

SUMMER CAMPS

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**Thank you for registering your child in a City of Brampton summer camp.
The following information will assist you in preparing your child to attend camp.**

Safe Arrival and Dismissal

Camp hours are 9:00 am to 4:00 pm, unless otherwise stated.

Before and after care is available from 7:30 am to 9:00 am and 4:00 pm to 6:00 pm. A separate registration and fee is required.

A parent/guardian must sign in their camper(s) on the first day of camp and each consecutive day.

Campers between ten (10) and seventeen (17) years of age may be allowed to sign themselves in and/or out of a program provided that the Sign-in and Sign-out Permission Form has been completed and authorized by the parent/guardian and they submit the form directly to staff.

Only a person 14+ years is permitted to sign in and/or out a camper under the age of ten (10).

Photo ID will be requested at each pick-up. Please ensure the authorized pick-up person has proper ID.

Late Fees

Remember that your camper(s) have spent a long, fun-filled day at camp, so please pick them up on time.

Participants not picked up on time may be subject to a late fee charge.

Timeframe	Late Fee Per Child
0 - 15 minutes	\$10
16 - 30 minutes	\$20
31 - 45 minutes	\$30
46 - 60 minutes	\$40
61 - 75 minutes	\$50
76 - 90 minutes	\$60

Staff Qualifications

All of our staff are trained in Standard First Aid/CPR C/AED from an accredited organization, and HIGH FIVE® Principles of Health Child Development. Our staff are committed to your camper's safety and enjoyment. All camp staff are selected based on their experience, skills, enthusiasm and the ability to work with campers. All camp staff have a current criminal record check and vulnerable sector screening, as well as extensive training in leadership, motivation, teamwork, parent feedback, behavior management, policies and procedures.

Each program site has an on-site supervisor known as the Camp Director and/or Camp Specialist. These supervisors receive additional training in all areas of supervision and are your first point of contact to address camp questions or concerns.

What to Wear and Bring

Pack all required items in a backpack that is comfortable and not too heavy to carry. Please ensure ALL items are clearly labeled with your camper's first and last name:

- Clothing that is comfortable and weather appropriate
- Closed-toed running shoes
- Hat
- Sunscreen
- Reusable water bottle
- Lunch
- Minimum of two (2) snacks

Please note that some camps require additional items. These are listed in each camp's program description.

Campers are asked not to bring personal or expensive toys or other items to camp. The City of Brampton is not responsible for lost, stolen or damaged items brought to camp. To avoid disappointment, campers are encouraged to leave these personal items at home.

Check your camp's lost and found before the end of each day for misplaced items - they will only be kept for one week following the end of camp.

Camper Information

Parents/guardians are required to complete the forms below prior to the start of camp. In order to save time and ease the sign-in process on the first day, please visit our Camp webpage at www.brampton.ca/recreation to download and fill out all necessary forms:

- Personal Information Record
- Participant Profile - Medical/Additional Information

Alternatively, you can pick up a paper copy at your local community centre.

TIP: Save a copy of your completed form. This will eliminate having to complete multiple copies throughout the summer if you have signed up for multiple weeks of City of Brampton camps. We will require an original signature on each copy.

Age Requirements

In order to provide a safe and enjoyable program, age restrictions are applied to our camps. Campers must be the minimum age required on the start date of the program.

Medications and Allergies

For the safety of our campers and staff, the City of Brampton has specific procedures for the administration of medication (prescription, non-prescription, natural) to campers during camp hours. It is recommended that medications be administered by parents/guardians before arriving to camp.

Campers requiring medication while attending camp must have:

- A small photo provided to staff to keep on file ON THE FIRST DAY OF CAMP as a precautionary measure.
- A completed Personal Information Record/Medication Administration Form on site. This may be obtained in advance by visiting www.brampton.ca/recreation OR completed on the first day of camp by a parent/guardian during sign-in.
- Medication must be stored in its original container, labelled with the pharmacist label, camper's name, doctor's name, name of medication, the dose, how it is administered, and storage requirements (e.g. refrigerated).
- Only the one day's dosage may be sent at a time. When a unit of measurement is prescribed for dosages, it must be premeasured in dosage implement (e.g. syringe, container, etc.).
- For the safety of all campers at camp, please hand all medication to staff upon arrival.

Please note medications MUST be picked up at the end of each camp day. Parents/guardians will be contacted to make arrangements for the medication to be returned. If medication remains unclaimed, it will be brought to a local pharmacy for appropriate disposal.

Allergies

The City is committed to providing an "allergy-aware" environment. All camps are "nut aware". We ask that you do not send products containing nuts or that may contain nuts listed on the labels. Please be sensitive to those campers with life threatening food allergies. Due to the public space of our buildings, we cannot guarantee the environment to be allergen-free.

The City of Brampton has procedures in place at its facilities to reduce the risk of anaphylactic reactions and to ensure appropriate actions are taken should an allergic reaction occur. Camp staff have received appropriate training to administer an epinephrine auto-injector when required.

Epi-Pens and Inhalers

- We request that any campers ages six (6) years and older bringing an EpiPen and/or inhaler, bring it in a separate fanny pack that the camper must wear at all times.
- A leader will carry EpiPens and/or inhalers for campers five (5) years and younger.
- If your camper has a potentially life threatening allergy (e.g. peanut) please notify Camp staff. Campers with a potentially life threatening allergy while at camp must have two (2) doses of current (not expired) epinephrine medication (EpiPen®/Twinject™/ Allerject) on their person, at all times, preferably in a waist pouch. Parents with campers who have a life-threatening allergy are asked to indicate it on the Personal Information Record Form available at www.brampton.ca/recreation to identify the allergen and provide a recent photo, as per the life-threatening allergen procedure.

Emergency and Illness

Should it be necessary for you to contact your camper due to an emergency, please call the Recreation Centre and we will assist you in making whatever arrangements are necessary.

Should your camper become ill at the program, their parent/guardian will be notified immediately. If the parent/guardian is not available, the emergency contact will be contacted. Arrangements must be made for the camper to be picked up if required.

If your camper has a communicable disease, they will not be permitted to return to camp until they are symptom free for twenty-four (24) hours prior to returning to the program. If you are unsure which illness falls under this category, please visit www.peelregion.ca/health

Swimming

Many of our camps include recreational swimming or water activities as a part of the programming.

All pools are supervised by fully-qualified lifeguards and camp leaders will be in the water with campers to ensure the following camper to camp leader ratios:

- Campers under the age of six (6) will not be going swimming, alternative programming will be provided which may include participating in water activities on land. Unless otherwise stated.
- Campers between the age of six (6) to nine (9) wearing lifejackets follow an 8:1 ratio. Those that are able to pass the facility swim test will not have to wear a lifejacket but will remain in an 8:1 ratio.
- Campers over the age of ten (10) follow a 10:1 ratio.

On water activity days, please send your camper with a bathing suit and towel. Please label all items with your camper's name.

Alternative activities will be provided for any campers who are not interested in participating in swimming/water activities.

Deep end tests will be conducted each week for campers who wish to swim in our deep end which requires:

- Swimming two (2) uninterrupted widths of the pool while showing comfort in the water.

Campers with serious medical conditions should be accompanied by individuals knowledgeable regarding their condition and responsible for their direct supervision.

TIP: Keep your camper's coloured wristband on for the duration of the week to help easily identify their swim level.

Bus Routes

Pick-up begins promptly at the scheduled pick-up times in the following order.

- Buses leave their destinations at 4:00 pm and complete the route in reverse order.
- Please allow ten (10) minutes between stops.
- Campers are required to be at the pick-up/drop-off location ten (10) minutes ahead of the listed schedule.
- A parent/guardian must be at the bus stop for pick-up and drop-off. If the parent/guardian is not at the pick-up location, the camper will stay on the bus until the last stop of the route.

Parents are responsible for transportation should their camper(s) miss the bus. Please note there is an additional fee for the bus service. All buses are provided by a reputable bussing company.

Trips

Please ensure your camper arrives to camp on time, as buses leave promptly at 9:30 am. If your camper misses the bus, they will stay at the building and will be placed in an appropriate camp. Busses are always staffed to ensure your camper is safe and supervised. Parents will be notified in the event the bus is delayed. All buses are provided by a reputable bussing company.

Integration and Inclusion

Inclusion Specific Camps

The City of Brampton offers specialized programming for individuals with disabilities. These programs are tailored for campers with exceptionalities and the ratio of staff to campers vary by age. Please refer to the recreation guide for more information on these programs.

Integration

The City of Brampton is committed to providing recreational activities for all abilities. Our Integrated support program allows campers with disabilities to register in camps with an added support in a 2:1 ratio. This program is based on a first come first serve basis and registrants must use the corresponding barcode for each week of camp.

If the camper registering in camps requires more support (e.g. a 1:1 ratio), please let us know upon registering. This will require an additional fee.

Behaviour Guidelines

The City of Brampton has Behaviour Guidelines set up for all those involved in camps and all registered programs:

- Respect your leaders, fellow campers, and the facility.
 - If severe disruptive behaviour occurs (actions causing harm to themselves or others, or to property), the City of Brampton reserves the right to remove campers
 - All disruptive behaviour will be communicated to parents/guardians.
 - Camp rules and guidelines will be communicated to all campers upon the first day of camp each week.
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If Your Camper is Unable to Attend Camp

If your camper is unable to attend camp, please contact the facility to inform staff. Please note we do not offer refunds nor provide make up classes for missed classes.

For more information regarding refunds, please visit
<http://www.brampton.ca/EN/residents/Recreation/Customer-Care/Pages/Withdrawal-Requests.aspx>



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