prohibiting a patio; that the temporary outdoor patio extension is not located on the accessible parking spaces, and that the accessible parking spaces remain unobstructed and available for use by valid permit holders. and that the information provided in this application is true and correct.

Signature: _____

Date: _____

For Office Use Only

Date received:	Received by:	Ward
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Please note: Information collected on this form is collected under authority of the *Municipal Act, 2001*. This is business information and will be used to administer this program, including program compliance. Questions about the collection of this information can be addressed to the Supervisor, Business Operations, City Clerk's Office at 905.874.2113 – or cityclerksoffice@brampton.ca.