

Community Energy and Emissions Reduction Plan Task Force Meeting #3

Monday, June 24, 2019
2pm to 4:30pm
Brampton City Hall
West Tower - Meeting Room 2C

Meeting Minutes

Note: These minutes are accompanied by the Power Point slide deck presented at the Task Force #3 Meeting and distributed separately after the meeting.

Role	Invited
<p>Task Force</p>	<ul style="list-style-type: none"> • Trevor Boston, Co-Chair, Brampton Environmental Advisory Committee • Lauren Milkerns, Environment Manager, Brampton Brick • Eddie Camilleri, Energy Manager, William Osler Health Centre • Dave Kapil, Board Member, New Brampton • Hassaan Khan, Area General Manager Performance Infrastructure Canada, Johnson Controls Canada L.P • David Laing, Co-Chair, Brampton Environmental Advisory Committee • Todd Letts, CEO, Brampton Board of Trade • Erika Lontoc, Lead, Business Intelligence, Enbridge Gas Distribution • Eric Meliton, Project Manager, Partners in Project Green • Calvin McCourt, Director of Development, Morguard • Michael Pardal, CDM Accounts Manager, Alectra Utilities • Ralph Williams, Manager, Connections and Key Accounts • Benjamin Ratcliffe, Energy Specialist, Peel District School Board • Ron Rice, Owner, Rick Development Company • Herb Sinnock, Director Sustainability, Sheridan College • Andrew Farr, Acting Commissioner, Public Works, Region of Peel • Christine Tu, Director, Office of Climate Change and Energy Management Region of Peel

	<ul style="list-style-type: none"> • Doug Whillans, Councillor, City of Brampton • Bruce Zvaniga, Public Works Commissioner, City of Brampton
Project Working Team (PWT) Members	<ul style="list-style-type: none"> • Michael Hoy, Environmental Planner, City of Brampton <ul style="list-style-type: none"> ◦ Representing the City Members of the PWT • Peter Garforth, Principal, Garforth International llc • Karen Farbridge, President, Karen Farbridge & Associates • Katie Rinas, Project and Program Manager for Sustainable Energy Systems, Sheridan College • Rob Kerr, President, Robert J Kerr + Associates • Bruce Bremer, President, Bremer Energy Consulting (remote)

Time	Agenda Topic	Leading	Action	Notes
2:00	1. Welcome and Opening Remarks	Dave Kapil - Task Force Co-Chair	Receive	<ul style="list-style-type: none"> • Michael Hoy (MH) convened the meeting and provided housekeeping announcements. • Counc. Whillans and Herb Sinnock welcomed, as project co-sponsors, welcomed the Task Force members to the meeting.
2:05	2. Introductions			
	a) Task Force Members and PWT	All Task Force members	Receive	<ul style="list-style-type: none"> • Project Working Team (PWT) introduced themselves. PWT organizational chart will be in the meeting's slide deck.
2:10	3. Agenda Review			
	a) Distribution/Confirmation of Meeting Package	Dave Kapil - Task Force Co-Chair	Receive	<ul style="list-style-type: none"> • Review materials in order of appearance on the agenda <ul style="list-style-type: none"> ◦ Agenda ◦ Summary of the Engagement Plan ◦ Communique
	b) Approval of Agenda	Dave Kapil - Task Force Co-Chair	Approve	<ul style="list-style-type: none"> • Approved Agenda and meeting minutes
2:15	4. Task Force Business			
	a) Next Meeting Dates	Dave Kapil – Task Force Co-Chair	Approve	<ul style="list-style-type: none"> • Next meeting scheduled for the week of September 9 with specific day to follow. (Sept 9 or 13)
2:20	5. Project Overview			
	a) Activity Update and Timeline Review	Katie Rinas – Project Manager	Receive	<ul style="list-style-type: none"> • Project schedule. Overall engagement activity with schedule review. Proposed Council approval is Jan 2020 and based on process Nov 2019 would be task Force completion.
2:25	6. Accelerating the Energy Transition			
	a) Next Steps in	Rob Kerr	Receive	<ul style="list-style-type: none"> • Reviewed the history of the energy transition. We are moving from the analytical process

	Determining Vision and Goals			<p>to the engagement process.</p> <ul style="list-style-type: none"> This activity has been done before and successful. Discussed benefits of this energy transition and pillars of sustainability. Economic benefits, environmental benefits, human benefits, and social benefits.
2:40	7. Mapping Charette			
	a) Overview of Mapping Exercise	Rob Kerr	Receive	<ul style="list-style-type: none"> Exercise to include 4 areas: orientation, residential sector efficiency, thermal energy, transportation efficiency. Each of the 3 teams to review and provide feedback.
	b) Break-Out Groups	Rob Kerr	Engage	<ul style="list-style-type: none"> Groups to review each area and provide feedback.
	c) Report Back	Rob Kerr	Receive	<ul style="list-style-type: none"> Teams Results: Summary external to minutes. Action Item: External summary of teams by Rob K.
3:50	8. Analytical Process			
	a) Policy Implications of Scale	Peter Garforth	Receive	<ul style="list-style-type: none"> City of Brampton is gaining visibility worldwide through its current CEERP activities. The 2040 vision needs to encompass an energy chapter as part of the vision. The CEERP will only be successful if the activity includes both the public and private sectors to take action. The CEERP needs to be embraced by all to be a transformational change. Planning and policies are needed to have a successful transformational activity. Key stakeholders needed are: developers, Brampton council, Utilities and overall City. Need to develop an institutional framework and cannot stop at preparation phase but implementation is critical. A marketing plan as well as a business plan needs to be integrated. An energy utility is essential to be established when integrating district energy concepts and technology. Clear guidelines are needed with activities integrating supply to planning.
4:20	9. Engagement Update			
	a) Summary of Engagement Activities	Michael Hoy / Rob Kerr	Approve	<ul style="list-style-type: none"> Council workshop will be scheduled the fall of 2019 with the final report in January 2020. Targeted networks and member engagement continue to be developed and scheduled. Municipal department engagement and activities will continue in the late June and July timeframe.
4:25	10. Communications			
	a) Community Communique	Rob Kerr	Receive	<ul style="list-style-type: none"> The residential information card was reviewed and discussed.
4:30	11. Next Meeting(s)			
	a) TBD	Dave Kapil – Task Force Co-Chair	Approve	<ul style="list-style-type: none"> Next meeting scheduled for the week of September 9 with specific day to follow. (Sept 9 or 13)
4:35	12. Adjourn			

