

Date: \_\_\_\_\_

TO: **Chief Building Official**  
**City of Brampton Building Division**  
**8850 McLaughlin Road, Unit 1**  
**Brampton, Ontario L6Y 5T1**  
**Telephone: 905-874-3700 Fax: 905-874-3763**

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RE: **NOTICE OF DATE OF COMPLETION OF BUILDING**  
**(Pursuant to Section 11 of the Building Code Act)**

In accordance with the requirements of the Building Code Act that, prior to use or occupancy of a building or part thereof, a notice of date of completion shall be submitted, in writing, to the Chief Building Official:

Notice is hereby given for the completion of the building situated on:

Lot/Block \_\_\_\_\_ Plan \_\_\_\_\_

Address \_\_\_\_\_ (\_\_\_\_\_)  
# street unit/suite

for which permit number \_\_\_\_\_ was issued on \_\_\_\_\_.

**DATE FINAL INSPECTION REQUESTED** \_\_\_\_\_

Name \_\_\_\_\_  
(please print)

Company \_\_\_\_\_  
(please print)

Telephone \_\_\_\_\_

Signature \_\_\_\_\_

**MAILING ADDRESS FOR OCCUPANCY PERMIT**

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

**NOTE: THIS NOTICE MUST BE RECEIVED BY THE INSPECTION OFFICE NO LATER THAN TWO WORKING DAYS PRIOR TO THE INSPECTION DATE.**