

SUBDIVISION TOPSOIL REMOVAL PERMIT
GENERAL NOTES AND
APPLICATION CHECKLIST

Check List

- ___ A copy of the permit application duly completed and signed by the owner.
- ___ Submit a copy of the Archaeological survey and clearance from Ministry.
- ___ Require letter of credit based on \$ 3000.00 / ha. of disturbed land. The L of C. should be according to City Treasury format and indicate that it covers topsoil and / or pre-servicing.
- ___ Approval from Conservation authority concerning earthworks in a regulated area/valley
- ___ Indicate, in writing, if an arborist has contacted Steve Dewdney regarding tree preservation and advise if Steve Dewdney has cleared the site with regards to the trees.
Please note that all park and vista blocks are to be fenced upon completion of earthworks.
- ___ Send Archaeological report to Jim Leonard for clearance/comment
- ___ Favorable comment from city Planner is required.
- ___ Any adjacent brush or trees along fence line shall have a construction silt fence shown on DWG.
- ___ Administration fee of \$_____ is required (rounded to the nearest \$25.00)
- ___ Require a copy of phase 1 environmental study.
- ___ Indicate how the site is to drain – no ponds have been shown on drawings.
- ___ Refer to the comments provided on the enclosed siltation control plan.
- ___ Contact Doug Roeterink (905-874-2560) to obtain a road occupancy permit (if applicable).

General Notes

- 1 All sediment and erosion control measures shall be installed and in proper working order prior to the removal of any topsoil, the exact location to be determined in the field and is to be approved by the city.
- 2 Any trees selected by landscape architect for preservation to be protected by snow fence. Landscape architect to indicate any trees that are to be transplanted.
- 3 All erosion and sediment control measures shall be routinely inspected and maintained in proper working order and cleaned periodically as required by the Commissioner of Engineering.
- 4 All construction vehicles shall exit the site via the temporary construction access.
- 5 All topsoil stockpiles shall be surrounded with sedimentation control fencing. All piles which are stocked for more than 30 days shall be seeded.
- 6 Sediment which collects in the temporary sediment control facilities will be removed when facility is half full.
- 7 Provide a 3m unstipped buffer strip around perimeter of stripping limit.
- 8 Written approval is to be received from Parks Dept. prior to stockpiling topsoil on any Park block or prior to removal of topsoil from the subdivision.
- 9 Park and Vista blocks are to be fenced upon completion of earthworks.