

## Corporate Support Services Human Resources

## **COVID-19 Visitor Protocol**

To prevent the spread of COVID-19 and reduce potential risk to City of Brampton employees and visitors, please review the information below.

- 1. If you are experiencing any COVID-19 <u>symptoms</u>, <u>do not</u> attend our office. Please contact us at (905) 874-2926 to reschedule your appointment.
- 2. Visitors will be required to complete the COVID-19 Self-Screening form upon arrival at the facility.
- 3. Visitors must follow the recommended safety guidelines outlined by the Region of Peel and comply with the City of Brampton COVID-19 Emergency Measures By-Law and City of Brampton workplace requirements.
- 4. Visitors will be required to wear a non-medical mask or face covering while indoors.
- 5. Visitors must wash their hands or use an alcohol based hand sanitizer upon arrival.
- 6. Visitors are required to bring their own office supplies such as pens and paper.
- 7. Visitors will avoid person-to-person contact such as shaking hands.
- 8. Visitors will maintain a safe distance of at least 2 metres (6 feet) from each other.
- 9. Frequently touched surfaces will be disinfected regularly using antibacterial wipes or spray.