Thursday, February 04, 2016

**Members Present:**
Dean McLeod, Chair
Carmen Araujo, Treasurer
Norman Da Costa
Don Doan
Ken Giles
Elizabeth Harris-Solomon
Glenn McClelland
Harnek Singh Rai
Gurmit Singh
City Councillor J. Bowman – Wards 3 and 4
City Councillor G. Dhillon – Wards 9 and 10

**Members Absent:**
Stephen Clarke, Vice-Chair
Ron Noonan, Curator - regrets
Sindy Maguire - regrets
Mario Russo - regrets
City Councillor D. Whillans – Wards 2 and 6 (personal)

**Staff Present:**
Supa Meikle, Recreation Coordinator, Sports Services, Public Services
Earl Evans, Deputy City Clerk, Corporate Services
Minutes
Brampton Sports Hall of Fame Committee

The meeting was called to order at 7:06 p.m., moved into Closed Session at 9:05 p.m., returned to Open Session at 9:15 p.m. and adjourned at 9:19 p.m.

1. Approval of Agenda

The following motion was considered.

SHF006-2016 That the agenda for the Brampton Sports Hall of Fame Committee meeting of February 4, 2016 be approved, as amended, as follows:

To add the following items:

7.4. Brampton Beast Game – Friday, April 1, 2016
7.5. Spring Sports Registration Dates
7.6. Binders of 2015 Clippings
7.7. Discussion re: Correspondence Needed in Response to Certain Nomination Submissions

Carried

Note: Later in the meeting, on a two-thirds majority vote to re-open the question, Item 7.7 was added to the agenda.

2. Declarations of Interest under the Municipal Conflict of Interest Act

Harnek Singh Rai declared a conflict of interest with respect to Closed Item 12.1 as a result of his 2016 nomination to the Brampton Sports Hall of Fame.

3. Previous Minutes

3.1. Minutes - Brampton Sports Hall of Fame Committee - January 21, 2016

The minutes were considered and the recommendations were approved by Council on January 27, 2016. The minutes are provided for Committee’s information.

4. Delegation/Presentations – nil
5. **Reports**

5.1. Report from Don Doan, Chair, Constitution Sub-Committee, dated December 2015, re: Brampton Sports Hall of Fame Proposed Changes to Constitution - Draft #2.

Don Doan, Chair, Constitution Sub-Committee, summarized proposed changes to the Brampton Sports Hall of Fame Constitution that were circulated earlier in draft. He mentioned the following sections of the Constitution for consideration:

- Apply for grant, no line item in Public Services department budget; Supa to confirm; if so, will remove all mention to community grant process
- Duties of Sub-Committee chairs requires input from those in the positions
- December 15 nomination deadline too early as much work is required before the May event - suggest change in deadline date
- Former reference to Secretary to be replaced by Public Services rep.
- Any changes in nomination process, eg review criteria

Supa Meikle questioned the process for the publication of nomination results, as required by the current wording in the Constitution. Ten days may not be sufficient; 30 days may be more appropriate. Earl Evans, Deputy Clerk, explained that Council had approved the decision of this Committee without providing the names that were approved, allowing the Committee to make the announcement.

Mr. Doan requested input from specific individuals with regard to aspects of the Constitution, with changes requested by email by February 25. This will allow all proposed changes to be presented for Committee consideration at its next meeting.

The following motion was considered.

**SHF007-2016** That the report from Don Doan, Chair, Constitution Sub-Committee, dated December 2015, to the Brampton Sports Hall of Fame Committee meeting of February 4, 2016, re: Brampton Sports Hall of Fame Proposed Changes to Constitution, be received.

Carried
6.1. **Minutes – Marketing Sub-Committee – January 7, 2016**  
(Norman Da Costa and Mario Russo, Co-Chairs, Marketing Sub-Committee)

Norman Da Costa, Co-Chair, Marketing Sub-Committee, presented the Minutes of the Marketing Sub-Committee from its meeting on January 7, 2016. He reported that the cost of the promotional boards is $40-60 and further direction from the full Committee is requested. He noted the need for greater online and social media presence. The Sub-Committee is considering short term, mid-range and long term objectives. The marketing plan is not complete until the marketing consultant is hired.

The following motion was considered.

**SHF008-2016** That the Minutes of the Marketing Sub-Committee meeting of January 7, 2016, to the Brampton Sports Hall of Fame Committee meeting of February 4, 2016, be received.

Carried

6.2. **Minutes – Events Sub-Committee – January 14, 2016**  
(Elizabeth Harris-Solomon and Sindy Maguire, Co-Chairs, Events Sub-Committee)

Elizabeth Harris-Solomon, Co-Chair, Events Sub-Committee, presented the Minutes of the Events Sub-Committee meeting of January 14, 2016. She noted that Stephane Mukendi, the alternate member of the Sports Hall of Fame, appointed by Council, attended this meeting. He is a member of the Brampton School Traffic Safety Committee and a university student who is eager to understand this Committee’s function and to assist.

Ms. Harris-Solomon reported that she met with Kimberley Marquis, a new staff member in the City’s Festivals and Special Events Office. They will continue to meet monthly leading up to the event in May.

With regard to budget, this year’s budget has been created based on last year’s expenses. Additional revenue is needed, perhaps from sponsors and the event program. The Sub-Committee may consider different ways to more thoroughly address the event budget for 2017. For this year, the Committee will maintain current expense levels, and consider seeking in-kind services. It was noted that old sponsor plaques will be removed to provide space for new displays.

The event “critical path” has been established with draft deadlines established. These will be fine-tuned by the Sub-Committee. One important upcoming date is Chair McLeod’s attendance at the next sport alliance meeting. He will speak to the sports affiliates to inform them of the May event
and to build a relationship with sports affiliates. He will seek input on the type of event that they want to attend.

The following motion was considered.

SHF009-2016 That the Minutes of the Events Sub-Committee meeting of January 14, 2016, to the Brampton Sports Hall of Fame Committee meeting of February 4, 2016, be received.

Carried

7. Other/New Business

7.1. Discussion at the request of Dean McLeod, Chair, re: Possible Amendments to the Brampton Sports Hall of Fame Constitution as it relates to:

- the number of nominations permitted to be kept on file for each person
- the deadline for the submission of nomination forms

Dean McLeod, Committee Chair, outlined the problem that arises when more than one nomination is received for a nominee. In particular, the concern is which biographical details should be used. All nomination materials should be reviewed for completeness and possible use but Committee questioned by whom. If and when a second nomination arrives, one option is to disqualify the first nomination and use only the more recent one. Another option is to ask the nominators to meet and refine the details into one nomination. However, Committee members expressed concern that the members of the public should not be expected to work together on this aspect of a nomination, even though presumably, they would know each other, at least through the nominee. With regard to providing all nomination materials to the Nominations Sub-Committee, Committee members expressed concern that there may be too much material (e.g., two or three times the usual amount).

Committee discussed the possibility of disqualifying a nomination but suggested that only a nominee should be able to disqualify his/her own nomination. Also, it was noted that the nomination of a deceased person could be withdrawn by an heir only. With regard to the nomination deadline, the question is when the “clock starts” regarding the submission of nomination forms.

Members agreed that this year’s nominations were received in a satisfactory manner and that this matter may be discussed in the context of possible amendments to the Constitution.

No direction was provided on this matter at this time.
7.2. Discussion at the request of Dean McLeod, Chair, re: Last Brampton Sports Hall of Fame Committee Group Picture.

Chair Dean McLeod reported that the group photo of last year’s Committee is available on disc. Mr. McLeod compiled the requests of current members as to their preference for receiving the photograph in paper format or mounted as a plaque. The Clerk’s office has agreed to distribute the photographs to former members.

7.3. Discussion at the request of Elizabeth Harris-Solomon, Event Sub-Committee Co-Chair, re: Date for the 2017 Brampton Sports Hall of Fame Induction Ceremony.

Elizabeth Harris-Solomon, Co-Chair, Events Sub-Committee, reported that the Rose Theatre has indicated a “scheduling conflict” for the date of the 2017 Sports Hall of Fame induction ceremony. Due to a City dance program that conflicts with the 2017 event date, the Rose Theatre has asked the Committee to consider an alternate date, one week earlier, on Tuesday, May 2 or Wednesday, May 3, 2017.

Committee discussed the pros and cons of holding the event on a Tuesday versus a Wednesday, as well as maintaining the usual timing in relation to Mother’s Day.

The following motion was considered.

SHF010-2016 That the date of the 2017 Brampton Sports Hall of Fame induction ceremony be finalized as Tuesday, May 2, 2017.

Carried

7.4. Brampton Beast Game – Friday, April 1, 2016

Chair Dean McLeod provided details of a special evening to announce the 2016 inductees, at a Brampton Beast hockey game on Friday evening, April 1. Two spectator boxes have been donated to host inductees, and inductees will participate in a ceremonial puck drop.

Mr. McLeod outlined the event as it occurred last year and explained arrangements for this year’s event. Committee discussed the number of tickets needed for inductees, members and guests, totaling 28 to 35.

Supa Meikle and Dean McLeod have met with some of the 2016 inductees
and presented the congratulatory letters in person. They mentioned that this proposed event was received favourably by the new inductees.

Although there was discussion regarding other invited guests such as Sports Hall of Fame inductees from previous years, Committee agreed to keep the focus on the new inductees. Chair McLeod will discuss the proposed hospitality requirements with the host of the spectator boxes.

Members were asked to confirm their attendance as soon as possible.

7.5. **Spring Sports Registration Dates**

The Marketing Sub-Committee is considering opportunities available in the community to market the annual Sports Hall of Fame event. One such opportunity is the Spring Sports Registration events taking place in late February and early March. The locations are Century Gardens Recreation Centre and Terry Miller Recreation Centre. On each date in February and March, one or more members could be present at a table and provide information on the Sports Hall of Fame.

Members were asked to let Elizabeth Harris-Solomon know by email if they are available, which dates and whether comfortable alone or prefer to be on duty with another member.

7.6. **Binders of 2015 Clippings**

Ken Giles, Committee Member, reported that he had completed 2015 binders of clippings on Brampton athletes to be kept for future reference. Binders for previous years are on file as well. Although there may be some duplication, the binder contents will be helpful for consideration and reference by the Nomination Sub-Committee in the future. There are 300-400 names in the binders. Discussion took place on the Brampton athletes who are profiled in these media clippings and the importance of this material for future / potential nominations. Mr. Giles was recognized for his contribution and the importance of receiving regular updates on this media material.

The following motion was considered.

**SHF011-2016** That the agenda for Sports Hall of Fame Committee meetings include an item on an ongoing basis entitled “News Items – Future / Potential Inductees – Ken Giles”, with this item to be included under the Other / New Business section.

Carried
7.7. Discussion re: **Correspondence Needed in Response to Certain Nomination Submissions**

Note: Later in the meeting, on a two-thirds majority to re-open the question, Item 7.7 was added to the agenda.

Discussion took place regarding one letter of nomination that was not accepted this year as it was received after the deadline. Committee inquired as to how the nominator would be informed. It was noted that this nomination could be submitted next year.

The following motion was considered.

**SHF012-2016**  That the Chair of the Brampton Sports Hall of Fame Committee be authorized to make a courtesy call regarding the nomination form that was not considered in 2016 and to explain the process for the consideration of the individual as a potential / future candidate for the Sports Hall of Fame.

Carried

8. **Correspondence**

9. **Information Items**

10. **Question Period**

Committee asked the best method for publicizing the names of the new inductees, whether through a news release and/or as a posting on the Sports Hall of Fame website.

11. **Public Question Period**

12. **Closed Session**

Note: Harnek Singh Rai declared a conflict of interest with respect to Closed Item 12.1 as a result of his 2016 nomination to the Brampton Sports Hall of Fame. Mr. Rai left the meeting room and did not participate in the discussion.
The following motion was considered.

SHF013-2016 That Committee proceed into Closed Session to discuss matters pertaining to the following:

12. 1. Personal matters about an identifiable individual, including municipal or local board employees – Minutes – Closed Session – Sports Hall of Fame Committee – January 21, 2016

Carried

After reconvening in Open Session, Chair Dean McLeod reported that in Closed Session, Committee acknowledged the Minutes of the Closed Session for the Sports Hall of Fame Committee meeting on January 21, 2016.

13. Adjournment

The following motion was considered.

SHF014-2016 That the Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, March 3, 2016.

Carried

Dean McLeod, Chair